



ONLOW COUNTY BOARD OF COMMISSIONERS' MEETING

Monday, March 16, 2020

Onslow County Government Center – Commissioners' Chambers

234 Northwest Corridor Boulevard, Jacksonville, NC

6:00 PM

REGULAR MEETING

CALL TO ORDER - Chairman Jack Bright

INVOCATION – Ms. Morgan Cunningham, Deputy Clerk to the Board will provide the invocation.

PLEDGE OF ALLEGIANCE – Forrest Tucker Pennington, Boy Scout Troop 132, will lead the audience and the Board in the Pledge of Allegiance.

ACKNOWLEDGMENT OF ELECTED OFFICIALS PRESENT

CHAIRMAN'S REMARKS

We ask that all in attendance please set your cell phones to silent or vibrate mode. The Board offers the public two opportunities to speak during the meeting. Comments during the first public comment period should be limited to three minutes each and must be directly issue-oriented with the agenda items for this meeting. The second public comment period is at the end of the meeting and may be on any issue upon which the Board of Commissioners has control. During the second public comment period citizens can address the Board for up to five minutes each.

Citizen speakers will be acknowledged in the order in which they signed up to speak and will address all comments to the Board as a whole and not one individual commissioner. Speakers will address the Board from the speaker's podium at the front of the room and will begin their remarks by stating their name and address. Discussions between Speakers and members of the audience will not be allowed. Public comment is not intended to require the Board to answer any impromptu questions. Speakers are expected to be civil in their language and presentation. Any comments where the primary purpose is to promote a business or candidacy shall not be allowed.

In accordance with the Board's adopted Rules of Procedure, Commissioners shall reserve responses, if any, for the Commissioner comment period on the agenda.

ITEM 1 ADOPTION OF AGENDA

Chairman: With no other items being considered separately, a motion to adopt the Meeting Agenda is in order.

Specific Action Requested: Adopt the Meeting Agenda.

ITEM 2 APPROVAL OF ITEMS ON CONSENT AGENDA

The Chairman will ask any Board Members with questions or concerns about any agenda item to identify the item, which will be removed from the Consent Agenda and considered separately toward the end of the meeting. If an item is identified, no vote is necessary to move the item for separate consideration. The Chairman will call for a motion to approve the Consent Agenda.

CONSENT AGENDA

The Consent Agenda includes routine items that may be acted upon in a single vote. Any Commissioner may remove items from the Consent Agenda for separate discussion and consideration later in the agenda.

A. Releases/Refunds and Tax Collectors Report for January 2020

1. Releases and Refunds for January 2020

- (A) Releases for Holly Ridge, North Topsail Beach, Richlands, Surf City, and Swansboro
- (B) Refunds North Topsail Beach and Swansboro

2. Tax Collectors Report for January 2020

Specific Action Requested: Respectfully request that the Board of Commissioners consider the approval of Releases/Refunds, and Tax Collectors Report for January 2020.

B. Approval of Minutes

- January 13, 2020 BOC Special Meeting Minutes
- February 3, 2020 BOC Regular Meeting Minutes
- February 17, 2020 BOC Regular Meeting Minutes
- February 18, 2020 BOC Joint Meeting Minutes

Specific Action Requested: Respectfully request approval of listed minutes.

C. Approval of Proclamations

- National Social Work Month 2020
- Senior Games 2020

Specific Action Requested: Respectfully request the approval of the listed proclamations

D. Ratify Interlocal Agreement – transfer, detention and care of Lenoir County Inmates

Specific Action Requested: Respectfully request approval to ratify the Interlocal with Lenoir County and authorize the Chairman to sign on behalf of the County.

E. Certificate of Satisfaction Release - Perrie Lee McCallister

In December 2013, the property was improved at 109 Ruby’s Lane using 2011 Onslow County Scattered Site Housing Grant CDBG Funds. This improvement created a debt obligation for the property owner, Perrie Lee McAllister, requiring repayment within an established 6-year time period.

The grant recipient has satisfied the requirements of the 2011 CDBG Scattered Site Housing Grant, and therefore, is due to be released from their obligation. All real estate taxes are current and up to date.

