



# Pender County

## Agenda

**Board of County Commissioners Meeting  
Monday, January 6, 2020 @ 4:00 PM  
Pender County Public Assembly Room  
805 S. Walker Street, Burgaw, NC**

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1. CALL TO ORDER
2. INVOCATION
3. PLEDGE OF ALLEGIANCE
4. ADOPTION OF AGENDA
5. PUBLIC INFORMATION
  - 5.1. Recognition of Planning Director Kyle Breuer for his dedicated service to Pender County. Board  
[KYLE BREUER RECOGNITION 01062020](#)
  - 5.2. Recognition of Emergency Management Director Tom Collins for his dedicated service to Pender County. Board  
[TOM COLLINS RECOGNITION 01062020](#)
  - 5.3. Quarterly Report on the Pender ABC System Involving Financial Information and Other Progress. Crawford  
[ABC Report 01062020](#)
  - 5.4. Update on Pender County Courthouse Remediation and Repairs Vann  
[Courthouse Update 01062020](#)
  - 5.5. Presentation of Eastern Pender Service Area Water System Improvements Report. Keel  
[EASTERN PENDER WATER SYSTEM IMPROVEMENTS 01062020](#)
6. PUBLIC COMMENT
7. CONSENT AGENDA
  - 7.1. Approval of Minutes: Regular Meeting: December 2, 2019 and Special Meeting: December 10, 2019. Long  
[MINUTES - DECEMBER 2019](#)
  - 7.2. Resolution Appointing Justian Pound as Tax Administrator. Long  
[TAX ADMINISTRATOR APPOINTMENT 01062020](#)
  - 7.3. Approval of an Increase to Purchase Order #57 in the amount of \$204,236. Stewart  
[PO FOSTER CARE FY 2020](#)
  - 7.4. Purchase Order Request for Water Plant SCADA System Improvements in the amount of \$73,650. Keel  
[SCADA PO 01062020](#)

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|------|---|----------|
| 7.5. | Consideration of a Reclassification of a Water Plant C-Surface Operator position to a B-Surface Operator position.<br><a href="#">UTILITIES EMPLOYEE RECLASSIFICATION 01062020</a>  | Keel     |
| 7.6. | Consideration of a Reimbursement Resolution for Water System Improvements.<br><a href="#">UTILITIES REIMBURSEMENT RESOLUTION 01062020</a>   | Keel     |
| 7.7. | Approval of updates to the Pender County Conflict of Interest Policy<br><a href="#">Updated Conflict of Interest Policy 01062020</a>  | Blue     |
| 7.8. | Resolution Designation of Applicant's Agent<br><a href="#">Designated Agent Form 01062020</a>   | Breuer   |
| 7.9. | Approval of Tax Releases and Refunds<br><a href="#">December Releases and Refunds</a>   | Pound    |
| 8.   | APPROVALS AND RESOLUTIONS   |          |
| 8.1. | Resolution of Support for Atlantic Telephone Membership Cooperative Efforts to Increase Availability of High-Speed Internet in Under Served Portions of Pender County.<br><a href="#">ATMC Support Resolution 01062020</a>  | Harvey   |
| 8.2. | Approval of Purchase Order and Budget Amendment to purchase Election Equipment from Election Systems and Software: \$40,471.75.<br><a href="#">ELECTION EQUIPMENT PURCHASE 01062020</a>   | Williams |
| 8.3. | Approval of Budget Amendment and Purchase Order for the EMS & Fire Evaluation: \$64,960.<br><a href="#">EMS &amp; Fire Evaluation RFP 01062020</a>  | Blue     |
| 8.4. | Approval of a Budget Amendment for the Courthouse Repairs Project.<br><a href="#">BOA for Courthouse Repairs Project budget 01062020</a>  | Blue     |
| 8.5. | Approval of a Resolution for United Way Contribution for the Purchase of FEMA Units.<br><a href="#">Resolution for United Way FEMA Units 01062020</a>   | Blue     |
| 8.6. | Approval of Purchase Orders to Performance Automotive in the amount of \$312,386.00, Batteries of NC, LLC, Southern Warning Systems, LLC and also Mobile Communications America in the amount of \$106,625.00 for the Purchase and Equipping of Twelve Vehicles for use in the Sheriff's Office.<br><a href="#">SHERIFF VEHICLE PURCHASE 01062020</a> | Cutler   |
| 9.   | APPOINTMENTS  |          |
| 9.1. | Approval of an Appointment to the Pender County Planning Board.<br><a href="#">PLANNING BOARD 01062020</a>  | Long     |
| 9.2. | Approval of Appointments to the Pender County Board of Adjustment.<br><a href="#">Board of Adjustment Appointment 01062020</a>  | Long     |
| 9.3. | Approval of an Appointment to the Pender County Library Board.<br><a href="#">LIBRARY BOARD 01062020</a>  | Long     |

- 9.4. Approval of an Appointment to the Lower Cape Fear Water and Sewer Authority. Long  
[LCFWASA Appointment 01062020](#)
- 9.5. Approval of Appointment to the Southeastern Economic Development Commission (SEDC). Long  
[SEDC BOARD 01062020](#)
- 10. ITEMS FROM THE COUNTY ATTORNEY, COUNTY MANAGER, ASSISTANT COUNTY MANAGER, & COUNTY COMMISSIONERS
- 11. CLOSED SESSION (IF APPLICABLE).
  - 11.1. [CLOSED SESSION MOTION](#)
- 12. ADJOURNMENT