



Regular Meeting
Tuesday, January 21, 2020
Chowan County Public Safety Center
305 West Freemason Street
6:00pm

AGENDA

Regular Meeting

- a. Call to Order
- b. Pledge
- c. Invocation Commissioner Cummings

1. Approval of Draft Agenda

2. Public Comment

In accordance with NCGS 153A-52.1 The Board will allow a maximum of 3 minutes per speaker during the Public Comment Period.

3. Consent Agenda

All items on the Consent Agenda are considered to be routine and may be enacted by one motion. If a County Commissioner requests discussion on an item, the item will be removed from the Consent Agenda and considered separately.

a. **Minutes**

Minutes of the January 6, 2020 meeting.

b. **Tax Refund/ Release Report**

Bootwright, R.	\$562.32	Overpayment
Strickland, G.	\$128.63	Overpayment
Choi, D.	\$134.11	Overpayment
Forehand, D.	\$991.44	Overpayment
Lassiter, R.	\$726.50	Paid twice
I-max	\$263.24	Overpayment
Morehead, J.	\$327.96	Error in calculation of homestead exemption

c. **Surplus**

A request to declare the following items as surplus and authorize the disposal of the items on Gov Deals Sale, (Sale starts January 24th)

Recreation Items:

Three treadmills that are not working, the lower boards need to be replaced, these are located at the Northern Chowan Community Center and been removed from service.

4. **Budget Amendments**

1920-032

1920-033

1920-034

1920-035

1920-036

5. **Update on Valhalla Water Project**

Greg Churchill with Rivers and Associates will provide the Board with an update on the progress of the Valhalla SOC permit application as well as the pending grant application and seek Board direction.

6. **Boys and Girls Club DF Walker Renovation Change Order**

The Board will consider a change order that includes the installation of water lines to allow the buildings to be metered separately.

7. **Maintenance Request**

County Maintenance Director, Don Hoggard will provide the Board with a request for the creation of a part time trade technician position in the Maintenance Department.

8. **July Meeting Schedule Change**

The Board will consider a proposal to cancel the July 6th and 20th meetings and schedule one meeting in July on July 13, 2020.

9. **Board Appointments**

The Board will consider the following appointments:

Tourism Development Authority (TDA Board)

Diane Pariseau, Seat 2 (Accommodations) has requested to be reappointed

Tyler Russell, Seat 6, (Promotion) has requested to be reappointed

Seat 7 (Promotion) the current holder has asked to step down. The vacancy has been advertised, an application is attached to this packet for the Board's review and consideration.

Chowan County Planning Board

Mike Williams, who represents Area C has requested to be reappointed

10. **Finance Officer Report**

Finance Officer Cathy Smith will provide the Board with financial reports through the month of December 2019.

11. **External Board/Committee Report**

Board members are asked to report on the activities of the external boards to which they have been appointed.

12. **Manager's Report**

County Manager Kevin Howard will update the Board on any pending matters.

- Retreat

- Broadband

13. **Timely and Important Matters**

14. **Adjourn**