



**TOWN OF BLUFFTON  
BLUFFTON TOWN COUNCIL MEETING  
ELECTRONIC MEETING**

**Tuesday, September 8, 2020 | 6 PM**

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This meeting can be viewed on the Town of Bluffton's Facebook page  
(<https://www.facebook.com/TownBlufftonSC/>)

**PUBLIC COMMENT – SUBMIT FORM ELECTRONICALLY**  
**PUBLIC COMMENTS WILL BE READ ALOUD BY THE CLERK FOR THE RECORD.**  
**ALL REQUESTS FOR PUBLIC COMMENT WILL BE ACCEPTED UP TO TWO (2) HOURS PRIOR TO  
THE SCHEDULED MEETING START TIME.**

- I. Call to Order – Mayor Sulka
- II. Pledge of Allegiance
- III. Invocation
- IV. Adoption of the Agenda
- V. Adoption of the Minutes
  - 1. [Town Council Quarterly Workshop Meeting Minutes of July 21, 2020](#)
  - 2. [Town Council Regular Meeting Minutes of August 11, 2020](#)
  - 3. [Town Council Special Work Session Minutes of August 13, 2020](#)
- VI. Presentations, Celebrations and Recognitions
  - 1. [Proclamation to Turn the Town Teal in Support of Ovarian Cancer Awareness Month – Mayor Sulka](#)

“FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Bluffton policies.”

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Bluffton will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The Town of Bluffton Council Chambers are ADA compatible. Any person requiring further accommodation should contact the Town of Bluffton ADA Coordinator at 843.706.4500 or [adacoordinator@townofbluffton.com](mailto:adacoordinator@townofbluffton.com) as soon as possible but no later than 48 hours before the scheduled event.

\*Please note that each member of the public may speak at one public comment session and a form must be filled out and given to the Town Clerk. Public comment must not exceed three (3) minutes.

VII. Communications from Mayor and Council

VIII. Public Comment

IX. Workshop Items:

1. [Public Project Application Update from Beaufort Jasper Water and Sewer Authority \(BJWSA\) to Install a Water Main Line within the South Carolina Highway 46 Right of Away from its Intersection with Gibbet Road West to the Intersection with Heritage Parkway at the Northern Entrance of Heritage at New Riverside where it will Tie into the Existing Main Line – Heather Colin, Director of Growth Management](#)

X. Formal Agenda Items:

1. [Consideration of Accommodations Tax Advisory Committee Funding Recommendations for Quarter Ending June 30, 2020 – Natalie Majorkiewicz, Treasury Manager](#)
2. [Consideration of an Ordinance Amending the Town of Bluffton FY 2020 Budget to Provide for the Expenditures of Certain Funds; and to Allocate Sources of Revenue of Said Funds; and to Carry Forward Unspent Expenditures and Encumbrances from the FY 2020 Budget to the FY 2021 Budget – First Reading – Chris Forster, Director of Finance and Administration](#)
3. [Consideration of an Ordinance Authorizing the Town Manager to Execute and Deliver an Amendment to the Easement Agreement Providing a Non-Exclusive Permanent Access and Utility Easement to the Bluffton Township Fire District, Over Certain Real Property Owned by the Town of Bluffton Identified as R610 036 000 1319 0000 – Second and Final Reading- Heather Colin, Director of Growth Management](#)
4. [Consideration of an Emergency Ordinance of the Town of Bluffton Extending the Temporary Suspension of the Normal Operating Procedures of the Town of Bluffton Town Council Meetings and Other Public Meetings and to Authorize the Town Manager to Develop and Enact Such Plans and Policies Needed to Ensure Continuity in the Delivery of Government Services in Light of the COVID-19 Pandemic – Scott Marshall, Deputy Town Manager](#)

XI. Consent Agenda Items:

1. Monthly Department Reports: [Police, Finance & Administration, Municipal Court, Engineering, Don Ryan Center for Innovation, and Growth Management](#)

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2. [Town Manager's Monthly Report](#)
3. [Consideration of a Resolution to Renew a Memorandum of Agreement between the Town of Bluffton and Bluffton Eagles Community Action Committee – Chris Forster, Director of Finance and Administration](#)
4. [Consideration of a Contract Extension with Coastal Creations of HHI, LLC for Management Services for the Don Ryan Center for Innovation – Chris Forster, Director of Finance and Administration](#)
5. [Consideration of a Resolution Amending the Town of Bluffton Neighborhood Assistance Program Policy, to Provide Properties for Income Qualified Residents for Dead, Diseased or Dangerous Tree Removal- Heather Colin, Director of Growth Management](#)
6. [Consideration of a Resolution to Renew the Memorandum of Agreement 2018-69 between the Beaufort County School District and the Town of Bluffton for School Resource Officers – Chris Forster, Director of Finance and Administration](#)
7. [Consideration of a Resolution to Renew the Memorandum of Agreement 2018-84 between the Beaufort County School District and the Town of Bluffton for School Crossing Guards – Chris Forster, Director of Finance and Administration](#)

XII. Executive Session

1. Personnel Matters Regarding Town Council Appointments of Boards, Committees and Commissions (Pursuant to Freedom of Information Act 30-4-70 [a][1])
2. Personnel Matters Relating to Town Manager Contract (Pursuant to SC Freedom of Information Act 30-4-70[a][2])
3. Personnel Matters Relating to Selection of Town of Bluffton Chief of Police (Pursuant to SC Freedom of Information Act 30-4-70 [a][1])

XIII. Action from Executive Session

XIV. Adjournment

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