



**ONslow COUNTY BOARD OF COMMISSIONERS' MEETING**  
**Monday, August 19, 2019**  
**Onslow County Government Center – Commissioners' Chambers**  
**234 Northwest Corridor Boulevard, Jacksonville, NC**  
**6:00 PM**

**REGULAR MEETING**

**CALL TO ORDER** - Chairman Jack Bright

**INVOCATION** – Mr. David B. Cotton, County Manager will provide the invocation.

**PLEDGE OF ALLEGIANCE** – Ms. Sharon Russell, Deputy County Manager will lead the audience and the Board in the Pledge of Allegiance.

**ACKNOWLEDGMENT OF ELECTED OFFICIALS PRESENT**

**CHAIRMAN'S REMARKS**

*We ask that all in attendance please set your cell phones to silent or vibrate mode. The Board offers the public two opportunities to speak during the meeting. Comments during the first public comment period should be limited to three minutes each and must be directly issue-oriented with the agenda items for this meeting. The second public comment period is at the end of the meeting and may be on any issue upon which the Board of Commissioners has control. During the second public comment period citizens can address the Board for up to five minutes each.*

*Citizen speakers will be acknowledged in the order in which they signed up to speak and will address all comments to the Board as a whole and not one individual commissioner. Speakers will address the Board from the speaker's podium at the front of the room and will begin their remarks by stating their name and address. Discussions between Speakers and members of the audience will not be allowed. Public comment is not intended to require the Board to answer any impromptu questions. Speakers are expected to be civil in their language and presentation. Any comments where the primary purpose is to promote a business or candidacy shall not be allowed.*

*In accordance with the Board's adopted Rules of Procedure, Commissioners shall reserve responses, if any, for the Commissioner comment period on the agenda.*

**ITEM 1 ADOPTION OF AGENDA**

Chairman: With no other items being considered separately, a motion to adopt the Meeting Agenda is in order.

**Specific Action Requested:** Adopt the Meeting Agenda.

**ITEM 2 APPROVAL OF ITEMS ON CONSENT AGENDA**

*The Chairman will ask any Board Members with questions or concerns about any agenda item to identify the item, which will be removed from the Consent Agenda and considered separately toward the end of the meeting. If an item is identified, no vote is necessary to move the item for separate consideration. The Chairman will call for a motion to approve the Consent Agenda.*

**CONSENT AGENDA**

*The Consent Agenda includes routine items that may be acted upon in a single vote. Any Commissioner may remove items from the Consent Agenda for separate discussion and consideration later in the agenda.*

**A. Budget Amendments** – The following budget amendments for Fiscal Year 2019-2020 are requested for your approval on August 19, 2019: B4, B5, B6.

**Specific Action Requested:** Respectfully request the approval of Budget Amendment B4, B5, B6.

**B. Approval of Regular Meeting Minutes**

- June 17, 2019 BOC Regular Meeting Minutes
- July 29, 2019 BOC Special Meeting Minutes
- August 5, 2019 BOC Regular Meeting Minutes

**Specific Action Requested:** Respectfully request the approval of the listed minutes.

**C. Approve Proclamations**

- National Library Card Sign-Up Month 2019
- Child Support Awareness Month 2019

**Specific Action Requested:** It is respectfully requested that the Board of Commissioners approve the listed proclamations.

**C. Retiring Officer – Award of Service Firearm**

In accordance with N.C.G.S. 20-187.2, retiring members of County law enforcement agencies may

be awarded their service weapon upon request and if approved by the Board of County Commissioners for service of 20 years or more. For service of less than 20 years, the retiring member must have written recommendation of the Sheriff, approval of the County Manager, approval of the Board of Commissioners and pay fair market value for the firearm.

The Sheriff's Office is requesting that the following weapon be declared surplus and the handgun presented to retiring officer, Randall Butler, for the fair market value of \$350 due to more than 10 years of law enforcement service with Onslow County.

The firearm is a Smith & Wesson Model M&P 45ACP, Serial Number DUH8396, County asset number 24360.

