



**ONLOW COUNTY BOARD OF COMMISSIONERS' MEETING**  
**Monday, October 19, 2020**  
**Onslow County Government Center – Commissioners' Chambers**  
**234 NW Corridor Boulevard, Jacksonville**  
**6:00 PM**

**REGULAR MEETING**

**CALL TO ORDER** - Chairman Jack Bright

**INVOCATION** – Sharon Russell, County Manager will provide the invocation.

**PLEDGE OF ALLEGIANCE** - Representatives of Troop 879 and Troop 867 will lead the Board in the Pledge of Allegiance.

**ACKNOWLEDGEMENT OF ELECTED OFFICIALS PRESENT**

**CHAIRMAN'S REMARKS**

*We ask that all in attendance please set your cell phones to silent or vibrate mode. The Board offers the public one opportunity to speak during the meeting. Comments during the public comment period should be limited to five minutes and may be on any issue upon which the Board of Commissioners has control.*

*Citizen speakers will be acknowledged in the order in which they signed up to speak and will address all comments to the Board as a whole and not one individual commissioner. Speakers will address the Board from the speaker's podium at the front of the room and will begin their remarks by stating their name and address. Discussions between Speakers and members of the audience will not be allowed. Public comment is not intended to require the Board to answer any impromptu questions. Speakers are expected to be civil in their language and presentation. Any comments where the primary purpose is to promote a business or candidacy shall not be allowed.*

*In accordance with the Board's adopted Rules of Procedure, Commissioners shall reserve responses, if any, for the Commissioner comment period on the agenda.*

**ITEM 1      ADOPTION OF AGENDA**

Chairman:      With no other items being considered separately, a motion to adopt the Meeting Agenda is in order.

**Specific Action Requested:** Adopt the Meeting Agenda.

## ITEM 2 APPROVAL OF ITEMS ON CONSENT AGENDA

*The Chairman will ask any Board Members with questions or concerns about any agenda item to identify the item, which will be removed from the Consent Agenda and considered separately toward the end of the meeting. If an item is identified, no vote is necessary to move the item for separate consideration. The Chairman will call for a motion to approve the Consent Agenda.*

### **CONSENT AGENDA**

*The Consent Agenda includes routine items that may be acted upon in a single vote. Any Commissioner may remove items from the Consent Agenda for separate discussion and consideration later in the agenda.*

**A. Budget Amendments** – The following budget amendment for Fiscal Year 2020-2021 are requested for your approval on October 19, 2020: B24 - B29.

**Specific Action Requested:** Respectfully request that the Board of Commissioners approve the listed Budget Amendments B24 – B29.

### **B. Approval of BOC Meeting Minutes**

September 21, 2020 BOC Regular Meeting Minutes

**Specific Action Requested:** Respectfully request approval of listed minutes.

### **C. Onslow County Personnel Policy Updates**

The Human Resources department and the County's Policy Review Committee have identified sections of the Onslow County Personnel Policy that require clarification and updates. Staff, in consultation with the County Manager and County Attorney, have proposed updates to the following policies: Outside or Secondary Employment; Emergency Office Closures; Workers' Compensation; Family and Medical Leave Act; and Job Advertisements. Summaries of proposed updates are as follows:

Personnel Policy 306 (Employee Responsibilities: Outside or Secondary Employment) Updates to the policy clarify the approval, renewal, and appeal process.

Personnel Policy 710 (Leave of Absence: Emergency Office Closures) Updates to the policy introduce the use of Personal Emergency Leave (PEL). The safety birthday accrual will be replaced with the use of PEL and it is respectfully requested to abolish the Safety Birthday policy with approval of the updated Emergency Office Closure policy.

Personnel Policy 603 (Employee Benefits: Workers' Compensation Insurance) Updates to the policy remove the employee responsibility of indicating workers' compensation on their timecards and also clarifies that paid leave, to include short term disability benefits, may not be used while receiving payment from workers' compensation insurance.

Personnel Policy 704 (Leave of Absence: Family and Medical Leave Act)  
Updates to the policy clarify that paid leave (either short term disability benefits, sick leave, or vacation time) must be used concurrently with Family and Medical Leave Act leave and in what order they are to be used.

Personnel Policy 205 (Employment: Job Advertisements)  
Updates to the policy clarify the minimum advertisement period for job postings in an effort to reduce recruitment time when possible.

**Specific Action Requested:** Respectfully request the Board of Commissioners consider approval of the proposed updates to the Onslow County Personnel Policy and to abolish the Safety Birthday policy.

