



**CARTERET COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
COMMISSIONERS' BOARDROOM
JUNE 15, 2020
6:00 P.M.**

- | | |
|--|-------------|
| I. Meeting Called to Order/Pledge of Allegiance/Invocation | Chairman |
| II. Conflict of Interest/Cell Phone Statement | Chairman |
| III. Adoption of Agenda | Board |
| IV. Consent Agenda | Board |
| 1. Approval of May 18, 2020 Minutes | |
| 2. Tax Releases and Refunds | |
| a. Tax Releases Under \$100 | |
| b. Tax Releases Over \$100 | |
| c. Tax Refunds Under \$100 | |
| d. Tax Refunds Over \$100 | |
| e. Tax Collector's Monthly Report | |
| f. NCVTS Motor Vehicle Refund Report | |
| 3. Approval of Letter of Promulgation in Support of the
Emergency Operations Plan & Authority for the
Chairman to Execute | |
| 4. Approval of Contract for In-Home Aide Services for
the Department of Social Services | |
| 5. Approval of the FY21 Home & Community Care Block
Grant Funding Plan & Approval for Chairman to Sign | |
| 6. Approval of School Referendum Bond Order & Public
Hearing Resolutions | |
| 7. Approval of Beach Nourishment Reserve Budget
Amendment: \$5,855,825 | |
| 8. Approval of Revision to the FY2020 Home & Community
Care Block Grant as a Result of Effects of COVID-19 | |
| 9. Approval of Coronavirus Relief Fund Grant Project
Budget Amendment: \$1,380,349 | |
| 10. Approval of Budget Amendment in Support of FEMA
Funds for Broad Creek EMS: \$35,500 | |
| 11. Approval of Change Order #1: Atlantic Harbor Maintenance
Dredging & Approval of Corresponding Budget Amendment:
\$33,600 | |
| V. Introduction of Dr. Rob Jackson, Carteret County
Public School's New Superintendent | John McLean |

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|-------|--|---|
| VI. | Public Comment | |
| VII. | Public Hearing to Consider a Request to Rezone a 20.682-Acre Portion of the Property Located at 163 Page Lane, Newport from R-20 (Single-Family Residential) to LIW (Light Industrial Wholesale) | Gene Foxworth |
| VIII. | Public Hearing: Required Five-Year Update to the Pamlico Sound Regional Hazard Mitigation Plan | Gene Foxworth |
| IX. | Trillium Health Resources Annual Report | Dennis Williams,
Southern Regional
Director |
| X. | Airport Authority Loan Request & Capital Project Request | Jesse Vinson |
| XI. | Efforts to Combat Litter Issues | Dee Smith |
| XII. | Approval of EMS Services for South River Fire & EMS District | Stephen Rea |
| XIII. | Review/Approval of Fiscal Year 2020-21 County Government Budget | Tommy Burns
Dee Meshaw |
| XIV. | Manager's Report | Tommy Burns |
| XV. | Appointments <ul style="list-style-type: none"> • Carteret County ABC Board • Carteret Community College • Consolidated Human Services • Eastern Carolina Regional Housing Authority • Eastern Carolina Workforce Development Board • Economic Development Foundation Board • Fireman's Relief Fund Board | Board |
| XVI. | Commissioners' Comments | |
| XVII. | Adjournment | |

CARTERET COUNTY
Board of Commissioners

Meeting Date:

15-Jun-20

Presenter:

Chairman Smith



Agenda
Item

I.

ITEM TO BE CONSIDERED

Title: Meeting Called to Order/Pledge of Allegiance/Invocation

Brief Summary:

Pastor Tim Havlicek of First Presbyterian Church in Morehead City will provide the invocation

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

BACKGROUND

Originating Department

Attachments:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

Staff Contact:

REVIEWED BY

County Manager _____
Clerk to the Board _____

County Attorney _____
ACM/Finance Director _____

CARTERET COUNTY
Board of Commissioners

Meeting Date:

15-Jun-20

Presenter:

Chairman Smith



Agenda Item II.

