



NEW HANOVER COUNTY

BOARD OF COMMISSIONERS AGENDA

Assembly Room, New Hanover County Historic Courthouse
24 North Third Street, Room 301, Wilmington, NC 28401

Julia Olson-Boseman, Chair | Patricia Kusek, Vice-Chair

Jonathan Barfield, Jr., Commissioner | Woody White, Commissioner | Rob Zapple, Commissioner

Chris Coudriet, County Manager | Wanda Copley, County Attorney | Kym Crowell, Clerk to the Board

FEBRUARY 17, 2020 9:00 AM

MEETING CALLED TO ORDER (Chair Julia Olson-Boseman)

INVOCATION (Associate Pastor Shawn Burch, The Pentecostals of Wilmington)

PLEDGE OF ALLEGIANCE (Commissioner Rob Zapple)

APPROVAL OF CONSENT AGENDA

CONSENT AGENDA ITEMS OF BUSINESS

1. Approval of Minutes
2. First Reading: Approval of Solid Waste Franchise for Wall Recycling, LLC.
3. Second Reading: Approval of Solid Waste Franchise for Top Shelf Waste Systems Inc.
4. Approval of Wilmington Christian Academy Request for a Deputy
5. Adoption of Budget Amendments

ESTIMATED
MINUTES

REGULAR AGENDA ITEMS OF BUSINESS

- | | |
|----|--|
| 10 | 6. Presentation of Service Awards and Introduction of New Employees |
| 10 | 7. Ratification of FEMA 2019 Hazard Mitigation Program (HMP) and Hazard Mitigation Program – Disaster Recovery (HMP-DR) 4465 (Dorian) Grant Proposals/Applications |
| 10 | 8. Fiscal Year 2020 Second Quarter Financial Results |
| 5 | 9. Appointment of County Commissioner to Wave Board |
| 5 | 10. Committee Appointments |

PUBLIC COMMENTS ON NON-AGENDA ITEMS (limit three minutes)

ESTIMATED
MINUTES

ADDITIONAL AGENDA ITEMS OF BUSINESS

11. Additional Items
County Manager
County Commissioners
Clerk to the Board
County Attorney

ESTIMATED
MINUTES

CLOSED SESSION AGENDA ITEMS OF BUSINESS

12. Closed Session to Consider Personnel Matter Pursuant to NCGS 143-318.11(a)
(6)
13. ADJOURN

Note: Minutes listed for each item are **estimated**, and if a preceding item takes less time, the Board will move forward until the agenda is completed.

Mission

New Hanover County is committed to progressive public policy, superior service, courteous contact, judicious exercise of authority, and sound fiscal management to meet the needs and concerns of our citizens today and tomorrow.

Vision

A vibrant prosperous, diverse coastal community,
committed to building a sustainable future for generations to come.

Core Values

Integrity - Accountability - Professionalism - Innovation - Stewardship

**NEW HANOVER COUNTY BOARD OF COMMISSIONERS
REQUEST FOR BOARD ACTION
MEETING DATE: 2/17/2020**

Consent

DEPARTMENT: Governing Body **PRESENTER(S):** Kym Crowell, Clerk to the Board

CONTACT(S): Kym Crowell

SUBJECT:

Approval of Minutes

BRIEF SUMMARY:

Approve minutes from the following meeting:

Regular Meeting held on February 3, 2020

RECOMMENDED MOTION AND REQUESTED ACTIONS:

Approve minutes.

COUNTY MANAGER'S COMMENTS AND RECOMMENDATIONS: (only Manager)

COMMISSIONERS' ACTIONS:

**NEW HANOVER COUNTY BOARD OF COMMISSIONERS
REQUEST FOR BOARD ACTION
MEETING DATE: 2/17/2020**

Consent

DEPARTMENT: County Attorney **PRESENTER(S):** Kemp Burpeau, Deputy County Attorney

CONTACT(S): Kemp Burpeau and Joe Suleyman, Environmental Management Director

SUBJECT:

First Reading: Approval of Solid Waste Franchise for Wall Recycling, LLC.

BRIEF SUMMARY:

New Hanover County requires a county issued franchise to collect solid waste. Pursuant to Section 44-55, the applicant has provided information about his business organization, equipment, personnel and fiscal responsibility. The Environmental Management Director and the Chief Financial Officer have no objections to the franchise request.

The decision to approve the current solid waste franchise agreement was considered against the implications of House Bill 56 and its impact on the county's ability to control the flow of solid waste. Staff believes that private solid waste collection companies will ultimately make post-2020 final disposal decisions based on two factors: price and convenience/location. The New Hanover County landfill is competitive in both areas and will continue to seek methods to control costs while offering cutting-edge services to the public.

The initial franchise period would run for seven years. A second reading is required.

RECOMMENDED MOTION AND REQUESTED ACTIONS:

Approve franchise.

COUNTY MANAGER'S COMMENTS AND RECOMMENDATIONS: (only Manager)

Recommend approval.

COMMISSIONERS' ACTIONS:

From: [Burpeau, Kemp](#)
To: [Morgan, Diane](#)
Subject: FW: Information for franchise application
Date: Monday, January 27, 2020 2:33:16 PM
Attachments: [image002.png](#)
[WALL RECYCLING EQUIPMENT LIST.xlsx](#)

Kemp Burpeau | County Attorney, Deputy

County Attorney
New Hanover County
230 Government Center Drive, Suite 125
Wilmington, NC 28403
(910) 798-7121 p | (910) 798-7157 f
www.nhcgov.com

From: Michael McCall <mmccall@wallrecycling.com>
Sent: Tuesday, January 21, 2020 1:04 PM
To: Burpeau, Kemp <KBurpeau@nhcgov.com>
Cc: Lee Strickland <lee@wallrecycling.com>
Subject: Information for franchise application

Good afternoon Kemp Burpeau,

Below / attached is the required for information for franchise agreement for NHC. Please let me know if I can assist with anything further.

- 1) WALL RECYCLING, LLC
2310 Garner Rd
Raleigh NC, 27610
(main Facility)

Wall Recycling is a North Carolina recycling company operating Roll-off trucks, front load trucks, recycling metal and operating two C&D recycling facilities. We also operate 7 locations throughout NC. Visit our website from more info at www.wallrecycling.com

- 2) Attached is the equipment list.
- 3) Wall Recycling currently employees 170 employees.
- 4) Our company has over 16 year of experience in the trash industry with his managers having a combined experience of 50 + years in waste industry.
- 5) Audited financial statements are attached.

Best Regards,



Michael McCall, CPA
Chief Financial Officer
Wall Recycling, LLC

*The Triangle's largest
recycling company.*

Office: (919) 582-7777 x116 | Fax: (919) 828-7649
mmccall@WallRecycling.com

This email may contain material that is confidential and proprietary to Wall Recycling, and is for the sole use of the intended recipient. Unless stated to the contrary, any opinions or comments are personal to the writer and do not represent the official view of the company. Any review, reliance or distribution by others or forwarding without express permission is strictly prohibited. If you are not the intended recipient, please contact the sender and delete all copies.

WALL RECYCLING EQUIPMENT LIST

VIN#

MODEL

LIC #

TRUCK #

SERVICE TRUCKS

2014 FORD (BLACK)	1FTFW1ET2EKD23141	F-150	EHW-8286	BLACK
2017 FORD F250 (DAN)	1FT7W2BT6HEF29502	F-250	JJ2247	GRAY
2011 FORD (RALEIGH)	1FTMF1CM1BKD59790	F-150	DX-4727	WHITE
2006 FORD	1FDWF37P96EC09807	F-350	EY-5860	
2005 FORD	3FRNF65E75V215372	F-650		
2004 FORD	1FDXX47PX4EB46091	F-450	JJ-2380	
2011 NISSAN	1N6BD0T2BC423866		FBC5460	
2008 FORD F250 XL	1FTSF20R38ED50609	F-250	CR-3794	WHITE
2008 FORD F550 XL CRANE	1FDAF56R68EA55102	F-550	JJ2242	
2000 FORD SERVICE (RED)	1FTWW32F5YEE36627	F-350	DA-1893	NOT

ROLLOFFS

1998 FORD	1FDXF80C2WVA07903	F800	FD6490	28
2017 MACK	1M2AX04C2HM033781	GU713	YA130792	9
2003 VOLVO	4V5KC9UF93N348471	ISMU	YA132038	12
2017 MACK	1M2AX07C5HM032975	GU713	YA134042	33
2017 MACK	1M2AX07C6HM032984	GU713	YA134043	8
2017 MACK	1M2AX04C1HM035862	GU713	YA134070	42
2018 MACK	1M2AX04C3JM037084	GU713	YA129681	35
2018 MACK	1M2AX04C8JM037419	GU713	YA134065	37
2018 MACK	1M2AX04C6JM037418	GU713	YA134064	38
2018 MACK	1M2AX04C6JM037886	GU713	YA130724	40
2018 MACK	1M2AX04C2JM037884	GU713	YA121204	41
2018 MACK	1M2AX04C4JM037420	GU713	YA121200	39
2017 HINO	5PVNJ8JV5H4564640	258	HL7673	34
2006 INTERNATIONAL	1HTNNAAL26H179790		JM1814	
1995 MACK	1M2P264C3SM018225	RD6905	YA001256	3

TRACTORS

2015 PETERBILT WET KIT	1XPBD49X8FD254849	579	YA132487	22
2015 PETERBILT WET KIT	1XPCDP9X1FD306439		YA132486	24
2007 STERLING BLUE	2FWJA3DE17AY12284		YA121221	20
2009 MACK PINNACLE WHITE	1M1AW02Y29N06095	CXU613	YA148823	
2005 STERLING 14L GREEN	2FWJA3CK55AV82704	YARD	TRUCK	
2012 PETERBILT	1XPBHP9X6CD123393		YA134023	23

Board of Commissioners - February 17, 2020

2005 INTERNATIONAL	1HSHXAHRX5J001186		YA127752	25
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ARTICULATED DUMP TRUCKS

DJB D35 ARTICULATED DUMP TRUCK	35DT6190			
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NEW TRUCKS AND TRAILERS

2012 INTERNATIONAL PRO STAR DAY CAB TRACTOR	1HSDJSJR7CJ557789	APEX	YA144810	
2004 STERLING LT9500 DAY CAB TRACTOR	2FWJAZCV44AN57758	RAL		
2013 MACK CXU613 DAY CAB TRACTOR	1M1AW02Y2DM033182	RAL		
2005 INTERNATIONAL 4300 REFRIGERATED TRUCK	1HTMMAAN85H109730	RAL	ON YARD	
2007 PETERBILT 357 FIVE AXLE DUMP TRUCK	1NPALUEXX7D663256	APEX	YA144893	
2009 JMH J45990BMAH T/A END DUMP TRAILER	1J9BH402791070939	RAL	AJ75900	
2011 JMH J4094CBMAH T/A END DUMP TRAILER	1J9AH4026B1070996	RAL	AJ19430	
2000 INTERNATIONAL	1HTSCAAM4YH289441	RAL		
2005 STEC TRAILER	5EWWA452851253955	RAL	AH84739	
2005 STEC TRAILER	5EWWA452851253956	RAL	AH84738	
2009 JMH J4599CBMAH T/A END DUMP TRAILER	1J9AH452891070940	RAL	AJ19429	
2009 JMH J45990BMAH END DUMP TRAILER	1J9AH452891070941	RAL	AJ39062	
2005 CLEMENT END DUMP TRAILER	5C2BB40B75M004379	RAL		
1998 TRAILMOBILE	1PT03DBS8W9007635			
2018 MACK	1M2AX07C4JM038482	ROLLOFF	RENTAL	

FRONTLOAD

1998 MACK FRONT LOAD MR	1M2K195C8WM010897		YA128037	19
2004 MACK FRONT LOAD DELIVERY	1M2K189CX4M025015		YA142066	13
2000 INTERNATIONAL FRONT LOAD	1HTSCAALXYH253485		HY2761	
2019 MACK FRONT LOAD	1M2TE2GC5KM001100			
2007 AUTOCAR WITH EZ PACK FRONTLOAD	5V CDC6MF37H203974		YA144822	
2008 AUTOCAR XPEDITOR WX FRONTLOAD	5V CDC6BE08H206679		YA144857	
2003 CRANE CARRIER	1CYCAK4893T045980		HH7492	
2018 RAMPANT TRAILER	5SPTT2223JW8K1194		AH70802	
8 YD FRONTLOAD CONTAINERS (83)				
2 YD FRONTLOAD CONTAINERS (2)				
4 YD FRONTLOAD CONTAINERS (3)				
6 YD FRONTLOAD CONTAINERS (7)				

TRAILERS

2018 MAC WALKING FLOOR	5MAMN4827JW041104		AF66353	
2001 SUMMIT WALKING FLOOR 109 YARDS	158AL452410010699		AF31198	
2000 PEERLESS C-PEER SDS-45 CHIM TRL 103 YARDS	1PLE04527YPA31231		AF73577	
2018 EAST GENESIS UNLOADER TRAILER	1E1U2Y284JR060585		CJ55069	
1996 FONTAIN 50 TON LOWBOY	4LFR4739T3505090		AB82370	
1973 HOBBS TRI-AXLE DUMP TRAILER	21FHP364901		AE90060	
1973 RODG TRAILER	THPG40DSF		BX61001	
(1) SEA CONTAINER 20FT				
(3) SEA CONTAINER 40 FT				
2000 MAC WALKING FLOOR	5MAMN4733YC002726		AF31199	
1998 EAST WALKING FLOOR	1E1U1Y287WRE25533		AD76617	
1997 ACE TRAILER	1A9SS2846V1169001		AF92090	
1998 TRAILMOBILE T/A WALKING FLOOR	1PT03DBS8W9007635			
1 BOX TRAILER				

1979 MONTONE T27285460

7912317

ROLL OFF CONTAINERS

(32) 10 YD CONTAINERS				
(49) 15 YD CONTAINERS				
(167) 20 YD CONTAINERS				
(350) 30 YD CONTAINERS				
(59) 40 YD CONTAINERS				
(15) COMPACTORS/RECEIVERS				
(7) PINNACLE 40 YD RECEIVERS				
1985 HYSTER C612B VIBRATORY PADFOOT COMPACTOR	B171C1742F			
1 FLAT BEDS				
(40) CONCRETE WASHOUT CONTAINERS				
1 CLOSED STORAGE ROLL OFF CONTAINER				

**NEW HANOVER COUNTY BOARD OF COMMISSIONERS
REQUEST FOR BOARD ACTION
MEETING DATE: 2/17/2020**

Consent

DEPARTMENT: County Attorney **PRESENTER(S):** Kemp Burpeau, Deputy County Attorney

CONTACT(S): Kemp Burpeau and Joe Suleyman, Environmental Management Director

SUBJECT:

Second Reading: Approval of Solid Waste Franchise for Top Shelf Waste Systems Inc.

BRIEF SUMMARY:

New Hanover County requires a county issued franchise to collect solid waste. Pursuant to Section 44.55, the applicant has provided information about his business organization, equipment, personnel and fiscal responsibility. The Environmental Management Director and the Chief Financial Officer have no objections to the franchise request.

The decision to approve the current solid waste franchise agreement was considered against the implications of House Bill 56 and its impact on the county's ability to control the flow of solid waste. Staff believes that private solid waste collection companies will ultimately make post-2020 final disposal decisions based on two factors: price and convenience/location. The New Hanover County landfill is competitive in both areas and will continue to seek methods to control costs while offering cutting-edge services to the public.

The renewal franchise period would run for seven years.