#### **D. Coastal Carolina Community College State Budget**

During the September 28, 2020 meeting of the Coastal Carolina Community College Board of Trustees approved the State Budget for FY 20-21. In accordance with NCGS the budget shall be submitted to the local tax-levying authority for approval.

**Specific Action Requested:** Respectfully request the approval of the Coastal Carolina Community College FY 20-21 budget and authorize the Chairman to sign on behalf of the County.

#### **E. Approval of Proclamations**

Adopt a Shelter Dog Month  
Breast Cancer Awareness Month

**Specific Action Requested:** Respectfully request the approval of the listed proclamations.

#### **F. Electing Directors of the Onslow Public Facilities Company**

Onslow County Public Facilities Company (“the Corporation”) is a nonprofit corporation duly organized and existing under the laws of the State of North Carolina, including, without limitation, Chapter 55A of the General Statutes of North Carolina. Pursuant to Article II of the Bylaws, each Director of the Corporation (a “Director”) shall be an employee of the County and shall be appointed by a majority of the Board of Commissioners for the County (“the Board”). Pursuant to Section 5 of Article II of the Bylaws, any vacancy on the Corporation Board shall be filled by the Board. David Cotton is no longer an employee of the County and is therefore no longer eligible to serve as a Director. Sharon Russell, County Manager, Alvin Barrett, Jr., Interim Finance Director, and Jessica Roberts, Deputy Finance Director, are each currently employed by the County and which makes them eligible to fill the vacancies on the Corporation Board.

**Specific Action Requested:** Respectfully request the appointment of Alvin Barrett, Jr. as a Director and re-appoint Sharon Russell and Jessica Roberts as Directors on the Corporation Board and authorize the Chairman to sign on behalf of the County.

**ITEM 3 PUBLIC COMMENT** - Citizens have an opportunity to address the Board for no more than five minutes per comment on any issue upon which the Board of Commissioners has control.

**ITEM 4 PRESENTATIONS**

**A. Proclamation** – Two proclamations have been prepared for presentation. Sharon Russell, County Manager, shall read the proclamations.

**i. Adopt a Shelter Dog Month**

Representatives from Onslow Animal Services will accept the proclamation. The Chairman has requested that Vice Chairman Paul Buchanan present the proclamation.

**ii. Breast Cancer Awareness Month**

Representatives from Consolidated Human Services will accept the proclamation. The Chairman has requested that Commissioner Royce Bennett present the proclamation.

**B. BASES Award**

The BASES program, which stands for Businesses Assisting Schools in Educating Students, recognizes the efforts to improve school facilities and educational opportunities.

Brent Anderson, Chief Communications Officer, Onslow County Schools will present the award to Chairman Bright.

**ITEM 5 GENERAL ITEMS**

**A. COVID-19 Infection Prevention Support**

In response to the Coronavirus pandemic, additional funding in the amount of \$236,891 has been awarded to the Onslow County Health Department. These funds are considered flexible funds to support infection-prevention related activities. Expenditures will be related to infection prevention and control, technological needs, enhanced disinfection of public areas, personal protective equipment, and other needs directly related to the COVID-19 public health emergency. No additional County match is required to accept this funding.

Kristen Hoover, Health Director, will be available to present this item and answer any questions the Board may have.

**Specific Action Requested:** It is respectfully requested that the Board of Commissioners accept the funding in the amount of \$236,891 for Infection Prevention Support for pandemic response efforts.

**B. School Resource Officer (SRO) Agreement – Elementary Schools**

The Board of Education and the Onslow County Sheriff's Office have entered into an Agreement whereby the Sheriff's Office provides School Resource Officers to elementary schools. The Board of Education and Sheriff Miller wish to continue the agreement, which is in most respects similar to last year's contract.

The Sheriff will be available to present this item and answer any questions the Board may have.

**Specific Action Requested:** It is respectfully requested that the Board of Commissioners consider the Agreement between the Onslow County Board of Education and Onslow County Sheriff's Office for SROs for elementary schools in Onslow County. If approved, authorize Sheriff Hans Miller and the County Manager, Sharon Russell, to execute the necessary documents on behalf of the County.

**C. School Resource Officer (SRO) Agreement – Middle and High Schools**

The Board of Education and the Onslow County Sheriff's Office have entered into an Agreement whereby the Sheriff's Office provides School Resource Officers to middle and high schools. The Board of Education and Sheriff Miller wish to continue the agreement, and there are no material changes to the Agreement/Contract.

The Sheriff will be available to present this item and answer any questions the Board may have.

