

COUNTY OF CLEVELAND, NORTH CAROLINA
AGENDA FOR THE REGULAR COMMISSION MEETING

July 7, 2020

6:00 PM

The LeGrand Center

- **Call to Order and Determination of a Quorum** - Commission Chair
- **Pledge of Allegiance and Invocation** (Please stand for the Pledge of Allegiance and remain standing for the Invocation)
- **Recognition of Elected Officials**
- **Recognition of Veterans**
- **Recognition of Law Enforcement**
- **Recognition of County Department Heads**

1. MOTION TO ADOPT THE PROPOSED AGENDA

(Only emergency items shall be added to the agenda. Upon approval of the Commission Chair and County Commission, the item will be added.)

2. CITIZEN RECOGNITION

The citizen recognition portion of the meeting is an opportunity for persons wishing to appear before the Commission to do so. Each presentation will be limited to three (3) minutes. In the event a group of persons supporting or opposing the same position desiring to be heard, the Board Chair may require the group to designate a spokesperson for the group. Speakers shall be courteous in their language and presentation and are prohibited from verbal personal attacks on Commissioners or Cleveland County employees. The Board is interested in hearing citizen concerns, yet speakers should not expect comment, action, or deliberation on subject matter brought up during this segment. Topics requiring further investigation will be referred to the appropriate county agency.

3. CONSENT AGENDA

Motion to approve the following Consent Agenda items: (Consent items will be adopted with a single motion, second and vote, unless a request for removal from the Consent Agenda is heard from a Commissioner.)

- A. **Minutes** Minutes from the June 2 and June 16, 2020 Regular Commissioners Meeting
- B. **Economic Development** Budget Amendment (BNA#001)
- C. **Register of Deeds** Budget Amendment (BNA#002)
- D. **Planning Department** Set Public Hearing for Case 20-03; Text Amendment for Kennels and Animal Boarding Facilities
- E. **Commissioners** NCACC Voting Delegates
- F. **Commissioners** NACo Voting Delegates

PUBLIC HEARINGS

After the public hearing has been opened, persons wishing to speak "for" or "against" the proposition will be asked to come forward and first state his or her name and address. All comments from the public are to be directed to the board. There are no comments directed at other members of the audience. If a speaker has a question, that question is to be directed to the Chair. No one will be allowed to speak at the hearing more than once unless the Chair recognizes a speaker a second time for rebuttal of information brought forth after the speaker has spoken. The original presentation by a speaker will be limited to no more than five (5) minutes. The rebuttal presentation will be limited to no more than three (3) minutes.

- 4. Small Business Incentive Grant - AC Indigo Properties, LLC
Chris Green, Tax Assessor

REGULAR AGENDA

- 5. Building/Permitting Update
Paul Ezell, Chief Building Inspector

BOARD APPOINTMENTS

- 6. Cleveland County Commission for Women

- Phyllis Nowlen, Clerk to the Board
7. Child Fatality Prevention Team
- Phyllis Nowlen, Clerk to the Board
8. Cleveland County Historic Preservation
- Phyllis Nowlen, Clerk to the Board
9. Cleveland County Juvenile Crime Prevention Council
- Phyllis Nowlen, Clerk to the Board
10. Cleveland County Nursing Home Advisory Board
- Phyllis Nowlen, Clerk to the Board
11. Cleveland County Planning Board
- Phyllis Nowlen, Clerk to the Board
12. City of Shelby Planning and Zoning Board
- Phyllis Nowlen, Clerk to the Board
13. Ruby C Hunt YMCA Library Advisory Board
- Phyllis Nowlen, Clerk to the Board

COMMISSIONER REPORTS

RECESS TO RECONVENE

Recess to Reconvene to Tuesday, July 21, 2020 at 6:00pm in the Commissioners Chambers located at 311 E. Marion Street, Shelby for a Regular Commissioners Meeting.

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Citizen Recognition

Department:

Agenda Title:

Agenda Summary:

Proposed Action:

ATTACHMENTS:

File Name

Description

No Attachments Available

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Minutes from the June 2 and June 16, 2020 Regular Commissioners Meeting

Department: Minutes

Agenda Title: Minutes from the June 2 and June 16, 2020 Regular Commissioners Meeting

Agenda Summary:

Proposed Action:

ATTACHMENTS:

File Name	Description
<input type="checkbox"/> 06-16-2020_Minutes.pdf	06162020 Minutes
<input type="checkbox"/> 06-02-2020_Minutes.pdf	06022020 Minutes

Cleveland County Board of Commissioners
June 16, 2020

The Cleveland County Board of Commissioners met in a regular session on this date, at the hour of 6:00 p.m. in the Commission Chamber of the Cleveland County Administrative Offices.

PRESENT: Susan Allen, Chairman
Ronnie Whetstine, Vice-Chair
Johnny Hutchins, Commissioner
Doug Bridges, Commissioner
Deb Hardin, Commissioner
Tim Moore, County Attorney via Conference Call
Phyllis Nowlen, Clerk to the Board
Kerri Melton, Assistant County Manager
Elliot Engstrom, Deputy County Attorney
Chris Green, Tax Assessor
Allison Mauny, Human Resources Director
Betsy Harnage, Register of Deeds

CALL TO ORDER

Chairman Allen called the meeting to order and Betsy Harnage, Register of Deeds provided the invocation and led the audience in the Pledge of Allegiance.

AGENDA ADOPTION

ACTION: Commissioner Hutchins made the motion, seconded by Commissioner Hardin and unanimously approved by the Board to, *approve the agenda as presented.*

CITIZEN RECOGNITION

Benjamin Schaeffer, 1403 Lackey Street, Shelby – spoke about racism and moving public safety fund allocations for the removal of the confederate monument located in uptown Shelby.

Suzan Parris, Shelby – thanked the Commissioners for their support and efforts in celebrating the Cleveland County 2020 graduating seniors.

Noah Terry, 1442 Arlee Drive #32, Shelby – suggested ideas on how to give information, such as town hall meetings, to the members of the community who do not have internet access.

Isabella Yodice, 713 East Martin Street, Chapel Hill - spoke in opposition about the confederate monument located in uptown Shelby.

Marcus Strong, 113 Brooke View Drive, Shelby – spoke in opposition about the confederate statue located in uptown Shelby and possibly renaming Dixon Boulevard.

Keelyn Surratt, 1721 Kings Road, Shelby – spoke about racism in the community and renaming Dixon Boulevard.

CONSENT AGENDA

TAX COLLECTOR'S MONTHLY REPORT

The Tax Collector provided Commissioners with the following detailed written report regarding taxes collected during *May 2020*.

TOTAL TAXES COLLECTED MAY 2020			
YEAR	AMOUNT-REAL	AMOUNT-VEH	
DEF REV	\$0.00	\$0.00	
2019	\$350,558.80	\$0.00	\$350,558.80
2018	\$36,167.58	\$0.00	\$36,167.58
2017	\$9,995.75	\$0.00	\$9,995.75
2016	\$3,043.58	\$0.00	\$3,043.58
2015	\$5,525.25	\$0.00	\$5,525.25
2014	\$3,491.06	\$0.00	\$3,491.06
2013	\$283.77	\$64.14	\$347.91
2012	\$11.17	\$159.59	\$170.76
2011	\$11.76	\$156.06	\$167.82
2010	\$117.77	\$110.28	\$228.05
2009	\$0.00	\$0.00	\$0.00
TOTALS	\$409,206.49	\$490.07	\$409,696.56
DISCOUNT	(\$0.27)		
INTEREST	\$28,935.28	\$377.35	\$0.00
TOLERANCE	(\$9.43)	(\$2.42)	
ADVERTISING	\$1,329.06	\$222.63	
GARNISHMENT	\$13,537.25		
NSF/ATTY	\$10.11		
LEGAL FEES	\$0.00		
TOTALS	\$453,008.49	\$1,087.63	\$454,096.12
MISC FEE	\$0.00	\$0.00	
TAXES COLL	\$453,008.49	\$1,087.63	\$454,096.12
DEF	\$11,015.98	\$11,117.26	\$0.00
DISC	(\$49.77)	\$464,125.75	\$1,087.63
TOL	\$0.04		\$465,213.38
INT	\$151.01		
TOTAL TAXES UNCOLLECTED MAY 2020			
	AMOUNT-REAL	AMOUNT-VEH	COMBINED AMT
2019	\$2,342,342.34	\$0.00	\$2,342,342.34
2018	\$726,718.80	\$0.00	\$726,718.80
2017	\$390,419.55	\$0.00	\$390,419.55
2016	\$251,096.16	\$0.00	\$251,096.16
2015	\$180,666.17	\$0.00	\$180,666.17
2014	\$170,147.77	\$0.00	\$170,147.77
2013	\$123,644.62	\$62,276.29	\$185,920.91
2012	\$95,350.53	\$69,807.86	\$165,158.39
2011	\$73,145.90	\$53,006.38	\$126,152.28
2010	\$65,978.73	\$52,272.95	\$118,249.68
2009	\$0.00	\$0.00	\$0.00
	\$4,419,508.57	\$237,363.48	\$4,656,872.05
DEF REV	\$245,256.06	\$0.00	\$245,256.06
TOTAL UNCOLLECTED	\$4,664,764.63	\$237,363.48	\$4,902,128.11

TAX ABATEMENTS AND SUPPLEMENTS AND PENDING REFUNDS/RELEASES

The Tax Assessor provided Commissioners with a detailed written report regarding tax abatements and supplements during *May 2020*. The monthly grand total of tax abatements was listed as (\$1,781.82) and monthly grand total for tax supplements was listed as \$4,375.00.

HEALTH DEPARTMENT: BUDGET AMENDMENT (BNA #066)

ACTION: Commissioner Whetstine made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board to, *approve the following budget amendment:*

<u>Account Number</u>	<u>Project Code</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
012.533.4.810.00		Adult Health/Contribution Donations	\$2,000.00	
012.533.5.790.00		Adult Health/Contribution Donations	\$2,000.00	

Explanation of Revisions: Budget allocation \$2,000 in donations received from High Point University for Pharmacy Student Internship Stipend affiliation agreement with the Cleveland County Health Department Pharmacy to cover pharmacy expenses.

SHERIFF'S OFFICE: BUDGET AMENDMENT (BNA #067)

ACTION: Commissioner Whetstine made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board to, *approve the following budget amendment:*

<u>Account Number</u>	<u>Project Code</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
010.441.4.741.01		Sheriff's Dept/Sale of Scrap Metal	\$1,047.00	
010.441.5.340.00		Sheriff's Dept/Maint Bldg - Grounds	\$1,047.00	

Explanation of Revisions: Budget allocation for \$1,047 in funds received from Morris Scrap Metal for the brass shells from the Sheriff's Office firing range. These funds will be used to add gravel to the parking lot and firing lines erosion issues at the Sheriff's Office firing range.

TAX ADMINISTRATION: RE-SET PUBLIC HEARING FOR SMALL BUSINESS GRANT (Re-Schedule

Public Hearing for July 7, 2020)


AC Indigo Properties, LLC has made application for participation in the Small Business Investment Grant Program. Under the Program, a qualifying net new investment of \$50,000 to \$1,000,000 would be eligible for a grant equal to 50% of taxes paid on the new taxable investment for three years. Grant amount will be calculated on \$0.57 per \$100 of net new taxable investment. The applicant has met the listing and investment requirements. Taxes have been paid and there are no unresolved appeals. The deadline to publish the legal advertisement was missed and the public hearing needs to be rescheduled.

ACTION: Commissioner Whetstine made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board to, ***approve re-scheduling the public hearing for July 7, 2020.***

LEGAL: PERSONNEL ACTIONS DURING COVID-19 RESOLUTION

On May 5, 2020, the County authorized employees to take leave from whichever source and in any order, they choose during the COVID-19 pandemic. Staff is requesting the Board rescind that action via resolution and all relevant provisions Cleveland County Personnel Ordinance as written will therefore govern the absences for county employees as everyone is back to duty full time.

ACTION: Commissioner Whetstine made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board to, ***approve the Resolution modifying certain personnel actions in response to the COVID-19 pandemic.***



Resolution

10-2020

Resolution Modifying Certain Personnel Actions in Response to the COVID-19 Pandemic

WHEREAS, N.C.G.S. § 153A-94 authorizes the Board of Commissioners to “adopt or provide for rules and regulations or ordinances concerning but not limited to” sick leave;

WHEREAS, on May 5, 2020, this Board passed a resolution taking certain personnel actions in response to the COVID-19 pandemic;

WHEREAS, one of the actions taken by the Board as part of its May 5, 2020 was to approve the County Manager’s authorization for employees to take leave from whatever source they choose in whatever order they choose, whether it be vacation, sick, or compensatory time;

WHEREAS, as part of its May 5, 2020 resolution, this Board resolved that the authorization for employees to take leave from whatever source they choose in whatever order they choose shall remain in effect until this Board retracts the State of Emergency that it declared on March 17, 2020; and

WHEREAS, this Board may amend its own resolutions by adopting subsequent resolutions;

NOW THEREFORE, THE CLEVELAND COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

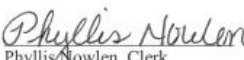
1. The May 5, 2020 authorization for employees to take leave from whatever source they choose in whatever order they choose is hereby rescinded. The relevant provisions of the Cleveland County Personnel Ordinance therefore govern employee leave of absence.

2. This resolution has the effect of an ordinance and must be approved as provided for in N.C.G.S. § 153A-45.

Adopted this the 16th day of June, 2020.

By: 
Susan Allen, Chairman
Cleveland County Board of Commissioners

ATTEST:


Phyllis Nowlen, Clerk
Cleveland County Board of Commissioners



PUBLIC HEARINGS

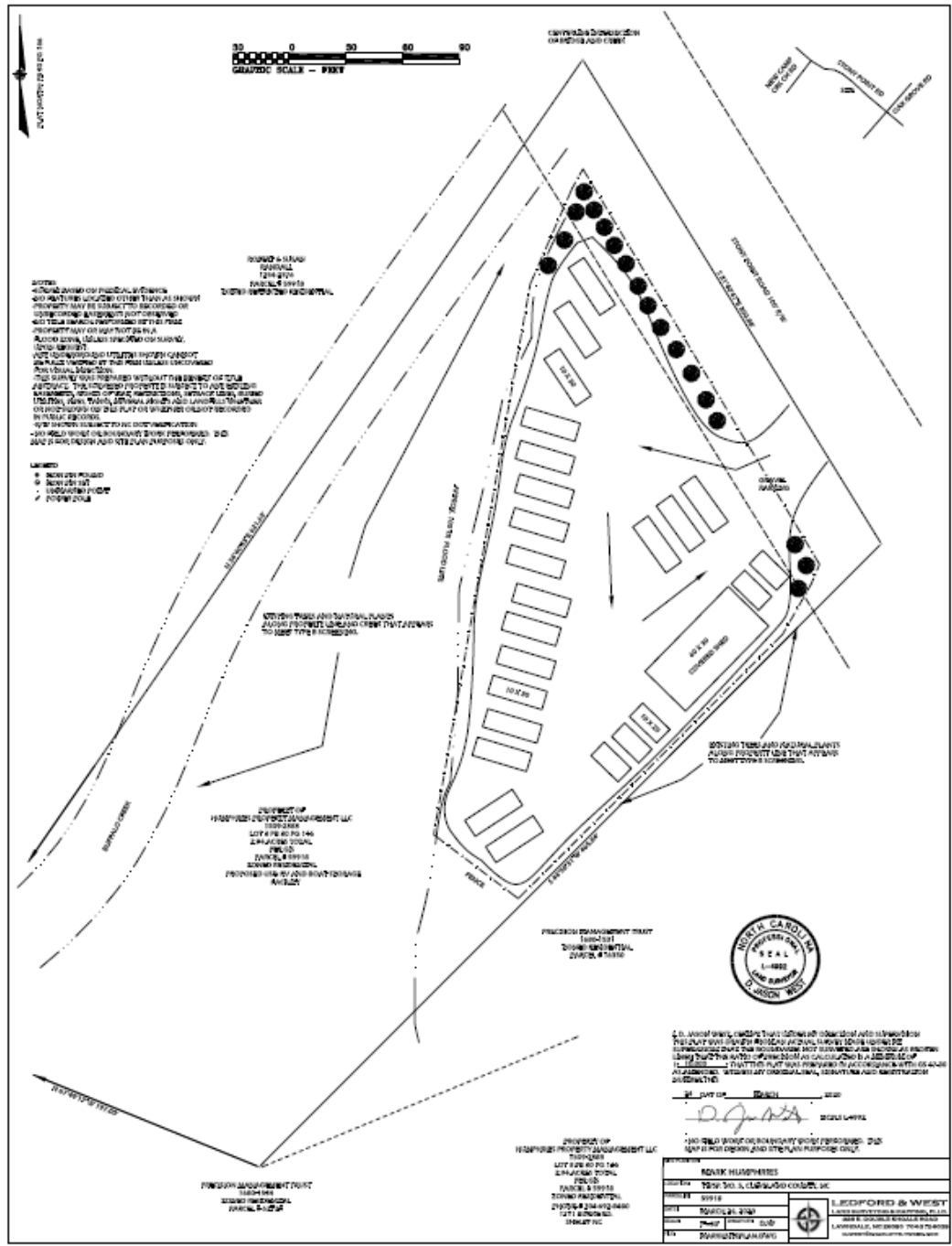
PLANNING DEPARTMENT CASE 20-04: REQUEST TO REZONE PROPERTY AT 863 STONY POINT ROAD FROM RESIDENTIAL (R) TO GENERAL BUSINESS – CONDITIONAL USE (GB - CU)

Chairman Allen called Henry Earle, Zoning Administrator, to the podium to present Planning Department Case 20-04: Request to Rezone Property at 863 Stony Point Road from Residential (R) to General Business Conditional Use (GB-CU). Conditional Use rezoning allows boards to set terms and conditions on a particular use on a property, not a general rezoning that would allow any uses on that property. An applicant submits a rezoning application stating their specific intentions and plans with the property.