The first reading was approved unanimously on January 21, 2020. A second reading is required.

RECOMMENDED MOTION AND REQUESTED ACTIONS:

Approve franchise.

COUNTY MANAGER'S COMMENTS AND RECOMMENDATIONS: (only Manager)

Recommend approval.

COMMISSIONERS' ACTIONS:

Josh 622-1292

Top Shelf Waste Systems, Inc.

Josh Adams
PO BOX 10859
Wilmington NC 28404
12/17/2019

To Whom it May Concern:

This information is being provided in order to renew the Franchise Agreement with the New Hanover County Landfill for Top Shelf Waste Systems, Inc.

Officers: President - Josh Adams
Business Legal Structure: S Corp
Personnel: 2 office Staff, 8 roll off trash truck drivers
Equipment: 10 Trucks, 500 Dumpsters (181 dumpsters located in New Hanover County)
Mailing Address: PO BOX 10859, Wilmington NC 28404
Physical Address: 2407 Castle Hayne Rd, Wilmington NC 28401

Scope of Business:

Our primary business is to provide roll off trash containers for the removal of construction waste from residential construction sites. In addition, we provide roll off trash containers for demolition projects, renovation projects, concrete removal, roofing tear offs, along with garage, attic, and general homeowner cleanup projects. We have been in business since 2010, have experienced exponential growth over that time, and we are extremely grateful for the opportunity to conduct business in New Hanover County. We have never been late on our payments at the landfill or county taxes. We have built a reputable name and are probably one of the top accounts at the New Hanover County Landfill.

I have also attached my 2018 Tax Returns and a copy of our COI for your review.

If you have any further questions or need any additional information, please email Josh Adams at josh@topshelfwaste.com. Or call him at 910-622-1292.

Sincerely,

Josh Adams
President
Top Shelf Waste Systems
910-622-1292

**NEW HANOVER COUNTY BOARD OF COMMISSIONERS
REQUEST FOR BOARD ACTION
MEETING DATE: 2/17/2020**

Consent

DEPARTMENT: Sheriff **PRESENTER(S):** Chief Deputy Kenneth Sarvis

CONTACT(S): Chief Deputy Kenneth Sarvis

SUBJECT:

Approval of Wilmington Christian Academy Request for a Deputy

BRIEF SUMMARY:

In August 2018, Wilmington Christian Academy requested a Sheriff's Deputy to provide law enforcement security, serve as a mentor, and act as a liaison between school administration and New Hanover County's Sheriff's Office.

The Sheriff's Office would like to request (1) one Deputy position. This is a revenue generated position. No budget amendment is needed.

RECOMMENDED MOTION AND REQUESTED ACTIONS:

COUNTY MANAGER'S COMMENTS AND RECOMMENDATIONS: (only Manager)

Recommend approval.

COMMISSIONERS' ACTIONS:

**NEW HANOVER COUNTY BOARD OF COMMISSIONERS
REQUEST FOR BOARD ACTION
MEETING DATE: 2/17/2020**

Consent

DEPARTMENT: Budget **PRESENTER(S):** Lisa Wurtzbacher, Chief Financial Officer

CONTACT(S): Lisa Wurtzbacher

SUBJECT:

Adoption of Budget Amendments

BRIEF SUMMARY:

The following budget amendments amend the annual budget ordinance for the fiscal year ending June 30, 2020

RECOMMENDED MOTION AND REQUESTED ACTIONS:

Adopt the ordinances for the budget amendments listed.

COUNTY MANAGER'S COMMENTS AND RECOMMENDATIONS: (only Manager)

Recommend approval.

COMMISSIONERS' ACTIONS:

AGENDA: February 17, 2020
NEW HANOVER COUNTY BOARD OF COMMISSIONERS
AN ORDINANCE AMENDING THE FISCAL YEAR 2020 BUDGET

BE IT ORDAINED by the Board of County Commissioners of New Hanover County, North Carolina, that the following Budget Amendment(s) be made to the annual budget ordinance for the fiscal year ending June 30, 2020.

Section 1: Details of Budget Amendment

Strategic Focus Area: Superior Public Health & Safety

Strategic Objective(s): Increase access to programs to prevent and reduce obesity

Fund: General

Department: Social Services

<u>Expenditure:</u>	<u>Decrease</u>	<u>Increase</u>	<u>Total</u>
BA 20-041 CFPUA Assistance Program		\$ 4,525	\$ 4,525
Total	\$ -	\$ 4,525	\$ 4,525

<u>Revenue:</u>	<u>Decrease</u>	<u>Increase</u>	<u>Total</u>
BA 20-041 CFPUA Assistance Program		\$ 4,525	\$ 4,525
Total	\$ -	\$ 4,525	\$ 4,525

	Prior to Actions Today	Total if Actions Taken
Departmental Budget	\$ 36,189,343	\$ 36,193,868

Section 2: Explanation

BA 20-041 budgets funds received via payroll deduction or personal contributions from employees at Cape Fear Public Utility Authority (CFPUA) and other community partners for the CFPUA Assistance Program. The program is 100 percent funded by CFPUA employees and community partner contributions along with contributions from the city and county. The maximum benefit per eligible household is \$500 per fiscal year. These funds may not be used for deposits. Eligibility is based on need and funds available. Funds remaining at the end of the fiscal year are carried forward to the next fiscal year.

Section 3: Documentation of Adoption

This ordinance shall be effective upon its adoption.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of New Hanover County, North Carolina, that the Ordinance for Budget Amendment(s) 20-041 amending the annual budget ordinance for the fiscal year ending June 30, 2020, is adopted.

Adopted, this 17th day of February, 2020.

(SEAL)

Julia Olson-Boseman, Chair

ATTEST:

Kymberleigh G. Crowell, Clerk to the Board

AGENDA: February 17, 2020
NEW HANOVER COUNTY BOARD OF COMMISSIONERS
AN ORDINANCE AMENDING THE FISCAL YEAR 2020 BUDGET

BE IT ORDAINED by the Board of County Commissioners of New Hanover County, North Carolina, that the following Budget Amendment(s) be made to the annual budget ordinance for the fiscal year ending June 30, 2020.

Section 1: Details of Budget Amendment

Strategic Focus Area: Superior Public Health, Safety and Education

Strategic Objective(s): Provide health / wellness education, programs, and services

Fund: General

Department: Senior Resource Center

Expenditure:	Decrease	Increase	Total
BA 20-042 ROAP		\$ 35,472	\$ 35,472
BA 20-043 RSVP		\$ 7,500	\$ 7,500
BA 20-051 FGP		\$ 2,923	\$ 2,923
Total	\$ -	\$ 45,895	\$ 45,895

Revenue:	Decrease	Increase	Total
BA 20-042 State Grant Funds		\$ 35,472	\$ 35,472
BA 20-043 Federal Grant Funds		\$ 7,500	\$ 7,500
BA 20-051 Federal Grant Funds		\$ 2,923	\$ 2,923
Total	\$ -	\$ 45,895	\$ 45,895

	Prior to Actions Today	Total if Actions Taken
Departmental Budget	\$ 4,695,670	\$ 4,741,565

Section 2: Explanation

BA 20-042 budgets an increase in ROAP (Rural Operating Assistance Program) grant funds of \$35,472. These funds will be used to increase the number of trips provided within the EDTAP (Elderly and Disabled Transportation Assistance Program). New Hanover County received a larger allocation for FY20 only because other counties did not utilize their FY19 allocation. There is no county match required. Due to requirements of federal and state funding, the additional allocation must be used to supplement current county programs and cannot be used to supplant General Fund appropriations.

BA 20-043 budgets an increase in funding for the RSVP (Retired Senior Volunteer Program). The Corporation for National and Community Service increased the county's funding by \$7,500 to be utilized to recruit, retain and recognize additional RSVP volunteers who will be serving in the community. There is no county match required. Due to requirements of federal and state funding, the additional allocation must be used to supplement current county programs and cannot be used to supplant General Fund appropriations.

BA 20-051 budgets an increase in funding for the FGP (Foster Grandparent Program). The Corporation for National and Community Service increased the county's allocation by \$2,923. The one-time augmentation is to support the increase in the stipend from \$2.65 to \$3.00 per hour, as required by the Corporation for National and Community Service. The match requirement is being waived for these additional augmentation funds. Due to requirements of federal and state funding, the additional allocation must be used to supplement current county programs and cannot be used to supplant General Fund appropriations.

Section 3: Documentation of Adoption

This ordinance shall be effective upon its adoption.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of New Hanover County, North Carolina, that the Ordinance for Budget Amendment(s) 20-042, 20-043 and 20-051 amending the annual budget ordinance for the fiscal year ending June 30, 2020, is adopted.

Adopted, this 17th day of February, 2020.

(SEAL)

Julia Olson-Boseman, Chair

ATTEST:

Kymberleigh G. Crowell, Clerk to the Board

AGENDA: February 17, 2020
NEW HANOVER COUNTY BOARD OF COMMISSIONERS
AN ORDINANCE AMENDING THE FISCAL YEAR 2020 BUDGET

BE IT ORDAINED by the Board of County Commissioners of New Hanover County, North Carolina, that the following Budget Amendment(s) be made to the annual budget ordinance for the fiscal year ending June 30, 2020.

Section 1: Details of Budget Amendment

Strategic Focus Area: Superior Public Health, Safety and Education

Strategic Objective(s): Support programs to improve educational performance

Fund: General

Department: Library

Expenditure:	Decrease	Increase	Total
BA 20-044 LSTA		\$ 2,235	\$ 2,235
BA 20-045 LSTA		\$ 1,000	\$ 1,000
Total	\$ -	\$ 3,235	\$ 3,235

Revenue:	Decrease	Increase	Total
BA 20-044 Federal Grant Funds		\$ 2,235	\$ 2,235
BA 20-045 Federal Grant Funds		\$ 1,000	\$ 1,000
Total	\$ -	\$ 3,235	\$ 3,235

	Prior to Actions Today	Total if Actions Taken
Departmental Budget	\$ 4,996,336	\$ 4,999,571

Section 2: Explanation

BA 20-044 budgets a federal LSTA (Library Services and Technology Act) grant passed through the NC Department of Natural and Cultural Resources. The grant is a scholarship that will pay all expenses for a library employee to attend a Public Library Association Conference. There is no county match requirement. Due to requirements of federal and state funding, the additional allocation must be used to supplement current county programs and cannot be used to supplant General Fund appropriations.

BA 20-045 budgets another federal LSTA grant passed through the NC Department of Natural and Cultural Resources. This grant is also a scholarship that will pay all expenses for the library director to attend a NC Public Library Director's Association meeting. There is no county match requirement. Due to requirements of federal and state funding, the additional allocation must be used to supplement current county programs and cannot be used to supplant General Fund appropriations.

Section 3: Documentation of Adoption

This ordinance shall be effective upon its adoption.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of New Hanover County, North Carolina, that the Ordinance for Budget Amendment(s) 20-044 and 20-045 amending the annual budget ordinance for the fiscal year ending June 30, 2020, is adopted.

Adopted, this 17th day of February, 2020.

(SEAL)

Julia Olson-Boseman, Chair

ATTEST:

Kymberleigh G. Crowell, Clerk to the Board

AGENDA: February 17, 2020
NEW HANOVER COUNTY BOARD OF COMMISSIONERS
AN ORDINANCE AMENDING THE FISCAL YEAR 2020 BUDGET

BE IT ORDAINED by the Board of County Commissioners of New Hanover County, North Carolina, that the following Budget Amendment(s) be made to the annual budget ordinance for the fiscal year ending June 30, 2020.

Section 1: Details of Budget Amendment

Strategic Focus Area: Superior Public Health, Safety and Education

Strategic Objective(s): Increase public safety / crime prevention

Fund: General

Department: Emergency Management

Expenditure:	Decrease	Increase	Total
BA 20-046 Emergency Management		\$ 2,500	\$ 2,500
Total	\$ -	\$ 2,500	\$ 2,500

Revenue:	Decrease	Increase	Total
BA 20-046 Emergency Management		\$ 2,500	\$ 2,500
Total	\$ -	\$ 2,500	\$ 2,500

	Prior to Actions Today	Total if Actions Taken
Departmental Budget	\$ 5,884,293	\$ 5,886,793

Section 2: Explanation

BA 20-046 budgets a federal HSGP (Homeland Security Grant Program) passed through the NC Department of Public Safety. The award amount is \$2,500 and will be used to upfit the Toolcat and hauling trailer so that additional equipment can be carried. The trailer would have metal fabrication work done to allow multiple implement attachments (snow plow, debris grabber, pallet forks and bucket) to be safely mounted for transportation with the Toolcat to an incident. Currently there is no racking system on the trailer to transport all of the implements in an efficient manner. Emergency lighting would also be placed on the Toolcat so the operator could safely utilize the equipment near roads and highways. This equipment could be used to remove ice/snow from fire stations, EMS base and other parking lots which the NCDOT does not plow. Additionally, during hurricanes or tornado events, this equipment can be utilized with chainsaw crews to cut downed trees and remove the debris to clear paths to critical infrastructure needing refueling. There is no county match required for this grant. Due to requirements of federal and state funding, the additional allocation must be used to supplement current county programs and cannot be used to supplant General Fund appropriations.

Section 3: Documentation of Adoption

This ordinance shall be effective upon its adoption.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of New Hanover County, North Carolina, that the Ordinance for Budget Amendment(s) 20-046 amending the annual budget ordinance for the fiscal year ending June 30, 2020, is adopted.

Adopted, this 17th day of February, 2020.

(SEAL)

Julia Olson-Boseman, Chair

ATTEST:

Kymberleigh G. Crowell, Clerk to the Board

AGENDA: February 17, 2020
NEW HANOVER COUNTY BOARD OF COMMISSIONERS
AN ORDINANCE AMENDING THE FISCAL YEAR 2020 BUDGET

BE IT ORDAINED by the Board of County Commissioners of New Hanover County, North Carolina, that the following Budget Amendment(s) be made to the annual budget ordinance for the fiscal year ending June 30, 2020.

Section 1: Details of Budget Amendment

Strategic Focus Area: Superior Public Health & Safety

Strategic Objective(s): Increase access to programs to prevent and reduce obesity

Fund: Federal Forfeited Property

Department: Sheriff's Office

Expenditure:	Decrease	Increase	Total
BA 20-047 Supplies		\$ 36,980	\$ 36,980
BA 20-047 Training & Travel		\$ 8,000	\$ 8,000
BA 20-047 Capital Outlay-Equipment		\$ 151,207	\$ 151,207
Total	\$ -	\$ 196,187	\$ 196,187

Revenue:	Decrease	Increase	Total
BA 20-047 Federal Forfeited Property		\$ 192,220	\$ 192,220
BA 20-047 Interest Income		\$ 3,967	\$ 3,967
Total	\$ -	\$ 196,187	\$ 196,187

	Prior to Actions Today	Total if Actions Taken
Federal Forfeited Prop Budget	\$ 403,729	\$ 599,916

Section 2: Explanation

BA 20-047 budgets a Federal Forfeited Property receipt dated 01/28/20 and interest earnings.

Section 3: Documentation of Adoption

This ordinance shall be effective upon its adoption.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of New Hanover County, North Carolina, that the Ordinance for Budget Amendment(s) 20-047 amending the annual budget ordinance for the fiscal year ending June 30, 2020, is adopted.

Adopted, this 17th day of February, 2020.