ITEM TO BE CONSIDERED

Title: Conflict of Interest Statement

Brief Summary:

The Chairman will call for any conflicts of interest, based on the following statement:

"In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before the Board this evening? If so, please identify the conflict and refrain from any undue participation in the particular matter involved."

The Chairman will also remind everyone to turn off their cell phones.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

If Commissioners have a conflict of interest with any agenda items, they will make it known at this time. If so, The Board will need to vote to allow a Commissioner to recuse himself from voting on a particular matter.

BACKGROUND

Originating Department

Attachments:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

Staff Contact:

REVIEWED BY

County Manager _____
Clerk to the Board _____

County Attorney _____
ACM/Finance Director _____

CARTERET COUNTY
Board of Commissioners

Meeting Date:

15-Jun-20

Presenter:

Chairman Smith



Agenda Item
III.

ITEM TO BE CONSIDERED

Title: Adoption of the Agenda

Brief Summary:

The Chairman will call for a motion to adopt the agenda as presented (or amended).

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

Motion to adopt the agenda as presented (or amended).

BACKGROUND

Originating Department

Attachments:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

Staff Contact:

REVIEWED BY

County Manager _____
Clerk to the Board _____

County Attorney _____
ACM/Finance Director _____

CARTERET COUNTY
Board of Commissioners

Meeting Date:

15-Jun-20

Presenter:

Chairman Smith



Agenda Item
IV.

ITEM TO BE CONSIDERED

Title: Consent Agenda

Brief Summary:

See attached consent agenda items.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

Motion to approve the consent agenda as presented (or amended).

BACKGROUND

Originating Department

County Manager's Office

Attachments:

1 Various Consent Agenda Items

2

3

4

5

Staff Contact:

Tommy Burns/Rachel Hammer

REVIEWED BY

County Manager

X

Clerk to the Board

X

County Attorney

ACM/Finance Director

X

IV. Consent Agenda

1. Approval of May 18, 2020 Minutes

**COUNTY OF CARTERET
BOARD OF COMMISSIONERS
REGULAR SESSION – 6:00 P.M.
COMMISSIONERS' BOARDROOM
MAY 18, 2020**

The Honorable Carteret County Board of Commissioners sat in regular session on Monday, May 18, 2020 at 6:00 p.m. Present were: Chairman Bill Smith, Commissioners Robin Comer, Bob Cavanaugh, Jimmy Farrington, Mark Mansfield, Jonathan Robinson, and Ed Wheatly.

I. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE/INVOCATION

Chairman Smith called the meeting to order. Pastor Brian Recker of Beaufort One Harbor Church provided the invocation. All present recited the Pledge of Allegiance.

Chairman Smith requested a moment of silence for Ken Jones, the Mayor of Pine Knoll Shores, who recently passed away.

II. CONFLICT OF INTEREST/CELL PHONE STATEMENT

Chairman Smith called for any conflicts of interest by the Board and asked that all cell phones be turned off.

III. ADOPTION OF THE AGENDA

Motion: Commissioner Robinson made a motion to adopt the Agenda, seconded by Commissioner Wheatly. **Motion carried unanimously.**

The agenda was as follows:

**CARTERET COUNTY
BOARD OF COMMISSIONERS
REGULAR SESSION
COMMISSIONERS' BOARDROOM
MAY 18, 2020
6:00 P.M.**

- I. Meeting Called to Order/Pledge of Allegiance/Invocation
- II. Conflict of Interest/Cell Phone Statement
- III. Adoption of the Agenda
- IV. Consent Agenda
 - 1. Approval of April 20, 2020 Minutes
 - 2. Tax Releases and Refunds
 - a. Tax Releases Under \$100
 - b. Tax Releases Over \$100
 - c. Tax Refunds Under \$100
 - d. Tax Refunds Over \$100

