



Regular Meeting
Monday, February 3, 2020
Chowan County Public Safety Center
305 West Freemason Street
6:00pm

AGENDA

Regular Meeting

- a. Call to Order
- b. Pledge
- c. Invocation Commissioner Bonner

1. Approval of Draft Agenda

2. Public Comment

In accordance with NCGS 153A-52.1 The Board will allow a maximum of 3 minutes per speaker during the Public Comment Period.

3. Consent Agenda

All items on the Consent Agenda are considered to be routine and may be enacted by one motion. If a County Commissioner requests discussion on an item, the item will be removed from the Consent Agenda and considered separately.

a. **Approval of Minutes**

Attached are the minutes of the January 14, 2020 Joint Committee, January 21, 2020 and January 23, 2020 Special Meeting minutes for the Board's review and consideration.

b. **Tax Refund/Release Report**

McNally, M.	\$292.01	Paid Twice
Byrum, L.	\$166.08	Paid Twice
Moore, P.	\$140.05	Paid Twice

c. **Surplus**

A request to declare the following items as surplus and authorize the disposal of the items by Centerhill Crossroads Fire Department to be given to the Bethel Volunteer Fire Department, Bethel NC.

22 total - 2216 SCBA (Self Controlled Breathing Apparatus) Bottles

*Centerhill received grant monies and upgraded to 4500 psi bottles, the 2216 bottles are no longer needed.

4. Budget Amendments

The following Budget Amendments are attached to this agenda packet:

BA1920-037

BA1920-038

5. Public Hearing

The Chowan County Board of Commissioners will hold a public hearing. The purpose of the public hearing is to consider an amendment to the Emergency Management Ordinance. The Amendment will insert a new Section 9 in the EM Ordinance to allow the Chowan County Sheriff the Authority to close roads. A copy of the draft Ordinance language is available for public inspection in the office of the Clerk to the Board of Commissioners.

6. Recreation Annual Report

Recreation Co-Directors Shannon Ray and Brian Chappell will give updates on the activities of the Recreation Department.

7. FEMA – Designation of Applicants Agent

The Board will consider a Resolution for Designation of Applicants Agent, North Carolina Division of Emergency Management (NCDEM) for Chowan County to apply for FEMA funds for damages from Hurricane Dorian.

8. Appointments

Voluntary Ag District

The following Voluntary Ag District Board members are eligible and have requested reappointment. Due to staffing changes the reappointment of these Board members were overlooked last year. To maintain staggered terms, their proposed term expirations will only be a two year appointment rather than three year appointment.

Joseph Goodwin (November 2022)

Johnny Layton (November 2022)

J.C. Forehand (November 2022)

Chowan County Planning Board

The Board will consider a request to reappoint Bobby Winborne to the Chowan County Planning Board. Mr. Winborne's appointment expired March 2019. He is eligible and requests reappointment. This request was submitted for consideration by staff to the Clerk at the last meeting and was unintentionally overlooked.

9. Proposed Revision to Planning Board Appointment Policy

The Chair will discuss proposed revisions to the previous policy the Board adopted regarding appointment to the County Planning Board.

10. Recommendation to Appoint Committee to Address EMS Study Findings

The Board will discuss appointment of a committee to address findings that were included in the EMS Study.

11. External Board/Committee Report

Board members are asked to report on the activities of the external boards to which they have been appointed.

12. Manager's Report

County Manager Kevin Howard will update the Board on any pending matters.

- Jail Study
- Project Tracking Sheet

13. Timely and Important Matters

14. Adjourn