(SEAL)

Julia Olson-Boseman, Chair

ATTEST:

Kymberleigh G. Crowell, Clerk to the Board

AGENDA: February 17, 2020
NEW HANOVER COUNTY BOARD OF COMMISSIONERS
AN ORDINANCE AMENDING THE FISCAL YEAR 2020 BUDGET

BE IT ORDAINED by the Board of County Commissioners of New Hanover County, North Carolina, that the following Budget Amendment(s) be made to the annual budget ordinance for the fiscal year ending June 30, 2020.

Section 1: Details of Budget Amendment

Strategic Focus Area: Superior Public Health & Safety

Strategic Objective(s): Sustain the community capacity to prepare for and respond to public safety demand

Fund: Controlled Substance Tax (CSTAX)

Department: Sheriff's Office

<u>Expenditure:</u>	<u>Decrease</u>	<u>Increase</u>	<u>Total</u>
BA 20-048 Supplies		\$ 6,132	\$ 6,132
BA 20-048 Travel & Training		\$ 2,000	\$ 2,000
Total	\$ -	\$ 8,132	\$ 8,132

<u>Revenue:</u>	<u>Decrease</u>	<u>Increase</u>	<u>Total</u>
BA 20-048 Controlled Substance Tax		\$ 7,747	\$ 7,747
BA 20-048 Interest Income		\$ 385	\$ 385
Total	\$ -	\$ 8,132	\$ 8,132

	Prior to Actions Today	Total if Actions Taken
CSTAX Budget	\$ 72,568	\$ 80,700

Section 2: Explanation

BA 20-048 budgets Controlled Substance Tax receipts dated 12/23/19 and 1/17/20 and interest income.

Section 3: Documentation of Adoption

This ordinance shall be effective upon its adoption.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of New Hanover County, North Carolina, that the Ordinance for Budget Amendment(s) 20-048 amending the annual budget ordinance for the fiscal year ending June 30, 2020, is adopted.

Adopted, this 17th day of February, 2020.

(SEAL)

 Julia Olson-Boseman, Chair

ATTEST:

 Kymberleigh G. Crowell, Clerk to the Board

AGENDA: February 17, 2020
NEW HANOVER COUNTY BOARD OF COMMISSIONERS
AN ORDINANCE AMENDING THE FISCAL YEAR 2020 BUDGET

BE IT ORDAINED by the Board of County Commissioners of New Hanover County, North Carolina, that the following Budget Amendment(s) be made to the annual budget ordinance for the fiscal year ending June 30, 2020.

Section 1: Details of Budget Amendment

Strategic Focus Area: Superior Public Health & Safety

Strategic Objective(s): Increase access to programs to prevent and reduce obesity

Fund: General

Department: Sheriff's Office

<u>Expenditure:</u>	<u>Decrease</u>	<u>Increase</u>	<u>Total</u>
BA 20-049 Overtime		\$ 12,850	\$ 12,850
BA 20-050 Supplies		\$ 2,125	\$ 2,125
Total	\$ -	\$ 14,975	\$ 14,975

<u>Revenue:</u>	<u>Decrease</u>	<u>Increase</u>	<u>Total</u>
BA 20-049 Misc Revenue		\$ 12,850	\$ 12,850
BA 20-050 Forensic Lab Fees		\$ 2,125	\$ 2,125
Total	\$ -	\$ 14,975	\$ 14,975

	Prior to Actions Today	Total if Actions Taken
Departmental Budget	\$ 55,087,261	\$ 55,102,236

Section 2: Explanation

BA20-049 budgets overtime reimbursement from the FBI for October and November 2019.

BA 20-050 budgets lab fees for forensic testing to aid in prosecution of criminal cases.

Section 3: Documentation of Adoption

This ordinance shall be effective upon its adoption.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of New Hanover County, North Carolina, that the Ordinance for Budget Amendment(s) 20-049 & 20-050 amending the annual budget ordinance for the fiscal year ending June 30, 2020, is adopted.

Adopted, this 17th day of February, 2020.

(SEAL)

Julia Olson-Boseman, Chair

ATTEST:

Kymberleigh G. Crowell, Clerk to the Board

**NEW HANOVER COUNTY BOARD OF COMMISSIONERS
REQUEST FOR BOARD ACTION
MEETING DATE: 2/17/2020**

Regular

DEPARTMENT: Human Resources **PRESENTER(S):** Commissioners and Chris Coudriet, County Manager

CONTACT(S): Bo Dean, Human Resources Analyst

SUBJECT:

Presentation of Service Awards and Introduction of New Employees

BRIEF SUMMARY:

Service awards will be presented to retirees and employees. New employees will be introduced.

RECOMMENDED MOTION AND REQUESTED ACTIONS:

Present service awards and meet new employees.

COUNTY MANAGER'S COMMENTS AND RECOMMENDATIONS: (only Manager)

Present service awards and meet new employees.

COMMISSIONERS' ACTIONS:

NEW HANOVER COUNTY BOARD OF COMMISSIONERS
REQUEST FOR BOARD ACTION
MEETING DATE: 2/17/2020

Regular

DEPARTMENT: Emergency
Management

PRESENTER(S): Anna McRay, Emergency Management Assistant
Director

CONTACT(S): Steven Still, Emergency Management Director; Jim Iannucci, County Engineer; Jessica Loeper,
Chief Communications Officer; and Eliza Baldwin, Strategy Analyst

SUBJECT:

Ratification of FEMA 2019 Hazard Mitigation Program (HMP) and Hazard Mitigation Program – Disaster Recovery (HMP-DR) 4465 (Dorian) Grant Proposals/Applications

BRIEF SUMMARY:

New Hanover County has the opportunity to apply for two different grant funding opportunities, both New Hanover County has the opportunity to submit Letters of Intent (LOI) for grant funding opportunities associated with Hurricane Dorian disaster recovery efforts. The projects are intended to enhance resiliency and support community mitigation efforts across the region. New Hanover County was notified of this opportunity on January 13, 2020 and LOIs to participate were submitted to North Carolina Emergency Management by the due date of January 31, 2020. The Board is being asked to ratify the submission of the letters of intent at this time.

- Project 1 – HMP-DR #4465 Project: **Resilient Infrastructure – NHC Military Cutoff Culvert Installation** (Iannucci)

Project amount request: \$420,000 (75% Federal share)
\$105,000 (25% State share)
\$525,000 total

The results of this analysis completed by Sungate Design Group in response to Hurricane Florence flooding that occurred in the subdivision along Smith Creek recommends placing a 66-inch RCP adjacent to the south side of Culvert No. 2 (1 @ 11' x 7' RCBC). The 66-inch RCP should be placed 1-foot above the bed elevation as to allow the daily flow to only pass through the 1 @ 11' x 7' RCBC and the 66-inch RCP to be used during flooding events. The outlet channel from Culvert No. 2 to the downstream side of Culvert No. 3 should be widened from a 6-foot base ditch to a 10-foot base ditch. It is also recommended that New Hanover County investigate removing the 3 @ 36" HDPE and the earthen embankment located between Zest Court and Peppercorn Court just downstream of Culvert No. 1.

- Project 2 – HMP-DR #4465 Project: **Resilient Infrastructure – NHC Southern Castle Hayne Project** (Iannucci)

Project amount request: \$315,000 (75% Federal share)
\$78,750 (25% State share)
\$393,750 total

Partnering with NCDOT, the scope of work would support the installation of larger pipes and culverts in this area and permit NHC to improve the out-falling canal and drainage outlet. The proposed funding would support the completion of the entire Castle Hayne project and enhance flood safety for anticipated residential growth in the area over the next 10-20 years. This proposal is an extension of another project in northern Castle Hayne into the southern Castle Hayne to the exchange of Routes 117 and 133.

- Project 3: HMP-DR #4465 Project: **New Hanover County Flood Gauge Program** (Still)

Project amount request: \$210,000 (75% Federal share)
\$52,500 (25% State share)
\$262,500 total

NHC seeks \$210,000 in federal funds to procure and install five (5) river gauges to monitor water stream flow

and capacity. Of this, \$210,000 would be set aside for procurement, studies, installation, and maintenance for each of the five sites (estimating \$40,000 each) with the remaining funds identified for program maintenance and administration during the grant performance period.

- **Project 4: HMP-DR #4465 Project: NHC Property Elevations (Shrader/Still)**

Project amount request: \$630,000 (75% Federal share)

\$157,500 (25% State share)

\$787,500 total

NHC is seeking \$630,000 in federal funds to assist identified property owners with elevation of their homes. The identified properties have sustained repetitive and severe repetitive losses as defined by the National Flood Insurance Program (NIFP) over the course of time and are eligible for consideration with a project such as this. New Hanover County will work with NCEM to elevate the homes to prevent future flood damage. New Hanover County will request bids for the elevation work and will oversee construction on each property. 5% of the award will be used for project maintenance and administration.

- **Project 5: HMP-DR #4465 Project: NHC Public Education and Outreach (Loeper/Still)**

Project amount request: \$20,000 (75% Federal share)

\$5,000 (25% State share)

\$25,000 total

NHC proposes investing \$20,000 in federal funds into the #ReadyNHC outreach initiative, a whole community, all-hazards education and outreach program focused on enhancing awareness and preparedness for the threats and hazards to which NHC is vulnerable and how simple mitigation efforts can reduce the impacts of these hazards. The first phase of this program was rolled out to more than 1800 NHC staff members to enhance awareness of threats and hazards through “Lunch and Learn” workshops, brochures, and other handout materials. Phase Two expands this program to the general community and seeks to enhance outreach by:

- Expanding the Lunch and Learn series to include opportunities to include flood risk and mitigation efforts
- Develop and distribute short videos that can be shared on NHCTV and other social media platforms to enhance general awareness for all threats and hazards
- Provide closed captioning on videos for deaf and hard of hearing communities of these materials
- Develop and distribute informational flyers and brochures on flood hazards and mitigation steps to expand on current CRS processes and resources, particularly to severe loss and repetitive severe loss property owners

- **Project 6: HMP-DR #4465 Project NHC Survivor Day Program (Still)**

Project amount request: \$10,000 (75% Federal share)

\$2,500 (25% State share)

\$12,500 total

NHC proposes investing \$10,000 in federal funds into the Survivor Day concept as a part of the #ReadyNHC outreach initiative, a whole community, all-hazards education and outreach program focused on enhancing awareness and preparedness for the threats and hazards to which NHC is vulnerable and how simple mitigation efforts can reduce the impacts of these hazards. The first phase of this program was rolled out to more than 1800 NHC staff members to enhance awareness of threats and hazards through “Lunch and Learn” workshops, brochures, and other handout materials. Phase Two includes enhanced outreach efforts including video and materials in languages other than English. Phase Three supports the introduction of the Survivor Day concept. The first part of this effort will focus on general citizens, the second part will focus on faith-based, non-profit, and small business preparedness, and the third part will focus on integration of larger businesses (greater than 200 employees) in the region for preparedness efforts.

RECOMMENDED MOTION AND REQUESTED ACTIONS:

Ratify applications.

COUNTY MANAGER'S COMMENTS AND RECOMMENDATIONS: (only Manager)

Recommend approval.

COMMISSIONERS' ACTIONS:

2019 (Federal Year) Hazard Mitigation Grant Program Proposal Summary

Grant	Project Name	Federal request (75%)	State match (25%)	Proposal total	Project summary
HMGP DR 4465 Dorian grant program	Resilient Infrastructure – NHC Military Cutoff Culvert Installation Project	\$420,000	State will provide 25% match of \$105,000	\$525,000	NHC is seeking funding to place the recommended 66-inch RCP adjacent to the south side of Culvert No. 2 (1 @ 11' x 7' RCBC).
	Resilient Infrastructure – NHC Southern Castle Hayne Project	\$315,000	State will provide 25% match of \$78,750	\$393,750	Partnering with NCDOT, the scope of work would support NCDOT installing larger pipes and culverts in this area and permit NHC to improve the outfalling canal and drainage outlet. The proposed funding would support the completion of the entire Castle Hayne project and enhance flood safety for anticipated residential growth in the area over the next 10-20 years
	New Hanover County Flood Gauge Project	\$210,000	State will provide 25% match of \$52,500	\$262,500	Project would provide funding to procure and install five (5) river gauges to monitor water stream flow and capacity. Of this, \$200,000 would be set aside for procurement, studies, installation, and maintenance for each of the five sites (estimating \$40,000 each) with the remaining funds identified for program maintenance and administration during the grant performance period.
	HMGP 404 Elevation DR-4465	\$630,000	State will provide 25% match of \$157,500	\$787,500	Property owners who have had repetitive loss and severe repetitive loss damages from storms are requesting elevation for primary residences on their properties.
	NHC Public Education and Outreach	\$20,000	State will provide 25% match of \$5,000	\$25,000	Project would provide funding for the #ReadyNHC outreach initiative, a whole community, all-hazards education and outreach program focused on enhancing awareness and preparedness for the threats and hazards to which NHC is vulnerable and

2019 (Federal Year) Hazard Mitigation Grant Program Proposal Summary

					how simple mitigation efforts can reduce the impacts of these hazards.
	NHC Survivor Day Program	\$10,000	State will provide 25% match of \$2,500	\$12,500	Funding would provide resources to develop and conduct a “Survivor Day” program, which will offer instructional opportunities through a workshop environment for attendees to learn how to prepare for flooding and other hazards that they may encounter during their time in NHC.

NEW HANOVER COUNTY BOARD OF COMMISSIONERS
REQUEST FOR BOARD ACTION
MEETING DATE: 2/17/2020

Regular

DEPARTMENT: Finance **PRESENTER(S):** Lisa Wurtzbacher, Chief Financial Officer

CONTACT(S): Lisa Wurtzbacher and Martha Wayne, Deputy Chief Financial Officer

SUBJECT:

Fiscal Year 2020 Second Quarter Financial Results

BRIEF SUMMARY:

On a quarterly basis, county staff updates the Board of County Commissioners on the financial status of the county. The second quarter of fiscal year 2020 will be presented which includes financial activity through December 31, 2019.

As an overview, the county's general fund has received \$167.1 million, or 53.5% of budgeted revenues and has expended \$127.2 million, or 40.7% of budgeted expenditures. Major revenue sources of ad valorem tax and sales tax are trending above targets while overall expenditures are lower than expected targets. The Fire Services and Environmental Management funds have received \$9.3 million (55.8%) and \$11.1 million (45.6%) of budgeted revenues and have spent \$8.9 million (53.5%) and \$4.8 million (19.5%), respectively. Further highlights can be found in the attached executive summary.

RECOMMENDED MOTION AND REQUESTED ACTIONS:

Hear the presentation.

COUNTY MANAGER'S COMMENTS AND RECOMMENDATIONS: (only Manager)

Hear presentation.

COMMISSIONERS' ACTIONS:

NEW HANOVER COUNTY FINANCIAL SUMMARY QUARTER ENDED DECEMBER 31, 2019

INTRODUCTION:

Attached is a brief fiscal summary for select New Hanover County funds for the quarter ended December 31, 2019. Included is a summary of revenues and expenditures as recorded by the County for the General, Debt Service, Environmental Management, and Fire Services Funds.

This information is provided to help keep you abreast of the financial status of the County on a regular basis throughout the fiscal year. Data provided by fund includes:

- Actual revenues and expenditures for the previous fiscal year ended June 30, 2019 and June 30, 2018;
- Budget revenues and expenditures for the current fiscal year ending June 30, 2020;
- Actual revenues and expenditures as of the end of the quarter for select fiscal years;
- Percentage of actual revenues/expenditures received/spent for the same period the previous fiscal years;
- Percentage of budget revenues/expenditures received/spent for the current fiscal year; and
- Graphical comparison of actual amounts as a percent of budget for all fiscal years presented.