Chairman
Chairman
Board
Board

- e. Tax Collector's Monthly Report
 - f. NCVTS Motor Vehicle Refund Report
- 3. Approval of Fiscal Year 2020 Audit Contract with RSM
- 4. Approval of Memorandum of Understanding Between Carteret County & Carteret Long-Term Recovery Alliance for the Purchase of Two Moveable Living Units ("MLUs") for Recovery Efforts in Carteret County & Approval of Corresponding Budget Amendment: \$10,000
- 5. Approval of Employee Medical Insurance Benefit Plan Renewal for FY20-21
- 6. Approval of Resolution Honoring Judge George L. Wainwright, Jr.
- 7. Approval of Juvenile Crime Prevention Council ("JCPC") Grant Fund Distributions for FY20-21
 - a. Teen Court, Community Service & Restitution: \$57,959
 - b. Structured Day Program: \$87,853
 - c. Home-Based Services (Building Bridges): \$113,493
 - d. Administration: \$7,562
- 8. Approval of Award of Bid for DSS Flooring Replacement to Eastman's Carpets and Flooring: \$53,837.42
- 9. Advancement of Capital Funds to the Carteret County Public School System: \$529,558 & Approval of Corresponding Budget Amendment
- V. Public Comment
- VI. Presentation of Resolution to Judge George L. Wainwright, Jr. Chairman Smith
- VII. Public Hearing: Proposed Text Amendment to the Carteret County Manufactured Home, Manufactured Home Park, and Recreational Vehicle Park Ordinance, Article 6, Section 1.4 Gene Foxworth
- VIII. Public Hearing to Consider a Request to Rezone Twenty-Five Properties Totaling 13.63 Acres Along Gales Shore Circle in Newport, NC from R-20 (Single-Family Residential) to R-15 (Single-Family Residential) Gene Foxworth
- IX. Public Hearing: Proposed Major Rewrite of the Carteret County Flood Damage Prevention & Protection Ordinance Gene Foxworth
- X. Presentation in Support of a School Bond Referendum Richie Paylor
 - Adopt a County Resolution Directing Publication of Notice of Intent to Apply to the Local Government Commission ("LGC")
 - Adopt a County Resolution Authorizing the Finance Officer to Apply to the LGC and Making Certain Findings of Fact
- XI. Presentation Highlighting the Completed Merger/Regionalization Feasibility Study for the Water System Merger with Beaufort & Approval of Corresponding Resolution Danny Meadows
- XII. Discussion in Support of Local Sales Tax Referendum Tommy Burns
- XIII. Review of Departmental Strategic Plans Tommy Burns

- Civic Center
- Parks & Recreation
- Senior Center
- Rape Crisis
- Veteran's Services

XIV. Budget Presentation

XV. Accept or Reject Bid Offer to Purchase County-Owned Land at 151 Country Club Drive, Parcel #6490.01.06.0491000

XVI. Manager's Report

XVII. Appointments

- Carteret County Nursing Home Advisory Committee
- Juvenile Crime Prevention Council ("JCPC")
- Rural Transportation Advisory Committee ("RTAC")

XVIII. Commissioners' Comments

XIX. Closed Session Pursuant to NCGS 143-318.11 for the Permitted Purpose of Discussing (a) (1) Confidential Information (Approval of January 27, 2020 Closed Session Minutes); and (a) (3) Attorney-Client Privilege

XX. Adjournment

Tina Purifoy
Tina Purifoy
Lakisha Williams
Gwen Roberts
Brenda DuBose
Dee Meshaw &
Tommy Burns
Tommy Burns

Tommy Burns
Board

IV. CONSENT AGENDA

Motion: Commissioner Comer made a motion to adopt the Consent Agenda; seconded by Commissioner Farrington. **Motion carried unanimously.**

The Consent Agenda was as follows:

IV. Consent Agenda

1. Approval of April 20, 2020 Minutes
2. Tax Releases/Refunds/Collector's Report
 - a. Tax Releases Under \$100

04/29/20 08:21:39		RELEASE LESS THAN 100.00		PAGE 1	
Year	Rel Typ	Taxbill Number	Parc Roll	Name Id Number	Total Adjustment
2018	P	197106	P	526228 WILLIAM DONSON	15.00
2018	P	197106	P	526228 WILLIAM DONSON	44.50
2018	P	208018	P	512721 CHRISTOPHER MICHAEL RENIGAR	13.61
2018	P	208018	P	512721 CHRISTOPHER MICHAEL RENIGAR	20.37
2018	P	198696	P	532163 ATLANTIC ISLES MERCANTILE DBA	5.07
2018	P	198696	P	532163 ATLANTIC ISLES MERCANTILE DBA	1.71
2018	P	198696	P	532163 ATLANTIC ISLES MERCANTILE DBA	4.38
2018	P	198696	P	532163 ATLANTIC ISLES MERCANTILE DBA	39.04
2018	P	198696	P	532163 ATLANTIC ISLES MERCANTILE DBA	3.27
2018	P	202745	P	344219 MARK ANDREW PINGITORE	5.35
2018	P	202745	P	344219 MARK ANDREW PINGITORE	1.41
2018	P	198696	P	532163 ATLANTIC ISLES MERCANTILE DBA	1.05
2018	P	198696	P	532163 ATLANTIC ISLES MERCANTILE DBA	3.45
2018	P	198696	P	532163 ATLANTIC ISLES MERCANTILE DBA	11.23
2018	P	198696	P	532163 ATLANTIC ISLES MERCANTILE DBA	.62
2018	P	198696	P	532163 ATLANTIC ISLES MERCANTILE DBA	.70
2018	P	207465	P	523868 RANDY PREVETTE	28.96
2018	P	207465	P	523868 RANDY PREVETTE	15.00
2016	P	55021	P	523978 JUNE GOODING	62.00
2016	P	55021	P	523978 JUNE GOODING	15.00
2018	P	210385	P	527427 JEFFREY S GILLIE	1.25
2018	P	210385	P	527427 JEFFREY S GILLIE	1.89
2017	P	123103	P	527427 JEFFREY S GILLIE	1.37
2017	P	123103	P	527427 JEFFREY S GILLIE	62.00
2017	P	207533	P	523978 JUNE GOODING	15.00
2017	P	119469	P	523978 JUNE GOODING	15.00
2017	P	207533	P	523978 JUNE GOODING	15.00
2017	P	115215	P	459049 WILLIE EARL TUTT	12.31
2017	P	115215	P	459049 WILLIE EARL TUTT	12.39
2016	P	50119	P	459049 WILLIE EARL TUTT	22.28
2016	P	50119	P	459049 WILLIE EARL TUTT	52.28
2018	P	214951	P	532591 JESSEE MASON	15.00
2018	P	214951	P	532591 JESSEE MASON	3.42
2017	P	2006222	P	404151 LEWIS CALVIN RIGSBEE	3.45
2017	P	112295	P	404151 LEWIS CALVIN RIGSBEE	58.53
2017	P	457453	P	515225 ALBERT H JERNIGAN	15.00
2017	P	110417	P	515225 ALBERT H JERNIGAN	15.00
2018	P	199854	P	515225 ALBERT H JERNIGAN	15.00
2018	P	110417	P	515225 ALBERT H JERNIGAN	58.92
2018	P	206772	P	331108 PAULA DUNN GILLIKIN	61.39
2017	P	116779	P	331108 PAULA DUNN GILLIKIN	60.02
2016	P	55898	P	331108 PAULA DUNN GILLIKIN	71.95
2015	P	109882	P	331108 PAULA DUNN GILLIKIN	71.15
2014	P	100397	P	331108 PAULA DUNN GILLIKIN	69.40
2013	P	90379	P	331108 PAULA DUNN GILLIKIN	
2012	P	90480	P	331108 PAULA DUNN GILLIKIN	