**Specific Action Requested:** It is respectfully requested that the Board of Commissioners consider declaring the firearm as surplus and authorize the sale and presentation of the weapon to retiring officer Randall Butler. If approved, the weapon will be removed from the County's asset file.

**ITEM 3 PUBLIC COMMENT** – Citizens have an opportunity to address the Board for no more than three minutes per speaker on topics which concern the agenda items of this meeting.

**ITEM 4 PRESENTATIONS**

**A. Proclamations** – Two proclamations have been prepared for presentation. County Manager David B. Cotton shall read the proclamation.

i. **National Library Card Sign- Up Month September 2019**

Ms. Virginia March, Library Director, and staff will accept the proclamation. The Chairman requests that Commissioner William Shanahan present the proclamation.

ii. **Child Support Awareness Month 2019**

Child Support Enforcement representatives will accept the proclamation. The Chairman requests that Commissioner Robin Knapp present the proclamation.

**B. Retiree Recognition**

The Onslow County Board of Commissioners is proud of the contributions made to the community by our County employees. Recently, several employees have chosen to retire from employment with the County. The Onslow County Board of Commissioners will honor each retired employee for their excellent service.

Each retiree will be presented with a special award from the Office of the Governor, Roy Cooper, as well as a Certificate of Appreciation from Onslow County Government. As the retiree's name is called, we ask the retiree to come forward to the front of the room with any family members that are present. The employee's Department Head is also asked to join the retiree. Following the presentation of the awards, each retiree will be afforded the opportunity to make a statement to the public if they so desire. The retirees are:

Vickie Snead, Accounting Technician with Onslow County Senior Services, is honored for her 17 years of loyal service. Ms. Snead retired March 1st, 2019 and is receiving an Onslow County Certificate of Appreciation and the North Carolina Certificate of Appreciation.

Robbin Grantham, Social Worker with Onslow County Social Services, is honored for her 18 years of loyal service. Ms. Grantham retired April 1st, 2019, and is receiving an Onslow County Certificate of Appreciation and the North Carolina Certificate of Appreciation

Wanda Parker, Detention Officer with the Onslow County Sheriff's Office, is honored for her 20 years of loyal service. Ms. Parker retired June 1st, 2019, and is receiving an Onslow County Certificate of Appreciation, the North Carolina Certificate of Appreciation, and a retiree plaque.

Cindy Lacey, Housekeeper with Onslow County Asset and Facility Management, is honored for her 23 years of loyal service. Ms. Lacey retired May 1st, 2019, and is receiving an Onslow County Certificate of Appreciation, the Old North State Award, and a retiree plaque.

Donald Worrell, Colonel with the Onslow County Sheriff's Office, is honored for his 24 years of loyal service. Mr. Worrell retired January 1st, 2019, and is receiving an Onslow County Certificate of Appreciation, the Long Leaf Pine Award, and a retiree plaque.

Heidi Baur, Social Services Director with Onslow County Social Services, is honored for her 26 years of loyal service. Ms. Baur retired April 1st, 2019, and is receiving an Onslow County Certificate of Appreciation, the Old North State Award, and a retiree plaque.

Karen Moore, Librarian with Onslow County Public Libraries, is honored for her 27 years of loyal service. Ms. Moore retired May 1st, 2019, and is receiving an Onslow County Certificate of Appreciation, the Old North State Award, and a retiree plaque.

Jerry Morse, Captain with the Onslow County Sheriff's Office, is honored for his 27 years of loyal service. Mr. Morse retired October 1st, 2018, and is receiving an Onslow County Certificate of Appreciation, the Long Leaf Pine Award, and a retiree plaque.

James Taylor, Paramedic with Onslow County Emergency Services, is honored for his 29 years of loyal service. Mr. Taylor retired May 1st, 2019, and is receiving an Onslow County Certificate of Appreciation, the Old North State Award, and a retiree plaque.

Scott Keroack, Paramedic with Onslow County Emergency Services, is honored for his 30 years of loyal service. Mr. Keroack retired March 1st, 2019, and is receiving an Onslow County Certificate of Appreciation, the Old North State Award, and a retiree clock.