GENERAL FUND HIGHLIGHTS:

As the chart highlights, many revenues are not received, nor expenses paid, evenly throughout the year.

- Ad valorem tax collections through the second quarter are approximately 75.8% of budgeted amounts which exceeds the last two previous years.
- Sales taxes are received from the State two and one half months following the month in which they are collected by the vendors across North Carolina. Thus, three months of sales tax has been received through the second quarter and represent 24.9% of budgeted sales tax.
- Other Taxes exceed prior year collections in both the dollar and in the percentage of collection through the first quarter as real property transfer taxes continue to grow beyond expectations in addition to higher than anticipated vehicle rental and heavy equipment tax.
- Expenditures in most County functions are lower as a percent of budget than prior year. Economic & Physical Development and Transfers are not distributed evenly by month. Rather, expenditures are paid when due.

DEBT SERVICE FUND HIGHLIGHTS:

- Ad valorem tax collections through the second quarter generated by the 6.47 cent dedicated tax rate was approximately \$17.1 million, which is higher than the previous two years.
- Debt service is paid from this fund when those payments come due. Due to additional borrowings that occurred in fiscal year 2019, the increase in debt service expense was expected.

ENVIRONMENTAL MANAGEMENT FUND HIGHLIGHTS:

As with the General Fund, many revenues and expenses do not fall evenly throughout the year for Environmental Management.

- Charges for Services exceeded prior year at \$8 million collected through the second quarter. This exceeds the two previous years in both dollars and percentages collected.
- Reimbursement for Hurricane Florence debris pickup has been received to reimburse the usage of fiscal year 2019 fund balance related to these expenses.
- Operating expenditures are lower as a percent of budget than prior year. Overall expenses are lower than prior year due to the significant expenses incurred in the prior year related to Hurricane Florence. Capital expenses are not made evenly throughout the year.

FIRE SERVICES FUND HIGHLIGHTS:

Again, as with the General Fund, many revenues and expenses do not fall evenly throughout the year for Fire Services:

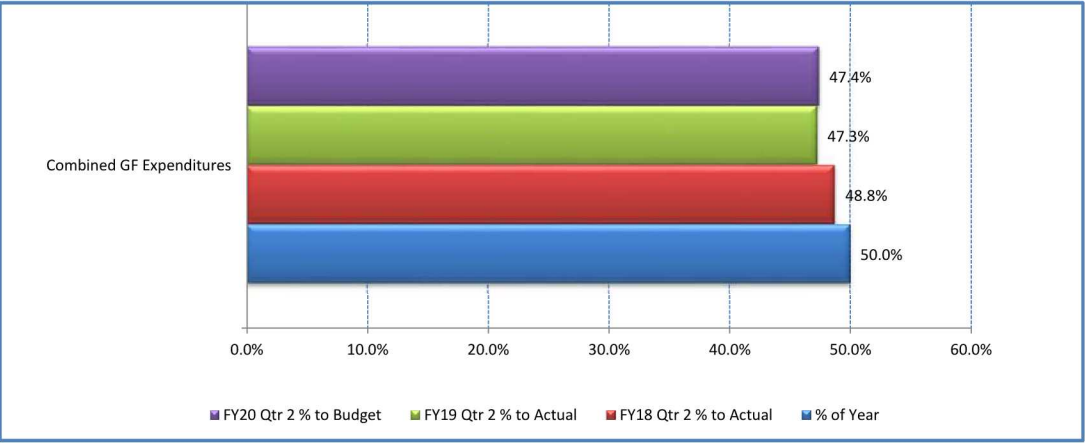
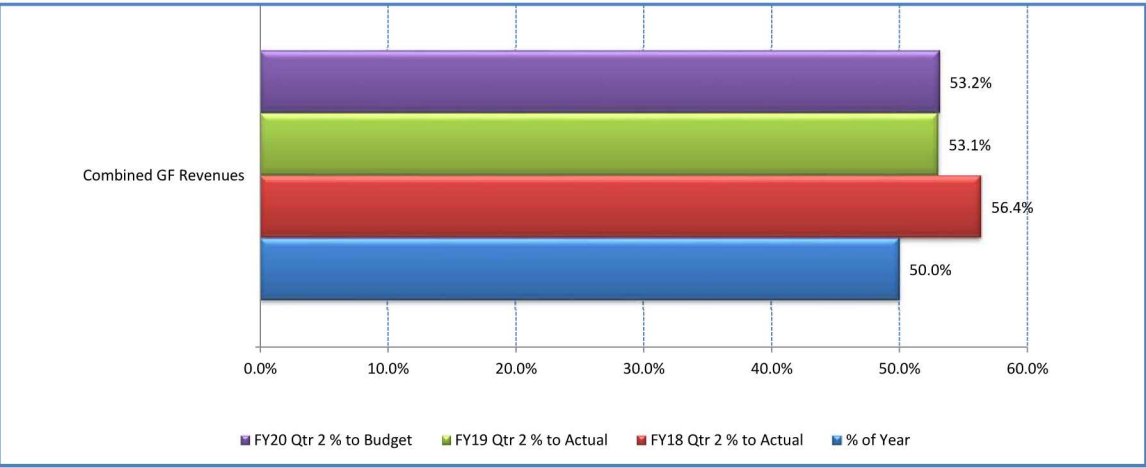
- Collections of ad valorem tax are higher than prior year and represent \$8.4 million through quarter two and represents 80.3% of budgeted ad valorem revenue. This is greater in both dollars collected and percent collected than the previous two years.
- Sales taxes are received from the State two and one half months following the month in which they are collected by the vendors across North Carolina. Thus, three months of sales tax has been received through the second quarter and represent 24.8% of budgeted sales tax.
- Operating expenses are consistent with previous year's expenditures as a percent of budget while salaries are slightly higher than prior year.
- Debt service and capital expenses occur when related capital assets are needed and payments are due.

NEW HANOVER COUNTY
Financial Summary
Quarter Ended December 31, 2019

GENERAL FUND																			
	Actual FY17-18	Actual 12-31-2017	YTD % to Actual Collected	Actual FY18-19	Actual 12-31-2018	YTD % to Actual Collected	Budget FY19-20	Actual 12-31-2019	YTD % to Budget Collected		Actual FY17-18	Actual 12-31-2017	YTD % to Actual Spent	Actual FY18-19	Actual 12-31-2018	YTD % to Actual Spent	Budget FY19-20	Actual 12-31-2019	YTD % to Budget Spent
<i>Revenues</i>										<i>Expenditures</i>									
Ad Valorem Taxes	171,327,336	122,187,427	71.3%	170,067,117	126,740,429	74.5%	171,253,483	129,878,546	75.8%	General Government	44,529,458	18,587,813	41.7%	44,044,846	19,223,606	43.6%	51,029,492	20,261,983	39.7%
Sales Taxes	69,327,889	17,450,530	25.2%	62,232,352	13,499,090	21.7%	62,124,983	15,497,939	24.9%	Human Services	50,947,296	23,132,318	45.4%	51,412,360	23,208,555	45.1%	57,765,415	24,466,482	42.4%
Other Taxes	4,586,121	2,357,301	51.4%	4,762,318	2,167,543	45.5%	4,436,000	2,291,079	51.6%	Public Safety	62,310,618	29,646,101	47.6%	65,650,729	33,670,814	51.3%	72,363,790	34,217,138	47.3%
Charges for Service	11,278,589	5,278,549	46.8%	11,878,928	4,872,166	41.0%	12,683,674	5,519,592	43.5%	Public Safety - Hurricane Florence & Dorian	-	-	-	8,113,229	3,065,781	37.8%	3,417,822	1,734,046	50.7%
Intergovernmental Revenue	34,998,740	13,498,760	38.6%	44,923,524	11,017,133	24.5%	45,964,207	13,737,528	29.9%	Economic and Physical Development	2,192,132	1,014,831	46.3%	1,789,784	731,835	40.9%	3,809,066	1,110,205	29.1%
Other Revenues	2,118,162	429,726	20.3%	4,249,001	650,930	15.3%	2,875,727	220,023	7.7%	Culture and Recreation	11,777,988	5,561,803	47.2%	13,085,516	6,104,522	46.7%	13,460,281	5,914,305	43.9%
Long Term Debt Issued	-	-		3,177,967	-	0.0%	4,917,805	-	0.0%	Education - Community College	10,862,177	5,431,088	50.0%	10,852,593	5,426,299	50.0%	11,027,248	5,513,624	50.0%
Appropriated Fund Balance	-	-		-	-		8,152,009	-	0.0%	Transfers Out:									
										Education - Public Schools	77,404,250	35,377,001	45.7%	82,521,692	39,253,858	47.6%	81,495,952	33,956,647	41.7%
										Hurricane Florence	-	-	-	14,750,794	-	0.0%	405,000	-	0.0%
										Other	34,393,863	4,489,868	13.1%	18,232,658	-	0.0%	17,633,822	-	0.0%
Total General Fund Revenues	293,636,837	161,202,293	54.9%	301,291,207	158,947,291	52.8%	312,407,888	167,144,707	53.5%	Total General Fund Expenditures	294,417,782	123,240,823	41.9%	310,454,201	130,685,270	42.1%	312,407,888	127,174,430	40.7%

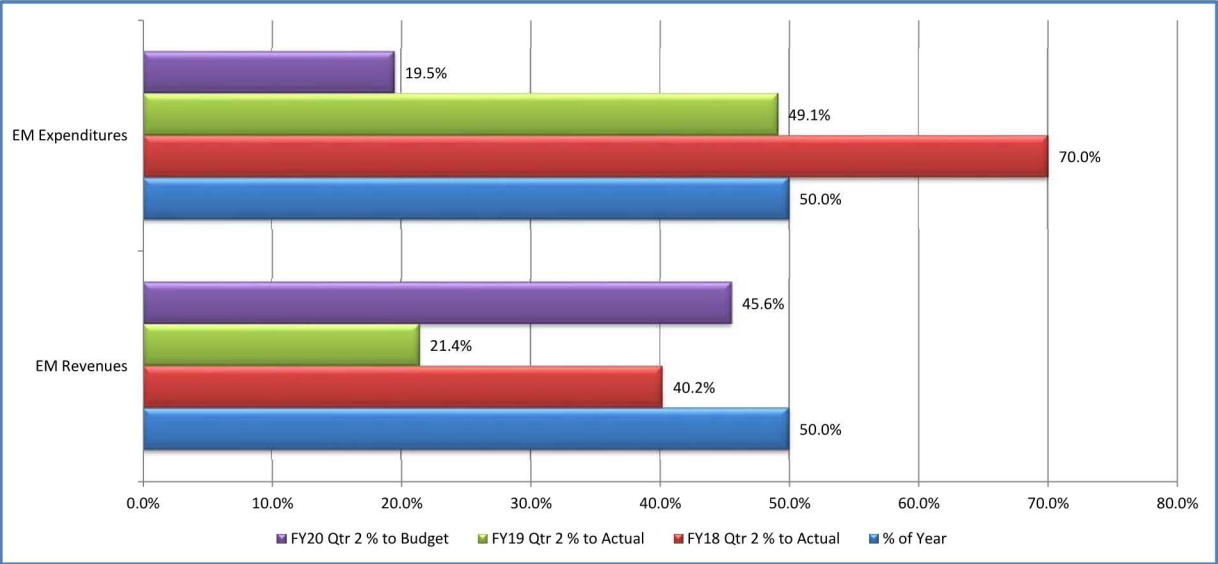
DEBT SERVICE FUND																			
	Actual FY17-18	Actual 12-31-2017	YTD % to Actual Collected	Actual FY18-19	Actual 12-31-2018	YTD % to Actual Collected	Budget FY19-20	Actual 12-31-2019	YTD % to Budget Collected		Actual FY17-18	Actual 12-31-2017	YTD % to Actual Spent	Actual FY18-19	Actual 12-31-2018	YTD % to Actual Spent	Budget FY19-20	Actual 12-31-2019	YTD % to Budget Spent
<i>Revenues</i>										<i>Expenditures</i>									
Ad Valorem Taxes	21,846,419	15,560,345	71.2%	22,342,017	16,553,848	74.1%	22,382,252	17,082,990	76.3%	Debt Service	54,606,844	32,591,164	59.7%	53,741,289	34,554,389	64.3%	60,306,076	42,905,163	71.1%
Sales Taxes	-	-		14,407,266	3,252,163	22.6%	14,704,883	3,691,292	25.1%										
Intergovernmental Revenue	4,753,287	3,251,769	68.4%	3,952,257	2,786,919	70.5%	3,841,240	2,728,089	71.0%										
Investment Earnings	5,779	3,181	55.0%	9,349	745	8.0%	-	703											
Transfer In from Other Funds	31,012,562	1,514,463	4.9%	14,723,904	-	0.0%	14,192,753	-	0.0%										
Appropriated Fund Balance	-	-		-	-		5,184,948	-	0.0%	Total Debt Service Fund Expenditures	54,606,844	32,591,164	59.7%	53,741,289	34,554,389	64.3%	60,306,076	42,905,163	71.1%
Total Debt Service Fund Revenues	57,618,047	20,329,758	35.3%	55,434,793	22,593,675	40.8%	60,306,076	23,503,074	39.0%										

COMBINED GENERAL FUND AND DEBT SERVICE FUND																			
Total Revenues	321,756,785	181,532,051	56.4%	341,751,172	181,540,966	53.1%	358,521,211	190,647,781	53.2%	Total Expenditures	319,526,527	155,831,987	48.8%	349,471,586	165,239,659	47.3%	358,521,211	170,079,593	47.4%