Year	Roll Type	Taxbill Number	Parc Roll	Name Id Number	Name			TOTAL ADJUSTMENT
2011	P	55687	P	331108	PAULA DUNN GILLIKIN	BEAUFORT		34.79
2010	P	46373	P	331108	PAULA DUNN GILLIKIN	BEAUFORT	30.33	15.00
2010	P	205372	P	331108	PAULA DUNN GILLIKIN	BEAUFORT		15.00
2017	P	116779	P	331108	PAULA DUNN GILLIKIN	BEAUFORT		15.00
2010	P	81898	P	331108	PAULA DUNN GILLIKIN	BEAUFORT		15.00
2015	P	109882	P	331108	PAULA DUNN GILLIKIN	BEAUFORT		15.00
2014	P	100378	P	331108	PAULA DUNN GILLIKIN	BEAUFORT		15.00
2010	P	90378	P	331108	PAULA DUNN GILLIKIN	BEAUFORT		100.00
2012	P	90480	P	331108	PAULA DUNN GILLIKIN	BEAUFORT		15.00
2011	P	85687	P	331108	PAULA DUNN GILLIKIN	BEAUFORT		280.00
2013	P	875870	P	462457	DANNY K ETUX SANDRA	CONWAY		32.32
2012	P	87948	P	462457	DANNY K ETUX SANDRA	CONWAY		12.48
2010	P	87770	P	516046	CHARLES R JR KNOWLES	MOREHEAD CITY		2.62
2018	P	209877	P	516046	CHARLES R JR KNOWLES	MOREHEAD CITY		2.62
2010	P	209877	P	516046	CHARLES R JR KNOWLES	MOREHEAD CITY		14.88
2018	P	122382	P	516046	CHARLES R JR KNOWLES	MOREHEAD CITY		2.62
2017	P	122382	P	516046	CHARLES R JR KNOWLES	MOREHEAD CITY		15.56
2018	P	204451	P	520181	JAN E KNELSON	MOREHEAD CITY		21.59
2017	P	115753	P	520181	JAN E KNELSON	MOREHEAD CITY		1.70
2017	P	115753	P	520181	JAN E KNELSON	MOREHEAD CITY		3.32
2016	P	50728	P	520181	JAN E KNELSON	MOREHEAD CITY		2.23
2016	P	50728	P	520181	JAN E KNELSON	MOREHEAD CITY		3.79
2018	P	200368	P	515732	WESLEY WAYNE CLAY	GLOUCESTER		3.56
2017	P	111003	P	515732	WESLEY WAYNE CLAY	GLOUCESTER		5.98
2017	P	111003	P	515732	WESLEY WAYNE CLAY	GLOUCESTER		3.33
2016	P	45418	P	515732	WESLEY WAYNE CLAY	GLOUCESTER		3.80
2016	P	45418	P	515732	WESLEY WAYNE CLAY	GLOUCESTER		2.94
2018	P	204435	P	520189	GEORGE A TOOTLE	CAPE CARTERET		9.71
2016	P	50734	P	520189	GEORGE A TOOTLE	CAPE CARTERET		2.93
2017	P	115269	P	424321	SCOTT ALAN BENFORD	NEWPORT		1.01
2016	P	50162	P	424321	SCOTT ALAN BENFORD	NEWPORT		9.71
2018	P	210800	P	521438	RYAN HARMON BUCHER	HAVELOCK		2.93
2018	P	223685	P	521438	RYAN HARMON BUCHER	HAVELOCK		1.74
2017	P	123685	P	521438	RYAN HARMON BUCHER	HAVELOCK		2.73
2018	P	220026	P	515643	VIRGIL BYRON SYKES	MIDWAY		3.92
2017	P	110879	P	515643	VIRGIL BYRON SYKES	MIDWAY		17.64
2017	P	110879	P	515643	VIRGIL BYRON SYKES	MIDWAY		22.05
2016	P	45281	P	515643	VIRGIL BYRON SYKES	MIDWAY		4.20
2016	P	45281	P	515643	VIRGIL BYRON SYKES	MIDWAY		3.80
2017	P	113431	P	496021	SHAWN ALEXANDER SINGLETARY	MOREHEAD CITY		4.05
2016	P	48135	P	496021	SHAWN ALEXANDER SINGLETARY	MOREHEAD CITY		4.05
2016	P	48135	P	496021	SHAWN ALEXANDER SINGLETARY	MOREHEAD CITY		4.05