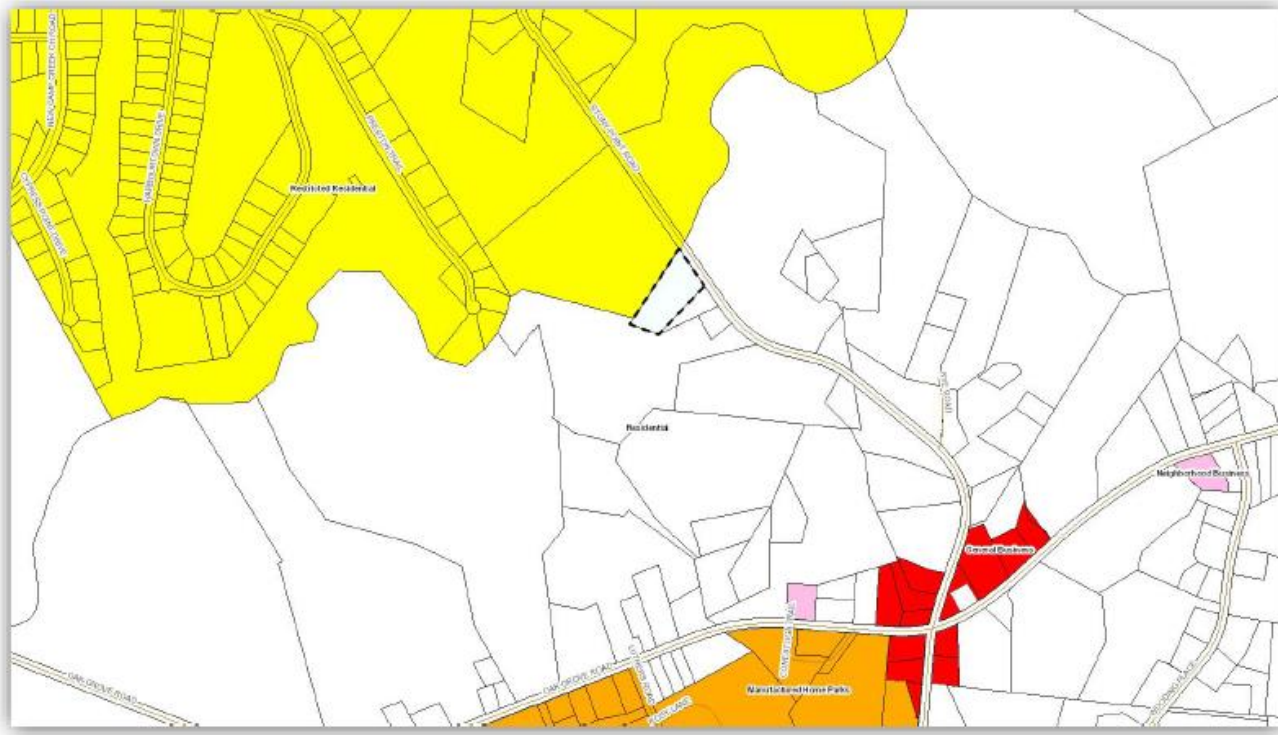
Humphries Property Management LLC is requesting to rezone property at 863 Stony Point Road from Residential (R) to General Business Conditional Use (GB-CU). The property is 2.94 acres and is zoned as Residential (R) from east and south. To the west and north, the property is zoned Restricted Residential (RR). The area has mostly residential uses except for several businesses located along the intersection of Stony Point and Oak Grove Road to the South. Mr. Humphries is requesting to rezone this property to establish an RV and boat storage facility on the property. He is **not** requesting to establish an RV park. In accordance with the Cleveland County Unified Development Ordinance 12-34, Mr. Humphries has submitted a site plan showing the number and location of RV storage sites he plans to install on the property. His plan includes twenty-four RV pads with several having a cover. When a piece of property is zoned General Business (GB) and abuts residential property, the County’s ordinance states type B screening is required against the residential property. Planning staff has surveyed the property and there is natural screening already in place that would satisfy the type B screening requirement. Mr. Humphries has also proposed to place trees in the front of the property even though the County’s ordinance does not require it. Part of the property is in the flood plain and Mr. Humphries will have all of his construction above the plain. Included in his application are signatures from surrounding property owners supporting his application.

**Case # 20-04 Re-Zoning for 863 Stony Point Road R to GB-CU
Aerial Map, Parcel #59918 2.94 acres**

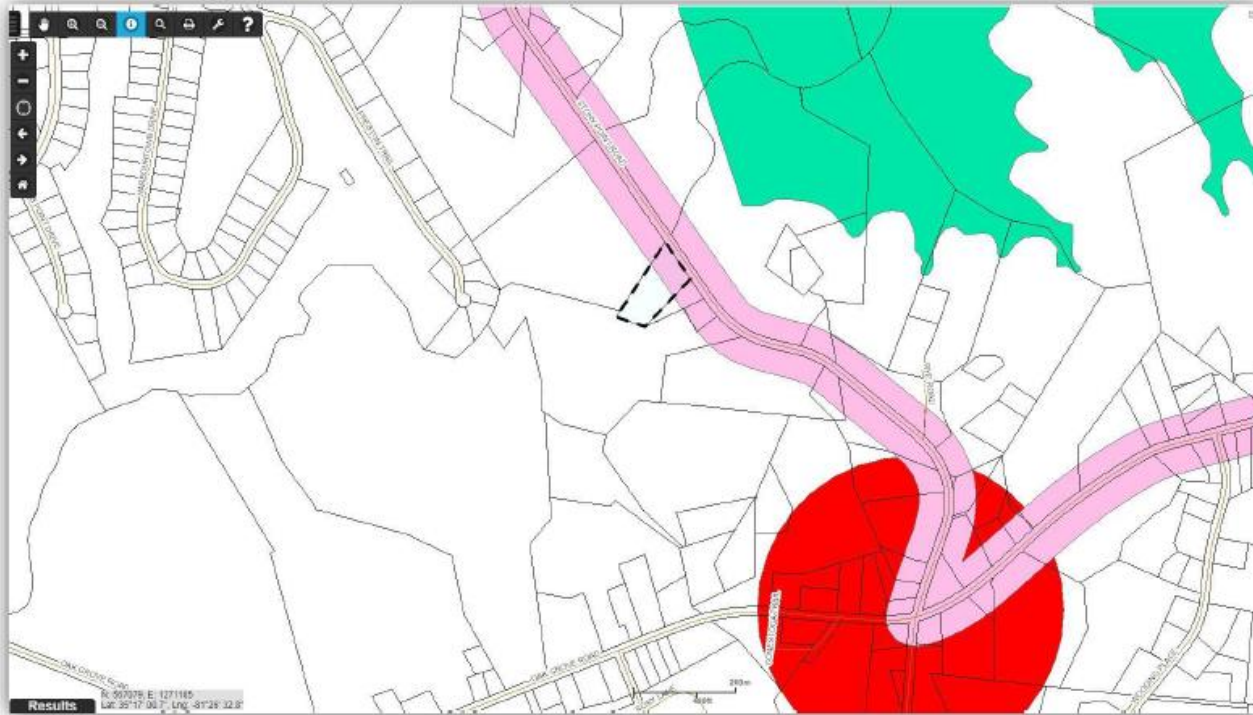




**Case # 20-04 Re-Zoning for 863 Stony Point Road R to GB-CU
 Zoning Map, Parcel #59918 2.94 acres**



Case # 20-04 Re-Zoning for 863 Stony Point Road R to GB-CU
Land Use Map, Parcel #59918 2.94 acres



The Planning Board voted unanimously to recommend approving the rezoning request from Residential (R) to General Business-Conditional Use (GB-CU). They felt the proposed use was low impact and would be compatible with the surrounding area. Also, the applicant had signatures of support from surrounding neighbors. North Carolina General Statute 160D-605 states, “*governing boards shall approve a statement describing whether its action is consistent or inconsistent with the adopted Land Use Plan.*”

Chairman Allen opened the Public Hearing at 6:28 pm for anyone wanting to speak for or against Planning Department Case 20-04: Request to Rezone Property at 863 Stony Point Road from Residential (R) to General Business Conditional Use (GB-CU). (*Legal Notice was published in the Shelby Star on Friday, June 5 and Friday, June 12, 2020.*)

Hearing no comments, Chairman Allen closed the Public Hearing at 6:29 pm.

Chairman Allen opened the floor to the Board for discussion and questions. Commissioner Hutchins stated for clarification, the proposed twenty-four storage sites would be for RV storage only. He wanted to clarify that no one would be living in in the RVs. Mr. Earle advised that was correct, “*it is only for RV and boat storage.*” Commissioner Hutchins added this RV and boat storage would be good for the area and the community. Commissioner Whetstone commented on the difficult limitations of storing recreational vehicles in Home Owner Association neighborhoods and the demand is high for storage space for things like boats and RVs. Although the proposed General Business (GB) district is not consistent with the 2005 Land Use Map, the proposed use of recreational vehicle storage can be a benefit and will serve a need for the community and is reasonable.

ACTION: Commissioner Hutchins made the motion, seconded by Commissioner Hardin, and unanimously adopted by the Board, *to approve the Request to Rezone Property at 863 Stony Point Road from Residential (R) to General Business Conditional Use (GB-CU).*

REGULAR AGENDA

SALE OF COUNTY PROPERTY – PARCEL 25684

Chairman Allen recognized Assistant County Manager Kerri Melton to present the sale of county property – parcel 25684. The County owns parcel 25684, located on at 1334 Spake Circle. The County has subdivided out a portion of this property that it would be willing to sell. Michael R. Spake has offered to purchase this subdivided portion, amounting to 5.822 acres, for Thirty Thousand and No/100 Dollars (\$30,000.00). North Carolina General Statute § 153A-176 authorizes the County to dispose of property according to the procedures proscribed in Chapter 160A, Article 12 of the General Statutes. Under North Carolina General Statute § 160A-269, the County may “receive an offer to purchase property and advertise it for upset bids.” Staff proposes using this procedure to carry out the sale of this property. As the County currently owns parcel 25684, it is not taxable, it costs the County money to maintain the property and the County is held liable should anything happen on the property. Mrs. Melton reviewed the following PowerPoint to the Board.

Cleveland County
NORTH CAROLINA

Kerri
ASSISTANT COUNTY MANAGER

Negotiated Offer for Purchase of County Property (G.S. 160A-269)

JUNE 16, 2020

Negotiated Offer Process
N.C.G.S. 160A-269

You are here

- County receives offer to purchase property
- Board of Commissioners proposes to accept the offer
- Offeror deposits five percent of bid
- County publishes notice of the offer, and 10-day upset process begins
 - *upset bid must be at least 10% of first \$1,000 and 5% of remainder.
- If an upset bid is received, upset bid process restarts.
- Once upset bid process is complete, County can sell property.

BOARD OF COMMISSIONERS 2

The Property 2016

Cleveland County
NORTH CAROLINA

Map Created by Cleveland County GIS Mapping June 16, 2020

BOARD OF COMMISSIONERS 3

2016 Property Value

Cleveland County
NORTH CAROLINA

Cost per acre (land only)

\$6,500

BOARD OF COMMISSIONERS 4

The Property 2020

Cleveland County
NORTH CAROLINA

Parcels following Feb. 2020 subdivision/combination

Map Created by Cleveland County GIS Mapping June 16, 2020

BOARD OF COMMISSIONERS 5

Property Plat

Cleveland County
NORTH CAROLINA

- Parcel 25684; 5.822 acres
- Total Acreage x Cost per acre (\$6,500) = \$37,700

BOARD OF COMMISSIONERS 6


The Offer



- Offeror: Mike Spake
- Amount: \$30,000

BOARD OF COMMISSIONERS 7

Actions Requested




Authorize staff to accept Mr. Spake's deposit and begin the upset bid process on Parcel 25684.

BOARD OF COMMISSIONERS 8

Chairman Allen opened the floor to the Board for questions and discussion. Commissioner Hutchins stated parcel 25684 has no benefit to the County for economic development and it is a good idea to sell the property. The sale of the property would help cut costs to the County and it could go back on the tax books. Commissioner Hardin clarified if anyone else was interested in purchasing the property, the proposed process would be fair and allow for others to offer a bid. Mrs. Melton stated that was correct. Commissioner Whetstine echoed Commissioner Hutchins comments regarding Parcel 25684.

ACTION: Commissioner Whetstine made the motion, seconded by Commissioner Bridges, and unanimously adopted by the Board, *to approve the offer made on the subdivided portion of parcel 25684 and authorize County staff to begin the upset bid processes.*



Resolution

11-2020

Resolution Authorizing Negotiated Offer and Upset Bid (G.S. 160A-269)

WHEREAS, Cleveland County owns certain property, that being 5.822 acres shown on Page 169 of Book 42 of the Cleveland County Registry; and

WHEREAS, N.C.G.S. § 153A-176 and N.C.G.S. § 160A-269 permit the County to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County has received an offer to purchase the property described above in the amount of thirty thousand dollars (\$30,000), submitted by Michael R. Spake; and

WHEREAS, Michael R. Spake has paid the required five percent (5%) deposit on his offer;

NOW THEREFORE, THE CLEVELAND COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:


1. The Board of Commissioners authorizes sale of the property described above through the upset bid procedure of N.C.G.S. § 160A-269.
2. The County Clerk shall cause a notice of the proposed sale to be published. The notice shall describe the property and the amount of the offer and shall state the terms under which the offer may be upset.
3. Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the County Clerk within ten (10) days after the notice of sale is published. At the conclusion of the ten (10) day period, the County Clerk shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
4. If a qualifying higher bid is received, the County Clerk shall cause a new notice of upset bid to be published, and shall continue to do so until a ten (10) day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of Commissioners.
5. A qualifying higher bid is one that raises the existing offer by not less than ten

- percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The County will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The County will apply the deposit of the final high bidder to the purchase price at closing, unless the County withdraws the property from sale, at which time the deposit of the final high bidder will be returned.
 7. The terms of the final sale are that:
 - The Board of Commissioners must approve the final high offer before the sale is closed, which it will do within thirty (30) days after the final upset bid period has passed,
 - The buyer must pay with cash, a cashier's check, or a certified check at the time of closing, and
 - The County will transfer its interest in the property via quitclaim deed.
 8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
 9. If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. The appropriate County officials are authorized to execute the instruments necessary to convey the property to Michael R. Spake.

Adopted this the 16th day of June, 2020.

By: 
Susan Allen, Chairman
Cleveland County Board of Commissioners

ATTEST:


Phyllis Nowlen, Clerk to the Board
Cleveland County Board of Commissioners

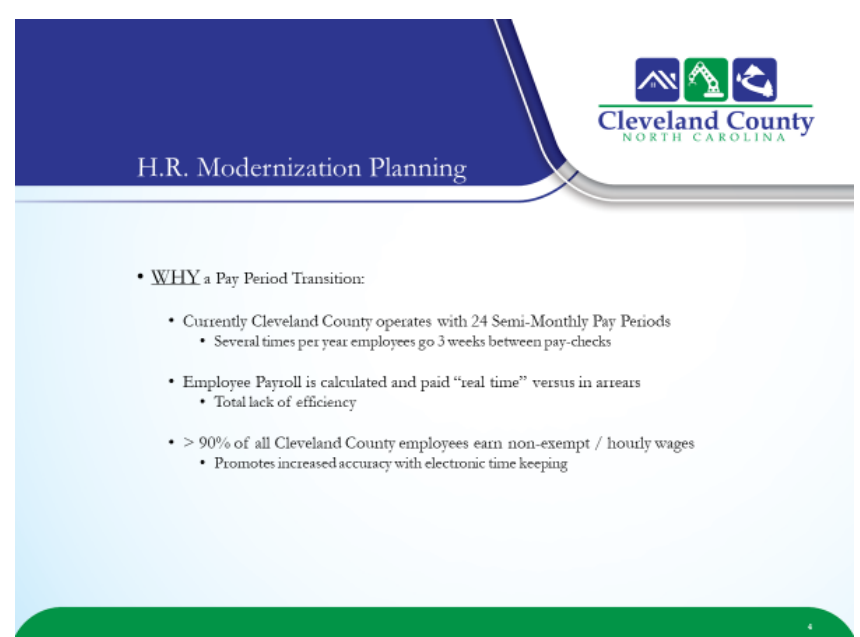
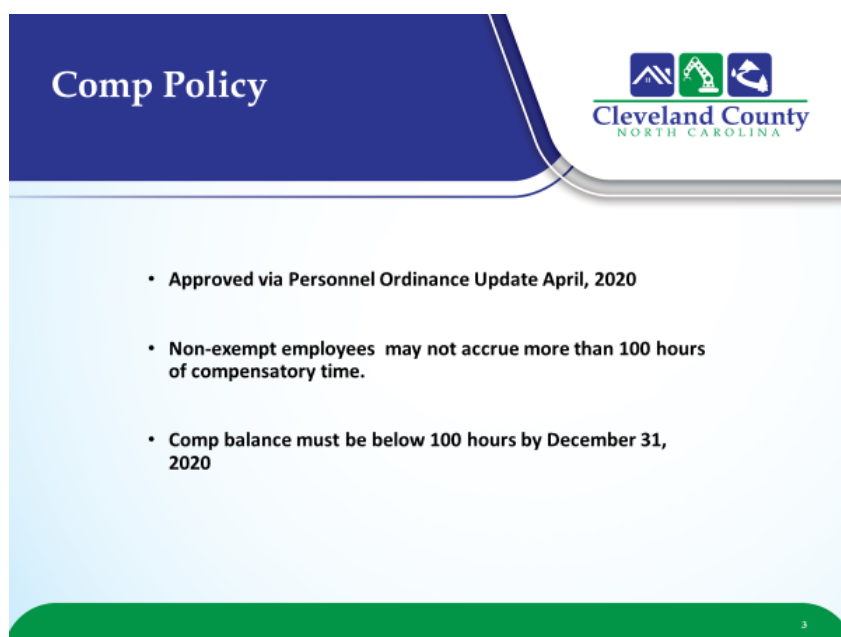
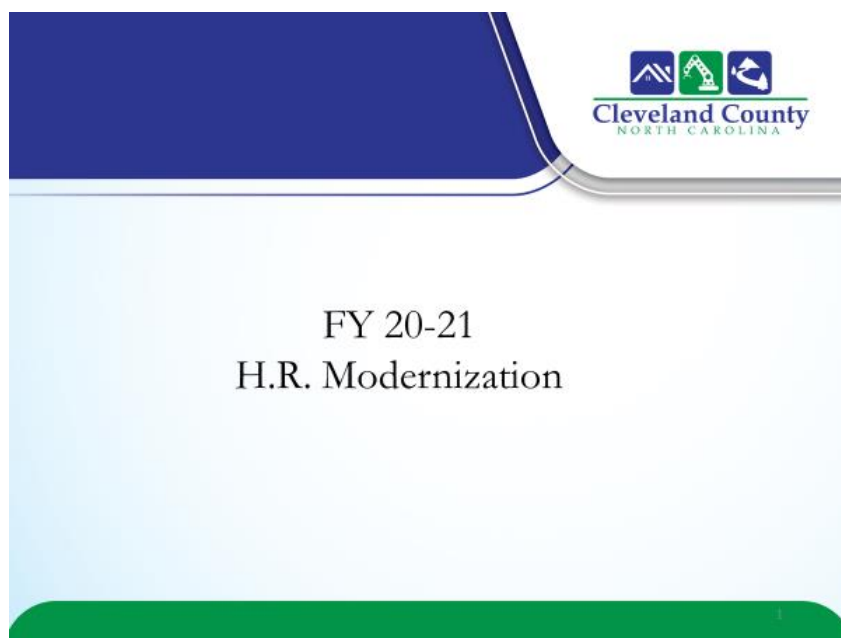


HUMAN RESOURCES MODERNIZATION

Chairman Allen called Allison Mauny, Human Resources Director, to the podium to discuss Human Resources Modernization strategies the County has been working on over the last several years. She began by giving information about what work has already been completed including a Comprehensive Pay and Classification Study, modernizing the payroll system and technology, and updates to the County Personnel Ordinance and the Standard Employee Recruitment Process.