**Specific Action Requested:** It is respectfully requested that the Board of Commissioners consider the Agreement between the Onslow County Board of Education and Onslow County Sheriff's Office for SROs for middle and high schools in Onslow County. If approved, authorize Sheriff Hans Miller and the County Manager, Sharon Russell, to execute the necessary documents on behalf of the County.

**D. Modification of Interest Rate – Onslow County Justice Complex Series 2008**

For the past few months discussions have been held with PNC Bank regarding a modification of the interest rate on the outstanding portion of the Onslow County Justice Complex Series 2008 Certificates of Participation. PNC Bank has agreed to modify the rate from 3.50% to 1.58% per annum. It is estimated this will create a net present value savings to the County of \$665,817.25. Bound Counsel has prepared the necessary documents related to this rate reduction.

Alvin Barrett, Jr., Interim Finance Officer, will be available to present this item and answer any questions the Board may have.

**Specific Action Requested:** It is respectfully requested that the Board of Commissioners approve the rate modification of the interest rate on the Onslow County Justice Complex Series 2008 Certificates of Participation to 1.58% by adopting the resolution entitled “Resolution Approving a Modification of the Interest Rate with Respect to a Portion of the Outstanding Certificates of Participation (Onslow County Justice Complex), Series 2008 of Onslow County Public Facilities Company, approving certain documents and actions relating thereto and authorizing other actions in connection therewith.

#### **E. Resolution 20-012 Child Abuse Prevention Plan**

The PEERS Family Development Center has led a group of community partners to form the Turning Adversity into Success for Children in Onslow (TASCO) Task Force. Onslow County, along with the City of Jacksonville, Onslow Memorial Hospital and others, have joined together to tackle the very real problem of child abuse and neglect in our community through the community Child Abuse Prevention Plan. The Plan was developed by TASCO and seeks to promote community involvement and dialogue, educate the community and reduce child abuse and neglect.

Assistant County Manager, Sheri Slater, will be available to answer any questions the Board may have.

**Specific Action Requested:** Respectfully request the Board of County Commissioners approve Resolution 20-012 Child Abuse Prevention Plan and authorize the Chairman to sign on behalf of the County.

#### **F. FR CARA Harm Reduction Grant**

Onslow County EMS Community Paramedic Program has been awarded an innovation grant by the Substance Abuse and Mental Health Services Administration (SAMHSA) of the United States Department of Health and Human Services (USDHHS) in the amount of \$709,120 for a two (2) year period with two (2) additional extensions of one (1) year each. The grant expands the community paramedic program by funding additional staff and expanding our opioid treatment program among first responders and providing more training programs related to opioid response and treatment. There are no matching funds required by the County.

Dave Grovdahl, EMS Division Head, will be available to answer any questions the Board may have.

**Specific Action Requested:** Respectfully request the Onslow County Board of Commissioners consider approving this SAMHSA Harm Reduction grant for Onslow County EMS Community Paramedics and authorize the Chairman to sign on behalf of the County.

**ITEM 6 APPOINTMENTS**

**A. Child Protection and Fatality Review Team**

The Community Child Protection and Child Fatality Prevention Team reviews records of all fatalities of Onslow County children, as well as any cases that may be receiving child protective services, in which there may be gaps in the service delivery from any County agency. All of the cases are reviewed to determine what, if any, improvements can be made within the community as a whole to provide services for our child population.

Ms. Elizabeth (Liz) Hurst has expressed interest in serving on this board in the Parent Category. She has submitted a citizen participation application. The application is on file and has been certified by the Clerk's office.

**Specific Action Requested:** It is respectfully requested that the Board of Commissioners consider appointment of Ms. Liz Hurst, Parent Category, for a remaining one-year term, expiring on June 30, 2021.

**B. Juvenile Crime Prevention Council**

The N.C. Department of Public Safety partners with Juvenile Crime Prevention Councils in each county to galvanize community leaders, locally and statewide, to reduce and prevent juvenile crime. JCPC board members are appointed by the county Board of Commissioners and meet monthly in each county.

Ms. Brittany Smiley has submitted an application to replace Mr. D Carson White in the District Attorney Category. The application is on file and has been certified by the Clerk's office.

**Specific Action Requested:** It is respectfully requested that the Board of Commissioners consider appointment of Ms. Brittany Smiley, District Attorney Category, for a remaining two-year term, expiring on June 30, 2021.

**ITEM 7 CONSENT AGENDA ITEMS, if necessary**

**ITEM 8 MANAGER'S COMMENTS**

**ITEM 9 COMMISSIONER'S COMMENTS**

**ITEM 10 ADJOURNMENT**