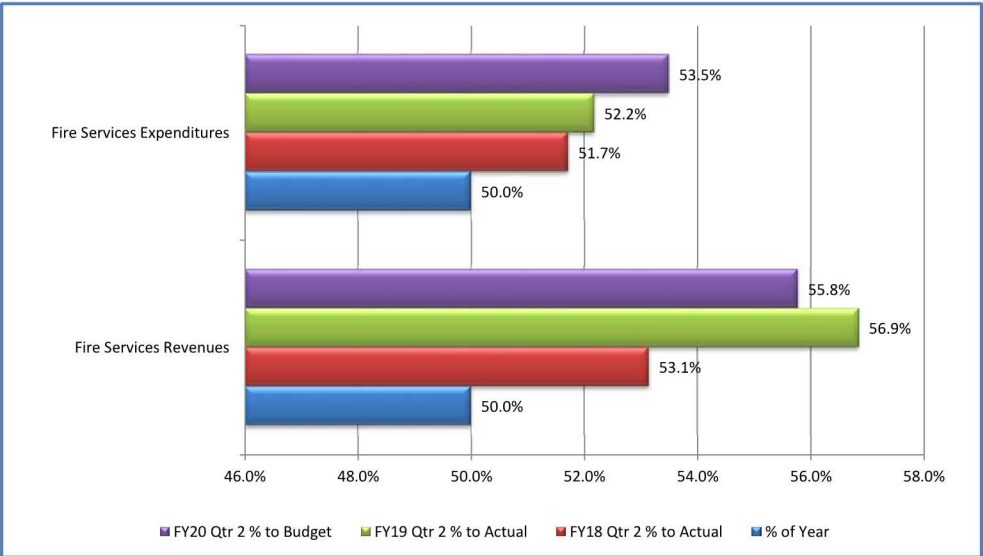
ENVIRONMENTAL MANAGEMENT OPERATING FUND

	Actual FY17-18	Actual 12-31-2017	YTD % to Actual Collected	Actual FY18-19	Actual 12-31-2018	YTD % to Actual Collected	Budget FY19-20	Actual 12-31-2019	YTD % to Budget Collected
<i>Revenues</i>									
Charges for Service	13,780,515	5,776,776	41.9%	19,021,647	7,226,422	38.0%	15,842,316	7,954,466	50.2%
Intergovernmental Revenue	894,059	121,172	13.6%	552,533	131,975	23.9%	508,000	141,124	27.8%
Intergovernmental Rev-Fed Grant Florence								2,826,842	
Other	436,950	180,663	41.3%	745,475	150,582	20.2%	306,000	196,156	64.1%
Long Term Debt Issued	-	-		-	-		1,855,732	-	0.0%
Transfers In - Hurricane Florence	-	-		14,750,794	-	0.0%	125,000	-	0.0%
Appropriated Fund Balance	-	-		-	-		5,761,474	-	0.0%
Total Revenues	15,111,524	6,078,611	40.2%	35,070,449	7,508,979	21.4%	24,398,522	11,118,588	45.6%
<i>Expenditures</i>									
	Actual FY17-18	Actual 12-31-2017	YTD % to Actual Spent	Actual FY18-19	Actual 12-31-2018	YTD % to Actual Spent	Budget FY19-20	Actual 12-31-2019	YTD % to Budget Spent
Salaries and Benefits	2,225,945	1,002,252	45.0%	2,490,123	1,090,827	43.8%	2,646,964	1,193,901	45.1%
Operating Expenditures	5,661,234	2,568,518	45.4%	6,856,184	3,109,095	45.3%	7,808,063	3,008,472	38.5%
Operating Exps - Hurricane Florence & Dorian	-	-		17,850,793	14,009,263	78.5%	947,632	288,511	30.4%
Debt Service	100,112	95,786	95.7%	61,352	58,443	95.3%	283,761	59,994	21.1%
Capital Expenditures	1,906,104	1,771,121	92.9%	1,652,964	1,550,923	93.8%	3,200,233	205,943	6.4%
Transfers:									
To Capital Projects	4,982,700	4,982,700	100.0%	11,411,944	-	0.0%	8,050,000	-	0.0%
Administrative Reserve	-	-		-	-		1,461,869	-	
Total Expenditures	14,876,095	10,420,377	70.0%	40,323,360	19,818,551	49.1%	24,398,522	4,756,821	19.5%
Revenues Over Expenditures	235,429	(4,341,766)		(5,252,911)	(12,309,572)		-	6,361,767	



FIRE SERVICES FUND

	Actual FY17-18	Actual 12-31-2017	YTD % to Actual Collected	Actual FY18-19	Actual 12-31-2018	YTD % to Actual Collected	Budget FY19-20	Actual 12-31-2019	YTD % to Budget Collected
<i>Revenues</i>									
Ad Valorem Taxes	10,133,345	7,586,566	74.9%	10,424,345	8,090,955	77.6%	10,425,149	8,370,787	80.3%
Sales Taxes	2,495,916	628,438	25.2%	3,285,962	734,465	22.4%	3,476,586	862,837	24.8%
Intergovernmental Revenue	5,200	300	5.8%	-	-		130,645	-	0.0%
Charges for Services	74,305	38,377	51.6%	64,689	29,371	45.4%	64,448	3,509	5.4%
Other	61,196	20,093	32.8%	106,195	22,927	21.6%	28,496	25,976	91.2%
Long Term Debt Issued	1,420,020	-	0.0%	587,507	-	0.0%	686,560	-	0.0%
Transfers In - Hurricane Florence	-	-		-	-		280,000	-	0.0%
Transfers In - General Fund	1,378,721	-	0.0%	1,146,381	-	0.0%	1,427,069	-	0.0%
Appropriated Fund Balance	-	-		-	-		88,280	-	0.0%
Total Revenues	15,568,702	8,273,774	53.1%	15,615,079	8,877,718	56.9%	16,607,233	9,263,109	55.8%
<i>Expenditures</i>									
	Actual FY17-18	Actual 12-31-2017	YTD % to Actual Spent	Actual FY18-19	Actual 12-31-2018	YTD % to Actual Spent	Budget FY19-20	Actual 12-31-2019	YTD % to Budget Spent
Salaries and Benefits	9,318,953	4,208,952	45.2%	9,413,503	4,230,606	44.9%	9,750,549	4,497,970	46.1%
Operating Expenditures	3,041,238	2,027,372	66.7%	2,906,282	1,763,441	60.7%	3,772,940	2,329,669	61.7%
Operating Expenditures - Hurricane Florence	-	-		122,000	88,806	72.8%	280,000	-	0.0%
Debt Service	619,851	526,081	84.9%	1,355,603	858,172	63.3%	1,476,257	921,190	62.4%
Capital Expenditures	1,685,595	822,305	48.8%	855,637	835,627	97.7%	1,327,487	1,135,787	85.6%
Transfers:									
To General Fund	-	-		250,925	-	0.0%	-	-	
To Capital Project	-	-		-	-		-	-	
Total Expenditures	14,665,637	7,584,710	51.7%	14,903,950	7,776,652	52.2%	16,607,233	8,884,616	53.5%
Revenues Over (Under) Expenditures	903,066	689,064		711,129	1,101,066		-	378,493	



NEW HANOVER COUNTY	eliminate	Dec Sales Tax (2018)
Quarterly Financial Summary - December 31, 2019		2,637,213.40
Fiscal Year Ended June 30, 2020		751,659.13
		\$83,887.55
		77.86
		1,053,314.74
		5,026,152.77
		Not in GL until Jan

[illegible]

Appendix 1: Financial Performance Report										
Revenue	SOURCE	FY2018 report			FY2019 report			FY2020 report		
		Actual FY18-12	Actual FY18-10	YTD % Collected	Actual FY19-11	Actual FY19-10	YTD % Collected	Actual FY20-11	Actual FY20-10	YTD % Collected
Ad Values Team		7,284,437	15,380,345	75.3%	12,330,317	16,123,848	74.2%	23,882,252	17,080,590	39.4%
Sales Team		2,167,317	5,253,705	68.6%	14,507,584	3,725,113	21.8%	14,704,843	3,691,292	31.9%
Investment/Marketing Revenue		1,779	1,181	50.0%	3,572,517	2,769,115	77.5%	1,000,000	2,728,485	79.0%
Revenue from Other Funds		28,000,000	-	-0.0%	14,739,394	-	-0.0%	14,165,793	-	-0.0%
7 under 100K Capital Projects		5,514,463	5,514,463	100.0%	3,842	-	0.0%	-	-	-0.0%
Appropriated Fund Balance		-	-	-	-	-	-	1,184,848	-	-0.0%
Total Revenues		27,613,607	26,238,758	39.3%	55,434,793	22,593,675	40.8%	60,306,277	23,503,074	39.0%
Expenditures										
Actual FY18-12	Actual FY18-10	Actual FY19-11	Actual FY19-10	Budget FY20-11	Budget FY20-10	YTD % Spent				
Debt Service		34,600,844	32,091,364	59.7%	5,741,283	34,543,383	64.3%	30,306,026	42,905,163	71.1%
Administrative Reserve		-	-	-	-	-	-	-	-	-
Total Expenditures		34,600,844	32,091,364	59.7%	5,741,283	34,543,383	64.3%	30,306,026	42,905,163	73.3%
Revenues Over Expenditures		8,011,763	12,225,490	14.65%	14,693,510	11,980,714	-	1,000,000	-	-
Check Total		3,011,203	12,225,490	-	14,693,510	11,980,714	-	1,000,000	-	-
Notes										
								One Sale Is In Error		
								1,237,818.13		
								5,758,131.31		
								1,031,270.76	Not In GC	

COMBINED GENERAL FUND AND DEBT SERVICE FUND

[illegible]358,521,211[illegible]

Table 1: Key Indicators for Selected Countries (2019)					
Country	Population (millions)	GDP (billion USD)	Life expectancy (years)	Healthcare expenditure (USD per capita)	Notes
USA	328	21.4	78.4	1,200	High income, high life expectancy
Germany	83	4.0	81.2	1,100	High income, high life expectancy
France	67	3.0	82.7	1,000	High income, high life expectancy
Japan	126	5.0	84.4	900	High income, highest life expectancy
UK	67	3.0	81.2	1,000	High income, high life expectancy
Canada	38	1.8	82.7	1,100	High income, high life expectancy
Australia	25	1.3	83.7	1,200	High income, high life expectancy
South Korea	51	1.7	83.4	1,300	High income, high life expectancy
Sweden	10	0.5	83.7	1,400	High income, high life expectancy
Netherlands	17	0.9	82.1	1,500	High income, high life expectancy
Denmark	5.8	0.4	83.7	1,600	High income, high life expectancy
Finland	5.5	0.4	83.7	1,700	High income, high life expectancy
Belgium	11.5	0.7	82.1	1,800	High income, high life expectancy
Italy	60	2.0	83.7	1,900	High income, high life expectancy
Spain	46	1.5	83.7	2,000	High income, high life expectancy
Portugal	10.6	0.3	83.7	2,100	High income, high life expectancy
Greece	11.1	0.3	83.7	2,200	High income, high life expectancy
Ireland	4.7	0.2	83.7	2,300	High income, high life expectancy
Poland	38	0.4	83.7	2,400	High income, high life expectancy
Czech Republic	10.7	0.2	83.7	2,500	High income, high life expectancy
Slovakia	5.4	0.1	83.7	2,600	High income, high life expectancy
Hungary	10.1	0.2	83.7	2,700	High income, high life expectancy
Slovenia	2.1	0.05	83.7	2,800	High income, high life expectancy
Lithuania	3.0	0.05	83.7	2,900	High income, high life expectancy
Latvia	1.3	0.02	83.7	3,000	High income, high life expectancy
Estonia	1.3	0.02	83.7	3,100	High income, high life expectancy
Belarus	9.5	0.1	83.7	3,200	High income, high life expectancy
Ukraine	45	0.1	83.7	3,300	High income, high life expectancy
Russia	146	1.5	83.7	3,400	High income, high life expectancy
China	1400	14.0	83.7	3,500	High income, high life expectancy
India	1380	2.5	83.7	3,600	High income, high life expectancy
Brazil	213	1.8	83.7	3,700	High income, high life expectancy
Argentina	45	0.4	83.7	3,800	High income, high life expectancy
Colombia	50	0.3	83.7	3,900	High income, high life expectancy
Venezuela	28	0.2	83.7	4,000	High income, high life expectancy
Peru	33	0.2	83.7	4,100	High income, high life expectancy
Ecuador	17	0.1	83.7	4,200	High income, high life expectancy
Bolivia	11	0.1	83.7	4,300	High income, high life expectancy
Paraguay	7	0.05	83.7	4,400	High income, high life expectancy
Uruguay	3.5	0.05	83.7	4,500	High income, high life expectancy
Chile	19	0.1	83.7	4,600	High income, high life expectancy
Costa Rica	5	0.05	83.7	4,700	High income, high life expectancy
Panama	4	0.05	83.7	4,800	High income, high life expectancy
Dominican Republic	7.1	0.05	83.7	4,900	High income, high life expectancy
Honduras	9.5	0.05	83.7	5,000	High income, high life expectancy
Guatemala	17	0.05	83.7	5,100	High income, high life expectancy
El Salvador	6	0.05	83.7	5,200	High income, high life expectancy
Nicaragua	6	0.05	83.7	5,300	High income, high life expectancy
Haiti	11	0.05	83.7	5,400	High income, high life expectancy
Jamaica	2.8	0.05	83.7	5,500	High income, high life expectancy
Trinidad and Tobago	1.3	0.05	83.7	5,600	High income, high life expectancy
Guyana	0.7	0.05	83.7	5,700	High income, high life expectancy
Suriname	0.6	0.05	83.7	5,800	High income, high life expectancy
French Polynesia	0.3	0.05	83.7	5,900	High income, high life expectancy
Guadeloupe	0.4	0.05	83.7	6,000	High income, high life expectancy
Martinique	0.4	0.05	83.7	6,100	High income, high life expectancy
Reunion	0.8	0.05	83.7	6,200	High income, high life expectancy
Mayotte	0.2	0.05	83.7	6,300	High income, high life expectancy
Guam	0.2	0.05	83.7	6,400	High income, high life expectancy
Northern Mariana Islands	0.1	0.05	83.7	6,500	High income, high life expectancy
Samoa	0.2	0.05	83.7	6,600	High income, high life expectancy
Tonga	0.1	0.05	83.7	6,700	High income, high life expectancy
Vanuatu	0.3	0.05	83.7		High income, high life expectancy

Check Total Difference	235,429	(8,341,761)		(5,252,851)	(12,308,372)		-	6,361,767
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FIRE SERVICES FUND (Fund 200)[illegible]

Revenues over expenditures	203,010	885,264	711,122	1,443,000	-	378,403
Debt service	1,000,000	1,000,000	1,000,000	1,000,000	0	1,000,000

Check Total	603,064	640,064	711,159	1,321,064	-	\$6,935
						280,098.60
						Dec. Sales tax (8.9%)
						\$42,893.65
						\$8,166.78
						79,071.75
						8.1%
						280,098.60
						Rest in GL period Jan

Chart for Summary Presentation

FY18 Qtr 2 % to Actual

FY19 Qtr 2 % to Actual

FY20 Qtr 2 % to Budget

	Combined GF Revenues	% of Year	Combined GF Expenditures	% of Year
% of Year		50.0%		50.0%
FY18 Qtr 2 % to Actual		56.4%		48.8%
FY19 Qtr 2 % to Actual		53.1%		47.3%
FY20 Qtr 2 % to Budget		53.2%		47.4%