Year	Roll Type	Taxbill Number	Parg Roll	Name Id Number	Name			
2016	P	48135	P	496022	SHAWN ALEXANDER SINGLETARY	MOREHEAD CITY		3.80
2017	P	108990	P	525240	BRIAN T FLANNERY	ATLANTIC BEACH		15.00
2017	P	43154	P	525240	BRIAN T FLANNERY	ATLANTIC BEACH		15.00
2016	P	43154	P	525240	BRIAN T FLANNERY	ATLANTIC BEACH		48.00
2017	P	126204	P	506323	CATHERINE KERR	ATLANTIC BEACH		1.94
2017	P	126204	P	506323	CATHERINE KERR	ATLANTIC BEACH		1.94
2017	P	126204	P	506323	CATHERINE KERR	ATLANTIC BEACH		1.80
2015	P	118727	P	506323	CATHERINE KERR	ATLANTIC BEACH		15.00
2017	P	126204	P	506323	CATHERINE KERR	ATLANTIC BEACH		15.00
2017	P	126204	P	506323	CATHERINE KERR	ATLANTIC BEACH		15.00
2015	P	118727	P	506323	CATHERINE KERR	ATLANTIC BEACH		32.17
2017	P	119342	P	521813	SCOTT RIVERS			31.17
2016	P	154856	P	521813	SCOTT RIVERS			15.00
2017	P	119342	P	521813	SCOTT RIVERS			15.00
2016	P	54856	P	521813	SCOTT RIVERS			15.00
2018	P	202950	P	488197	CHARLES ROCCO DESTEFANO	BEAUFORT		6.78
2017	P	202950	P	488197	CHARLES ROCCO DESTEFANO	BEAUFORT		16.98
2017	P	113925	P	488197	CHARLES ROCCO DESTEFANO	BEAUFORT		1.03
2017	P	113925	P	488197	CHARLES ROCCO DESTEFANO	BEAUFORT		18.83
2016	P	48675	P	488197	CHARLES ROCCO DESTEFANO	BEAUFORT		7.47
2016	P	48675	P	488197	CHARLES ROCCO DESTEFANO	BEAUFORT		17.66
2016	P	118700	P	523001	KEN MASON			18.91
2016	P	54095	P	523001	KEN MASON			18.30
2017	P	117031	P	523002	DON GORDON FISHER	MOREHEAD CITY		4.89
2015	P	112960	P	566678	DON GORDON FISHER	MOREHEAD CITY		5.44
2016	P	47604	P	456678	DON GORDON FISHER	MOREHEAD CITY		7.55
2016	P	47604	P	456678	DON GORDON FISHER	MOREHEAD CITY		10.99
2017	P	112272	P	516841	JAMES EDWARD SKINNER	NEWPORT		7.50
2017	P	112272	P	516841	JAMES EDWARD SKINNER	NEWPORT		10.99
2016	P	46838	P	516841	JAMES EDWARD SKINNER	NEWPORT		9.76
2016	P	46838	P	516841	JAMES EDWARD SKINNER	NEWPORT		14.17
2017	P	1158620	P	520013	ROBERT W SAFRIT	BEAUFORT		4.76
2016	P	50566	P	520013	ROBERT W SAFRIT	BEAUFORT		2.39
2017	P	113260	P	517653	PAUL NICHOLAS DETTOR	BEAUFORT		43.54
2016	P	47942	P	517653	PAUL NICHOLAS DETTOR	BEAUFORT		7.54
2017	P	113260	P	517653	PAUL NICHOLAS DETTOR	BEAUFORT		15.00
2016	P	20895	P	525303	EREMIES JIMENEZ	NEWPORT		15.00
2017	P	120945	P	525303	EREMIES JIMENEZ	NEWPORT		15.00
2016	P	56836	P	525303	EREMIES JIMENEZ	NEWPORT		15.00
2017	P	20895	P	525303	EREMIES JIMENEZ	NEWPORT		15.00
2017	P	120945	P	525303	EREMIES JIMENEZ	NEWPORT		15.00
2016	P	56836	P	525303	EREMIES JIMENEZ	NEWPORT		15.00
2017	P	111880	P	516504	ALTON BROOKS VICK	BEAUFORT		2.44
2017	P	111880	P	516504	ALTON BROOKS VICK	BEAUFORT		45.82
2017	P	120219	P	524854	NORMAN CHRISTOPHER BAGLEY	MOREHEAD CITY		2.05
2017	P	120219	P	524854	NORMAN CHRISTOPHER BAGLEY	MOREHEAD CITY		4.35
2017	P	116258	P	520677	SCOTT ANTHONY MOODY	BEAUFORT		4.26
2017	P	117281	P	521663	MARY VOGEL	BEAUFORT		4.73
2017	P	117281	P	521663	MARY VOGEL	BEAUFORT		4.73
2017	P	114125	P	518481	OBIE C GODETTE	BEAUFORT		4.73

