

**CITY OF MONROE  
CITY COUNCIL REGULAR MEETING  
300 WEST CROWELL STREET  
MONROE, NORTH CAROLINA 28112  
OCTOBER 6, 2020 – 6:00 P.M.  
AGENDA  
[www.monroenc.org](http://www.monroenc.org)**

This Meeting will be conducted virtually with City Council following their adopted Electronic Meeting Rules. The Meetings will, also be live-streamed on the City of Monroe YouTube channel at Monroe North Carolina Government - <https://www.youtube.com/channel/UCzrGKOKR72fmCEn7D0f9mlg?>

## **RECOGNITIONS**

1. Proclamation Recognizing Red Ribbon Week
2. Public Comment Period **The City will not have an in-person Public Comment Period**

In an effort to meet and comply with guidance for social distancing from North Carolina health professionals and the Centers for Disease Control and Prevention (CDC) and mass gatherings, the City of Monroe is offering the public the opportunity to submit public comment for the October 6, 2020 City Council Meeting.

Those wishing to submit a comment electronically can do so by following this link: <https://weblink.monroenc.org/Forms/Publiccomment>. The form must be filled out completely in order to be part of the official record.

Residents without internet access or those who would like to drop off a comment can do so in person. There is a supply of forms and envelopes and a locked drop box outside Monroe City Hall located at 300 West Crowell Street. Residents are asked to fill out the form completely and place any comment in the locked drop box. Both the electronic forms and the handwritten forms must be submitted by **3 p.m. on October 5, 2020** in order to be part of the official record. As with all public comments, proper decorum is expected.

Comments submitted by 3 p.m. on October 5, 2020 will be provided to the Council at the October 6, 2020 City Council Meeting. The comments will also be made part of the official Minutes of the City Council Meeting.

## **CONSENT AGENDA**

**The City Council uses a Consent Agenda to consider items that are non-controversial and routine. The Consent Agenda is acted upon by one motion and vote of the Council. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Council Member or Citizen with consent of Council. The Consent Agenda contains the following items:**

3. Asphalt Paving Program for 2020-2021
  - A. Award of Contract to Lynches River Contracting, Inc.
  - B. Contingency Allowance
  - C. Change Orders
  - D. Pavement Condition Survey
  - E. City Manager to Execute Documents
4. Budget Amendment for Police Department Reimbursements from Drug Enforcement Administration and Union County Clerk of Court
5. Call for Public Hearings to be Held November 3, 2020
  - A. Zoning Map Amendment Request to Rezone Property Located at 2648 Nelda Drive from General Business (GB) to Conditional District (CD) “2648 Nelda Drive” and Text Amendment Request to Amend Code of Ordinances – Title XV: Land Usage, Chapter 156: Zoning Code, Section 156.106 titled “Official Zoning Map” and Section 156.98 titled “Conditional Districts Established”
  - B. Zoning Map Amendment Request to Rezone Property Located at 418 E. Franklin Street from R-O-SU to Conditional District (CD) “A Cause for Tea” and Text Amendment Request to Amend Code of Ordinances – Title XV: Land Usage, Chapter 156: Zoning Code, Section 156.106 titled “Official Zoning Map” and Section 156.98 titled “Conditional Districts Established”
  - C. Historic Landmark Designation for N.G. Russell House Located at 1005 W. Franklin Street
6. Certification of Tax Base and Tax Charge for 2020-2021
7. Concord Avenue Sidewalk Improvements Project Bid Rejections
8. Engineering Flatbed Dump Trucks
  - A. Award of Contract to Excel Truck Group through North Carolina Sheriff’s Association
  - B. City Manager to Execute Documents
9. Engineering Tandem Dump Truck
  - A. Award of Contract to Excel Truck Group through North Carolina Sheriff’s Association
  - B. City Manager to Execute Documents
10. Internet and Telephone Service
  - A. Award of Contract to CenturyLink
  - B. City Manager to Execute Documents
11. Minutes and Reports
  - A. Coronavirus Relief Act 3.0 Grant Funding to Community Organizations for Remote Learning Support
  - B. Disbursement of Fiscal Year 2020-2021 City Council Discretionary Funds by Council Member Surluta Anthony
  - C. Financial Reports for August 2020
  - D. Minutes of Board of Adjustment Meeting of July 23, 2020
  - E. Minutes of Citizens Appointment Committee Meeting of March 2, 2020

- F. Minutes of City Council Meetings of July 21, 2020, August 18, 2020 and September 1, 2020
  - G. Minutes of Downtown Advisory Board Meeting of March 5, 2020
  - H. Minutes of Historic District Commission Meeting of July 13, 2020
  - I. Minutes of Monroe Tourism Development Authority Meeting of July 9, 2020
  - J. Minutes of Monroe-Union County Economic Development Board of Advisors Meeting of August 4, 2020
  - K. Minutes of Planning Board Meeting of August 19, 2020
  - L. Summary of Contracts Awarded, Change Orders Approved and City Manager's Settlement of Claims
12. Ordinance to Amend Code of Ordinances – Title VII: Traffic Code, Chapter 76: Parking Schedules – Schedule I titled “Parking Prohibited at All Times” to add Area along Franklin Street Currently Striped to Restrict Parking and Both Sides of Timber Lane Drive at Intersection with US Highway 74
  13. Sidewalk, Curb and Gutter Variance Request by Daryl Greenberg for Autumn Drive Extension
  14. U.S. Customs and Border Protection Reimbursable Services Program Application to Convert Customs Agreement from Use-Fee Facility Program
    - A. Application Authorization
    - B. City Manager to Execute Documents
  15. Water Resources Sewer Jet-Vac Truck
    - A. Award of Contract to Jet-Vac Company, LLC through North Carolina Sheriff's Association
    - B. City Manager to Execute Documents

## **REGULAR AGENDA**

### **Public Hearings – Please adhere to the following guidelines:**

- City Council will only be accepting written comments from residents wishing to express their views “for” or “against” a public hearing agenda item. The Public Hearing Comment Form can be completed online at the following the link (<https://weblink.monroenc.org/Forms/Publichearing>). Please select the appropriate hearing from the drop down menu. Forms are also available for pickup outside of the front entrance of City Hall located at 300 W. Crowell Street. A completed Public Hearing Comment Form can be placed in the locked drop box located outside of the front entrance of City Hall.
  - Resident must use the Public Hearing Comment Form for any comments to be included in the official record.
  - Submitted comments will be provided to City Council.
16. Level II Economic Development Incentive Grant for Confidential Company
    - A. Public Hearing

B. Action

17. Zoning Map Amendment Request to Rezone Properties Located Along Morgan Mill Road from Mixture of Zoning Districts Including Residential High Density (R-10), Residential Low Density (R-20) and Conditional District “James River Equipment-Amendment 1” to Conditional District “James River Equipment-Amendment 2” and Text Amendment Request to Amend Code of Ordinances – Title XV: Land Usage, Chapter 156: Zoning Code, Section 156.106 titled “Official Zoning Map” and Section 156.98 titled “Conditional Districts Established”
    - A. Public Hearing
    - B. Action
  18. Historical Marker to Honor Dr. John S. Massey
  19. Closed Session pursuant to North Carolina General Statute Sections 143-318.11(a)(1) and (a)(6)
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- **Agenda** is tentative and is subject to change up to and including the time of the Meeting.