

# Kinston City Council

## AGENDA

Monday, May 18, 2020

Workshop Cancelled    Regular Meeting at 7:00 pm



Mayor Don Hardy

Mayor Pro Tem Felicia Solomon

### Councilmembers

Robert Swinson

Sammy Aiken

Antonio Hardy

Kristal Suggs

**Agenda**  
Kinston City Council  
City Hall · 207 East King Street  
Monday, May 18, 2020  
Work Session Cancelled    Regular Meeting at 7:00 pm

Handicapped parking and access ramp are available for the Independence Street entrance.

THIS MEETING WILL BE CONDUCTED ELECTRONICALLY IN ZOOM FORMAT AND CAN BE VIEWED AT  
THE CITY OF KINSTON'S FACEBOOK PAGE

REGULAR MEETING

Call to Order----- Mayor Don Hardy

Prayer----- Councilmember Sammy Aiken

Councilmember Roll Call

Adoption of the Agenda

*If a Councilmember wishes to revise the agenda, the Motion to add or delete an item will be entertained  
prior to Adoption of the Agenda.*

Motion/Second

**CITIZEN COMMENT**  
Citizens must sign in prior to the start of the meeting if they wish to address the City Council.  
Citizens should state their name and address prior to beginning their comments and may speak up to a maximum of 3 minutes.  
Citizens seeking assistance or asking questions will be contacted by a member of the Governing Body or by appropriate City Staff.

MINUTES

Consider approval of the minutes of the City Council meeting held on May 4, 2020----- Debra  
Thompson

Motion/Second

ACTION AGENDA

1. Consider Adopting Ordinance for Capital Project Amendment – Second POD (POD) (E9127) ----  
Donna Goodson

Motion/Second

2. Consider Adopting Resolution for the Neuse River Basin Regional Hazard Mitigation Plan  
Update ----- Adam Short

Motion/Second

3. Consider Approval of Site Plan for Renovation of Emma Webb Park-----Corey Povar

Motion/Second

4. Consider Request to Approve Application for a \$350,000 PARTF (Parks & Recreation Trust Fund Grant) -----Corey Povar

Motion/Second

APPOINTMENTS

1. Consider Reappointment to Neuse Regional Water and Sewer Authority Board of Directors ----- Rhonda Barwick
2. Appointment of Jeremy Barnett to the Parks & Recreation Commission (County)--- Corey Povar

CITY ATTORNEY’S REPORT

MAYOR AND COUNCILMEMBER REPORTS

ADJOURNMENT

**City of Kinston**

**City Council Agenda**



**Meeting Date: Monday, May 18, 2020**

**Agenda Section:** Action Agenda

**Agenda Item:** Ordinance

**Action Requested:** Adopt Ordinance

**Agenda Item to be Considered**

**Presenter:** Donna Goodson, Finance Director

**Subject:** Capital Project Amendment – Second Point of Delivery (POD) (E9127)

**Supporting Documentation:** Memo and Ordinances

**Department Head's Approval** dlg

**City Manager's Approval** TS 5-14

**Budgetary Impact:** Budgetary Action Required

**Staff Recommendation:** Approval

**AN ORDINANCE TO AMEND THE  
SECOND POINT OF DELIVERY CAPITAL PROJECT FUND**

**WHEREAS**, on March 7, 2016 the City Council Created the Electric capital project fund for the Second Point of Delivery, and

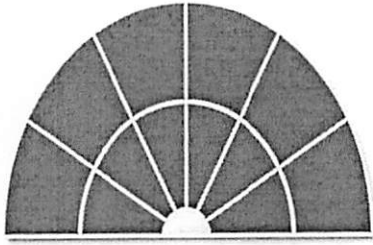
**WHEREAS**, it is necessary to appropriate expenditures necessary to fund the remaining easements required for the Second POD project. This appropriation will be funded with a transfer from the Electric Fund.

**THEREFORE BE IT ORDAINED** by the City Council of the City of Kinston, North Carolina that the following capital project budget ordinance is amended as follows:

<u>Second Point of Delivery</u>	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase (Decrease)</u>
<b>Revenues:</b>			
Transfer from Electric Fund	\$ 5,217,514.00	\$ 5,483,514.00	\$ 266,000.00
<b>Total Revenues</b>	<u>\$ 5,217,514.00</u>	<u>\$ 5,483,514.00</u>	<u>266,000.00</u>
<b>Expenditures:</b>			
Construction 115 KV Transmission Circuit	\$ 3,418,689.00	\$ 3,684,689.00	\$ 266,000.00
Constuct Breaker Station	\$ 973,700.00	973,700.00	
Engineering Fees	\$ 825,125.00	825,125.00	-
<b>Total Expenditures</b>	<u>\$ 5,217,514.00</u>	<u>\$ 5,483,514.00</u>	<u>\$ 266,000.00</u>

Adopted this 18th day of May, 2020

Debra Thompson, City Clerk



# KINSTON PUBLIC SERVICES

Buildings & Grounds, Business Office, Electric, Engineering, Environmental Services,  
Fleet Maintenance, Meter Reading, Stormwater, Streets, Wastewater, and Water

*Kinston, the right place ... Kinston Public Services, the right choice.*

## INTER-OFFICE CORRESPONDENCE

TO: Rhonda Barwick, Public Services Director  
Donna Goodson, Finance Director

FROM: Earl Botkin, Interim Electric System Manager

DATE: May 4, 2020

RE: POD Land Acquisition

A handwritten signature in black ink, appearing to be 'Earl Botkin', with a long horizontal line extending to the right.