One policy currently being addressed is the compensation time policy. This applies to non-exempt employees. The law allows compensatory time in lieu of overtime pay with a requirement that comp time if over two and forty hours or four hundred eighty hours for law enforcement personnel be paid out. The new policy requires non-exempt employees to accrue no more than one hundred hours of compensatory time. All employees must have their comp balance below one hundred hours by December 31, 2020.

Currently, Cleveland County operates with twenty-four semi-monthly pay periods. This causes several times per year where employees go three weeks between pay-checks. Employee payroll is calculated and paid “real time” versus in arrears. Paying in arrears is a more common practice and allows for greater efficiency. Ninety percent of all Cleveland County employees earn non-exempt / hourly wages and this will allow for increased accuracy when the county moves to electronic time keeping in 2021. Mrs. Mauny reviewed the following PowerPoint to Commissioners.




Cleveland County
 NORTH CAROLINA

Pay Period Changes

Pay Period Calendar

June

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Pay Day calendar

June

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Payday: June 15
 Payday: June 30
 Transitional Paydate: July 10

July

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Pay Day calendar

July

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Payday: July 17
 Payday: July 31
 Payday: August 14


August

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Pay Day calendar

August


S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			



Cleveland County
 NORTH CAROLINA

Pay Estimation Form

Employee Name:	Gross Annualized Wage:	
John Doe	\$35,000	\$4,300
Month	Anticipated Gross Pay	Potential Comp Buydown
June	\$2,917	\$0
July (Transition Pay included)	\$3,208	\$0
August	\$2,692	\$135
September	\$2,692	\$135
October	\$2,692	\$135
November	\$2,692	\$135
December	\$4,038	\$0
6 Month Total	\$18,689	\$17,500
Pay under previous pay plan		\$17,500

Monthly Gross Pay




Cleveland County
 NORTH CAROLINA

QUESTIONS?

Chairman Allen opened the floor to the Board for questions and discussion. Commissioner Hutchins commented on the proposed pay period changes stating this plan falls in line with how other companies pay their employees. Mrs. Mauny agreed. She advised the proposed plan is a much more common practice and it will better align with other employers should an employee decide to transition to another place of employment. Commissioner Whetstine inquired if the new pay period will have any effect on employee taxes. Mrs. Mauny replied, the new plan would have no bearing on employee taxes. Commissioners had an open discussion regarding the proposed plan and the positive benefits it will have for County employees.

ACTION: Commissioner Bridges made the motion, seconded by Commissioner Hardin, and unanimously adopted by the Board, *to approve the HR Modernization strategies as presented.*

BOARD APPOINTMENTS

CLEVELAND COUNTY ADULT HOME CARE ADVISORY BOARD

ACTION: Commissioner Bridges made the motion, seconded by Commissioner Hutchins, and unanimously adopted by the Board, *to re-appoint Tina McNeilly to serve as a member of this board*, for a period of two-years, scheduled to conclude June 30, 2022.

CLEVELAND COMMUNITY COLLEGE BOARD OF TRUSTEES

ACTION: Commissioner Hutchins made the motion, seconded by Commissioner Whetstine, and unanimously adopted by the Board, *to re-appoint Dr. Lamont Littlejohn Jr. to serve as a member of this board*, for a period of four-years, scheduled to conclude June 30, 2024.

CLEVELAND COUNTY MEMORIAL LIBRARY BOARD OF TRUSTEES

ACTION: Commissioner Hardin made the motion, seconded by Commissioner Bridges, and unanimously adopted by the Board, *to re-appoint Mark Hudson and Miranda Hyland to serve as members of this board*, for a period of three-years, scheduled to conclude June 30, 2023.

CLEVELAND COUNTY SOCIAL SERVICES ADVISORY BOARD

ACTION: Commissioner Whetstine made the motion, seconded by Commissioner Hutchins, and unanimously adopted by the Board, *to re-appoint Lendra Phillips and appoint Allison Gragg to serve as members of this board*, for a period of four-years, scheduled to conclude June 30, 2024.

NO. 3 VOLUNTEER FIRE DEPARTMENT FIRE PROTECTION DISTRICT COMMISSION

ACTION: Commissioner Hardin made the motion, seconded by Commissioner Bridges, and unanimously adopted by the Board, *to re-appoint David Austin, James Gibson and Neal Stroup to serve as members of this board*, for a period of two-years, scheduled to conclude June 30, 2022.

RURAL FIRE COMMISSION

ACTION: Commissioner Bridges made the motion, seconded by Commissioner Whetstine, and unanimously adopted by the Board, *to re-appoint Chris Poole, Floyd Queen, Marvin Hutchinson, Thomas Hartis and William Davis to serve as members of this board*, for a period of three-years, scheduled to conclude June 30, 2023.

COMMISSIONER REPRESENTATIVE APPOINTMENTS

ACTION: Chairman Allen made the motion, seconded by Commissioner Bridges, and unanimously adopted by the Board, *to re-appoint Commissioner Hutchins to serve on the Cleveland Community College Board of Trustees, to re-appoint Commissioner Hardin to serve on the Juvenile Crime Prevention Council and re-appoint Commissioner Hutchins and Commissioner Whetstine to serve on the Metropolitan Planning Organization (MPO) Board.*

COMMISSIONER REPORTS

Commissioner Hardin – thanked everyone who attended the meeting.

Commissioner Hutchins – has attended several board meetings in which he serves virtually. He thanked all the county staff for what they do and the hard work they have put in since COVID-19.

Commissioner Whetstine – attended the Board of Health meeting virtually. He thanked all the healthcare workers and everyone at the Health Department who have been working every day since the COVID-19 pandemic started.

Commissioner Bridges – went to the traditional graduation held for Burns High School. He echoed Commissioner Whetstine and Commissioner Hutchins comments about the hard work put in by county staff.

Chairman Allen- thanked everyone who attended the Commissioner's Meeting and encouraged everyone to get involved in their community. She reviewed several avenues of how to get involved and points of contact.

ADJOURN

There being no further business to come before the Board at this time, Commissioner Hardin made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board, *to adjourn the meeting*. The next meeting of the Commission is scheduled for *Tuesday, July 7, 2020 at 6:00 p.m. in the Commissioners Chamber*.

*Susan Allen, Chairman
Cleveland County Board of Commissioners*

*Phyllis Nowlen, Clerk to the Board
Cleveland County Board of Commissioners*

Cleveland County Board of Commissioners
June 2, 2020

The Cleveland County Board of Commissioners met in a regular session on this date, at the hour of 6:00 p.m. in the Commission Chamber of the Cleveland County Administrative Offices.

PRESENT: Susan Allen, Chairman
Ronnie Whetstine, Vice-Chair
Johnny Hutchins, Commissioner
Doug Bridges, Commissioner
Deb Hardin, Commissioner
Brian Epley, County Manager
Tim Moore, County Attorney
April Crotts, Deputy Clerk
Kerri Melton, Assistant County Manager
Elliot Engstrom, Deputy County Attorney
Lucas Jackson, Finance Director
Daryl Sando, Electronic Maintenance Director
Clifton Philbeck, Board of Elections Director
Tommy McNeilly, EMS Director
Jason Falls, LeGrand Center Director
Perry Davis, Emergency Management Director
Sandra Orvig, Shooting Range Director
Betsy Harnage, Register of Deeds

CALL TO ORDER

Chairman Allen called the meeting to order and Commissioner Hutchins, provided the invocation and led the audience in the Pledge of Allegiance.

AGENDA ADOPTION

ACTION: Commissioner Hardin made the motion, seconded by Commissioner Bridges and unanimously approved by the Board to, *approve the agenda as presented.*

CITIZEN RECOGNITION

Mot Davis, 504 West Warren Street, Shelby– came before the Board to ask the Board for support for the 2020 senior classes. She stated “the decision by the School Board to have a drive through with one car only graduation is not what the students want it also brings up other issues.” Ms. Davis said “When we asked the school board to postpone into July or August they would refuse to talk to us.” Ms. Davis stated she would like the Commissioners support to hold traditional graduation services that would be held on a football field with attendees being spaced 6ft apart, using hand sanitizer and wearing facemasks.

Commissioner Hardin asked the County Attorney if he could speak on this subject.

County Attorney Tim Moore stated “The executive order exempts education traditional activities. If that is the case, it would appear they could do it if they provide the appropriate social distancing recommendations and precautions.” Attorney Moore also said “There is nothing this commission can do, this is jurisdiction of the School Board.”

Jesse Hughes 651-1 Dixon School Road, Kings Mountain- is the Senior Class President of Kings Mountain High School. Mr. Hughes said “I have come here today on behalf of my fellow seniors both at my school and across this county. I believe we can and need to have a traditional graduation with social distancing guidelines.

Susan Parris 5 Brad Place, Shelby- came before the commissioners to ask them to attend an event she has organized on Thursday evening from 3:30pm-5:00pm at the Cleveland County School Administration Building in support of a traditional graduation.

Amy Beaver, Kings Mountain- came before the board on behalf of her daughter and all the 2020 graduates. She stated “these graduates deserve to graduate together. They have spent the last 13 years preparing for this moment and this gives them the chance to congratulate each other for their accomplishments”. Ms. Beaver asked for the commissioner’s support.

Danny Blanton- 1827 Creek Ridge Rd. Mr. Blanton said “I am a School Board Member and I have been pushing for these kids. Mr. Blanton stated the Governor, exempted schools and government bodies from Executive order 141. I carried this information back to the Chair of the School Board. She said we have to listen to the Governor.” Mr. Blanton felt a plan can be put together for these kids to have this. They have missed their prom and had everything taken away from them. The least we could do for them is to give them a graduation.”

CONSENT AGENDA

APPROVAL OF MINUTES

The Clerk to the Board included the Minutes from the *May 19, 2020 regular meeting*, in board members packets.

ACTION: Vice-Chair Whetstine made a motion, seconded by Commissioner Bridges, and passed unanimously by the Board to, *approve the minutes as written.*

TAX ABATEMENTS AND SUPPLEMENTS

The Tax Assessor provided Commissioners with a detailed written report regarding tax abatements and supplements during *March 2020*. The monthly grand total of tax abatements was listed as (\$3,072.85) and monthly grand total for tax supplements was listed as (\$21,490.63). The Tax Assessor also provided Commissioners with a detailed written report regarding tax abatements and supplements during *April 2020*. The monthly grand total of tax abatements was listed as 0.00 and monthly grand total for tax supplements was listed as (\$191,085.48).

ACTION: Vice-Chair Whetstine made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board, *to approve the Abatements and Supplements as submitted by the Tax Assessor.*

HEALTH DEPARTMENT: BUDGET AMENDMENT (BNA #061)

ACTION: Vice-Chair Whetstine made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board to, *approve the following budget amendment:*

<u>Account Number</u>	<u>Project Code</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
-----------------------	---------------------	--------------------------------	-----------------	-----------------

012.533.4.310.19	Adult Health/ FED GRT-COVID 19 Crisis Res	\$96,503.00
012.533.5.121.00	Adult Health/ Salaries/ Reg	\$96,503.00

Explanation of Revisions: NCDHHS thru the CDC has allocated \$96,503 to support public health emergency response to COVID 19. Responses include to carryout surveillance, epidemiology, laboratory capacity, infection control, mitigation, communication and other preparedness and response capabilities. Funds will cover existing salaries.

LIBRARY: BUDGET AMENDMENT (BNA #062)

ACTION: Vice-Chair Whetstine made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board to, ***approve the following budget amendment:***

<u>Account Number</u>	<u>Project Code</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
010.611.4.810.07		Library/ Donations Special Blanton	\$3,213.00	
010.611.5.790.07		Library/ Donations Special Blanton	\$3,213.00	

Explanation of Revisions: To budget Donations Special Blanton received \$3,213 on 1/14/20 over the original budget amount. To cover expenses to be incurred for a digital sign.

HEALTH DEPARTMENT: BUDGET AMENDMENT (BNA #063)

ACTION: Vice-Chair Whetstine made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board to, ***approve the following budget amendment:***

<u>Account Number</u>	<u>Project Code</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
012.532.4.810.00		TB/STD/CD Donations Contributions	\$120.00	
012.532.5.790.00		TB/STD/CD Donations Contributions	\$120.00	

Explanation of Revisions: Cleveland County Health Department received a donation in the amount of \$120.00 from a local charity towards the purchase of Tracfone wireless phone cards for a TB patient. This will allow correspondence between nurses and patient.

EMERGENCY MANAGEMENT: BUDGET AMENDMENT (BNA #064)

ACTION: Vice-Chair Whetstine made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board to, ***approve the following budget amendment:***

<u>Account Number</u>	<u>Project Code</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
028.452.4.991.00		Volunteer Fire Dept/ Fund Bal Appropriated	\$35,666.00	
028.452.5.231.00		Volunteer Fire Dept/Pharmacy Fees	\$255.00	
028.452.5.430.00		Volunteer Fire Dept/Insurance/ Bonding	\$35,328.00	
028.452.5.490.00		Volunteer Fire Dept/Professional Servs	\$83.00	

Explanation of Revisions: Budget additional fire tax to cover increased operational year to date.

HEALTH DEPARTMENT: BUDGET AMENDMENT (BNA #065)

ACTION: Vice-Chair Whetstine made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board to, ***approve the following budget amendment:***

<u>Account Number</u>	<u>Project Code</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
012.533.4.800.00		Adult Health/ Misc. Revenue	\$500.00	
012.533.5.800.00		Adult Health/ Misc. Revenue	\$500.00	

Explanation of Revisions: Budget allocation for \$500 in monies received from Wingate University for Pharmacy Student Internship Stipend Contract with Cleveland County Health Department Pharmacy to cover various department expenses.

PLANNING DEPARTMENT: REQUEST TO SET A PUBLIC HEARING FOR CASE 20-04, REZONING FROM RESIDENTIAL (R) TO GENERAL BUSINESS CONDITIONAL USE (GB-CU) AT 863 STONY POINT ROAD

Request to set a Public Hearing for Case 20-04, Rezoning from Residential to General Business Conditional Use (R-GBCU) at 863 Stony Point Road at the next Board of Commissioners Regular Scheduled Meeting for June

16, 2020. Humphries Property Management LLC is requesting to rezone property at 863 Stony Point Road from Residential (R) to General Business Conditional Use (GB-CU).

ACTION: Vice-Chair Whetstine made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board to, *set a Public Hearing for Case 20-04 at the next Board of Commissioners Regular Scheduled Meeting on June 16, 2020.*

TAX ADMINISTRATION: SET PUBLIC HEARING FOR JUNE 16, 2020 FOR SMALL BUSINESS GRANT

AC Indigo Properties, LLC has made application for participation in the Small Business Investment Grant Program. Under the Program, a qualifying net new investment of \$50,000 to \$1,000,000 would be eligible for a grant equal to 50% of taxes paid on the new taxable investment for three years. Grant amount will be calculated on \$0.57 per \$100 of net new taxable investment. The applicant has met the listing and investment requirements. Taxes have been paid and there are no unresolved appeals.

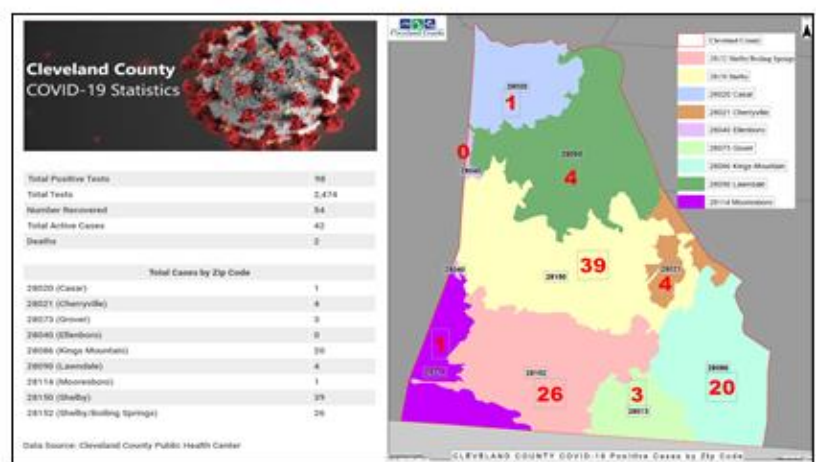
Per G.S. 158-7.1(c), any appropriation or expenditure pursuant to this section (158-7.1) must be approved by the county after a public hearing.

ACTION: Vice-Chair Whetstine made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board to, *set a Public Hearing for Small Business Grant at the next Board of Commissioners Regular Scheduled Meeting on June 16, 2020.*

REGULAR AGENDA

COVID-19 RELIEF FUNDING PLAN


Chairman Allen asked Assistant County Manager Kerri Melton to present the Covid-19 Relief Funding Plan. Mrs. Melton reviewed the following Powerpoint.