Year	Roll Type	Taxbill Number	Parc Roll	Name Id Number	Name		
2017	P	114120	P	511074	JEREMY TYSON AYCOCK	NEWPORT	4.32
2017	P	114120	P	511074	JEREMY TYSON AYCOCK	NEWPORT	1.35
2017	P	119705	P	506279	THURMAN WILLIAMS III	NEWPORT	1.29
2017	P	119705	P	506279	THURMAN WILLIAMS III	NEWPORT	5.87
2017	P	120178	P	514965	RICK BARTS JR	STELLA	17.04
2017	P	119794	P	524425	HIRAM JOHNSON LACHAPELLE	STELLA	17.58
2017	P	122425	P	524425	HIRAM JOHNSON LACHAPELLE	STELLA	40.76
2017	P	122464	P	526871	HILARY GLENN HARDER	NEWPORT	4.53
2017	P	110948	P	14383	ALTON BRYANT DUDLEY	BEAUFORT	1.8
2017	P	110948	P	14383	ALTON BRYANT DUDLEY	BEAUFORT	6.37
2017	P	110966	P	381870	GEORGE DONNLEY GOLDEN	ATLANTIC	3.37
2017	P	110966	P	381870	GEORGE DONNLEY GOLDEN	ATLANTIC	2.88
2017	P	123076	P	527409	MICHAEL SCOTT THOMPSON	COVE CITY	22.38
2017	P	123076	P	527409	MICHAEL SCOTT THOMPSON	COVE CITY	42.72
2017	P	109202	P	490761	DANNY ALLEN HORNE	INDIAN BEACH	6.80
2017	P	109202	P	490761	DANNY ALLEN HORNE	INDIAN BEACH	5.7
2017	P	109202	P	490761	DANNY ALLEN HORNE	INDIAN BEACH	2.09
2017	P	109202	P	490761	DANNY ALLEN HORNE	INDIAN BEACH	2.78
2017	P	120252	P	524878	AMY MCCANTS PARNELL	BEAUFORT	20.75
2017	P	124324	P	528146	JAMES TERRY LEARY	EMERALD ISLE	10.06
2017	P	124324	P	528148	MICHAEL DILLON RAYMORE	EMERALD ISLE	21.39
2017	P	124087	P	528148	MICHAEL DILLON RAYMORE	EMERALD ISLE	11.86
2017	P	123566	P	508032	JARED SEAN HAMMOND	RALEIGH	18.51
2017	P	123566	P	508032	RUDY JOHN TAITAGUE	NEWPORT	10.78
2017	P	123566	P	508032	RUDY JOHN TAITAGUE	NEWPORT	2.93
2017	P	122784	P	508032	JAMES C PIKE HIT N RUN	MOREHEAD CITY	2.87
2016	P	51285	P	383752	ROBERT MICHAEL LAWRENCE	DAVIS	13.46
2016	P	51285	P	383752	ROBERT MICHAEL LAWRENCE	DAVIS	12.97