Index = 50.0%

Month 6
Months in Year 12

PRIOR YEAR

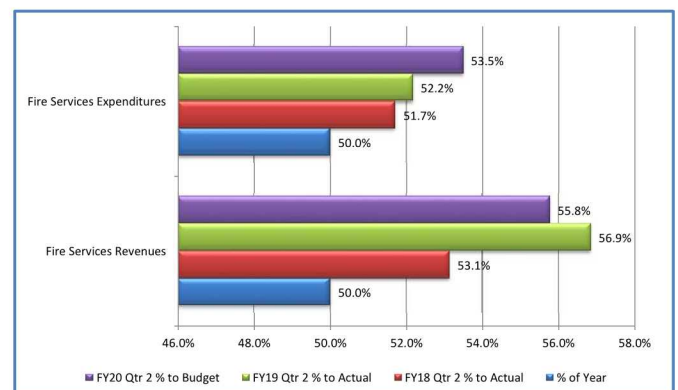
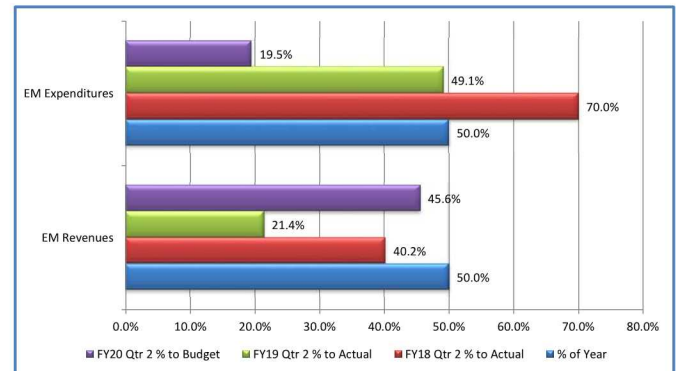
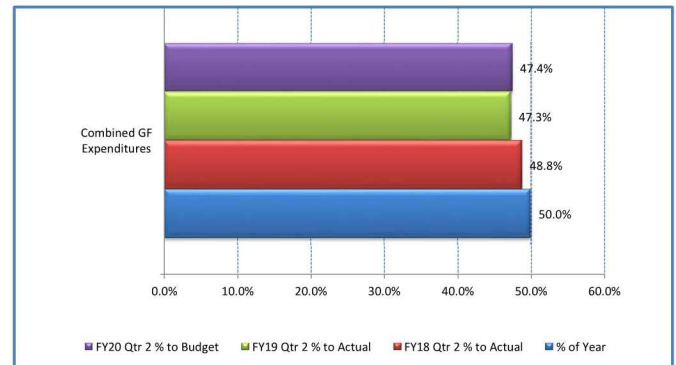
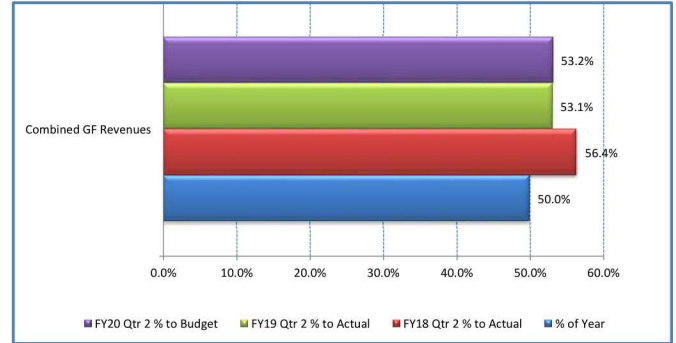
Combined GF	\$ Amount	Budget	% \$ Amt to Budget
Revenues:			
Prior Yr Actual	190,647,781	358,521,211	53.2%
Prior Yr 1 Actual	181,540,966	342,002,097	53.1%
Prior Yr 1 Actual	181,532,051	321,756,785	56.4%
Expenditures:			
Prior Yr Actual	170,079,593	358,521,211	47.4%
Prior Yr 1 Actual	165,239,659	349,471,586	47.3%
Prior Yr 1 Actual	155,831,987	319,526,527	48.8%

EM Revenues	EM Expenditures
% of Year	50.0%
FY18 Qtr 2 % to Actual	40.2%
FY19 Qtr 2 % to Actual	21.4%
FY20 Qtr 2 % to Budget	45.6%

EM Fund	\$ Amount	Budget	% \$ Amt to Budget
Revenues:			
Prior Yr Actual	11,118,588	24,398,522	45.6%
Prior Yr 1 Actual	7,508,979	35,070,449	21.4%
Prior Yr 1 Actual	6,078,611	15,111,524	40.2%
Expenditures:			
Prior Yr Actual	4,756,821	24,398,522	19.5%
Prior Yr 1 Actual	19,818,551	40,323,360	49.1%
Prior Yr 1 Actual	10,420,377	14,876,095	70.0%

Fire Services Revenues	Fire Services Expenditures
% of Year	50.0%
FY18 Qtr 2 % to Actual	53.1%
FY19 Qtr 2 % to Actual	56.9%
FY20 Qtr 2 % to Budget	55.8%

Fire Services	\$ Amount	Budget	% \$ Amt to Budget
Revenues:			
Prior Yr Actual	9,263,109	16,607,233	55.8%
Prior Yr 1 Actual	8,877,718	15,615,079	56.9%
Prior Yr 1 Actual	8,273,774	15,568,702	53.1%
Expenditures:			
Prior Yr Actual	8,884,616	16,607,233	53.5%
Prior Yr 1 Actual	7,776,652	14,903,950	52.2%
Prior Yr 1 Actual	7,584,710	14,665,637	51.7%



**NEW HANOVER COUNTY BOARD OF COMMISSIONERS
REQUEST FOR BOARD ACTION
MEETING DATE: 2/17/2020**

Regular

DEPARTMENT: Governing Body **PRESENTER(S):** Chair Olson-Boseman

CONTACT(S): Chair Olson-Boseman

SUBJECT:

Appointment of County Commissioner to Wave Board

BRIEF SUMMARY:

During the Board's February 3, 2020 meeting it approved the Wave Interlocal Agreement Amendment 2, which included an appointment of a nine (9) member board comprised of the city and county managers, city and county attorneys or their designees, city and county finance officers or their designees, executive director of the WMPO, a County Commissioner, and a City Councilmember. The Board is being asked to appoint a County Commissioner to the board. The County Commissioner will also serve as the Wave Board's representative on the WMPO.

The City Council during its February 4th meeting approved the Wave Agreement Amendment 2 with the amendment that it appointed former City Councilmember Paul Lawler to serve as the City Council's representative on the board.

RECOMMENDED MOTION AND REQUESTED ACTIONS:

Make County Commissioner appointment to the Wave board and direct the Clerk to the Board to amend the 2020 Commissioner Appointment list to reflect the Board's action.

COUNTY MANAGER'S COMMENTS AND RECOMMENDATIONS: (only Manager)

Appoint a county commissioner.

COMMISSIONERS' ACTIONS:

**NEW HANOVER COUNTY BOARD OF COMMISSIONERS
REQUEST FOR BOARD ACTION
MEETING DATE: 2/17/2020**

Regular

DEPARTMENT: Governing Body **PRESENTER(S):** Chair Olson-Boseman

CONTACT(S): Kym Crowell, Clerk to the Board

SUBJECT:

Committee Appointments

BRIEF SUMMARY:

Vacancies exist on the following boards and committees:

- New Hanover County Tourism Development Authority
- Wilmington/New Hanover Port, Waterway & Beach Commission

RECOMMENDED MOTION AND REQUESTED ACTIONS:

Make appointments.

COUNTY MANAGER'S COMMENTS AND RECOMMENDATIONS: (only Manager)

Make appointments.

COMMISSIONERS' ACTIONS:

COMMITTEE APPOINTMENTS

New Hanover County Tourism Development Authority

Vacancies: 4

Categories: Bed & Breakfast Owner/Manager, Carolina Beach Hotel Owner/Manager, Kure Beach Hotel Owner/Manager, Wrightsville Beach Hotel Owner/Manager

Terms: 3 years, expiring 12/31/22

Note: Bed & Breakfast Owner/Manager and Wrightsville Beach Hotel Owner/Manager categories are being re-advertised as no applications have been received to date.

Applicant	Category	Eligible For Reappointment	Nominations				
Anne E. Brodsky (<i>Willing to serve another term if Board so desires. No other applications received for this category</i>)	Kure Beach Hotel Owner/Manager						
Tom Ullring	Carolina Beach Hotel Owner/Manager						

Attachments: Committee Information Sheet
Applications

NEW HANOVER COUNTY TOURISM DEVELOPMENT AUTHORITY

Number of Members: 15 voting members: 5 ex-officio members and 10 members appointed by the Board of County Commissioners. The five ex-officio members are the Chairman of the Board of County Commissioners, the Mayor of the City of Wilmington, and the Mayors of the Beach towns or whomever they appoint by each elected body. The other ten members are in the following categories and must have experience in promoting travel and tourism:

- a. Owner/manager of a hotel of 150 rooms or more in the Town of Wrightsville Beach
- b. Owner/manager of a hotel in the Town of Carolina Beach
- c. Owner/manager of a hotel in the Town of Kure Beach
- d. Owner/manager of a hotel of 150 rooms or more in the City of Wilmington
- e. Owner/manager of a hotel of fewer than 150 rooms in the City of Wilmington
- f. Owner/manager of a bed and breakfast facility
- g. Owner/manager of company that manages and rents more than 100 vacation rental properties
- h. Representative of a tourism attraction
- i. Representative of the Wilmington Chamber of Commerce
- j. Owner/manager of a restaurant business

Term of Office: 3-years with no one serving more than two consecutive full terms (excluding Chairman of Commissioners and Mayors).

Regular Meetings: Fourth or Fifth Wednesday of every other month at 5:30 p.m. at various locations in the county.

Statute or cause creating Bureau: On October 3, 2002, through House Bill 1707, the North Carolina General Assembly directed that the New Hanover County Board of Commissioners designate the Cape Fear Coast Convention and Visitors Bureau as a Tourism Development Authority (TDA) to promote travel, tourism, and conventions in New Hanover County, and to administer related tourism expenditures. The TDA shall take effect and come into creation on January 1, 2003, with all those powers, rights and duties set forth in House Bill 1707, Session 2001. The Authority shall hereinafter be known and operated as the New Hanover County Tourism Development Authority d.b.a. Cape Fear Coast Convention and Visitors Bureau.

CURRENT MEMBERS	CATEGORY	TERM OF OFFICE	
		APPOINTMENT	EXPIRATION
Anne E. Brodsky Palm Air Realty 133 N. Ft. Fisher Boulevard Kure Beach, NC 28449 910-458-5269 (W) 910-228-7810 (C)	Kure Beach Hotel Owner/Manager	First 12/20/10 Second 12/9/13 Third 2/20/17	12/31/13 12/31/16 12/31/19
Jason Spencer Bryant, Vice-Chairman 4104 Conner Ct. Wilmington, NC 28412 910-297-6812(C)910-255-3764 (W)	Vacation Rental Properties (100+) Owner/Manager	Unexpired 12/19/16 First 12/18/17	12/31/17 12/31/20

CURRENT MEMBERS	CATEGORY	TERM OF OFFICE	
		APPOINTMENT	EXPIRATION
Christine Divoky 5252 Woods Edge Rd. Wilmington, NC 28409 910-233-2013 (C) 910-762-1260 (H)	Tourist Attraction	Unexpired 11/13/18 First 12/16/19	12/31/19 12/31/22
Natalie H. English 5736 Wisteria Lane Wilmington, NC 28409 704-968-0956 (C) 910-762-2611 (W)	Chamber of Commerce	First 4/17/17 Second 12/16/19	12/31/19 12/31/22
Nicole Jones 302 Dogwood Lane Wilmington, NC 28409 910-262-6115 (C) 910-313-0824 (H) 910-395-8224 (W)	Wilmington Hotel (≤ 150) Owner/Manager	Unexpired 11/13/18	12/31/20
Nicolas Montoya 219 N. 17th Street Wilmington, NC 28401 910-617-2946 (C) 910-256-2251 (W)	Wrightsville Beach Hotel Owner/Manager	First 12/9/13 Second 12/19/16 <i>Rotating off</i>	12/31/16 12/31/19
Charles Pennington The Verandas Bed and Breakfast 202 Nun Street Wilmington, NC 28401-5020 910-251-2212 (H/W) <i>Unable to serve</i>	Bed & Breakfast Owner/Manager	Unexpired 9/20/04 First 12/18/06 Second 1/19/10 Third 12/17/12 Fourth 12/14/15 Fifth 2/18/19	12/31/06 12/31/09 12/31/12 12/31/15 12/31/18 12/31/21
Daniel Perkins, Chairman Hotel Ballast 301 No. Water St. Wilmington, NC 28401 910-763-5900 (W) 910-232-6021 (C) 910-399-6269 (H) 910-763-0038 (F)	Wilmington Hotel (+150) Owner/Manager	Unexpired 8/22/16 First 12/18/17	12/31/17 12/31/20
LeAnn Pierce Drifter's Reef Hotel 701 N. Lake Park Boulevard Carolina Beach, NC 28428 910-520-5921 (C) 910-458-5414 (W)	Carolina Beach Hotel Owner/Manager <i>Moving to</i>	Unexpired 2/18/13 First 12/14/15 Second 12/17/18 <i>Ex-officio status</i>	12/31/15 12/31/18 12/31/21
Angela Rhodes, Secretary Catch Modern Seafood Cuisine & Phun Seafood Bar 803 Calico Crossing Wilmington, NC 28411 910-777-9551 (C) 910-799-3847 (W)	Restaurant Owner/Manager	First 12/17/12 Second 12/14/15 Third 1/22/19	12/31/15 12/31/18 12/31/21

TOURISM DEVELOPMENT AUTHORITY (CONT.)

PAGE 3

CURRENT MEMBERS	CATEGORY	TERM OF OFFICE	
		APPOINTMENT	EXPIRATION
Ex-officio Members:			
Patricia Kusek	New Hanover County Commissioner	1/9/2017; 1/8/18; 1/7/19; 12/16/19	Undesignated
Mayor LeAnn Pierce	Carolina Beach	12/19	Undesignated
Mayor Craig Bloszinsky	Kure Beach	12/17	Undesignated
Mayor Bill Saffo	City of Wilmington	12/09	Undesignated
Mayor Darryl Mills	Wrightsville Beach	12/19	Undesignated
Lisa Wurtzbacher, Treasurer	New Hanover County Finance Officer	8/12	Undesignated
Contact: Kim Hufham, President/CEO Wilmington and Beaches CVB 505 Nutt Street, Unit A Wilmington, NC 28401 910-341-4030 (W), 910-520-9194 (C), 910-341-4029 (F)		File:/TDA Revised: 01/2020	

**NEW HANOVER COUNTY
BOARD OF COMMISSIONERS**
230 Government Center Drive, Suite 175
Wilmington, NC 28403
Telephone (910) 798-7149
FAX (910) 798-7145

COMMITTEE APPLICATION



Board/Committee: NKC TDA KURE BEACH Category: Kure Beach Hotel owner/manager

Name: Anne E. Brodsky E-Mail: rentals@palmairrealty.com

Home

Address: 133 N. Ft Fisher Blvd Kure Beach, NC 28449
(Street) (City) (Zip Code)

Mailing Address if different: NA
(City) (Zip Code)

Home Phone: 910-458-5269 Fax: 910-458-5289 Cell: 910-228-7810 Business: same

Years living in

New Hanover County: 16 Male: Female: X Race: White Age: 64 and counting
(Information for the purpose of assuring a cross-section of the community)

Do you have a family member employed by New Hanover County? If yes, name NA

Employer: self employed Palm Air Cottages owner/manager

A person currently employed by the agency or department for which this application is made, must resign his/her position with New Hanover County upon appointment, in accordance with Article VI, Sec. 4 of the New Hanover County Personnel Policy. Furthermore, applicant should have no immediate family member employed by such agency or department.

Occupation: owner/manager/guest services

Professional Activities: BS Education MA social work

Volunteer Activities: almost all I do is volunteering

Why do you wish to serve on this board/committee? I have served previously and feel I can contribute to our new hanover business professions community

Conflict of Interest: If a board member believes he/she has a conflict or potential conflict of interest on a particular issue, that member should state this belief to the other members of his/her respective board during a public meeting. The member should state the nature of the conflict, detailing that he/she has a separate, private, or monetary interest, either direct or indirect, in the issue under consideration. This member should then excuse himself/herself from voting on the matter.

What areas of concern would you like to see addressed by this committee? How the ROT gets distributed fairly and in accordance with the law

Qualifications for serving: service, knowledge, discriminating mind, vocal, belief in plentiful growth in Wilmington and our island beaches

Other municipal or county boards/committees on which you are serving: Board of Adjustment, Board of Planning, Island Chamber of Commerce, KD Oceanfront Comm, ADA Smart

List three local personal references and phone numbers:

1. Craig Gborszky KB Mayor 910-458-5216
2. Greg Reynolds President PT 910-458-2434
3.

Date: 1-29-2020
Applications are kept on file for 18 months

Signature [Signature]
I understand that any board or committee appointee may be removed without cause by a majority of County Commissioners.