Robert Buckner, Social Worker with Onslow County Social Services, is honored for his 31 years of loyal service. Mr. Buckner retired March 1st, 2019, and is receiving an Onslow County Certificate of Appreciation, the Old North State Award, and a retiree clock.

Gloria Joles, Administrative Assistant with the Onslow County Sheriff's Office, is honored for her 32 years of loyal service. Ms. Joles' family members will be accepting an Onslow County Certificate of Appreciation, the Old North State Award, and a retiree clock on her behalf.

## **ITEM 5           GENERAL ITEMS**

### **A. 800MHz Radio System Service Agreement**

Onslow County contracted with Motorola Solutions in 2012 to design and build a P25 800MHz Radio System to be used by all emergency agencies that provide service within the County. The construction and implementation of this system cost Onslow County and the City of Jacksonville approximately \$12,000,000.00. The radio system was completed and went into full operation in the second quarter of 2015. Once operational, the system was placed under an 18-month warranty that provided coverage of all parts, repairs and technician responses. The initial warranty ended in 2016 and the County signed onto a one (1) year Maintenance Service Agreement with Motorola Solutions Inc. to provide coverage for 24/7 network monitoring, technician response and infrastructure repair on the two (2) core sites and the five (5) tower sites that are a part of the radio system. The Maintenance Service Agreement ended June 30, 2019.

The Department of Emergency Services E911 Communications Division is recommending that the County renew the Maintenance Service Agreement with Motorola Solutions for a price not to exceed \$369,728.54. There are no recommended changes to the level of service with the proposed agreement and the agreement is for a 12-month period.

Mr. Norman Bryson, Emergency Services Director, will be available to present this item and answer any questions the board may have.

**Specific Action Requested:** It is respectfully requested that the Board of Commissioners consider the approval of the Maintenance Service

Agreement with Motorola Solutions, in the amount of \$369,728.54; and if approved, authorize the Chairman to sign on behalf of the County.

### **B. Engagement Letter – Testing Medicaid, TANF & WIC**

We have received an engagement letter from Elliot Davis, PLLC to perform an audit of the Medicaid, Temporary Assistance to Needy Families (TANF) and Special Supplemental Nutrition program for Women, Infants, and Children (WIC) for Fiscal Year ending June 30, 2019. The State has required all Counties to contract with an accounting firm to complete an audit of Medicaid, TANF and WIC for FY 18/19. The audit of Medicaid, TANF and WIC is to the benefit of the State.

The fee is \$26,115 to perform the audit of the programs for FY 18/19.

Mr. David McCole, Finance Officer, will be available to present this item and answer any questions the board may have.

**Specific Action Requested:** Respectfully consider approval of the engagement letter with Elliot Davis, PLLC and authorize the Chairman to sign the engagement letter on behalf of the County.

### **C. Home and Community Care Block Grant**

Onslow County Senior Services is the lead agency for Home and Community Care Block Grant services in Onslow County. This grant received annually from the Area Agency on Aging, Eastern Carolina Council provides funding for in home services, adult day care, transportation and nutrition services.

Occasionally, a revision to the grant may occur during the budget year. The state approved grant is \$540 less than the budgeted amount. The new grant total is \$685,029 with \$76,114 local match which has been met with existing Senior Services operational budget appropriation. No additional monies are required.

Mr. Clay Calhoun, Senior Services Director will be available to answer any questions the Board may have.

**Specific Action Requested:** It is respectfully requested that the Board consider approval of the contract to Area Agency on Aging, Eastern Carolina Council, and authorize the Chairman of the Board to execute the contract documents.

### **D. Power Line Relocation Easement**

The Onslow County Landfill Expansion Plan develops the landfill in phases to accommodate the future needs of Onslow County citizens to dispose of trash and debris. The next phase of expansion will begin in the next two to three months, and the early stages of this project involve planning, permitting, and infrastructure changes. This expansion will require power lines to be relocated within the landfill complex. To facilitate this, Onslow County must grant

Duke Energy a new easement for the new location of power lines before the relocation process begins. Documents have been prepared for your consideration and are attached.