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Based on appraisals and anticipated acquisition costs, the last remaining easements required for the Second POD project will require a Project Budget Amendment. An increase is needed in the Second POD Project Budget in the amount of \$266,000 for right of way acquisition. These funds can be pulled from the Electric Fund Capital Reserve.

Thanks for your assistance.

**City of Kinston**  
**City Council Agenda**



**Meeting Date: Monday, May 18, 2020**

**Agenda Section: Action Agenda**

**Agenda Item: Resolution**

**Action Requested: Adopt Resolution**

**Agenda Item to be Considered**

**Presenter: Adam Short, Planning Director**

**Subject: Neuse River Basin Regional Hazard Mitigation Plan Update Resolution**

**Supporting Documentation: Draft Resolution**

**Department Head's Approval**

 5/13

**City Manager's Approval**

 5-13

**Budgetary Impact: No Budgetary Action Required**

**Staff Recommendation:**

**CITY OF KINSTON RESOLUTION ADOPTING THE  
NEUSE RIVER BASIN REGIONAL HAZARD MITIGATION PLAN**

WHEREAS, the City of Kinston is vulnerable to an array of natural hazards that can cause loss of life and damages to public and private property; and

WHEREAS, the County and participating municipal jurisdictions desire to seek ways to mitigate situations that may aggravate such circumstances; and

WHEREAS, the development and implementation of a hazard mitigation plan can result in actions that reduce the long-term risk to life and property from natural hazards; and

WHEREAS, it is the intent of the City of Kinston City Council to protect its citizens and property from the effects of natural hazards by preparing and maintaining a local hazard mitigation plan; and

WHEREAS, it is also the intent of the City of Kinston City Council to fulfill its obligation under North Carolina General Statutes, Chapter 166A: North Carolina Emergency Management Act and Section 322: Mitigation Planning of the Robert T. Stafford Disaster Relief and Emergency Assistance Act to remain eligible to receive state and federal assistance in the event of a declared disaster affecting the City of Kinston; and

WHEREAS, the City of Kinston actively participated in the planning process for the Neuse River Basin Regional Hazard Mitigation Plan and has prepared a regional hazard mitigation plan update with input from the appropriate local and state officials; and

WHEREAS, the North Carolina Division of Emergency Management and the Federal Emergency Management Agency have reviewed the Neuse River Basin Regional Hazard Mitigation Plan for legislative compliance and have approved the plan pending the completion of local adoption procedures;

NOW, THEREFORE, be it resolved that the City Council of City of Kinston hereby:

1. Adopts the Neuse River Basin Regional Hazard Mitigation Plan; and
2. Vests the City Manager or his designee with the responsibility, authority, and the means to:
  - (a) Inform all concerned parties of this action.
  - (b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map, and identify floodplain or flood-related erosion areas, and cooperate with neighboring communities with respect to management of adjoining floodplain and/or flood-related erosion areas in order to prevent aggravation of existing hazards.



3. Appoints the City Manager or his designee to assure that, in cooperation with the other participating jurisdictions, the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the City of Kinston City Council for consideration.
4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the 2020 Neuse River Basin Regional Hazard Mitigation Plan.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

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Mayor Dontario Hardy

ATTEST:

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City Clerk, Debra Thompson (SEAL)

**City of Kinston**  
**City Council Agenda**



**Meeting Date: Monday, May 18, 2020**

**Agenda Section:** Action Agenda

**Agenda Item:** Other

**Action Requested:** Approve Request

**Agenda Item to be Considered**

**Presenter:** Corey Povar, Director, Parks & Recreation

**Subject:** Approval of the site plan for the renovation of Emma Webb.

**Supporting Documentation:** Yes

Department Head's Approval

City Manager's Approval

**Budgetary Impact:** Budgetary Action Required

**Staff Recommendation:**

- **City Council is asked to approve the site plan for the renovation of Emma Webb Park. This plan includes a picnic shelter, lighted walking track with exercise equipment, expanded play area, an open space, and a community garden. The department will be applying for a \$350,000 matching PARTF grant to help fund the park's renovation.**

**City of Kinston**

**City Council Agenda**



**Meeting Date: Monday, May 18, 2020**

**Agenda Section:** Action Agenda

**Agenda Item:** Other

**Action Requested:** Approve Request

**Agenda Item to be Considered**

**Presenter:** Corey Povar, Director, Parks & Recreation

**Subject:** Approval of the Kinston/Lenoir County Parks & Recreation Department applying for a \$350,000 PARTF (Parks & Recreation Trust Fund Grant) for the renovation of Emma Webb Park.