Please use reverse side for additional comments

RECEIVED

BOC OFF

2 of 2

who am I:
earned these brilliant grey hairs, call it my halo
a mature woman who is confident yet shy
focused yet approachable
empathetic yet firm boundaries
thorough yet adaptable
like to shoot the bull
yet do not take bull
work well in a team yet leads through delegation
My wife and I moved to Pleasure Island after vacationing here for at least a decade.
Between the two of us we have a wealth of experience and a belief that we can not nor will not fail.
We purchased Palm Air in 2004 and have expanded our personal and professional growth to create Palm Air Realty, Sales and Rentals brick and mortar in Kure Beach serving all of New Hanover County.
We are island gals and passionate about every grain of sand, every breathing thing on our island.
Humbly I personally have received many awards for Community spirit, volunteerism, leadership and even an unbeatable crab eating contest (bring it on).
that is me...and then some but enough.

Anne E. Gredsky

910-228-7810 c

910-458 5269 w

**NEW HANOVER COUNTY
BOARD OF COMMISSIONERS**

230 Government Center Drive, Suite 175
Wilmington, NC 28403
Telephone (910) 798-7149
FAX (910) 798-7145

COMMITTEE APPLICATION



Category: Carolina Beach Hotel Owner/Manager

Board/Committee: New Hanover County Tourism Development Authority

Name: Tom Ullring **E-Mail:** tom.ullring@crestlinehotels.com

Home Address: 6521 Settlers Dream Place, Wilmington, 28409
(Street) (City) (Zip Code)

Mailing Address if different: _____
(City) (Zip Code)

Home Phone: 336-402-6270 **Fax:** 910-458-2614 **Cell:** 336-402-6270 **Business:** 458-2030

Years living in New Hanover County: 6 **Male:** ☒ **Female:** ☐ **Race:** White **Age:** 46
(Information for the purpose of assuring a cross-section of the community)

Do you have a family member employed by New Hanover County? If yes, name N/A

Employer: Courtyard by Marriott Carolina Beach Oceanfront

A person currently employed by the agency or department for which this application is made, must resign his/her position with New Hanover County upon appointment, in accordance with Article VI, Sec. 4 of the New Hanover County Personnel Policy. Furthermore, applicant should have no immediate family member employed by such agency or department.

Occupation: General Manager

Professional Activities: Board of Director Pleasure Island Chamber of Commerce

Volunteer Activities: Ashley High School Band Booster

Why do you wish to serve on this board/committee? _____

I work and live in New Hanover County, I have a vested interest our tourism development.

Conflict of Interest: If a board member believes he/she has a conflict or potential conflict of interest on a particular issue, that member should state this belief to the other members of his/her respective board during a public meeting. The member should state the nature of the conflict, detailing that he/she has a separate, private, or monetary interest, either direct or indirect, in the issue under consideration. The member should then excuse himself/herself from voting on the matter.

What areas of concern would you like to see addressed by this committee? _____

Helping to keep our area a top destination in North Carolina.

Qualifications for serving: Carolina Beach Hotel/Motel Owner/Manager

Other municipal or county boards/committees on which you are serving: _____

Town of Carolina Beach Marketing Advisory Committee

RECEIVED

List three local personal references and phone numbers:

1. Amy Johnson 910-470-2710

2. Tray Dunn 910-297-5563

3. Greg Reynolds 910-547-3254

Date: January 9, 2020

Applications are kept on file for 18 months

Please use reverse side for additional comments

Signature

Tom Ullring

I understand that any board or committee appointee may be removed without cause by a majority of County Commissioners.

COMMITTEE APPOINTMENTS

Wilmington/New Hanover Port, Waterway & Beach Commission

Vacancies: 3

Categories: Environmental Concerns, NC Beach & Waterway Association, Terminals & Industry

Terms: 3 years, expiring 2/28/23

Applicant	Category	Eligible For Reappointment	Nominations				
Dennis Barbour <i>(Willing to serve another term if Board so desires. No other applications received for this category)</i>	NC Beach & Waterway Association						
Adrienne Cox	Environmental Concerns						
Harry M. Knight	Environmental Concerns						
Glenn McIntosh <i>(Desires to serve another term if Board so desires)</i>	Environmental Concerns						
Eve Phillips	Terminals & Industry	X					

Attachments: Committee Information Sheet
Applications

WILMINGTON/NEW HANOVER PORT, WATERWAY & BEACH COMMISSION

Number of Members: 17

6 Appointed by County Commissioners

Categories: Shipping, Commerce and Finance, Terminals and Industry, Environmental Concerns, Tourism, County representative on the NC Beach, Inlet, and Waterway Association, and County Commissioner

5 Appointed by City Council

Categories: Engineering and Development, Business, Transportation, Member at Large, and Council member

Mayor of Wrightsville Beach or designee

Mayor of Carolina Beach or designee

Mayor of Kure Beach or designee

Ex-Officio Members: N.C. State Ports Authority Executive Director or designee, Chamber of Commerce Executive Director or designee, and Figure 8 Homeowners' Association President or designee

Term of Office: 3 years

Regular Meetings: The second Wednesday of each month, at 4:00 p.m. in the Finance Conference Room #500, at the New Hanover County Government Center, 230 Government Center Drive, Wilmington, NC.

Statute or cause creating Commission: County Commissioners endorsed the formation of this Commission on 12/16/1974. (Minute Book 16, page 67) The County Commissioners assigned the Commission the responsibility of studying and preparing recommendations for the best use of the Room Occupancy Tax Funds to be presented to them for approval. The Commissioners expanded the membership by adding a Kure Beach representative on 4/16/1984 (Minute Book 19). Furthermore, the Commissioners added a member of the NC Shore & Beach Preservation on 5/16/2005, County Finance Director as special appointee on 2/16/2004, and the Figure 8 Homeowners Association president or designee as an ex-officio member on 7/1/2013.

Purpose of Commission: To investigate, initiate, and support general water resource development projects to include but not limited to:

1. Port, waterway and river improvements supporting the shipping industry;
2. Beach nourishment and conservation in conjunction with inlet management; and
3. Water resource development projects that will serve industry; encourage tourism; commercial/charter fishing; recreational boating and mitigate the threats of storms and flooding

Brief on Functions: The Commission will cooperate closely with the U.S. Corps of Engineers, the N.C. Division of Water Resources and other federal and state agencies in the pursuit of projects that may benefit our community. The Commission will also work with elected officials including federal and state officials and such groups as the NC Water Resources Congress and NCBIWA in order to obtain support, approval, and funding as appropriate. The Commission will pursue these projects with full consideration of potential environmental effects. Finally, the Commission will make every effort to fully inform and provide recommendations to the County Commissioners, Wilmington City Council, and Beach Town Councils.

CURRENT MEMBERS	CATEGORY	TERM OF OFFICE	
		APPOINTMENT	EXPIRATION
Woody White 230 Government Center Drive, Suite 175, Wilmington, NC 28403 910-798-7149 (NHC)	County Commissioner	1/7/19; 12/16/19	Undesignated
Dennis Barbour, Chairman 511 Clarendon Boulevard Carolina Beach, NC 28428 910-458-5043 (H) 910-470-5041 (C) 910-458-3049 (W)	NC Beach and Waterway Association <i>Willing to serve another term</i>	First 2/17/14 Second 2/20/17	2/28/17 2/28/20
Robert P. Divoky 5252 Woods Edge Road Wilmington, NC 28409 910-792-1260 (H) 910-232-2204 (C)	Shipping	First 2/19/18	2/28/21
Donald E. Harris 213 Dorchester Place Wilmington, NC 28412 910-796-9696 (H) 910-617-8844 (C)	Commerce and Finance	First 2/18/19	2/28/22
Glenn McIntosh 530 Rose Avenue Wilmington, NC 28403 910-791-7339 (H) 910-431-1791 (C)	Environmental Concerns <i>Desires to serve another term</i>	First 2/17/14 Second 2/20/17	2/28/17 2/28/20
Eve Phillips 715 Glenarthur Dr. Wilmington, NC 28412 910-742-9535 (C) 910-819-4956(W)	Terminals and Industry <i>Desires Re-appointment</i>	First 2/20/17	2/28/20
Wilmington Representatives			
Neal Andrew, Vice-chair 3811 Peachtree Ave., Suite 300 Wilmington, NC 28403		First 8/16/16	2/28/19
Kevin P. Flowers 1913 Nun St. Wilmington, NC 28403 910-850-1065 (H) 910-344-0323 (C)		First 2/21/17	2/28/20
James Hundley, Jr. 909 Rabbit Run Wilmington, NC 28409 (910) 612-0972 (H/C) (910) 799-2295 (W)		First 6/21/16	2/28/19
Kevin Spears, Councilman P.O. Box 1810 Wilmington, NC 28402-1810 910-547-6304	Wilmington City Council	12/19	Undesignated

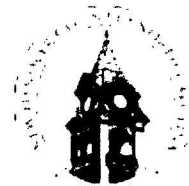
CURRENT MEMBERS	CATEGORY	TERM OF OFFICE	
		APPOINTMENT	EXPIRATION
Gregory L. Washington 1305 South 5th Avenue Wilmington, NC 28401 910-622-5421 (C) 910-762-8231 (W)		First 10/15/13 Second 6/21/16	2/28/16 2/28/19
Beach Town Representatives			
Council Member Steve Shuttleworth 1121 N. Lake Park Boulevard Carolina Beach, NC 28428 910-458-2992 Office	Carolina Beach	Appointed 12/15	Undesignated
Town Commissioner Allen Oliver 117 Settlers Lane Kure Beach, NC 28449 458-8216 Town Hall 919-225-1143 (C)	Kure Beach designee	Appointed 1/10/18	Undesignated
Mayor Darryl Mills 104 Lees Cut Wrightsville Beach, NC 28480 910-256-7900 WB Office	Wrightsville Beach	Appointed 12/13	Undesignated
Other Representatives			
Natalie English, President/CEO Greater Wilmington Chamber of Commerce One Estell Lee Drive Wilmington, NC 28401 910-762-2611 Office	Chamber Liaison	7/2016	Undesignated
Todd C. Walton, Environmental Supervisor North Carolina State Ports Authority P. O. Box 9002 Wilmington, NC 28402 910-251-5678 Office	State Ports Ex-Officio Member	1/9/12	Undesignated
David Kellam Figure 8 Homeowners Association 15 Bridge Road Wilmington, NC 28411 910-686-0635 (W)	Figure 8 Homeowners Association Ex-Officio Member	7/1/13	Undesignated
Lisa Wurtzbacher, Chief Financial Officer 230 Government Center Drive, Suite 165 Wilmington, NC 28403 910-798-7187 / 910-798-7161	NHC Staff Liaison/Special Appointee	7/12	Undesignated

CURRENT MEMBERS	CATEGORY	TERM OF OFFICE	
		APPOINTMENT	EXPIRATION
Staff Support H. Layton Bedsole, Jr., REM. New Hanover County Engineering 230 Government Center Drive Wilmington, NC 28403 910-798-7104 Office	NHC Shore Protection Coordinator	11/12	Undesignated File: /Port Revised 12/2019

**NEW HANOVER COUNTY
BOARD OF COMMISSIONERS**

230 Government Center Drive, Suite 175
Wilmington, NC 28403
Telephone (910) 798-7149
FAX (910) 798-7145

COMMITTEE APPLICATION



Category: NC Beach & Waterway Association

Board/Committee: New Hanover Port, Waterway and Beach Commission

Name: Dennis Barbour

E-Mail: dennisbarbour@charter.net

Home

Address: 511 Clarendon Blvd. Carolina Beach, NC 28428
(Street) (City) (Zip Code)

Mailing Address if different: _____
(City) (Zip Code)

Home Phone: 910-458-5043 **Fax:** 910-458-0988 **Cell:** 910-470-5041 **Business:** 458-3049

Years living in

New Hanover County: 62 **Male:** ☒ **Female:** ☐ **Race:** Caucasian **Age:** 62
(Information for the purpose of assuring a cross-section of the community)

Do you have a family member employed by New Hanover County? If yes, name No

Employer: Retired, GE Co., Nuclear Energy Division

A person currently employed by the agency or department for which this application is made, must resign his/her position with New Hanover County upon appointment, in accordance with Article VI, Sec. 4 of the New Hanover County Personnel Policy. Furthermore, applicant should have no immediate family member employed by such agency or department.

Occupation: Owner, Island True Value Tackle & Hardware

Professional Activities: NCBIWA Board of Director, NCBIWA Inlet Committee Chairman

Volunteer Activities: Carolina Beach Inlet Association, North Carolina Water Resource Congress

Why do you wish to serve on this board/committee? To provide additional support to NHPWBC and the NH Commissioners for New Hanover County Water Resource Projects.

Conflict of Interest: If a board member believes he/she has a conflict or potential conflict of interest on a particular issue, that member should state this belief to the other members of his/her respective board during a public meeting. The member should state the nature of the conflict, detailing that he/she has a separate, private, or monetary interest, either direct or indirect, in the issue under consideration. The member should then excuse himself/herself from voting on the matter.

What areas of concern would you like to see addressed by this committee? Continued long term sustained local, state and federal permitting and funding for NHC Water Resource Projects.

Qualifications for serving: Former Mayor, Town of Carolina Beach (Served 8.5 years on Carolina Beach Town Council), Served on NHTDA and NHPWB Commission

Other municipal or county boards/committees on which you are serving: Town of Carolina Beach CBP3

RECEIVED

List three local personal references and phone numbers:

MAY - 8 2013

1. Rick Catlin, NC House of Representatives, 910-452-5861
2. Layton Bedsoile, Shore Portection coordinator, New Hanover County, 910-798-7104
3. Ted Davis, NC House of Representatives, 910-763-6249

NHC BOCC

Date: April 17, 2013

updated 1/10/2020
Applications are kept on file for 18 months

Signature

Dennis Barbour
I understand that any board or committee appointee may be removed without cause by a majority of County Commissioners.

Please use reverse side for additional comments

Board of Commissioners - February 17, 2020

ITEM: 10- 2 - 6

**NEW HANOVER COUNTY
BOARD OF COMMISSIONERS**

230 Government Center Drive, Suite 175
Wilmington, NC 28403
Telephone (910) 798-7149
FAX (910) 798-7145

COMMITTEE APPLICATION

Category: Environmental Concerns



Board/Committee: Wilmington/New Hanover Port, Waterway & Beach Commission

Name: Adrienne Cox

E-Mail: acox@sepiinc.com

Home

Address: 29 Central Blvd

Wilmington

28401

(Street)

(City)

(Zip Code)

Mailing Address if different: _____

(City)

(Zip Code)

Home Phone: _____

Fax: _____

Cell: 910-620-5541

Business: _____

Years living in

New Hanover County: 19

Male: _____

Female: ☒

Race: white

Age: 49

(Information for the purpose of assuring a cross-section of the community)

Do you have a family member employed by New Hanover County? If yes, name _____

Employer: SEPI Inc.

A person currently employed by the agency or department for which this application is made, must resign his/her position with New Hanover County upon appointment, in accordance with Article VI, Sec. 4 of the New Hanover County Personnel Policy. Furthermore, applicant should have no immediate family member employed by such agency or department.

Occupation: Wilmington Market Leader

Professional Activities: CF CREW, APA, NC AMPO

Volunteer Activities: various

Why do you wish to serve on this board/committee? As a citizen and professional, I am interested in supporting local economic resources, with consideration of environmental parameters.

Conflict of Interest: If a board member believes he/she has a conflict or potential conflict of interest on a particular issue, that member should state this belief to the other members of his/her respective board during a public meeting. The member should state the nature of the conflict, detailing that he/she has a separate, private, or monetary interest, either direct or indirect, in the issue under consideration. The member should then excuse himself/herself from voting on the matter.