- HB 1043**
- \$150 Million appropriated to NC Counties
 - Guidelines based on CARES Act
 - Four largest counties received direct distribution from US Treasury
 - Distribution amount based on population
 - Cleveland County Funding- \$1,843,630
 - Plan due June 15, 2020

- CARES Act Funding Guidelines**
- The CARES Act provides that payments from the Fund may only be used to cover costs that:
- are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and
 - were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
 - were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020


COVID Relief Funding Plan




Sanitation Stations.....	\$25,000
Municipal Sharing.....	\$60,000
Community Relief Fund	
A) Personal.....	\$75,000
B) Business.....	\$325,000
PPE Procurement	
A) Business Safe Re-Opening.....	\$85,000
B) Internal Operations.....	\$20,000
C) Other Misc.....	\$40,000
Increased Testing.....	\$100,000
Fall Re-Engagement/ Vaccine.....	\$125,000
Operation Reimbursement	
A) Technology.....	\$550,000
B) Payroll.....	\$400,000
Outreach Marketing.....	\$40,000



COVID Relief Funding Plan



Sanitation Stations.....	\$25,000
Municipal Sharing.....	\$60,000
Community Relief Fund	
A) Personal.....	\$75,000
B) Business.....	\$325,000
PPE Procurement	
A) Business Safe Re-Opening.....	\$85,000
B) Internal Operations.....	\$20,000
C) Other Misc.....	\$40,000
Increased Testing.....	\$100,000
Fall Re-Engagement/ Vaccine.....	\$125,000
Operation Reimbursement	
A) Technology.....	\$550,000
B) Payroll.....	\$400,000
Outreach Marketing.....	\$40,000

- ### Action Required
- 
- Motion to approve plan as presented
 - Motion to approve plan with modifications
 - Motion to deny plan

Mrs. Melton began by thanking the board for allowing her to present the COVID-10 Relief Funding Plan. Mrs. Melton gave a brief update of the current COVID-19 cases. As of yesterday we have 98 positive test, total tests are 2474, 54 recovered, 42 active and unfortunately 2 deaths. We have four cases that were announced today and only have two current hospitalizations. We are conducting approximately 100 tests per day so the number of cases is rising, 3% tested are coming back positive. A majority of cases are asymptomatic. Mrs. Melton spoke about House Bill 1043. House Bill 1043 allocates \$150 million to North Carolina counties based on guidelines from the CARES Act. Four of the largest counties, with populations over 500,000, received direct distributions, other distribution is based on population. Cleveland County will receive \$1,843,630. The plan is due to the state by June 15.

Mrs. Melton stated there are very strict guidelines for what the funding can be used for. It cannot be used to replace revenue. For example, our sales tax revenues are down, this funding cannot be used to replace this lost revenue. These funds must be used to respond to COVID-19. The cares act provides funding be used to cover costs of unnecessary expenditures incurred due to the public health emergency of Coronavirus 19. The funding may only cover cost not accounted for in the budget most recently approved. Lastly, funding may only be used to cover costs that are incurred during the period that begins March 1, 2020 and ends December 30, 2020.

Mrs. Melton noted, we have met with community Partners; Public Health Center and Emergency Management, as a team, to discuss what we have spent money on and what the needs of our community are. The first item is sanitation stations. Most of our municipal partners have not had as many expenses as the county, because they don't offer public health services. The county plans to share funding with our municipal partners. Cleveland County set aside \$75,000 soon after COVID-19 came to North Carolina to help with mortgages and car payments. This funding was allocated to the United Way as a Community Relief Fund. It is our intention to begin a similar program to help our local businesses.

We are assisting our community on how to open safely and giving them materials. Mr. Melton reviewed the Plan breakdown for the Board.

Mrs. Melton invited Emergency Management Director Perry Davis to the podium to recognize a community business leader who participated in our You Can Count On Us program material distribution. Perry Davis invited Rodney Paulson with Advent Lutheran Church to join him at the podium. Advent Lutheran Church donated 350 buckets with cleaning supplies to the program. Overall, Mr. Paulson has donated over 500 buckets to Cleveland County businesses. Mr. Davis said, without these resources, I am not sure if we could have found items for these events. I am very honored that our citizens have been taken care of due to the help of Mr. Paulson. The Board commended Mr. Paulson.

ACTION: Vice-Chair Whetstine made a motion, seconded by Commissioner Bridges, and unanimously adopted by the Board to, *approve the COVID-19 Relief Funding Plan. (see below)*

Sanitation Stations	\$25,000
Municipal Sharing	\$60,000
Community Relief Fund	
A) Personal.....	\$75,000
B) Business.....	\$325,000
PPE Procurement	
A) Business Safe Re-Opening.....	\$85,000
B) Internal Operations.....	\$20,000
C) Other Misc.....	\$40,000
Increased Testing	\$100,000
Fall Re-Engagement/ Vaccine	\$125,000
Operation Reimbursement	
A) Technology.....	\$550,000
B) Payroll.....	\$400,000
Outreach Marketing	\$40,000

PUBLIC HEARING

FY 2020-2021 COUNTY MANAGER’S RECOMMENDED BUDGET

Chairman Allen called on Brian Epley to present on the FY 20-21 Budget.

Mr. Epley reviewed the following PowerPoint.

**CLEVELAND COUNTY BUDGET
LOOKING TOWARD
FY 20-21**

ReAct / ReBuild / ReThink

FY 20-21 Commissioner’s Strategic Plan

- FOCUS AREA: CITIZEN ENGAGEMENT**
To implement outreach strategies that reflect who we are and inspire people to be part of it.
- FOCUS AREA: ECONOMIC DEVELOPMENT**
To actively bring people to Cleveland County through recruitment of new industry, creating a healthy business climate for existing businesses and growing Cleveland County as a tourist destination.
- FOCUS AREA: FISCAL SUSTAINABILITY**
To be a high-performing organization that effectively uses resources to provide high quality service to our residents.
- FOCUS AREA: PUBLIC SAFETY**
To ensure the safety of our residents through efficient and effective public safety agencies.
- FOCUS AREA: COMMUNITY WELLNESS**
To promote physical activity, healthy eating, and positive relationships within families.

Organizational Budget Planning

Cleveland County Pre-COVID → Re-Act → Re-Build → Re-Think

Budget Timeline Of Events

- Re-Act** (March 2020 - May 2020):
 - Complete Budget Build
 - Plan for "rain foresting"
 - Personal Policy
 - Use Your Authority
- Re-Build** (July 2020 - December 2020):
 - Re-Organize Services
 - Reduce Expenses
 - Save On Operating
 - Capitalize on Resources
- Re-Think** (December 2020 - December 2021):
 - Review Delivery Model
 - Long Term Process
 - Strategic Review
 - Leverage Technology

Pre-COVID Budget Summary

Budget Flexibility:	
Tax Base Growth.....	\$ 1,700,000
DFBIS Reduction (ERIP).....	\$ 1,204,000
Re-Engineering (year 6).....	\$ 245,000
Additional Available Dollars	\$ 1,245,000
Employee Compensation.....	\$ 900,000
Employee Wellness.....	\$ 400,000
Community College.....	\$ 350,000
3 New PTE – Downtown.....	\$ 145,000
LGERS Increase.....	\$ 415,000
Public Safety Capital.....	\$ 610,000
Shell Building III.....	\$ 358,000
Total Allocation	\$ 3,007,000
Available for Provision	\$ 238,000

COVID-19 IMPACT

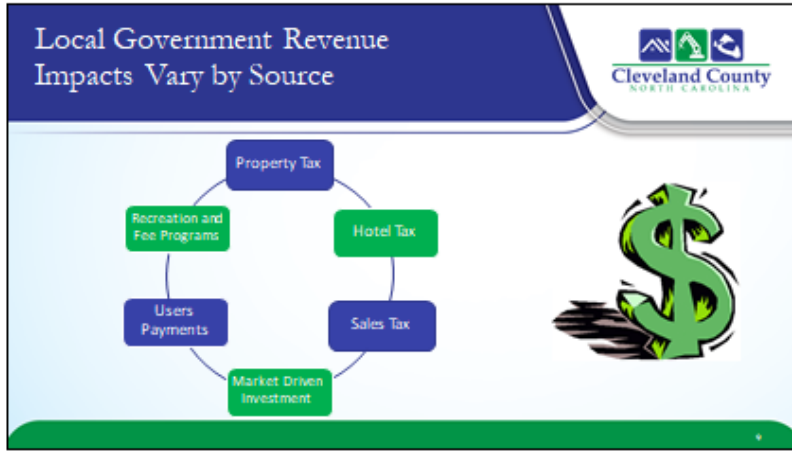
Reality Just Ahead

Post-COVID Budget Summary

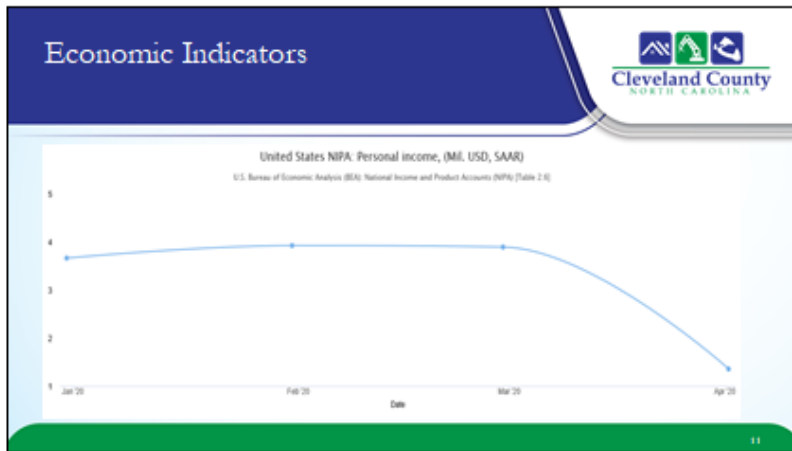
Budget Flexibility:	
Tax Base Growth.....	\$ 1,700,000
DFBIS Reduction (ERIP).....	\$ 1,535,541
Re-Engineering (year 6).....	\$ 145,000
Strategic Fund Release Drawdown.....	\$ 1,126,497
Available Dollars	\$ 4,507,000
Revenue Loss.....	\$ 2,000,000
Employee Wellness.....	\$ 500,000
3 New PTE – Downtown.....	\$ 145,000
LGERS Increase.....	\$ 415,000
Public Safety Capital.....	\$ 610,000
Shell Building III.....	\$ 358,000
Operational Cost Changes.....	\$ 500,000
Total Allocation	\$ 4,927,000

FY 20-21 Budget Goals & Objectives

- Evaluate Federal and State Economic Outlook
- Current Year Strategies
 - 1.Re-Act – Focus on Stabilizing
 - 2.Re-Build– Mobilize and Re-Prioritize for 2020 and Beyond
 - 3.Re-Think – More Intensive Focus on Re-Design & Operational Efficiencies
- Emerging Issues



2020-2021 Economic Outlook



Possible Recovery Models

Demand fluctuates after an epidemic, but tends to follow one of three patterns

Rapid stabilization

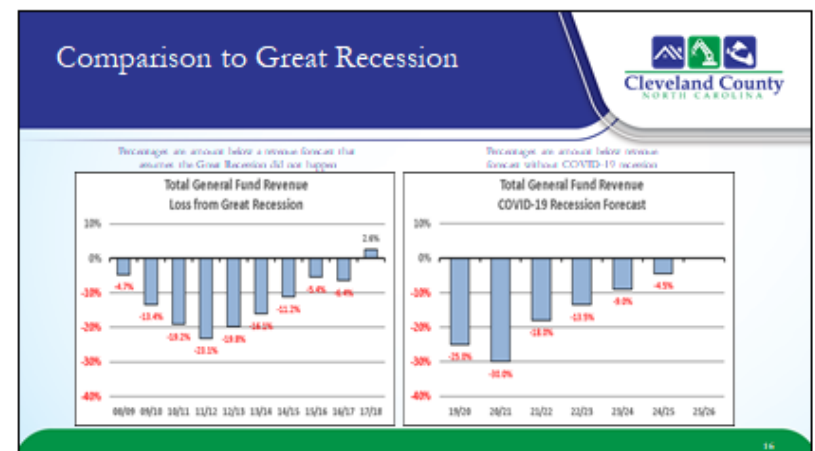
- Stable recovery soon after the outbreak ends, following a surge caused by panic during the crisis.
- Applies to daily necessities with regular purchases (fresh food, baby items, etc.)

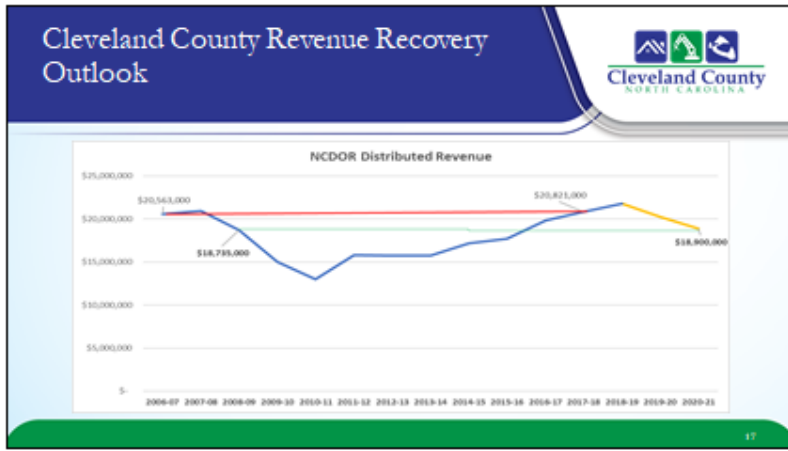
Short-term pantry loading

- Relatively low demand after the outbreak due to pantry loading during the epidemic.
- Applies to daily necessities with pantry-loading behavior (canned goods, frozen clothing, etc.)

Dip and rebound

- A quick rebound after the crisis, replacing demand that was repressed during the epidemic.
- Applies to discretionary purchases (apparel, personal care, etc.)





Cleveland County FY2020-2021 Budget

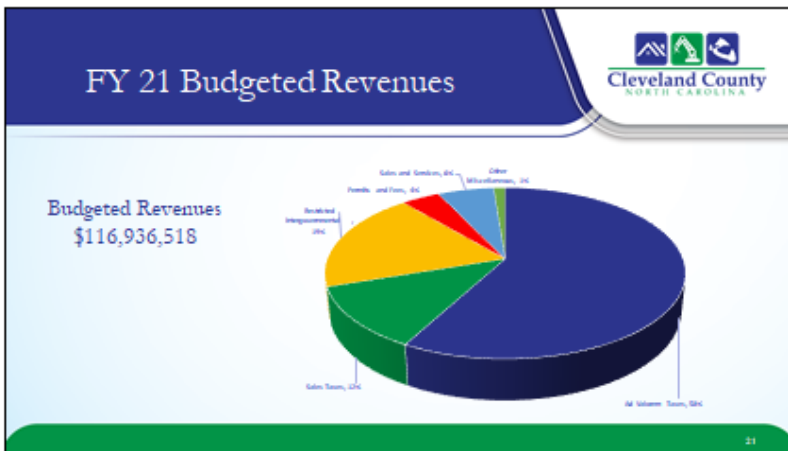
FY21 Opportunities and Challenges

OPPORTUNITIES

- Tax Base Growth (Emergent)
- Reduced Rates
- Available Cost Savings
 1. Paid Time Off Policy
 2. 2019/2020 Security Refund
 3. Changing Employee Term Class Code
- Operational Dr. Improving
 1. Process Automation (RPA)
 2. Energy Optimization
 3. Revenue Maximization

CHALLENGES

- Revenue Reduction
 - COVID-19 Impact
 - Managerial Growth
 - NCDOR Sales Rates
- Capital Improvements/Planning
 - Public Assets Operations
 - Public Assets Operational Layout
 - Other Operational Maintenance
- Personnel Management
 - Employee Compensation
- Risk Management
 - Employee Wellness
 - Workers Compensation
 - Operational Legal Liability



Change in Assessed Value

Tax Year	Change in Assessed Value
2012	4.50%
2013	6.60%
2014	6.10%
2015	2.10%
2016	-3.60%
2017	1.54%
2018	3.20% (NTE)
2019	4.15% (Clearwater)
Budgeted 2020	
Clearwater Phase II	↑ 2.20 %
Natural Base Growth	1.80 %
DOH (State Board)	↓ 1.00 %
Net Total 2020	3.00 %

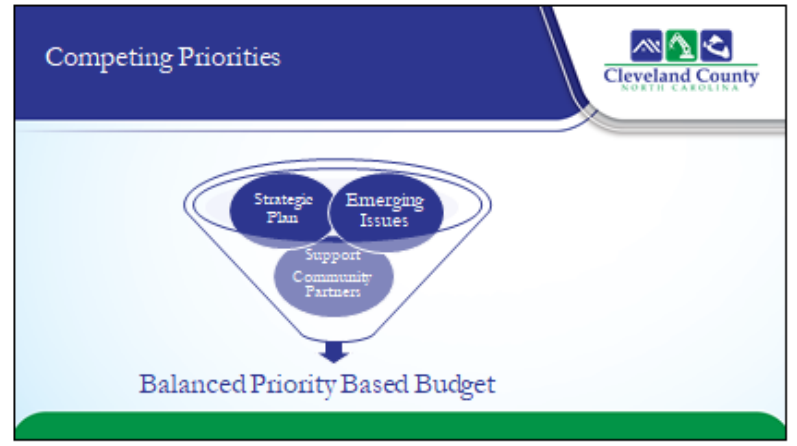
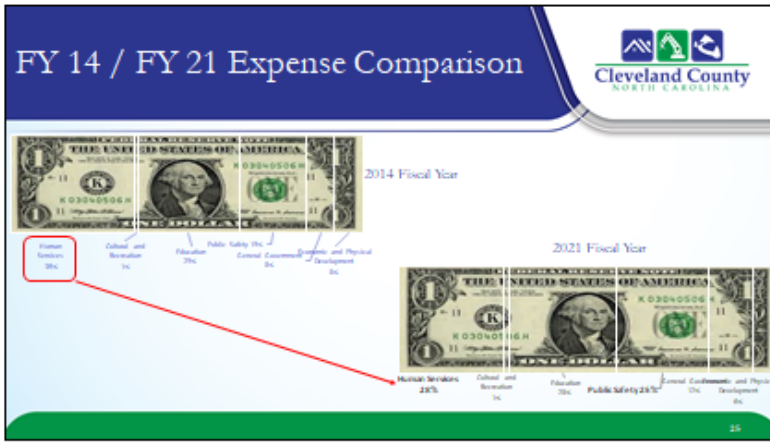
5-Year Total Assessed Value

