



Regular Meeting
Monday, April 15, 2019
Chowan County Public Safety Center
305 West Freemason Street
6:00pm
AGENDA

Regular Meeting

- a. Call to Order
- b. Pledge
- c. Invocation Commissioner Faircloth

1. Approval of Draft Agenda

2. Public Comment

In accordance with NCGS 153A-52.1 The Board will allow a maximum of 3 minutes per speaker during the Public Comment Period.

3. Consent Agenda

All items on the Consent Agenda are considered to be routine and may be enacted by one motion. If a County Commissioner requests discussion on an item, the item will be removed from the Consent Agenda and considered separately.

a. **Minutes**

Minutes of March 28, 2019 and April 1, 2019.

b. **Tax Refunds/Releases**

Jernigan, P.	\$226.03	Paid twice
Sessoms, J.	\$943.71	Paid twice
Hardy, C.	\$113.78	Paid twice
Toppin, B.	\$108.00	Paid twice
Mullins, T.	\$850.00	Nuisance fee applied twice

4. Budget Amendments

Attached to this agenda packet are the following budget amendments for the Board's review and consideration:

BA-1819-057

BA-1819-058

BA-1819-059

MBA- 1819-060

BA-1819-061

BA-1819-062

BA-1819-063

5. County Employee Health Insurance Coverage Options

Cathy Maxfield with Pierce Group Benefits will provide the Board with updated information for County Employee Health Insurance renewal.

6. Pierce Group Benefits Service Agreement Renewal

County Manager Kevin Howard will present the Board with a Service Agreement renewal with Pierce Group Benefits.

7. Request for RFQ for Asset Inventory Grant

The County received funding for the Asset Inventory Grant request for the Water Department. Water Director David Tawes will request permission to submit an RFQ to consulting engineering firms that are interested in performing the associated work.

8. Hicks Field Lease Termination and New Lease Approval

The Board will consider a proposal to terminate the County's August 6, 2018 lease with Edenton Baseball LLC. Additionally the Board will consider approval of a new lease between Chowan County and Edenton-Chowan Community Foundation and Edenton Steamers, Inc. to use the Leased Property for the purpose of operate a summer league baseball team. Compensation to Chowan County shall be provided in annual expenditures on maintenance and improvements for the use of the ballpark.

9. Auditor Contract Renewal

The Board will consider approval of the contract between Chowan County and Thompson, Price, Scott, Adams & Co, P.A.. The Board approved a three (3) year contract in 2017 however the Board is required by the LGC to approve the contract annually.

10. HVAC Bids for Northern Chowan Community Center

The Board will consider bids for two projects for HVAC replacements at the Northern Chowan Community Center. The first project is to replace the Gym HVAC unit. The second is to replace the front restroom HVAC unit. Staff recommends the low bidder Comfort Master for both projects.

11. Text Amendment Discussion

At the March 19, 2019 meeting Commissioner Kirby provided the Board with written comments for proposed amendments to the County's Solar Development Ordinance. At the April 1st meeting the Board decided to put the matter on the agenda for the full Board's consideration to provide direction to Planning Staff.

12. Finance Officer Report

Finance Officer Cathy Smith will provide the Board with financial reports through the month of March.

13. External Board/Committee Report

Board members are asked to report on the activities of the external boards to which they have been appointed.

14. Manager's Report

County Manager Kevin Howard will update the Board on any pending matters.

- Hometown Strong information
- Boys and Girls Club update
- Update on study of FQHC in area

15. Timely and Important Matters

16. Adjourn