What areas of concern would you like to see addressed by this committee? Continued support of NC Port and beach renourishment. Support policies that contribute to econ devt in beach communities.

Qualifications for serving: I have an MPA in urban and transportation planning, and coastal mgmt.

I have worked for local municipalities and currently work with a site/civil engineering firm

Other municipal or county boards/committees on which you are serving: n/a at this time

RECEIVED

List three local personal references and phone numbers:

1. Natalie English, 910.762.2611

2. Stephanie Ayers, 910.251.7073

3. Ken Dull, 910.395.6036

BOC OFF.

Date: 1.08.2020

Applications are kept on file for 18 months

Signature

Adrienne M Cox

I understand that any board or committee appointee may be removed without cause by a majority of County Commissioners.

Please use reverse side for additional comments

**NEW HANOVER COUNTY
BOARD OF COMMISSIONERS**

230 Government Center Drive, Suite 175
Wilmington, NC 28403
Telephone (910) 798-7149
FAX (910) 798-7145

COMMITTEE APPLICATION



Board/Committee: Wilmington-New Hanover Port, Waterway and Beach Commission - Environmental

Name: Harry M Knight

E-Mail: hknight846@aol.com

Home

Address: 3225 Aster Court, Wilmington, NC 28409

(Street)

(City)

(Zip Code)

Mailing Address if different: same

(City)

(Zip Code)

Home Phone: 910-794-4956

Fax: 910-509-7623

Cell: 910-398-7090

Business: _____

Years living in

New Hanover County: 20

Male: ☒

Female: _____

Race: White

Age: 56

(Information for the purpose of assuring a cross-section of the community)

Do you have a family member employed by New Hanover County? If yes, name No

Employer: Self Employed, Former EHS Manager GE Nuclear Fuel, Real Estate Broker

A person currently employed by the agency or department for which this application is made, must resign his/her position with New Hanover County upon appointment, in accordance with Article VI, Sec. 4 of the New Hanover County Personnel Policy. Furthermore, applicant should have no immediate family member employed by such agency or department.

Occupation: Engineer by degree, retired early, see attached resume for full disclosure

Professional Activities: See Resume

Volunteer Activities: See Resume

Why do you wish to serve on this board/committee? My background as the former Environmental,

Health and Safety Manager in the Nuclear Industry means I can help the Port and County

Conflict of Interest: If a board member believes he/she has a conflict or potential conflict of interest on a particular issue, that member should state this belief to the other members of his/her respective board during a public meeting. The member should state the nature of the conflict, detailing that he/she has a separate, private, or monetary interest, either direct or indirect, in the issue under consideration. The member should then excuse himself/herself from voting on the matter.

What areas of concern would you like to see addressed by this committee? Ensure safe operation while
expanding and ensure clean water ways

Qualifications for serving: Former EHS manager that was directly responsible to water discharges

Other municipal or county boards/committees on which you are serving: Industrial Facilities and

Pollution Control Financing Authority

RECEIVED

List three local personal references and phone numbers:

1. Chris Monetta: 910-547-1116

2. Bower Corwin: 312-415-8127 (cell phone, has lived in Wilmington >5yrs)

3. Jay Burney: 910-471-9436

Date: 01/08/2020

Applications are kept on file for 18 months

Signature [Signature]

I understand that any board or committee appointee may be removed without cause by a majority of County Commissioners.

Please use reverse side for additional comments

Board of Commissioners - February 17, 2020

ITEM: 10- 2 - 8

Harry M. Knight
3225 Aster Court
Wilmington, NC 28409
(910) 398-7090
HKnight846@aol.com
Hknight@intracoastalrealty.com

Education and Training

- BSME from West Virginia University (1985). 3.4 GPA at graduation.
- Qualified Naval Nuclear Power Plant Engineer (1989) (Functional equivalent of Masters of Science Nuclear Engineering, No actual degree given)
- Obtained 12 of 24 required credits for MSME (Material Science) from RPI (1999)
- Completed GE, Martin Marietta, and Lockheed Martin Corporation Training Programs: Krepor Trego Problem Analysis, Process Review Facilitator, Shipley Association Technical Writing Course, High Performance Organization, Covey Seven Habits of Highly Successful People, and LMT Center of Excellence Management Training. GE New Manager, Advanced Management and Plant Manager training courses.
- Previous holder of DOD Top Secret, Restricted Data and DOE Q level, Restricted Data security clearances. Both currently inactive (no current need to know status)

Self Employed, Small Business Owner (1/2014 to current)

Resigned/retired early from corporate business world to start and run small business. Operate a successful real estate investment and renovation company. Currently NC Licensed as a Real Estate Broker and represent Intracoastal Realty Corporation, the region's premier brokerage firm.

Work Experience and History (General Electric Company, Nuclear Division)

Project Director Steam Dryers, GE Hitachi Americas (10/2009 - 12/2013).

Responsible for the design, analysis, and modification team of engineers and scientists for Nuclear Reactor Pressure Vessel Internals related to the Steam Dryer. Team of personnel located on both US coasts and Japan. Exclusively assigned all non-US reactor work due to previous international nuclear experience. Also assigned and successfully completed the largest US Nuclear Plant Instrumentation Upgrade in record time, schedule and on budget to support Nuclear Plant emergent issue with regulatory agency.

Environmental Health and Safety Manager, Nuclear Fuel Cycle (10/2006 – 10/2009)

The EHS Manager - Fuel Cycle serves as the leader of the Environment, Health & Safety (EHS) organization for the Nuclear Fuel Cycle business in the Americas, Japan and Global Laser Enrichment. Responsibilities include ensuring the development and continuous improvement of Environment, Health and Safety programs; and leadership of the Licensing, Security, Nuclear Safety, Radiation Safety and Material Control & Accountability functions within GNF-A. Reports directly to the Chief Executive Officer and manages all aspects materially required by NRC Special Nuclear Materials License for Global Nuclear Fuels and Global Laser Enrichment.

Emergency Director, Global Nuclear Fuels (12/2002 – 10/2009)

Concurrent position with other responsibilities. Fully responsible and ultimate authority for all actions taken during off-normal conditions of the nuclear facility in accordance with NRC special nuclear materials license. Reports directly to Chief Executive Officer during performance of duties

Fuel Components Operation Manager, Global Nuclear Fuels (8/2004 – 10/2006)

Assigned responsibility for recovery of the Fuels Components Manufacturing Operation following a Zirc Fire event in July of 2004 that shutdown the facility. Re-established safe operating conditions and controls returning the operation to full production. Established an operational structure that recovered and exceeded 2004 production by 40% for the year

Global Logistics Manager, Global Nuclear Fuels (12/2002 – 8/2004)

Responsible for all aspects of moving incoming raw material and outgoing customer delivery of nuclear materials around the world from both the USA and Japan facility. Responsible for the design, modifications, testing, initial licensing and construction of the RA-JII bundle shipping container for use in the USA and other foreign locations based on the current Japanese designed container. Both the container project and operations of Logistics required interface with governmental agencies (Foreign and Domestic) for licensing and approval of operations/construction. This position was also responsible for the Environmental Projects initiatives. During my tenor the CaF2 Lagoon cleanup project was completed. This was the single largest Environmental Project in GE at the time. Project was maintained ahead of schedule and under budget.

Emergency Preparedness and Security Manager, Global Nuclear Fuels (5/2000 – 12/2002)

Responsible for overall Security and Emergency Response capability for the Wilmington, NC Nuclear and Aircraft Engines facility. Upgraded the site's security plan and physical protection scheme based on the events of 9-11. Numerous GE corporate and Governmental agency reviews of the new security measures and plan identified this site as a best practice within GE and industry. Also during this time I program managed the licensing and initial construction of the new nuclear powder shipping container (NPC) an \$8MM Capital Investment project. Running this project required extensive travel as well as interface with governmental regulatory agencies (Foreign and Domestic) getting license approval and construction

Work Experience and History (Knolls Atomic Power Lab, Inc. a Lockheed Martin Company (Previously a GE Company))

Radioactive Materials Laboratory Manager (2/99-5/2000). Assumed management of the Naval Reactors Radioactive Materials Laboratory due to performance and personnel issues within the laboratory. Fully responsible and accountable for the Radioactive Materials evaluation program. Responsible for the testing and evaluation of new structural and fuel materials for the NR program. Also responsible for post decommissioning material evaluations to ensure equipment and material performed as expected during their lifetime. Line manager responsible for a \$14M equipment, facility and capability upgrade.

KAPL Advanced Engineering Program (9/97-2/99). 3-year company sponsored program to obtain an advanced degree in an engineering discipline. Must be selected for the program by company senior managers based on sustained excellent performance and technical capability. Final approval to enter program approved by the General Manager.

Test Support Operations Manager (4/96-9/97). Responsible for the overall leadership and coordination of skilled craft (National Unions) resource activities related to development of advanced materials and technological advancement of the Naval Nuclear Power Program.

Maintenance Manager (12/94-4/96). Directly responsible for the overall maintenance and operating schedule of the nuclear plant and support equipment.

Operations Assistant (11/93-12/94). Senior assistant to the Operations Manager. Acted for the Operations Manager routinely in his absence.

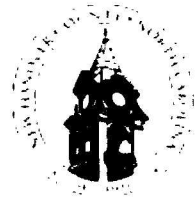
Shift Supervisor (10/91-11/93). Senior supervisor assigned to the plant on each shift. Direct representative of the Plant Manager and has commensurate authority to carry out his duties and responsibilities. Responsible for 4 plant site operation when on shift during non-standard work hours

Nuclear Plant Engineer (6/86-10/91). Assistant to the Shift Supervisor responsible for the day to day operation, maintenance, training, and testing of the nuclear power plant including all support systems. Directly responsible for operations during watchstanding. Qualified Shift Supervisor and Nuclear Test Engineer while on shift during this time.

**NEW HANOVER COUNTY
BOARD OF COMMISSIONERS**

230 Government Center Drive, Suite 175
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Telephone (910) 798-7149
FAX (910) 798-7145

COMMITTEE APPLICATION



Board/Committee: WILMINGTON-NHC PORT, WATERWAY AND BEACH COMMISSION

*Category: Environmental
Concerns*

Name: GLENN MCINTOSH

E-Mail: GMAC@EC.RR.COM

Home

Address: 530 ROSE AVENUE

WILMINGTON

28403

(Street)

(City)

(Zip Code)

Mailing Address if different: _____

(City)

(Zip Code)

Home Phone: 910-791-7339

Fax: _____

Cell: 910-431-1791

Business: _____

Years living in

New Hanover County: 35+

Male: ☒

Female: _____

Race: WHITE

Age: 60

(Information for the purpose of assuring a cross-section of the community)

Do you have a family member employed by New Hanover County? If yes, name NO

Employer: RETIRED FROM US ARMY CORPS OF ENGINEERS - 34 YEARS

A person currently employed by the agency or department for which this application is made, must resign his/her position with New Hanover County upon appointment, in accordance with Article VI, Sec. 4 of the New Hanover County Personnel Policy. Furthermore, applicant should have no immediate family member employed by such agency or department.

Occupation: SUPERVISORY CIVIL ENGINEER/PROJECT MANAGER WITH USACE

Professional Activities: _____

Volunteer Activities: BOD-TREASURER-OPTIMIST OF PORT CITY; BOD-TREASURER-WARM

Why do you wish to serve on this board/committee? I AM INTERESTED IN THE SUSTAINABILITY OF OUR

BEACHES, PORTS, & WATERWAYS AND ENSURING THAT THEY ARE MAINTAINED AND PRESERVED.

Conflict of Interest: If a board member believes he/she has a conflict or potential conflict of interest on a particular issue, that member should state this belief to the other members of his/her respective board during a public meeting. The member should state the nature of the conflict, detailing that he/she has a separate, private, or monetary interest, either direct or indirect, in the issue under consideration. The member should then excuse himself/herself from voting on the matter.

What areas of concern would you like to see addressed by this committee? FUNDING SOURCES FOR BEACH AND

WATERWAY AND PORTS PROJECTS AND HOW TO BETTER WORK WITH STATE AND FEDERAL ENTITIES

Qualifications for serving: I WAS THE PROJECT MANAGER FOR BEACH PROJECTS FOR MOST OF MY CAREER

WORKING WITH LOCAL, STATE & FEDERAL REPS TO SECURE FUNDING AND GETTING PROJECTS APPROVED.

Other municipal or county boards/committees on which you are serving: _____

List three local personal references and phone numbers:

RECEIVED

1. RICK CAITLIN - 910-452-5861

NOV 21 2012

2. LAYTON BEDSOLE - 910-799-7944

NHC BOCC

3. CHRISTINE BRAYMAN - 910-251-4501

Date: 20 NOVEMBER 2012

Applications are kept on file for 18 months

Signature *Glenn McIntosh*

I understand that any board or committee appointee may be removed without cause by a majority of County Commissioners.

Please use reverse side for additional comments.

Board of Commissioners - February 17, 2020

ITEM: 10- 2 - 11

**NEW HANOVER COUNTY
BOARD OF COMMISSIONERS**

230 Government Center Drive, Suite 175
Wilmington, NC 28403
Telephone (910) 798-7149
FAX (910) 798-7145

COMMITTEE APPLICATION


Category: Terminals & Industry

Board/Committee: Wilmington/ New Hanover Port, Waterway, & Beach Commission

Name: Eve Phillips

E-Mail: evey516@gmail.com

Home

Address: 715 Glenarthur Dr Wilmington 28412

(Street)

(City)

(Zip Code)

Mailing Address if different: _____

(City)

(Zip Code)

Home Phone: N/A

Fax: N/A

Cell: 409-3498

Business: 819-4956

Years living in

New Hanover County: 29 Male: _____ Female: ☒ Race: Caucasian Age: 40

(Information for the purpose of assuring a cross-section of the community)

Do you have a family member employed by New Hanover County? If yes, name No

Employer: GE Hitachi

A person currently employed by the agency or department for which this application is made, must resign his/her position with New Hanover County upon appointment, in accordance with Article VI, Sec. 4 of the New Hanover County Personnel Policy. Furthermore, applicant should have no immediate family member employed by such agency or department.

Occupation: Senior Controlleership Manager

Professional Activities: GE Women's Network, Women in Operations

Volunteer Activities: None

Why do you wish to serve on this board/committee? To support the request for state funding for beach renourishment due to the lack of federal funding.

Conflict of Interest: If a board member believes he/she has a conflict or potential conflict of interest on a particular issue, that member should state this belief to the other members of his/her respective board during a public meeting. The member should state the nature of the conflict, detailing that he/she has a separate, private, or monetary interest, either direct or indirect, in the issue under consideration. The member should then excuse himself/herself from voting on the matter.

What areas of concern would you like to see addressed by this committee? Revenue streams that support local beach and waterway projects, our region generates almost 10% of states tourism \$'s

Qualifications for serving: Extensive financial expertise, Resident of New Hanover county for 20+ years, drive to make our community thrive

Other municipal or county boards/committees on which you are serving: None

List three local personal references and phone numbers:

1. Sally Piepmeyer (910) 379-7042

2. Mike Lawrence (910) 398-5049

3. James Burke (910) 232-9971

RECEIVED

JAN 10 2017

NHC BOC

Date: 1/10/2017

Applications are kept on file for 18 months

Please use reverse side for additional comments

Signature

I understand that any board or committee appointed may be removed without cause by a majority of County Commissioners.