	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Total County Tax Base	\$7.948 Billion	\$8.284 Billion	\$8.750 Billion	\$9.208 Billion	\$9.508 Billion
Tax Rate	57 cents	57 cents	57 cents	57 cents	57 cents*
Value of Penny	\$795 k	\$828 k	\$860 k	\$905 k	\$927 k

* Recommended Tax Rate

Allocation Description	Cents Allocated
Public School Operating Allowance	11.4
Public School Capital Allowance	1.01
Community College Allowance	2.81
Community/ Municipality Grants	0.00
State and Local Improvement Allowance	4.00
Risk Management	0.00
Governmental Annual Payroll	57.00





FY 20-21 Community Partners

Municipal Operating Allotments

	FY21E Budget	FY21E Budget	FY21E Budget	FY21E Recommended
King Mtn	\$ 47,291	\$ 47,291	\$ 47,291	\$ 47,291
Wade Springs	17,647	17,647	17,647	17,647
Pittsboro	11,941	11,941	11,941	11,941
Fayetteville	9,517	9,517	9,517	9,517
Patton Springs	8,009	8,009	8,009	8,009
Waxhatch	7,845	7,845	7,845	7,845
Leasdel	7,428	7,428	7,428	7,428
Bevon	6,966	6,966	6,966	6,966
Millon	6,419	6,419	6,419	6,419
Clark	5,812	5,812	5,812	5,812
Waco	5,245	5,245	5,245	5,245
Microblair	5,125	5,125	5,125	5,125
Sal	4,374	4,374	4,374	4,374
Lattimore	4,430	4,430	4,430	4,430
Total	\$ 147,628	\$ 147,628	\$ 147,628	\$ 147,628

Partnering Agency Allotments

CLEVELAND COUNTY, NORTH CAROLINA ALLOTMENT ANALYSIS FOR THE BUDGET YEAR ENDED JUNE 30, 2021

Allotment	BUDGETED ACTUAL		RECOMMENDED		% Change from FY
	FY19 Budget	FY19 Budget	FY20 Budget	FY20 Recommended	
10 Non-Profit Agencies	\$ 4,717,148	\$ 4,717,148	\$ 4,842,411	\$ 4,842,411	2.2%



Cleveland County Schools Funding

	FY20	FY21
Property Tax Revenue	\$13,467,648	\$ 13,937,099
Sales Tax Revenue	\$3,700,000	\$ 3,293,750
Local Operational Appropriation	\$10,250,000	\$10,250,000
Local Capital Appropriation	\$1,400,000	\$1,400,000
State Restricted Capital Appropriation	\$1,450,000	\$1,450,000
Total	\$30,267,648	\$ 30,330,849

Cleveland County Schools	2017	2018	2019	2020	2021
Per Pupil Funding	\$1,904	\$1,923	\$1,975	\$2,017	\$2,151


FY 20-21 Strategic Plan Focus Areas

Fiscal Sustainability Metrics



- Re-Engineering
- Personnel Requests
- Employee Compensation
- Employee Wellness

FY21 Re-engineering Summary (Year 6)



1. Position Justification..... TBD
2. Energy Optimization.....\$ 100,000
3. Revenue Maximization.....\$ 220,000

Position Justification



- Position Justification – 2 Year Cost Avoidance – 22 FTEs (\$1.23M)
- Early Retirement Phase I Summary
 - 39 Participants from Health and Social Services
 - Reduced FTE positions by 20
 - \$1.53M in salary reduction

Energy Optimization




Building	One-Time Cost of Replacement	Estimated Annual Savings
Administrative	\$11,000	\$14,000
Library	\$8,000	\$12,400
LeGrand Center	\$8,000	\$5,700
Courthouse Annex	\$3,000	\$6,400
Detention Center	\$31,000	\$11,500
LeGrand Center	0	\$20,000
Total	\$92,000	\$100,000

Revenue Maximization

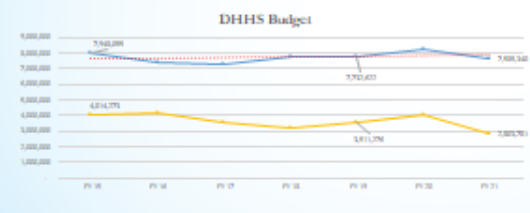


Department	Description	Percent Operational General Fund Revenue	Annual Fiscal Impact
Social Services	Fed/State Revenue • Title Allocation/Coating • Subsidy Cost	3%	\$ 75,000
LeGrand Center	Level % Increase in Room Rental Rate	2%	\$ 40,000
Building Inspection	• Mobile Home Inspection Fee(\$150 - \$200) • Trade Service (\$50 - \$75) • Commercial Multiple (002 - 003)	2%	\$ 60,000
Shooting Complex	\$2 Increase in daily rate (\$10 - \$12)	3%	\$ 45,000
	Total		\$ 220,000


Health and Human Services Budget Timeline



- Reduction of \$1,535,541 from FY 20
- No Reduction in service
- > 15 % Reduction since 2014



Employee Wellness Investment



- \$8,600,000 Employer Only Obligation
- No Family Coverage Changes in a decade
- 24 Month Regional Medical Inflation > 10%
- 1,150 Total Covered Lives
- FY 20-21 Wellness Investment Projection - \$500,000 (5.5%)

Average Monthly Costs



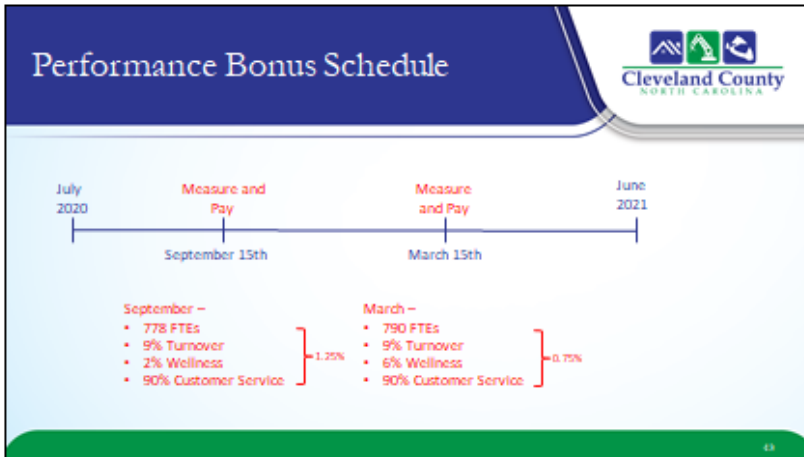


Year	Average Monthly Cost
2012	\$302,562
2013	
2014	
2015	\$412,535
2016	
2017	
2018	
2019	\$643,753
2020	\$874,126

Personnel Requests

FTE Requests		Projected Cost
• Communications	2	\$ 61,000
• EMS	2	\$ 128,000
• Sheriff	3	\$ 127,000
• Detention	3	\$ 145,000
Total Request	10	\$ 461,000

Recommended:		Projected Cost
Detention	3	\$ 145,000



- ### Employee Base Compensation
- Additional FTE Compensatory Increase of 1% - Effective 1/1/21
- IF-**
- 6/30/2020 Audit Submission to LGC does not have significant fund balance draw down
 - Cleveland County revenue collections exceed expectations between July and December 2020

FY21 Public Safety Budget Summary

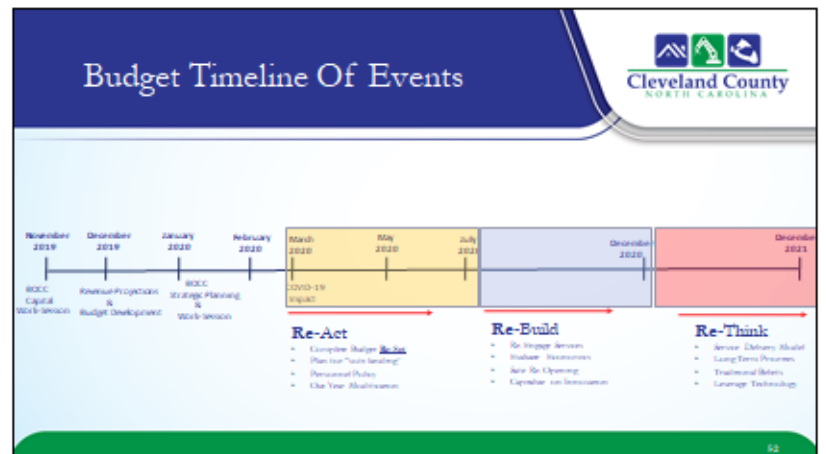
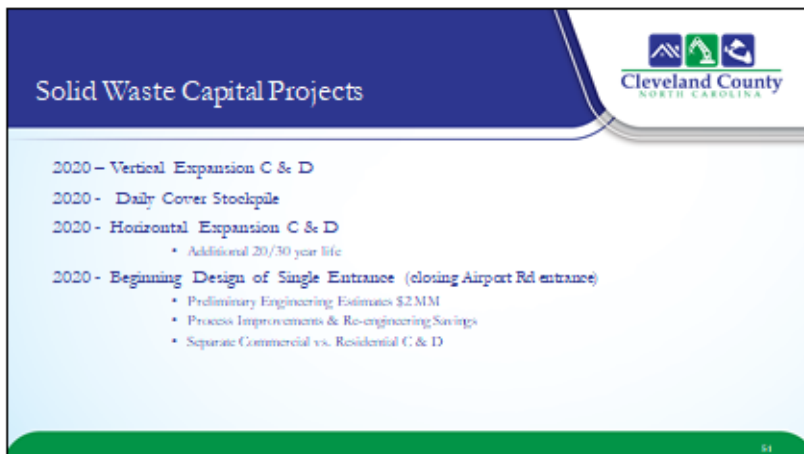
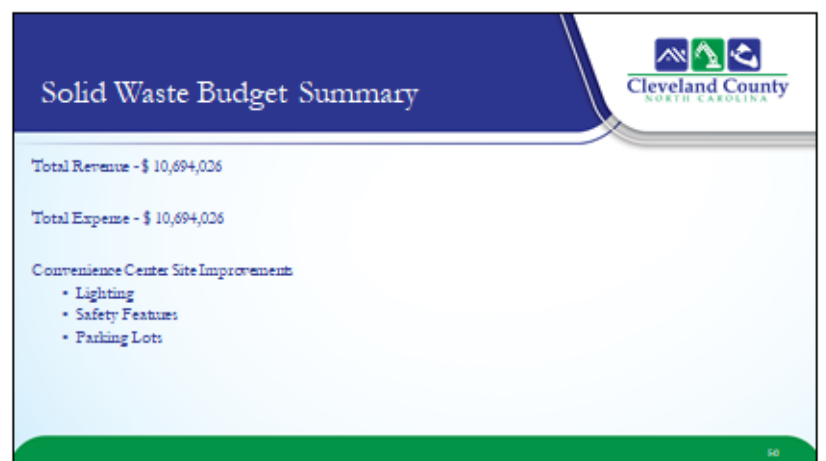
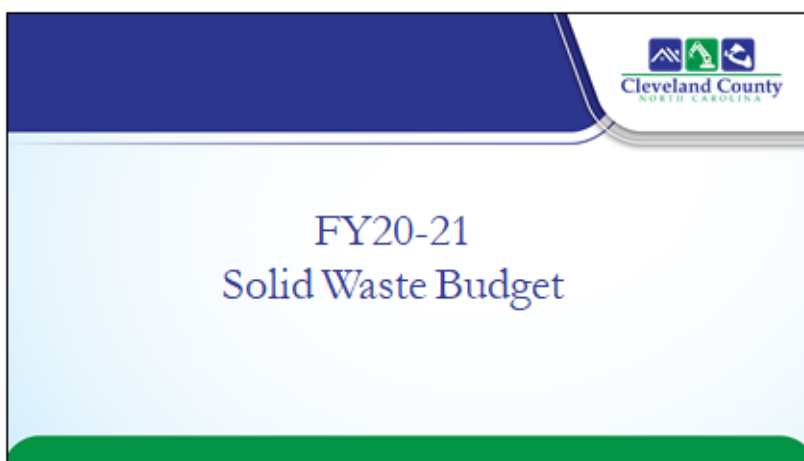
Department	FY 14-15	FY 19-20	FY 20-21	% Change
Detention Center	\$4,555,156	\$6,081,696	\$6,489,424	4.4%
Sheriff's Department	\$7,011,636	\$9,318,546	\$9,891,020	6.1%
Emergency Medical Service	\$6,862,598	\$7,585,943	\$7,561,518	(-0.32%)
Emergency Management	\$400,541	\$397,670	\$391,526	(-1.5%)
911/Communication	\$1,800,800	\$1,267,075	\$1,510,220	5.4%
Total Public Safety Budget	19,630,730	\$24,443,946	\$25,443,527	

FY21 Volunteer Fire Department Allotment

	FY 19-20		FY 2021			
	Provisional Funding	Annual Capital	Personal Budget	Quantity Allotment	Duration Allotment	Total FY 2021
Admission	\$ 40,228	\$ 154,961	\$ 8,000	\$ 180,000	\$ 77,265	\$ 462,254
Fire Station	20,250	75,261	8,000	180,000	57,580	431,091
Fire	20,130	75,761	8,000	180,000	58,370	432,261
Fireland	4,450	15,506	8,000	180,000	76,529	444,525
Fireman	4,820	16,261	8,000	180,000	53,827	442,808
Fire	37,098	131,961	8,000	180,000	55,988	383,047
Fire	4,048	14,096	8,000	180,000	65,453	441,605
Fire	87,148	85,001	8,000	180,000	40,465	407,454
Fire	29,529	59,961	8,000	180,000	34,219	222,709
Fire	4,048	11,106	8,000	180,000	55,463	441,605
Total	\$ 4,850,000	\$ 85,000	\$ 1,200,000	\$ 1,800,000	\$ 510,000	\$ 4,395,000

FY 20-21 Emerging Issues

- ### Continued & Emerging Issues
- Police Development**
 - Employee Comp Policy
 - Substantial Equivalency
 - 26 Pay Periods
 - Electronic Timekeeping
 - Housing Inducement
 - Animal Services Ordinance
 - Risk Management**
 - Operational/Legal Liability
 - Economic Management**
 - Revaluation
 - Recession Ready
 - Major Capital Improvement Planning**
 - Jail Expansion
 - ERP Completion
 - Court Building
 - Social Services Building
 - Museum Roof
 - Operations**
 - Jail Population
 - Remote Workplace
 - Safe ReOpening
 - COVID-19 Relief Funding



Mr. Epley thanked the board for allowing him to present a condensed version of his recommended budget.

The full budget was presented at the May 19th Commissioners Meeting. Over the past two weeks copies of the budget and budget message have been placed online and throughout library's in the community.

Mr. Epley stated The budget is modeled using a react, rethink, rebuild model. The foundation of this year's budget is directly related to the commissioner strategic goals. Mr. Epley reviewed the react, rethink, rebuild plan located on slide 3 of the PowerPoint. He also included in the PowerPoint a timeline of events from November 2019-December 2021.

Mr. Epley reviewed the pre-Covid budget summary that was presented to the board in January. This included additional available dollars of \$3,245,000, total allocation of \$3,007,000 with \$238,000 available for Prioritization. The Covid-19 pandemic began and the budget had to be reset. Mr. Epley reviewed post-Covid budget summary with available dollars of \$4,507,000. This includes a strategic fund balance drawdown of \$1,126,459 with a total allocation of \$4,507,000, including a revenue loss of \$2,000,000.

Mr. Epley reviewed the goals and objectives of this year's budget including evaluating federal and state economic outlook, the react re-build, rethink strategies and emerging issues. Mr. Epley discussed economic indicators such as personal income decreases, decreased car and trucks sales, unemployment rates and purchasing managers index. All these items negatively effect our tax base.

Mr. Epley reviewed possible recovering models, he expects the dip and rebound model which is a quick rebound after the crisis releasing demand that was squeezed during the epidemic. He compared the COVID-19

recession revenue loss and the great recession revenue loss. He thanked the board for their planning of the unreserved fund balance to maintain above 18%. It is currently at 18.2%.

He outlined and challenges for the fiscal year 2021 budget. The opportunities include tax base growth, mostly from Clearwater Paper Corporation, stabilized equity, affordable cost strategies and operational reengineering. The challenges include revenue reduction, capital improvement planning, personnel management and risk management.

Budget revenues for FY 20/21 total \$116,936,518 with 58% of revenues from Ad valorem taxes. The net total change in assessed value for 2020 is 3.8%. Included are Clearwater Phase II increase 2.20%, a natural base growth of 1.89% and a decrease from the Department of Revenue of 1.01%.

Currently 28% of funding expenses are for human services, 25% expenses are of Public Safety and 28% funding allocation for education.

Cleveland County has had a two-year cost avoidance of \$1.2 million through position justification. The Early retirement incentive program phase I included 39 participants from health and social services. This reduced full-time positions by 20 and reduced salaries by \$1.5 million.

Energy optimization has an estimated annual savings of \$100,000 for this budget year with a one-time cost replacement of \$39,500. Included in this budget is an increase in room rentals of the LeGrand Center, increase cost of home inspections, trade permits ,and commercial multipliers. Also included in this budget an increase in daily rate cost from \$10-\$12 at the shooting complex.

In the employee wellness category, there will be no family insurance coverage changes. This will be the 11th year with no increase in family coverage. The county's average monthly healthcare cost for 2020 are \$574,136. This year's budget recommends to add three additional detention officers at a cost of \$145,000.

Mr. Epley recommended a performance bonus of 2.5% based upon the performance bonus schedule included on slide 42. Also included is an employee base compensation increase of 1% for full-time employees effective January 1, 2021 if Cleveland County does not have significant fund balance draw down and Cleveland County revenue collections exceed expectations between July and December 2020.