The method of release is to record a Certificate of Satisfaction signed by the Chairman that acknowledges the settlement and cancellation of the Deed of Trust.

Specific Action Requested: Respectfully request the Board approve release of the property and authorize the Chairman to sign the Certificate of Satisfaction on behalf of the County.

F. Certificate of Satisfaction Release - Mario and Gloria Salas

In May 2018, the property was improved at 638 Rhodestown Road using Septic System Community Assistance Fund Program (SSCAF) Dollars. This improvement created a debt obligation for the property owners, Mario & Gloria Salas, requiring repayment within an established 2-year time period.

The loan recipient has satisfied the requirements of the SSCAF loan, and therefore, is due to be released from their obligation. All real estate taxes are current and up to date.

The method of release is to record a Certificate of Satisfaction signed by the Chairman that acknowledges the settlement and cancellation of the Deed of Trust.

Specific Action Requested: Respectfully request the Board approve release of the property and authorize the Chairman to sign the Certificate of Satisfaction on behalf of the County.

G. Certificate of Satisfaction Releases for 2011 & 2012 SSDRIP Properties

In 2011 and 2012 the County enabled four properties to be improved using Septic System Database Repair and Information Program (SSDRIP) Funds.

These improvements created a debt obligation for the property owners (Virginia Priester, James & Christine Gregg, Hepsie Mattocks Heirs, and Elizabeth Jackson) for properties improved at 1282 Lake Coal Road, 208 Toni Drive, 182 Mattocks Road, and 115 Mike Loop Road, respectively.

These improvements created a debt obligation that required repayment within an established 5-year time period for each owner. All grant recipients have satisfied the requirements of the SSDRIP grant, and therefore, are due to be released from their obligations. Real estate taxes on all four properties are current and up to date. The method of release is to record a Certificate of Satisfaction signed by the Chairman that acknowledges the settlement and cancellation of the Deed of Trust.

Specific Action Requested: Respectfully request the Board approve release of the properties and authorize the Chairman to sign the Certificates of Satisfaction on behalf of the County.

ITEM 3 PUBLIC COMMENT – Citizens have an opportunity to address the Board for no more than three minutes per speaker on topics which concern the agenda items of this meeting.

ITEM 4 PRESENTATIONS

A. Appointment of Sharon S. Russell as Onslow County Manager

Onslow County has adopted the county manager form of government, pursuant to North Carolina General Statute § 153A-81(1). Pursuant to this statute, the Board of Commissioners appoints a County Manager to serve at the pleasure of the Board based solely upon his or her executive and administrative qualifications. The County Manager serves as the chief administrator of County government, and performs the function and duties prescribed by the Board and by North Carolina General Statute § 153A-82, including but not limited to the following:

- (1) Appoint, suspend or remove all county officers, employees, and agents except those who are elected or otherwise appointed by law, under the guidance and policies approved by the Board of Commissioners;
- (2) Direct and supervise the administration of all County offices, departments, boards, commissions and agencies under the general direction of the Board;
- (3) Attend all meetings of the Board of Commissioners and recommend appropriate measures;
- (4) See that the orders, ordinances, resolutions, and regulations of the Board of Commissioners are faithfully executed;
- (5) Prepare and submit the annual budget and capital program to the Board of Commissioners;
- (6) Annually submit to the Board of Commissioners and make available to the public a complete report on the finances and administrative activities of the County;
- (7) Make any other reports that the Board of Commissioners may require; and

(8) Perform any other duties that may be required or authorized by the Board of Commissioners.

Mr. Brett DeSelms, County Attorney, will be available to present this item and answer any questions the Board may have.

Specific Action Requested: Having fully considered this matter, it is respectfully requested that the Board of Commissioners consider the appointment of Sharon S. Russell as Onslow County Manager, and if approved, authorize the Chairman of the Board to execute any necessary documents consistent with this appointment.

B. Oath of Office Ceremony

The Honorable Sara C. Seaton, Chief District Court Judge, and The Honorable Carol A. Jones, District Court Judge, Presiding, will administer the Oath of Office to Sharon S. Russell.