**Supporting Documentation:** Yes

Department Head's Approval

City Manager's Approval

**Budgetary Impact:** Budgetary Action Required

**Staff Recommendation:**

- City Council is asked to approve the department applying for a \$350,000 PARTF (Parks & Recreation Trust Fund Grant) for the renovation of Emma Webb Park. This grant is a 50/50 matching grant.

**City of Kinston**

**City Council Agenda**



**Meeting Date: Monday, May 18, 2020**

**Agenda Section: Appointments**

**Agenda Item: Appointment**

**Action Requested: Appoint**

**Agenda Item to be Considered**

**Presenter: Rhonda Barwick, Public Services Director**

**Subject: Consider reappointment of Rhonda Barwick to the Neuse Regional Water and Sewer Authority Board of Directors.**

**Supporting Documentation: Departmental Memo, NRWASA Letter**

Department Head's Approval

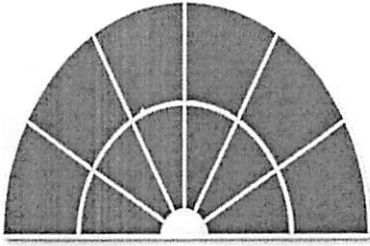
*DD 5/12/2020*

City Manager's Approval

*TS 5-13*

**Budgetary Impact: No Budgetary Action Required**

**Staff Recommendation:**



# KINSTON PUBLIC SERVICES

Buildings & Grounds, Business Office, Electric, Engineering, Environmental Services,  
Fleet Maintenance, Meter Reading, Stormwater, Streets, Wastewater, and Water



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## MEMORANDUM

TO: Tony Sears, City Manager

FROM: Rhonda F. Barwick, Director of Public Services

RE: Re-Appointment to the NRWASA Board of Directors

DATE: May 11, 2020

**Background:**

The City of Kinston is allocated 4 voting seats to serve on the Neuse Regional Water and Sewer Authority's Board of Directors. Your current Directors are listed below:

Director, Councilmember Sammy C. Aiken  
Director, Bruce Parson  
Director, Rhonda Barwick  
Director, Steve Miller

Terms for Directors are set for three years and can be reappointed by the governing body at their discretion. Since the Board of Directors make decisions that impact the operations of the water plant, historically at least 2 of the seats have been filled with Public Services staff. I respectfully request the Council consider reappointing me to continue to serve Kinston on the Board of Directors. Thank you in advance for consideration of this request.

**Recommended Action:**

Re-appoint Public Services Director, Rhonda Barwick to serve as Director on the Neuse Regional Water and Sewer Authority Board.



# Neuse Regional Water and Sewer Authority

P.O. Box 6277  
Kinston, N.C. 28501  
(252) 522-2567

2811 Barrus Rd  
La Grange, N.C. 28551-8228  
Fax (252) 523-1639

[www.nrwasa.org](http://www.nrwasa.org)

Harold Herring  
Executive Director

May 5, 2020

Debbie Purvis  
Administrative Assistant

Mrs. Rhonda Barwick  
PO Box 339  
Kinston, NC 28502

Amber Goodman  
Administrative Secretary

James W. Norment  
Legal Counsel

Ref: NRWASA Term of Service (Board of Directors)

Barry Sutton  
Chairman

Dear Rhonda,

Steve Miller  
Vice-Chairman

Our records indicate that your term of service representing the City of Kinston as a NRWASA Director will expire August 2020. Please have your Board reappoint you as the representative for the City of Kinston. Your term of service is (3) years.

Virgil O'Neal  
Secretary

If you have any questions, please give me a call.

Bruce Parson  
Treasurer

Thank you for all you do.

Sammy C. Aiken  
Director - Kinston

Harold Herring,  
Executive Director

Ray Baldec  
Director - Bell Arthur

Rhonda Barwick  
Director - Kinston

Jamie Cannon  
Director - Deep Run

Polly Hardee  
Director- Eastern Pines

Steven Harrell  
Director- Ayden

Mike Hill  
Director - Pink Hill

Vallie Johnson  
Director - Eastern Pines

Anthony Riggs  
Director - North Lenoir

Victor Styles  
Director - North Lenoir

Clyde Sutton  
Director - Deep Run

Mark Warren  
Director - Grifton

**“NRWASA Is an Equal Opportunity Provider and Employer”**

**City of Kinston**

**City Council Agenda**



**Meeting Date: Monday, April 20, 2020**

**Agenda Section:** Appointments

**Agenda Item:** Appointment to Board or Commission

**Action Requested:** Appoint

**Agenda Item to be Considered**

**Presenter:** Corey Povar, Director, Parks & Recreation

**Subject:** Appointment – Member for the Parks & Recreation Commission (County)

**Supporting Documentation:** None

**Department Head's Approval** CP

**City Manager's Approval** TS

**Budgetary Impact:** No Budgetary Action Required

**Staff Recommendation:**

- City Council is requested to approve the appointment of Mr. Jeremy Barnett, who will be replacing Mr. Steve Saint-Amand and representing the Pink Hill and Moss Hill districts on the Parks & Recreation Commission. Mr. Barnett was approved by the County Commissioners at their April 6, 2020 meeting. His term will expire on March 5, 2023.