The recommended total public safety budget for fiscal year 2020-21 is \$25,443,527 and the total allotment for Volunteer Fire departments is \$4,150,000.

Mr. Epley reviewed this year's budgets emerging issues including policy development, operations, risk management, economic management, and major capital improvement planning. Lastly, the solid waste budget summary for this year is total revenue and expenses of \$10,694,026. Mr. Epley highlighted the solid waste capital projects for 2020.

. Mr. Epley thanked the board for allowing him to present this year's budget and asked if there were any questions at this time.

Chairman Allen thanked Mr. Epley for his presentation. She opened the floor to the Board for questions at this time.

Chairman Allen opened the Public Hearing at 7:29pm for anyone wanting to speak for or against the FY 2020 – 2021 County Manager’s Recommended Budget. (*Legal Notice was published in the Shelby Star on Friday, May 22, 2020 and Friday, May 29, 2020*). Hearing no comments, Chairman Allen closed the Public Hearing at 6:57 pm.

ACTION: Commissioner Hutchins made a motion, seconded by Commissioner Hardin, and passed unanimously by the Board to, ***approve the presented FY 2020 – 2021 County Manager’s Recommended Budget.***

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF CLEVELAND COUNTY:

SECTION I. FUND ESTIMATED REVENUES. It is estimated that the revenues and fund balances of the funds and departments as listed below will be available during the fiscal year beginning July 1, 2020 and ending June 30, 2021 to meet the functional appropriations as set forth in Section II. All fees, commissions, and other sums paid to or collected by any County Officer, or agent in their capacity, shall accrue to the benefit of the County and become County funds.

		\$ 146,687,931
		(17,098,858) \$ 129,589,073
Primary		\$ 82,543,770
		(3,205,671) \$ 79,338,099
Ad Valorem Tax:	Current Year	
	(57.0 Cents per \$100 value) X (\$2,508,580,000 total value) X (97.5% collection)	\$ 52,843,983
	Prior Years	625,000
	Advertising/Penalties	320,000
Other Taxes:	Sales Tax	
	1 Cent (Article 39)	5,792,750
	Two 1/2 Cents (Art 40 & 42)	4,194,750
	Occupancy Tax	300,000
	Heavy Equip Tax	25,000
	Vehicle Lease Tax	50,000
	Excise Stamps Tax	245,000
Intergovernmental:	US Grant-Emergency Management	20,000
	NC Telecommunications Surcharge	290,000
	NC Grants-Third Party (Pass-Thru)	73,068
	NC Grant-J.C.P.C. Admin.	1,589
	NC Court Arrest Fees-Sheriff	36,000
	NC Forfeited Property-Sheriff	50,000
	NC Housing of State Prisoners-Jail	185,000
	NC Housing Inmate - SSA	15,000
	NC Court Fees-Jail	75,000
	NC License Revocation-Jail	8,000
	NC DOT Grant (Pass-Thru to TACC)	175,000
	NC Grant-Soil Conservation Match	32,100
	NC Grant-State Aid to Libraries	140,000
	Kings Mtn: County Library System	8,738
	JCPC Grant-Cleveland County Schools (Pass Thru)	40,000
	JCPC Grant-Communities in Schools (Pass Thru)	74,016
	Schools: School Resource Officers	580,577
	Shelby: Payment in Lieu of Taxes	11,000
	Other Various Sources	302,249
Permits/Fees:	Register of Deeds	449,500
	Sheriff	251,100
	Inspections	190,000
	Planning & Zoning	19,100
Sales/Services:	Rents	3,320,602
	Contracted Revenues	100,000
	Municipal Tax Collection	400,000
Sales/Services:	Local Fees & Medical	
	Emergency Med Serv	3,605,392
	Volunteer Rescue	14,000
	Electronic Maintenance	62,000
	Travel & Tourism	25,000
	Animal Control	198,400
	Cooperative Extension	27,219
	County Library System	30,000
	Public Firing Range	215,000
Interest:	Interest on Investments	650,000
Miscellaneous:	ABC Per Bottle & Profit Distribution	115,000
	Sale of Used Assets	29,500
	Local Revenue	338,553
	Vending/Payphone Commissions	100,000
	Contributions & Donations (Library)	42,500
	Other Miscellaneous	122,800

<u>Other Sources:</u>	S/W Landfill Fund (Transfer)	1,346,280		
	School Capital Reserve Fund (Transfer)	1,600,000		
	Emergency Telephone Fund (Transfer)	8,000		
	Social Service Fund (Transfer)	97,500		
	Health Dept Fund (Transfer)	153,891		
	Fund Balance Appropriated	2,473,513		
	Mental Health Appropriation	45,000		
			\$	82,543,770
				(82,543,770)
<u>Social Services & Public Assistance</u>				
		Less Transfers In:	20,610,388	
	Grants-Federal and State Govts	12,974,708	(7,585,341)	13,025,047
	Local Fees	50,339		
	Primary Fund (Transfer)	7,585,341		
<u>Public Health</u>				
		Less Transfers In:	11,049,263	8,235,078
	Grants-Federal and State Govts	1,864,457	(2,814,185)	
	Local Fees & Medicaid	5,341,634		
	Primary Fund (Transfer)	2,714,185		
	Other Funds (Transfer)	100,000		
	Fund Balance Appropriated	1,028,987		
<u>Employee Wellness</u>				
		Less Transfers In:	1,419,682	141,700
	Local Fees	141,700	(1,277,982)	
	Health Insurance Fund (Transfer)	1,277,982		
<u>Court Facilities</u>				
		Less Transfers In:	428,463	144,000
	Departmental Fees	144,000	(284,463)	
	Primary Fund (Transfer)	284,463		
<u>School Property Taxes</u>				
	Ad Valorem Tax: Current Year	13,906,311	17,255,121	17,255,121
	(15.0 Cents per \$100 value) X (\$0,508,580,000 total value) X (97.5% collection)			
	Interest on Delinquent Tax	55,000		
	Settlement Overs/Shorts	60		
<u>Other Taxes:</u>	Sales Tax	3,293,750		
<u>LeGrand Conference Center</u>				
		Less Transfers In:	809,856	270,750
	Fees, Beverage Sales	270,750	(539,106)	
	Primary Fund (Transfer)	539,106		
<u>Workers' Compensation / Property & Liability Insurance</u>				
		Less Transfers In:	1,517,610	125,500
	Interest on Investments/Other	125,500	(1,392,110)	
	Primary Fund (Transfer)	977,309		
	Social Services Fund (Transfer)	117,600		
	Other Funds (Transfer)	297,201		
<u>Health / Dental Insurance</u>				
		Less Transfers In:	11,053,778	10,862,778
	Fund Balance Appropriated	962,778	(191,000)	
	Primary Fund (Transfer)	191,000		
	Dental Premiums	210,000		
	Health Premiums	9,690,000		

<u>B. SPECIAL REVENUE FUND ESTIMATED REVENUES</u>			4,516,391	\$ 4,516,391
		Less Transfers In:	-	
<u>Emergency Telephone</u>				
	ES11 Subscriber Fees	203,561	261,391	261,391
	Other Revenues	10,000		
	Fund Balance Appropriated	47,830		
<u>County Fire Service District</u>				
	Ad Valorem Tax: Current Year (6.75 Cents per \$100 value) X (\$4,265,666,667 total value) X (97.5% collection)	3,640,000	4,255,000	4,255,000
	Other Revenues	615,000		
<u>C. DEBT SERVICE FUND ESTIMATED REVENUES</u>			8,051,347	\$ 1,750,573
		Less Transfers In:	(6,300,774)	
<u>Debt Service</u>				
	Other Revenues - Federal	672,619		
	Other Unit's Share of Expenditures	1,077,954		
	Primary Fund (Transfer)	3,171,857		
	School Capital Reserve Fund (Transfer) - PSCBF	1,100,000		
	School Capital Reserve Fund (Transfer)	2,026,917		
<u>D. CAPITAL PROJECT FUND ESTIMATED REVENUES</u>			9,228,532	\$ 4,828,917
		Less Transfers In:	(4,399,615)	
<u>Capital Projects</u>				
	Capital Reserve Fund (Transfer)	1,782,000	1,782,000	-
	Primary Fund (Transfer)	17,000	(1,782,000)	
<u>County Capital Reserve</u>				
	County Funds/County Reserve (Transfer)	2,717,615	2,717,615	100,000
	Local Revenues	100,000	(2,617,615)	
<u>School Capital Reserve</u>				
	Sales Tax: Two 1/2 Cents (Art. 40 & 42)	3,128,917	4,728,917	4,728,917
	Grants-Public School Bldg. Cap. Fds.	1,600,000		
<u>E. ENTERPRISE FUND ESTIMATED REVENUES</u>			10,841,571	\$ 10,841,571
		Less Transfers In:	-	
<u>Solid Waste Landfill</u>				
	Grants and Shared Taxes-State Govt	2,849,003	10,841,571	10,841,571
	Local Fees and User Fees	6,229,404		
	Sale of Recyclables/Other	63,080		
	Fund Balance Appropriated	1,700,084		
<u>SECTION I TOTAL (TOTAL FUND ESTIMATED REVENUES)</u>			179,325,772	
		Less Transfers In:	(27,990,247)	151,335,525

SECTION II. FUND APPROPRIATIONS. It is hereby affirmed that the appropriations of the funds and departments as listed below will be sufficient to meet the County's normal operating obligations.

A. GENERAL FUND APPROPRIATIONS

	Less Transfers Out:	146,687,931 (19,744,849)	126,943,082
<u>General Government</u>	Less Transfers Out:	43,243,437 (19,184,858)	24,058,579
10.411 Commissioners (Governing Body)	394,277		
10.412 County Manager's Office	926,749		
10.413 Finance/Purchasing	1,101,793		
10.415 Property Tax Administration	1,713,504		
10.416 Legal/County Attorney	284,123		
10.418 Elections	519,734		
10.419 Register of Deeds	599,184		
10.421 Information Technology	1,197,508		
10.422 Travel & Tourism	166,338		
10.423 Human Resources	754,772		
10.426 Building Maintenance	1,808,255		
10.427 Facilities Janitorial	221,367		
10.430 Municipal Grants	147,048		
10.432 Grants—Third Party (Pass Thru)	73,068		
10.433 Grant—J.C.P.C. Administration	1,689		
10.436 Grant—Victim Specialist Grant Program	50,138		
10.613 Communities in Schools - County Match	58,465		
10.613 Communities in Schools - JCPC Grant	74,016		
10.619 ROD Automation E & P	75,000		
10.981 Transfers Out To:			
Social Services	7,585,341		
Public Health	2,714,185		
Courts	284,463		
Workers' Comp. / Property & Liability	977,309		
Debt Service	3,171,857		
Capital Reserve	2,617,615		
Capital Project	17,000		
Conference Center	539,106		
10.998 Emergency & Contingency	750,000		
13.660 Employee Wellness	1,419,682		
14.417 Court Facilities	428,463		
60.650 Workers' Compensation	737,100		
60.651 Property/Liability	780,510		
65.981 Employee Medical Insurance	9,565,796		
65.981 Employee Medical Insurance (Tr Out)	1,277,982		
66.661 Employee Dental Insurance	210,000		
<u>Public Safety</u>		28,839,966	
10.440 School Resource Officers	887,736		
10.441 Sheriff	9,003,284		
10.443 Forfeited Property—State	50,000		
10.444 Detention Center/Jail	6,489,924		
10.445 Emergency Management	391,526		
10.446 Emergency Medical Services	7,361,318		
10.447 Volunteer Rescue	31,920		
10.448 Communications	1,426,757		
10.449 Electronic Maintenance	1,242,155		
10.450 Building Inspections	496,889		
10.451 Coroner	50,000		
10.453 Hazardous Materials	12,672		
10.542 Animal Services	1,395,785		
<u>Economic & Physical Development</u>		6,103,296	6,103,296
10.491 Planning & Zoning	356,941		
10.492 Economic Development/Tourism	5,154,921		
10.495 Cooperative Extension	359,618		
10.496 Forestry Management	103,106		
10.498 Soil Conservation	128,710		

<u>Transportation</u>			238,965	238,965
10.497	Transportation Admin. of Clev. Cty.	238,965		
<u>Human Services</u>			32,537,537	31,977,546
		Less Transfers Out:	(559,991)	
10.560	Mental Health (Pathways)	588,000		
10.591	Veterans' Service Officer	121,554		
10.617	Council on Aging (Senior Center)	168,332		
11.000	Social Svcs. & Public Asst.	20,204,288		
11.000	Transfers Out To Other Funds	406,100		
12.000	Public Health	10,895,372		
12.000	Transfers Out To Other Funds	153,891		
<u>Education</u>			32,573,993	32,573,993
10.600	Cleveland County Schools			
	Current Expense	10,250,000		
	Capital Outlay	1,400,000		
	Capital Outlay - Special Allocation	1,450,000		
	JCPC Early Intervention Grant (Pass Thru)	40,000		
10.604	Cleveland Community College			
	Utilities/Maint Bldg-Grounds	74,000		
	Current Expense	2,104,872		
20.600	School Property Taxes	13,961,371		
	School Sales Tax (Pass Through)	3,293,750		
<u>Cultural</u>			2,987,333	2,987,333
10.611	Libraries			
	County Library System	1,174,931		
	Other Libraries	85,500		
10.612	Recreation	120,533		
10.614	Historic Artifacts	95,400		
10.470	Public Shooting Range	701,113		
55.480	LeGrand Center	809,856		
<u>Debt Service (small lease purchase agreements)</u>			163,404	163,404
10.800	Debt Service	163,404		
B. SPECIAL REVENUE FUND APPROPRIATIONS				
		Less Transfers Out:	(8,000)	
<u>Public Safety</u>			4,516,391	4,508,391
		Less Transfers Out:	(8,000)	
26.454	Emergency Telephone	253,391		
26.454	Transfer Out To Other Funds	8,000		
28.452	Volunteer Fire Departments	4,255,000		
C. DEBT SERVICE FUND APPROPRIATIONS			8,051,347	8,051,347
<u>Debt Service</u>			8,051,347	8,051,347
30.800	Debt Service	8,051,347		

SECTION II. FUND APPROPRIATIONS.

D. CAPITAL PROJECT FUND APPROPRIATIONS

<u>Capital Projects</u>			(continued)	
		Less Transfers Out:	9,228,532	2,734,615
			(6,493,917)	
40.210/225	County Capital Projects	1,782,000		
41.209	County: Capital Reserves (Transfer)	1,765,000		
41.209	Capital Reserves - Capital Plan	952,615		812,385
42.105	Schools: Local Option Sales Taxes (Transfer)	3,128,917		
42.107	Public School Capital Fund (Transfer)	1,600,000		

E. ENTERPRISE FUND APPROPRIATIONS

<u>Environmental</u>			10,841,571	9,098,090
		Less Transfers Out:	(1,743,481)	
54.473	Solid Waste Disposal	6,545,953		
54.473	Transfers Out To Other Funds	1,743,481		
54.474	Solid Waste Collections	2,552,137		

SECTION II TOTAL (TOTAL FUND APPROPRIATIONS)

	179,325,772	
Less Transfers Out:	(27,990,247)	151,335,525

SECTION III. PROPERTY TAX RATES. The County-wide property tax rate shall be 57 cents per \$100 valuation for purposes of the General Fund and 15 cents per \$100 valuation for purposes of the School Property Taxes Fund; thus, the combined County-wide property tax rate shall be 72 cents per \$100 valuation. Further, the property tax rate for the County Fire Service District shall be 6.75 cents per \$100 valuation and derived revenues shall be used to benefit volunteer fire departments in the district. In addition, to benefit the volunteer fire departments in a special fire district which is seeking approval of this rate from the Board of Commissioners, the property tax rate for Number Seven and Number Three Fire Districts shall be 6.75 cents per \$100 valuation.

SECTION IV. BUDGET CHANGES. The County Manager shall have authorization to make budget changes between any and all operating funds and departments departments as long as the Total Fund Estimated Revenues and Total Fund Appropriations remain at the level, including all subsequent amendments, approved and adopted by the County Board of Commissioners, except as provided below.

SECTION V. BUDGET CARRY FORWARDS. The County Manager shall have authorization to include in the budget all prior year budget amounts remaining for remaining for outstanding purchase order encumbrances, unspent grants, unspent donations, and other ongoing projects as determined by the Finance Department.

SECTION VI. POSITIONS/STAFFING. Included in the 2020-2021 budget are three (3) new positions at the Detention Facility. Budgeted number of total positions for the 2020-2021 fiscal year: Sheriff's Office 102, School Resource 10, Detention Center 91.

COMMISSIONER REPORTS

Commissioner Hardin – thanked everyone who came to speak at the meeting tonight and supports traditional graduation 100%.

Commissioner Whetstine – thanked staff on all of their hard work, especially during Covid-19 and the Budget. Commissioner is excited about the future of Cleveland County Government. He also stated he believes that the School Board can work to have traditional graduations.

Commissioner Hutchins – thanked everyone for their hard work during Covid-19. He asked county staff to write a letter to School Board on behalf of the Commissioners, in support of traditional Graduations.

Commissioner Bridges – thanked staff for their work and agrees on a letter of support from the Board of Commissioners.

Chairman Allen- thanked everyone for coming and staying through the budget presentation.

ACTION: Commissioner Hutchins made a motion, seconded by Commissioner Hardin, and passed unanimously by the Board to, *send a letter to the Board of Education in support of traditional graduations.*

ADJOURN

There being no further business to come before the Board at this time, Commissioner Hutchins made a motion, seconded by Commissioner Hardin, and unanimously adopted by the Board, *to adjourn the meeting.* The next meeting of the Commission is scheduled for *Tuesday, June 19, 2020 at 6:00 p.m. in the Commissioners Chamber.*

*Susan Allen, Chairman
Cleveland County Board of Commissioners*

*April Crotts, Deputy Clerk
Cleveland County Board of Commissioners*

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Economic Development: Budget Amendment (BNA#001)

Department: Economic Development

Agenda Title: Budget Amendment (BNA#001)

Agenda Summary:

Proposed Action:

ATTACHMENTS:

File Name	Description
<input type="checkbox"/> BNA001_07.07.20.pdf	Economic Development: Budget Amendment (BNA#001)

BUDGET NEW - ORDINANCE AMENDMENT

BNA # 001

SUBMITTED TO BOARD OF COUNTY COMMISSIONERS
FOR CONSIDERATION AT MEETING TO BE HELD ON:

July 7, 2020

FROM: BUDGET OFFICER
THRU: FINANCE OFFICE
FOR DEPT: ECONOMIC DEVELOPMENT
DATE: 6/15/2020

SIGNATURES:

Finance Director

Department Manager

Account Number	Project Code	Department	Account Name	Increase	Decrease
010.492.4.409.00	0LEAF-ACCEL	Economic Development	Local Revenues	\$ 239,298.00	
010.492.5.700.00	0LEAF-ACCEL	Economic Development	Grants	\$ 239,298.00	

Explanation of Revisions: To budget funds received from Golden Leaf Foundation to provide funding to Cleveland County for the expansion of the Accelerate Cleveland County program.