Ms. Melissa Moore, Solid Waste Director, will be available to present this item and answer any questions the board may have.

**Specific Action Requested:** It is respectfully requested that the Board consider granting the easement to Duke Energy, and if approved, that the Board authorize the Chairman to sign the easement documents.

#### **E. School Resource Officer (SRO) Contract**

The Board of Education and the Onslow County Sheriff's Office have entered into an Agreement whereby the Sheriff's Office provides School Resource Officers to middle and high schools. The Board of Education and Sheriff Miller wish to continue the agreement, and there are no material changes to the Agreement/Contract.

Sheriff Hans Miller, or his designee, will be available to present this item and answer any questions the board may have.

**Specific Action Requested:** We respectfully request that the Board of Commissioners accept the Agreement between the Onslow County Board of Education and Onslow County Sheriff's Office for SROs for middle and high schools in Onslow County. We also request that The Board of Commissioners authorize Sheriff Hans Miller and County Manager David Cotton sign on behalf of The County.

#### **F. Memorandum of Agreement – Hurricane Florence Disaster Recovery Assistance**

On October 16, 2018, the North Carolina General Assembly passed the 2018 Hurricane Florence Disaster Recovery Act requiring the executive branch to develop, implement, and fund disaster assistance programs to meet the housing recovery and support needs of individuals in the Counties impacted by Hurricane Florence. As a result, Onslow County has been awarded \$2,000,000 to assist with the repair and/or rehabilitation of owner-occupied housing, housing elevation, buyouts, and temporary assistance to aid storm victims during the reconstruction, rehabilitation, or replacement of their homes. This is a one-time funding allocation with no matching funds required.

Mr. Ben Warren, Assistant County Manager, will be available to present this item and answer any questions the board may have.

**Specific Action Requested:** It is respectfully requested that the Board of Commissioners consider the approval of the Memorandum of Agreement and, if approved, authorize the Chairman to sign on behalf of the County.

**ITEM 6 APPOINTMENTS**

**A. Onslow County Planning Board**

The Planning Board consists of seven members: one appointee from each of the five townships in Onslow County, one appointee who may be recommended by developers, and one appointee who may be recommended by one or more environmental groups in order to provide for a Board with broad balance.

The Planning Board works with the Planning and Development Department staff to ensure the orderly growth and development of land in the County in the proper administration of land use regulations.

Mr. Jack Sides, Stump Sound, term expired July 31, 2019. He is willing to serve in his respective category and has submitted a Citizen’s Participation Application. No other individuals have expressed interest at this time.

The application is on file and has been certified by the Clerk’s office.

**Specific Action Requested:** Consider the reappointment of Mr. Jack Sides, Stump Sound category, for a three-year term expiring July 31, 2022.

**D. Onslow County Hospital Authority**

The Onslow County Hospital Authority at its regular scheduled meeting on July 25, 2019, voted unanimously to forward nominations for consideration for reappointment of incumbents whose terms expire September 30, 2019.

- Seat #3 George Thomas, M.D. (incumbent)
- Seat #4 Charles Gibbs
- Seat #8 Carol A. Johnston, M.D. (incumbent)
- Seat #9 Julia Collins (incumbent)

Mr. Curtis B. Hildt, Jr. is submitted as an additional name pursuant to Section 7 of the Join Resolution.

The applications are on file and have been certified by the Clerk’s Office. Ballots have been provided for the Commissioners convenience.

**Specific Action Requested:** It is respectfully requested that the Board of Commissioners appoint an individual to Seat 3, Seat 4, Seat 8, and Seat 9 for a three-year term expiring on September 30, 2022.

**ITEM 7 CONSENT AGENDA ITEMS, if necessary**

**ITEM 8 PUBLIC COMMENT - Citizens have an opportunity to address the Board for no more than five minutes per speaker on any issue upon which the Board of Commissioners has control.**



**ITEM 9      MANAGER'S COMMENTS**

**ITEM 10     COMMISSIONER'S COMMENTS**

**ITEM 11     ADJOURNMENT**