

Board of Commissioners

Regular Meeting * PD Community Room

October 22, 2019 @ 6:30 PM



A. COMMENCEMENT

1. Call to Order
2. Ceremonial Opening
3. Adoption of Agenda

B. PUBLIC COMMENTS PERTAINING TO ITEMS ON THIS AGENDA

1. Public comments made at this time should relate to an item included on this agenda. Please print your name, address and agenda item(s) for comment on the signup sheet titled "Public Comments - Agenda" which is located at the Town Clerk's desk prior to the meeting. Each speaker will be limited to 3 minutes. A total of fifteen minutes will be allotted for these public comments.

C. CONSENT AGENDA

1. **Approval of Change to Board of Commissioners Regular Meeting Schedule 2019**
[2019 Regular Meeting Schedule - Revised](#)
2. **Approval of Resolution #2019010 Delegating Authority to Finance Officer to Approve Tax Refunds under \$100**
[Resolution #2019010](#)
3. **Approval of Resolution #2019011 Endorsing the Town of Waxhaw's Application for the 2019 CRTPO DA Grant Funding (New Roadway Projects)**
[Resolution #2019011](#)
4. **Approval of Cureton Streets, Sidewalks and Streetlights Dedication**
[Street Dedication](#)
5. **Approval of Ordinance #2019007 Amending Waxhaw's Speed Limit Ordinance**
[Ordinance #2019007](#)

D. RECOGNITIONS

E. PRESENTATIONS

1. **Introduction to the Waxhaw Police Foundation**
Chairman Cook will introduce our community to the Waxhaw Police Foundation,

which is a not for profit organization that is unaffiliated with the Town of Waxhaw. The chairman will provide an update on the foundation's progress to date.

Presenter: Earl Cook, Waxhaw Police Foundation Chair

[Waxhaw Police Foundation](#)

F. PUBLIC HEARINGS

G. OLD BUSINESS

1. **Decision on Howie Property Initial Zoning RZ-009395-2019**

A request by the Town of Waxhaw for the initial zoning of the Howie property recently annexed into the Town. The request is to zone the property from Union County R-20 (Residential 20) to Town of Waxhaw R-1 (Single-Family Residential). The property totals approximately 91 acres and are identified as portions of Tax Parcel ID numbers 06141004-80, 06141004A80, 06141004A90, 06141004-90 and located along NC 16 and Waxhaw-Marvin Road.

Presenter: Jeff Wells, Planning Director

[Petition RZ-009395-2019](#)

[G-1 Presentation](#)

2. **Town of Waxhaw Classification & Pay Plan**

The proposed Classification & Pay Plan was presented to the Board at their work session on October 8, 2019. The purpose of this study was to complete a classification and compensation study to ensure that job descriptions are updated and appropriately classified to maintain internal equity and that salaries, salary ranges and benefits are competitive with the external labor market in order to meet the Town's current and future business needs to hire and retain well-qualified and high-performing employees. Recommendations were made on the pay plan, job classifications, salary ranges and salary increases.

Presenter: Wendy Davenport, Human Resources Director

[Classification & Pay Plan](#)

[G-2 Presentation](#)

3. **Award Executive Search Firm Contract**

On October 11, 2019, the Board of Commissioners reviewed RFPs submitted by Executive Search Firms for the purposes of facilitating the Town's search for a new town manager. Three firms were selected to proceed to the interview rounds, which were held on October 15 & 17 via special meetings. Once the interviews were concluded, the Board unanimously selected Developmental Associates as the Executive Search Firm, who will facilitate the search for a town manager.

Presenter: Wendy Davenport, Human Resources Director

[Award Contract](#)

4. **Capital Improvement Plan (CIP) Clarification**

Interim Town Manager Smith would like clarification from the Board on a few specific items presented during the CIP discussion, which was held at the BOC work session on September 24, 2019.

Presenter: Mayor Maher

CIP Clarification

H. NEW BUSINESS

I. GENERAL PUBLIC COMMENTS

1. Public comments made at this time may be general and relate to any subject. Please print your name, address and topic on the signup sheet titled "Public Comments - General" which is located at the Town Clerk's desk prior to the meeting. Each speaker will be limited to 3 minutes. A total of fifteen minutes will be allotted for these public comments.

J. STAFF LEADERSHIP REPORTS

K. BOARD REPORTS

L. CLOSED SESSION

1. No Topics Scheduled

M. ADJOURNMENT

To speak concerning an item on the Agenda, please print your name and address on the signup sheet on the counter prior to the meeting. Each speaker will be limited to 3 minutes.

PLEASE SILENCE YOUR CELL PHONES WHILE MEETING IS IN PROGRESS