THE ABOVE AMENDMENT HAS BEEN APPROVED AND RECORDED IN THE MINUTES OF THE COUNTY COMMISSIONERS' MEETING ON _____ (Date)

Phyllis Nowlen, Clerk to the Board

RETURN TO FINANCE OFFICE and Forward copy via email to Tonya.Sigmon@clevelandcounty.com

cc: Personnel Batch # _____
cc: Purchasing Date: _____
By: _____



BOARD OF DIRECTORS

June 10, 2020

MURCHISON "BO" BIGGS
CHAIR
LUMBERTON, NC

S. LAWRENCE DAVENPORT
GREENVILLE, NC

BARRY Z. DODSON
STONEVILLE, NC

DON FLOW
WINSTON-SALEM, NC

TOMMY HESTER
HENDERSON, NC

RANDY ISENHOWER
NEWTON, NC

DARRYL MOSS
CREEDMOOR, NC

BRIAN N. RAYNOR
EASTOVER, NC

JOHNATHAN L. RHYNE, JR.
LINCOLNTON, NC

BOBBIE RICHARDSON
LOUISBURG, NC

LEE ROBERTS
RALEIGH, NC

DAVID ROSE
NASHVILLE, NC

RALPH STRAYHORN
CHARLOTTE, NC

TOM TAFT
GREENVILLE, NC

JEROME VICK
WILSON, NC

SCOTT T. HAMILTON
PRESIDENT,
CHIEF EXECUTIVE OFFICER

Mr. Brian Epley
County Manager
County of Cleveland
P.O. Box 1210
Shelby, North Carolina 28151-1210

Dear Mr. Epley:

I am pleased to inform you that the Board of Directors of the Golden LEAF Foundation has approved funding for your project, "Accelerate Cleveland County," in the amount of \$239,298.00. We trust that this support will further your work to the benefit of North Carolinians.

Attached is the Grantee Acknowledgement and Agreement for the project, which includes details regarding administration of the grant, including conditions that must be satisfied prior to release of funds, the payment process, and reporting requirements. Please read your agreement carefully and take note of any special conditions that apply to your award. You may return the signed document electronically with a scan of an original signature, or through the mail.

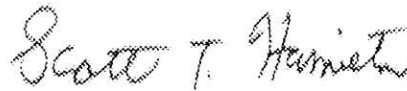
We require that grantees become acquainted with Golden LEAF's policies governing grants by attending a grants management workshop. We will provide you the dates and other details regarding upcoming workshops soon.

All publicity and printed materials regarding projects or activities funded in whole or in part by this award should contain the language: "**This project received support from the Golden LEAF Foundation.**" The Golden LEAF logo is to be displayed in all of the publicity and printed materials relating to this grant. Please contact our Communications Officer, Jenny Tinklepaugh (jtinklepaugh@goldenleaf.org), for digital versions of the logo or for any other assistance with public relations.

Mr. Brian Epley
June 10, 2020
Page 2

Please let me or any member of our programs staff know if you have any questions regarding your grant, its conditions, or reporting requirements. We stand ready to be of assistance to you at any time. Once again, on behalf of the Board, congratulations on receiving this funding.

Sincerely,

A handwritten signature in cursive script that reads "Scott T. Hamilton".

Scott T. Hamilton
President, Chief Executive Officer

SH:bs

Enclosures: as stated

cc: Mr. Hugh Sandoe, Analytics and Optimization Coordinator

The Golden LEAF Foundation ("Golden LEAF")

GRANTEE ACKNOWLEDGMENT AND AGREEMENT

1. Grantee: County of Cleveland
2. Project File Number & Title: FY2020-237 / Accelerate Cleveland County
3. Purpose of Grant: The purpose of this Golden LEAF Opportunities for Work grant is to provide funding to Cleveland County for the expansion of Accelerate Cleveland County, a workforce development initiative to train and upskill underemployed individuals for high-demand, high-wage, local manufacturing jobs. In its pilot year, 19 of 20 graduates were hired into manufacturing industry jobs with salaries that, on average, doubled their pre-training salary. In cooperation with business partners, the program recruits and interviews participants to enroll in a multi-week training course focusing on the Certified Production Technician (CPT) curriculum, soft skills training, and industry tours. The program provides financial incentives to participants as they transition from full-time employment in low-wage jobs to full-time student status while they train for new careers. Upon completion, the graduate will receive CPT certification, CPT Plus certification, and Working Smart credentials. Through this expansion, the program expects to enroll 100 individuals over a three-year period and to graduate and connect 90 of those individuals into new jobs. Golden LEAF funds would be used for participant stipends, teacher externships at local businesses, equipment, and support services.
4. Amount of Grant: \$239,298.00
5. Award Date: 6/4/2020 Start Date: _____
6. Special Terms and Conditions Applicable to Grant:
 - a) The term of the grant is 36 months, commencing on the Award Date unless the Grantee proposes a later Start Date that is accepted by Golden LEAF. Golden LEAF may extend the term of the Grant. All project-related expenses must be incurred during the term of the grant. The provisions of this Grantee Acknowledgment and Agreement that by their nature extend beyond the term of the grant will survive the end of the term of the grant.
 - b) Prior to release of Grant funds, Grantee must provide for approval of Golden LEAF a detailed plan and timeline for implementation of the program, including recruiting and providing training and services to participants and for participants' completion of the program (the "Implementation Plan"). If during the term of the grant Golden LEAF determines that the Grantee is not making adequate progress achieving the milestones in the approved Implementation Plan, Golden LEAF will inform the Grantee and work with the Grantee to develop a strategy to improve its progress. If the Grantee is not able to successfully implement the agreed upon strategy to improve its progress, Golden LEAF may terminate the Grant following the procedures included in this Agreement.
 - c) Grantee will participate in and provide information reasonably necessary for an evaluation of this Grant by Golden LEAF and/or by an evaluator selected by Golden LEAF.
 - d) Grantee agrees to use reasonable steps to identify and use federal, state, and local funds and services available to support this program and program participants and to avoid using Grant funds to displace such funding.
7. Standard conditions on the release of grant funds:
 - a) Release of grant funds is contingent on Grantee attending a Golden LEAF grants management workshop or participating in satisfactory discussions with Golden LEAF staff to gain training in the management of Golden LEAF grants and reporting requirements.
 - b) Release of funds is contingent on Grantee returning a fully executed original of this Grantee Acknowledgment and Agreement no later than forty-five (45) days after the Award Date, unless Golden LEAF agrees to extend the deadline for its submission.

- c) Release of funds is contingent on Grantee submitting a project management plan ("PMP") that Golden LEAF has approved. The PMP must be submitted for approval within forty-five (45) days of the Award Date, unless Golden LEAF agrees to extend the deadline. Unless otherwise approved, the PMP must be submitted on Golden LEAF form(s). The PMP will include key activities that are critical to successful implementation of the grant and outcomes that will be used to assess the success and effectiveness of the project.
 - d) Release of funds is contingent on the Grantee submitting a project budget for approval by Golden LEAF. The project budget must be submitted for approval within forty-five (45) days of the Award Date unless Golden LEAF agrees to extend the deadline. Unless otherwise approved, the project budget must be submitted on Golden LEAF form(s).
 - e) If the approved project budget includes funds from other sources that are required for project implementation, Golden LEAF grant funds will not be released until Grantee demonstrates that it has secured those funds.
 - f) Golden LEAF grant funds may not be used for acquisition of interests in real property or for costs of grant administration.
 - g) If the Grantee fails to comply with its obligations under this Agreement, no further grant funds will be released unless such noncompliance is resolved to the satisfaction of Golden LEAF.
8. Confirmation of Eligibility/Permissible use of Funds: The Grantee confirms: (1) that the Internal Revenue Service has determined that the Grantee is an organization described in Section 501(c) (3) of the Internal Revenue Code of 1986, as amended, and that such determination has not been revoked, or (2) that the Grantee is a federal, state or local governmental unit. Grantee agrees to notify Golden LEAF promptly if the Grantee's tax-exempt status is revoked or modified in any way. The Grantee agrees that it will use the funds from this grant only for charitable, educational, or scientific purposes within the meaning of Section 501(c)(3) of the Code, and that it will not use the funds from this grant in any way that would result in or give rise to private inurement or impermissible private benefit. The Grantee agrees that no funds from this grant will be used to carry on propaganda or otherwise to attempt to influence legislation, to influence the outcome of any public election, or to carry on directly or indirectly any voter registration drive. If grant funds are used to pay for sales tax for which the Grantee receives a refund, Grantee will use the refund for expenses that are consistent with the purpose of the grant and permissible under this Agreement. Unless otherwise agreed by Golden LEAF in writing, no portion of the Grantee's rights or obligations under this Agreement may be transferred or assigned to any other entity.
9. Compliance with laws/liens: The Grantee is in material compliance with all federal, state, county, and local laws, regulations, and orders that are applicable to the Grantee, and the Grantee has timely filed with the proper governmental authorities all statements and reports required by the laws, regulations, and orders to which the Grantee is subject. There is no litigation, claim, action, suit, proceeding or governmental investigation pending against the Grantee, and there is no pending or (to the Grantee's knowledge) threatened litigation, claim, action, suit, proceeding or governmental investigation against the Grantee that could reasonably be expected to have a material adverse effect upon the Grantee's ability to carry out this grant in accordance with its terms. The Grantee has timely paid all judgments, claims, and federal, state, and local taxes payable by the Grantee the non-payment of which might result in a lien on any of the Grantee's assets or might otherwise adversely affect the Grantee's ability to carry out this grant in accordance with its terms.
10. Conflict of interest: In connection with the project funded by Golden LEAF, no employee, officer, director, volunteer, or agent of the Grantee shall engage in any activity that involves a conflict of interest or that would appear to a reasonable person to involve a conflict of interest. Without limiting the foregoing principle, except as described below, in connection with implementation of the project funded by Golden LEAF, Grantee shall not procure goods or services from any Interested Person or from any individual or entity with which any Interested Person has a financial interest or from any family member of an Interested Person, nor shall Grantee use Golden LEAF grant funds to provide goods, services, or compensation (other than customary and reasonable

wages and benefits) to any Interested Person or to any family member of an Interested Person. "Interested Person" includes officers and directors of the Grantee, and employees of the Grantee with authority to procure goods or services for the Grantee related to the project funded by Golden LEAF. For purposes of this section, family members shall include: (1) spouse, (2) ancestor, (3) brother, (4) half-brother, (5) sister, (6) half-sister, (7) child (whether by birth or by adoption), (8) grandchild, (9) great grandchild, or (10) spouse of brother, half-brother, sister, half-sister, child, grandchild, or great grandchild. An Interested Person has a financial interest if the Interested Person has, directly or indirectly, through business, investment, or family: a) an ownership or investment interest in any entity with which the Grantee has a transaction or arrangement; b) a compensation arrangement with the Grantee or with any entity or individual with which the Grantee has a transaction or arrangement; or c) a potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Grantee is negotiating a transaction or arrangement. Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial. An Interested Person must inform the Grantee of his or her financial interest upon becoming aware that the Grantee is considering procuring goods or services from any individual or entity with which any Interested Person has a financial interest. The foregoing notwithstanding, if after exercising due diligence, the governing board or committee of the Grantee determines that the Grantee is not reasonably able to secure a more advantageous transaction or arrangement from an individual or entity with which an Interested Person does not have a financial interest, the governing board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the Grantee's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination the Grantee shall make its decision as to whether to enter into the transaction or arrangement and shall keep written records of the meeting at which that decision was made. The Grantee shall inform all Interested Persons of the requirements set forth in this section. If the requirements set forth in this section conflict with any statute or regulation applicable to the Grantee, the statute or regulation shall control. If the Grantee has a conflict of interest or similar policy that provides more stringent restrictions and protections than those in this section, the Grantee may comply with its policy rather than the policy contained herein. This section does not alter the requirement that Grantee may not use the funds from this grant in any way that would result in or give rise to private inurement or impermissible private benefit

11. Procurement: All goods or services acquired using Golden LEAF grant funds must be reasonably necessary to implement the project funded. All procurement transactions involving the use of Golden LEAF grant funds will be conducted to provide, to the extent possible and reasonable, free and open competition among suppliers. The Grantee should use reasonable efforts to procure goods and services from local businesses, small businesses, minority-owned firms, and women's business enterprises. The Grantee will seek competitive offers where possible and reasonable to obtain the best possible quality at the best possible price. Some form of cost or price analysis shall be made and documented in connection with every individual procurement in excess of \$1,000.00. Price analysis may be accomplished in various ways, including the comparison of price quotations or market prices, including discounts. For any single procurement of \$100,000.00 or more, Grantee will use a competitive bid process that is designed to attract a reasonable number of responsive bidders. The requirements of the bid process may vary depending on the value of the procurement. When evaluating bids received, the Grantee is not required to take the lowest price if other factors are reasonably important to the Grantee; however, the bases for evaluation and selection should be listed in the procurement documents and there should be an objective method for the decision made by the Grantee. The decision should be documented in writing. If the Grantee is subject to statutory or regulatory procurement requirements, those requirements supersede this section. The Grantee may request that the President of Golden LEAF approve the Grantee's use of a procurement policy that varies from the requirements of this section.
12. Project and budget modification: The Grantee will immediately notify Golden LEAF of anything that may materially affect the Grantee's ability to perform the project funded. **If the Grantee proposes to modify the budget, the objectives, or any other feature of the project funded, the Grantee shall not encumber or expend any funds from this grant for such purposes unless and until Golden LEAF has approved such**

proposed modifications in writing. Moreover, no further payments shall be made to the Grantee in connection with the project funded unless and until Golden LEAF has approved such proposed modifications in writing.

13. Use of grant funds/rescission and termination of grants: The Grantee accepts and will retain full control of the disposition of funds awarded to the Grantee by Golden LEAF under this grant and accepts and will retain full responsibility for compliance with the terms and conditions of the grant. Grant funds shall be utilized exclusively for the purposes set forth above. If the Grantee breaches any of the covenants or agreements contained in this Grantee Acknowledgment and Agreement, uses grant funds for purposes other than those set out above, or any of the representations and warranties made by the Grantee are untrue as to a material fact, the Grantee agrees to repay to Golden LEAF the full amount of this grant. Any condition, purpose, term or provision in Golden LEAF's resolution approving funding or in this Agreement shall take precedence over any conflicting provision in the Grantee's application. Grantee shall not use grant funds for any purpose not included in the Grantee's application for funding unless specifically approved by Golden LEAF. If there is a conflict between the purpose of the grant and use of grant funds described in this Grantee Acknowledgment and Agreement and the Grantee's application for funding, this Grantee Acknowledgment and Agreement will control.
14. The Grantee acknowledges receipt of the following policy regarding termination and rescission of grants, which is intended to supplement but not replace or limit the rights and remedies of Golden LEAF set forth elsewhere in this Agreement. The Grantee acknowledges that Golden LEAF may, from time to time, amend its policy regarding termination and rescission of grants, and the Grantee acknowledges that the Grantee will be subject to the policy as amended.

Policy Regarding Rescission and Termination of Grants. Rescission of a grant revokes the grant award. When funds have been disbursed to a Grantee by Golden LEAF and a grant is rescinded, the Grantee may be liable for repayment to Golden LEAF for an amount up to the total of grant funds received by the Grantee, in addition to any other remedy available to Golden LEAF. Termination of a grant ends the grant on a going-forward basis, and the Grantee is responsible for repayment to Golden LEAF of only that portion of the grant funds that has been disbursed but not expended by the Grantee in accordance with the terms of the grant.

A grant may be rescinded or terminated at any time in the discretion of Golden LEAF for the Grantee's failure to comply with its obligations under this Agreement or if any of the Grantee's representations and warranties in this Agreement are or become untrue as to a material fact. Reasons for rescission or termination of a grant include but are not limited to the following:

- a. The Grantee has not signed and delivered to Golden LEAF the Grantee Acknowledgment and Agreement within forty-five (45) days of the Award Date set out in Section 5, above.
- b. The Grantee has failed to complete the project within the grant term established by this Agreement or any extensions thereof.
- c. The Grantee's tax-exempt status has been modified or revoked.
- d. The Grantee is unable, or has failed or refused, to comply with a material term or condition of the grant.
- e. The Grantee has experienced a change in circumstances that is likely to have a material adverse effect upon the Grantee's ability to accomplish fully the purposes of the grant (e.g., loss of collateral funding, loss of key personnel, etc.).
- f. The Grantee has failed or refused to submit a report, statement, accounting or return required by this Agreement or applicable law.
- g. The Grantee has materially modified its budget for the project, and such material modification has not been approved by Golden LEAF.
- h. The Grantee commits a material violation of the Internal Revenue Code or uses grant funds for some purpose not permitted by the Internal Revenue Code or for some purpose not contemplated by the grant.

- i. The Grantee breaches any of the covenants or agreements contained in this Grantee Acknowledgment and Agreement.
- j. The Grantee requests that the grant be rescinded or terminated.

It is anticipated that a grant will be rescinded in situations in which no grant funds have been disbursed. Where grant funds have been disbursed, it is anticipated that a grant will be rescinded in the case of more serious violations (including, without limitation, use of grant funds for some purpose not contemplated by the grant or in violation of the Internal Revenue Code, or upon other affirmative misconduct of the Grantee), and that termination of a grant will occur in the case of the less serious instances of non-compliance or where the circumstance giving rise to termination is not the result of misconduct of the Grantee.