C. Proclamations – Two proclamations have been prepared for presentation. Sharon S. Russell, County Manager shall read the proclamations.

i. National Social Work Month 2020

Representatives from the Department of Social Services will be present to accept the proclamation. The Chairman has requested that Commissioner Tim Foster present the proclamation.

ii. Senior Games 2020

Representatives from Parks and Recreation and Senior Services will be present to accept the proclamation. The Chairman has requested that Commissioner Paul Buchanan present the proclamation.

ITEM 5 GENERAL ITEMS

A. Final Offers - Real Property

The Board of Commissioners accepted the following offers for the sale of surplus real property. The properties are described as follows:

Parcel #	Location	Size	Initial Offer	Final Offer
022342	Oak Drive	2.4 acres	\$3,903.42	\$3,903.42
030898	1247 Rocky Run Rd	0.66 acre	\$5,829.68	\$5,829.68

As required by statute, public notices were advertised in the Jacksonville Daily News allowing other citizens to make upset offers.

The final offers are being brought back before the Board of Commissioners for consideration. If the Board approves the offers, the properties will be sold "As Is" and deeds will be prepared transferring the properties. The properties will then be removed from the County asset file.

Ms. Laura Jones, Purchasing Director, will be available to present this item and answer any questions the Board may have.

Specific Action Requested: It is respectfully requested that the Board of Commissioners consider the final offers for the surplus real properties.

B. FY21 Health Department Consolidated Agreement with NC Division of Public Health

Each year the Onslow County Health Department (OCHD) receives State funding to provide essential public health services, to include Environmental Health Services, Maternal & Child Health, Family Planning, Communicable Disease, and Community and HIV Education. The attached annual Consolidated Agreement for FY 2021 outlines the responsibilities of the local Health Department, such as meeting the requirement for fiscal controls, auditing and monitoring of programs, personnel policies that comply with the county and state, as well as patient confidentiality and adherence to civil rights regulations.

This agreement requires annual renewal. The Onslow County Health Department Director, with approval from County Officials, must sign the Consolidated Agreement in conjunction with the State of North Carolina. See page 16 of Consolidated Agreement FY21.

The Consolidated Agreement for FY 2021 has been reviewed by the County Attorney.

Ms. Krissy Hoover, Health Director, will be available to present this item and answer any questions the Board may have.

Specific Action Requested: It is respectfully requested that the Board of Commissioners accept the Consolidated Agreement and authorize Ms. Krissy Hoover, Mr. David McCole, and the Chairman to sign the agreement on behalf of the County.

C. Offer to Purchase 270 Banks Bridge Road with Disaster Recovery Act Funds

Onslow County received funding from NCEM in 2019 through the Disaster Recovery Act of 2018. This funding was made available to owners of property in Onslow County that were not eligible for federal disaster recovery programs and also met certain income and residency requirements. The County has been working with staff from the Office of State Budget and Management to coordinate these recovery awards for the last seven months.

Ms. Robin D. LaRosa is the owner of 270 Banks Bridge Road in unincorporated Richlands, NC. She has fulfilled the requirements of the program and has indicated she intends to accept the County's Offer to Purchase 270 Banks Bridge Road in Richlands for \$152,000.

Upon approval, the land will become the property of Onslow County and will not be eligible for redevelopment.

Ms. Jessica Rhue, Director of Planning and Development, will be available to present this item and answer any questions the Board may have.

Specific Action Requested: It is respectfully requested that the Board approve the proposed purchase and authorize Ben Warren, Assistant County Manager to execute the necessary documents to effectuate the purchase and carry out the terms of the Offer to Purchase.

D. Resolution 20-003 Supporting the Passage of House Bill 966

Specific Action Requested: It is respectfully requested that the Board approve Resolution 20-003 Supporting the Passage of House Bill 966 and authorize the Chairman to sign on behalf of the County.

- ITEM 6 CONSENT AGENDA ITEMS, if necessary**
- ITEM 7 PUBLIC COMMENT - Citizens have an opportunity to address the Board for no more than five minutes per speaker on any issue upon which the Board of Commissioners has control.**
- ITEM 8 MANAGER’S COMMENTS**
- ITEM 9 COMMISSIONER’S COMMENTS**
- ITEM 10 ADJOURNMENT**