If the Board of Directors of Golden LEAF determines that a grant should be rescinded or terminated, Golden LEAF will notify the Grantee of that decision. Golden LEAF may choose to notify the Grantee that the grant is subject to rescission or termination unless the Grantee remedies the noncompliance, and Golden LEAF may establish deadlines or other limitations on the Grantee's opportunity to remedy the noncompliance. If Golden LEAF allows the Grantee the opportunity to correct the noncompliance, no further grant funds shall be advanced until the noncompliance is remedied.

15. Release of Funds: Unless otherwise agreed by Golden LEAF, up to twenty percent (20%) of funds may be released in advance after all conditions on the release of funds are satisfied. Funds may be released in additional advances of up to twenty percent (20%) of the grant amount upon receipt of evidence satisfactory to Golden LEAF that funds previously released have been properly expended and accounted for. Funds may also be released on a reimbursement basis, in which case payments may be made in an amount equal to or up to eighty percent (80%) of the grant amount upon receipt of evidence satisfactory to Golden LEAF that funds have been properly expended and accounted for. Unless otherwise approved by the President of Golden LEAF, a sum equal to twenty percent (20%) of the total amount of the grant will be retained by Golden LEAF until the Grantee completes its obligations under this grant, including submission of a satisfactory final report on the project funded. This final twenty percent (20%) retained by Golden LEAF shall be paid to the Grantee on a reimbursement basis. If the grant is conditional or contingent, all conditions and contingencies must be met before any payment will be made. Each request for payment shall be in writing using the approved Golden LEAF form and shall certify that the Grantee has performed in accordance with the terms and provisions of its Grantee Acknowledgment and Agreement, and that such Grantee is entitled under the terms of such Agreement to receive the amount so requested. Each request should be made to President, The Golden LEAF Foundation, 301 N. Winstead Avenue, Rocky Mount, NC 27804. Payment should not be requested until the Grantee has need for actual expenditures of the funds. The Grantee should request payment at least thirty (30) days prior to its desired payment date.
16. Reporting: The Grantee agrees to submit a progress report to Golden LEAF biannually, to be received by Golden LEAF six months from the date of award and every six months thereafter unless some other schedule is approved by Golden LEAF. The Grantee agrees to submit a final Progress Report for receipt by Golden LEAF within sixty (60) days after the completion of all obligations for the project funded or the end date, whichever comes first. The Grantee may be required to report results and accomplishments to Golden LEAF for a period beyond the grant term that is reasonably necessary to evaluate the outcomes of the grant. Report forms may be found on Golden LEAF's website, www.goldenleaf.org. The Grantee will furnish additional or further reports if requested by Golden LEAF on forms prescribed by Golden LEAF.
17. Records: The Grantee agrees to maintain full, accurate and verifiable financial records, supporting documents, and all other pertinent data for the project funded in such a manner so as to identify and document clearly the activities and outcomes of the project funded and the expenditure of Golden LEAF grant funds. Financial records regarding Golden LEAF's grant shall maintained in such a way that they can be reported separately from monetary contributions, or other revenue sources of the Grantee. The Grantee agrees to retain all financial and programmatic records, supporting documents, and all other pertinent records related to the project funded

for a period of five (5) years from the end of the grant term. In the event such records are audited, all project records shall be retained beyond such five-year period until all audit findings have been resolved. The Grantee shall provide to Golden LEAF copies of all financial and other records requested by Golden LEAF and shall make available to Golden LEAF, or Golden LEAF's designated representative, all of the Grantee's records that relate to the grant, and shall allow Golden LEAF or Golden LEAF's representative to audit, examine and copy any data, documents, proceedings, records and notes of activity relating to the grant. Access to these records shall be allowed upon request at any time during normal business hours and as often as Golden LEAF or its representative may deem necessary. The Grantee may be subject to audit by the State Auditor.

18. This Section 18 is applicable if the following blank is marked: _____ Staff Initials & date: _____

Intellectual property/new developments: In consideration of its receipt of funds granted by Golden LEAF, the Grantee agrees that during the course of the project funded by the grant, the Grantee, and any recipient of grant funds, will promptly disclose to Golden LEAF any improvements, inventions, developments, discoveries, innovations, systems, techniques, ideas, processes, programs, and other things, whether patentable or unpatentable, that result from any work performed by or for the Grantee in connection with the project funded, or by individuals whose work is funded by the grant (the "New Developments"). If the Grantee provides to Golden LEAF a copy of any Invention Disclosure Reports it receives from Grantee employees that report making inventions under this Agreement, then the Grantee will be deemed to have satisfied the disclosure requirement in the preceding sentence.

The Grantee agrees that it, and any recipient of grant funds, shall take all reasonably appropriate actions to assure that the New Developments shall be and remain the sole and exclusive property of the Grantee. In the event that the interests of the public would be served by commercialization of the New Developments, the Grantee agrees to use its best reasonable efforts to pursue the commercialization of any such New Developments in a manner that will serve the interests of the public, including but not limited to the transfer, assignment or licensing of such New Developments; provided, however, that the Grantee, and any recipient of grant funds, shall not transfer, assign or license such New Developments in part or in whole without first having obtained the written consent of Golden LEAF.

Any revenue generated as a result of transferring, assigning, or licensing New Developments will be managed by the Grantee in accordance with its published patent, copyright and technology transfer procedures, if any, and in the absence of such procedures such revenue will be managed by the Grantee in accordance with procedures approved by Golden LEAF. Such procedures typically will prioritize the distribution of revenues to ensure that the Grantee first honors its obligation to its inventors and then to cover its own out-of-pocket expenses as necessary to protect its intellectual property.

The Grantee and Golden LEAF further agree that should there be any revenue generated greater than that necessary to meet the obligations of the preceding paragraph ("Net Revenue"), the Net Revenue shall be managed by the Grantee as follows:

- a) 15% of the Net Revenue will be retained by the Grantee as a fee for the management and distribution of funds as required under this Agreement.
- b) 30% of the remaining Net Revenue will be paid to Golden LEAF.
- c) 70% of the remaining Net Revenue will be retained by the Grantee and used in accordance with the procedures referenced in the preceding paragraph above.

The Grantee's obligations pursuant to this Section will continue beyond the expiration of the funding period.

19. Independent entity: The Grantee acknowledges and agrees that the Grantee is an entity independent from Golden LEAF, is not an agent of Golden LEAF, and is not authorized to bind Golden LEAF to any agreement of

payment for goods or services. The Grantee is responsible for payment of all its expenses, including rent, office expenses and all forms of compensation to employees. It shall provide workers compensation insurance to the extent required for its operations and shall accept full responsibility for payments of unemployment compensation, social security, income taxes and any other charges, taxes or payroll deductions required by law in connection with its operations, for itself and its employees. All expenses incurred by the Grantee are the sole responsibility of the Grantee, and Golden LEAF shall not be liable for the payment of any obligations incurred in the performance of the project funded.

20. Non-discrimination: The Grantee shall not discriminate by reason of age, race, ethnicity, religion, color, sex, national origin, or handicap related to the activities of a project funded by Golden LEAF.
21. Publicity: All publicity and printed materials regarding projects or activities supported in whole or in part by this grant should contain the following language: **"This project received support from The Golden LEAF Foundation."** The Golden LEAF logo is to be displayed in all of the Grantee's publicity and printed materials relating to this grant. Please contact Jenny Tinklepaugh (jtinklepaugh@goldenleaf.org) for digital versions of the logo.
22. Authority to execute/Necessary Approvals Obtained: The individual signing below certifies his or her authority to execute this Agreement on behalf of the Grantee and that the Grantee has received any third-party approval that may be required prior to entering this Agreement. By executing this Agreement, the Grantee, to induce Golden LEAF to make this grant, makes each of the representations set forth hereinabove and certifies that each of such representations is true, accurate and complete as of the date hereof.

IN WITNESS WHEREOF, the Grantee has executed this Agreement as of the date below:

Name of Grantee Organization (print): COUNTY OF CLEVELAND

Signature: _____



Name of Person Signing (print): LUCAS JACKSON

Title of Person Signing (print): FINANCE DIRECTOR

Date: JUNE 15, 2020

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Register of Deeds: Budget Amendment (BNA#002)

Department: Register of Deeds

Agenda Title: Budget Amendment (BNA#002)

Agenda Summary:

Proposed Action:

ATTACHMENTS:

File Name	Description
<input type="checkbox"/> BNA002_06.15.20.pdf	Register of Deeds: Budget Amendment (BNA#002)

BUDGET NEW - ORDINANCE AMENDMENT

BNA # 002

SUBMITTED TO BOARD OF COUNTY COMMISSIONERS
FOR CONSIDERATION AT MEETING TO BE HELD ON: July 7, 2020

SIGNATURES: 

FROM: BUDGET OFFICER
THRU: FINANCE OFFICE
FOR DEPT: REGISTER OF DEEDS
DATE: 6/15/2020

Finance Director
Betsy S. Harnage
Department Manager

Account Number	Project Code	Department	Account Name	Increase	Decrease
010.419.4.991.00		Register of Deeds	Donations/Contributions	\$ 20.00	
010.419.5.790.00		Register of Deeds	Donations/Contributions	\$ 20.00	

Explanation of Revisions: Budget donation received from W. and A. Gray Road Boring for outstanding support/customer service provided by ROD staff while he was in office getting information on railroad tracts for removal from properties.
ROD would like to use the funds towards lunch for staff appreciation.

THE ABOVE AMENDMENT HAS BEEN APPROVED AND RECORDED IN THE MINUTES OF THE COUNTY
COMMISSIONERS' MEETING ON _____
(Date)

Phyllis Nowlen, Clerk to the Board

RETURN TO FINANCE OFFICE and Forward copy via email to Tonya.Sigmon@clevelandcounty.com

cc: Personnel Batch # _____
cc: Purchasing Date: _____
By: _____

ROD DEPOSIT RECAP

DATE

6/15/2020

REVENUES

ACCOUNT#

AMOUNT

010.419.4.810.00

\$20.00

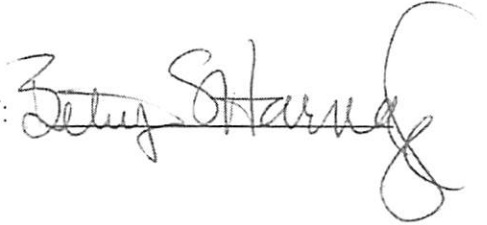
DEPOSIT

*****TOTAL *****

\$20.00

*Donated by W and A Gray Road Boring.

DEPOSIT PREPARED BY:



W. AND A. GRAY ROAD BORING

Demolition & Excavating
Buyer's of Abandoned RailRoad Tracts
Licensed & Insured

Owner: Arthur Gray
Email: buttercup426@Gmail.com
Home: 865-223-7087
Cell: 1-304-573-4545



COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Planning Department: Set Public Hearing for Case 20-03

Department: Planning Department

Agenda Title: Set Public Hearing for Case 20-03; Text Amendment for Kennels and Animal Boarding Facilities

Agenda Summary:

Proposed Action:

ATTACHMENTS:

File Name	Description
<input type="checkbox"/> 20-03_Staff_Report.pdf	Staff Report
<input type="checkbox"/> 20-03_Recommendation.pdf	Recommendation
<input type="checkbox"/> Proposal_for_Kennels_June_30_2020.pdf	Proposal

STAFF REPORT

To: The Cleveland County Board of Commissioners Date: June 30, 2020
From: Chris Martin, Senior Planner
Subject: Text Amendment: Kennels, Case 20-03

Summary Statement: Daniel Blanton has requested an amendment to the Cleveland County Unified Development Ordinance (UDO) to allow boarding and kennels in various residential districts.

Review: Currently, kennels and animal boarding facilities are classified in the UDO table of uses under "Other Personal Services" and are only allowed in General Business. This requested amendment would allow this use to be placed in the Rural Agriculture, Residential, Manufactured Home Park and Neighborhood Business district as well as create standards for future kennels. Standards proposed under this requested amendment would be a minimum two acre parcel and fifty foot setbacks for all indoor and outdoor uses associated with the kennel.

Pros:

- Allows kennels to be located in more areas throughout the county.
- Develops standards for the orderly placement of these uses.

Cons:

- Potential noise impact in more populated areas

Fiscal Impact:

- None

Planning Board Recommendation: The Planning Board unanimously recommended **approval** of the proposed amendment with the inclusion of the use being a conditional use in all residential districts.

TEXT AMENDMENT - CASE 20-03

Kennels and Boarding Facilities

Planning Board Recommendation

APPROVE

The Planning Board voted unanimously to recommend **approving** the text amendment request for Kennels and Boarding Facilities with the use amended to be a conditional use in the residential districts. The Board felt as though the intended use would be compatible in the proposed zones following the proposed conditions.

**Tom Spurling, Chairman
Cleveland County Planning Board**

Kennels

Section 12-20. – Definitions

Kennel: A commercial operation that:

1. Provides food and shelter and care of animals for purposes not primarily related to medical care (veterinarian); or
2. Engages in the breeding of animals for sale.

Section 12-124. Table of Permitted Uses

OTHER SERVICES										
	NAICS	RA	RR	R	RM	NB	GB	CP	LI	HI
Kennels/Animal Boarding	812910	C		C	C	C	Z			

Section 12-162. – Kennels

Kennels shall be allowed pursuant to section 12-124 and are subject to the following standards.

- A. No kennel shall exist on a single parcel that is less than two (2) acres in size.
- B. All buildings shall be fully enclosed and all outdoor uses, including kennels and runs, shall be completely enclosed with a fence.
- C. Setbacks
 - a. A setback of fifty (50) feet shall be required from all public or private rights-of-way.
 - b. A setback of fifty (50) feet shall be required from all other property lines.

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

NCACC Voting Delegates

Department: Commissioners
Agenda Title: NCACC Voting Delegates
Agenda Summary:
Proposed Action:

ATTACHMENTS:

File Name

Description

No Attachments Available

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

NACo Voting Delegates

Department: Commissioners
Agenda Title: NACo Voting Delegates
Agenda Summary:
Proposed Action:

ATTACHMENTS:

File Name	Description
No Attachments Available	

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Small Business Incentive Grant - AC Indigo Properties, LLC

Department:

Agenda Title: Small Business Incentive Grant - AC Indigo Properties, LLC

Agenda Summary: Chris Green, Tax Assessor

Proposed Action:

ATTACHMENTS:

File Name	Description
<input type="checkbox"/> StaffRpt._SBG_A.C._Indigo.pdf	SBG Staff Report

STAFF REPORT

To: County Commissioners Meeting Date: 6/16/2020 (Consent Agenda)
Via: Brian Epley, County Manager
From: Chris Green, Tax Administrator
Subject: Public Hearing for Small Business Incentive Grant

Summary Statement: A public hearing is requested to allow comment on a Small Business Incentive Grant for AC Indigo Properties, LLC.

Review: AC Indigo Properties, LLC has made application for participation in the Small Business Investment Grant Program. Under the Program, a qualifying net new investment of \$50,000 to \$1,000,000 would be eligible for a grant equal to 50% of taxes paid on the new taxable investment for three years. Grant amount will be calculated on \$0.57 per \$100 of net new taxable investment. The applicant has met the listing and investment requirements. Taxes have been paid and there are no unresolved appeals.

Per G.S. 158-7.1(c), any appropriation or expenditure pursuant to this section (158-7.1) must be approved by the county after a public hearing. **We request that a public hearing be set for 6:00 PM, July 7, 2020.**

Pros:

- Compliance with statutory requirement for public hearing.
-

Cons:

- None noted.
-

Fiscal Impact: \$2,850

Recommendation: Schedule public hearing as required per G.S. 158-7.1(c).

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Building/Permitting Update

Department:

Agenda Title: Building/Permitting Update

Agenda Summary: Paul Ezell, Chief Building Inspector

Proposed Action:

ATTACHMENTS:

File Name

Description

No Attachments Available

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Cleveland County Commission for Women

Department:

Agenda Title: Cleveland County Commission for Women

Agenda Summary: Phyllis Nowlen, Clerk to the Board

Proposed Action:

ATTACHMENTS:

File Name

Description

No Attachments Available

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Child Fatality Prevention Team

Department:

Agenda Title: Child Fatality Prevention Team

Agenda Summary: Phyllis Nowlen, Clerk to the Board

Proposed Action:

ATTACHMENTS:

File Name

Description

No Attachments Available

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Cleveland County Historic Preservation

Department:

Agenda Title: Cleveland County Historic Preservation

Agenda Summary: Phyllis Nowlen, Clerk to the Board

Proposed Action:

ATTACHMENTS:

File Name

Description

No Attachments Available

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Cleveland County Juvenile Crime Prevention Council

Department:

Agenda Title: Cleveland County Juvenile Crime Prevention Council

Agenda Summary: Phyllis Nowlen, Clerk to the Board

Proposed Action:

ATTACHMENTS:

File Name

Description

No Attachments Available

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Cleveland County Nursing Home Advisory Board

Department:

Agenda Title: Cleveland County Nursing Home Advisory Board

Agenda Summary: Phyllis Nowlen, Clerk to the Board

Proposed Action:

ATTACHMENTS:

File Name

Description

No Attachments Available

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Cleveland County Planning Board

Department:

Agenda Title: Cleveland County Planning Board

Agenda Summary: Phyllis Nowlen, Clerk to the Board

Proposed Action:

ATTACHMENTS:

File Name

Description

No Attachments Available

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

City of Shelby Planning and Zoning Board

Department:

Agenda Title: City of Shelby Planning and Zoning Board

Agenda Summary: Phyllis Nowlen, Clerk to the Board

Proposed Action:

ATTACHMENTS:

File Name

Description

No Attachments Available

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Ruby C Hunt YMCA Library Advisory Board

Department:

Agenda Title: Ruby C Hunt YMCA Library Advisory Board

Agenda Summary: Phyllis Nowlen, Clerk to the Board

Proposed Action:

ATTACHMENTS:

File Name

Description

No Attachments Available

COUNTY OF CLEVELAND, NORTH CAROLINA

AGENDA ITEM SUMMARY

Recess to Reconvene

Department:

Agenda Title: Recess to Reconvene to Tuesday, July 21, 2020 at 6:00pm in the Commissioners Chambers located at 311 E. Marion Street, Shelby for a Regular Commissioners Meeting.

Agenda Summary:

Proposed Action:

ATTACHMENTS:

File Name

Description

No Attachments Available