2016	P	51269	P	520645	LEONARD PAUL FAIRFIELD	CAPE CARVER	39.1
2016	P	51269	P	520645	LEONARD PAUL FAIRFIELD	CAPE CARVER	53.06
2016	P	49732	P	94217	CRISTA TYSON	STELLA	71.2
2016	P	49732	P	519239	CRISTA TATERSALL	STELLA	11.74
2016	P	49732	P	519239	CRISTA TATERSALL	STELLA	8.4
2016	P	50121	P	519566	DOUGLAS FLYNN WETSLE	MOREHEAD CITY	22.45
2016	P	53048	P	522134	DOUGLAS FLYNN WETSLE	MOREHEAD CITY	12.97
2016	P	53048	P	522134	MELISSA NICHOLE WILLIAMS	DAVIS	39.1
2016	P	57092	P	526086	MELISSA NICHOLE WILLIAMS	DAVIS	53.06
2016	P	57092	P	526086	JULIO CEZAR JUAREZ	GULF BREEZE	71.2
2016	P	57092	P	526086	JULIO CEZAR JUAREZ	GULF BREEZE	11.74
2016	P	46746	P	516767	DAVID R LATIMER	PINE KNOLL SHORES	8.4
2016	P	46746	P	516767	DAVID R LATIMER	PINE KNOLL SHORES	22.45
2016	P	48985	P	518583	STEPHANIE LANCASTER JONES	BEAUFORT	7.1
2016	P	48985	P	518583	STEPHANIE LANCASTER JONES	BEAUFORT	7.1
2016	P	53457	P	522464	MICHAEL PATRICK KAVANAUGH	BEAUFORT	7.1
2016	P	50626	P	520074	KEVIN RUDOLPH WILLIS	SWANBORO	7.1
2016	P	50626	P	520074	KEVIN RUDOLPH WILLIS	SWANBORO	7.1
2016	P	55623	P	524564	MARK ANTHONY MASSENGILL		

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Year	Roll Typ	Taxbill Number	Parc Roll	Name Id Number	Name	Total Adjustment
2016	P	52151	P	483511	JAMIE LEONARD SMITH	29.48
2016	P	52151	P	483511	JAMIE LEONARD SMITH	25.70
2016	P	48407	P	518065	ANNE FUNA PAGE	4.49
2016	P	47180	P	517065	WILLIS LIVING TRUST MAY 14 200	87.42
2016	P	47180	P	517065	WILLIS LIVING TRUST MAY 14 200	14.32
2016	P	47190	P	517065	WILLIS LIVING TRUST MAY 14 200	14.32
2016	P	47201	P	366956	ROBERT RODERICK REDFEARN	2.18
2016	P	51943	P	521187	SAMUEL LESTER TURNAGE	19.30
2016	P	47192	P	473236	TIMOTHY SCOTT RIVERS	9.55
2016	P	51130	P	49643	RODGER DALE SANDERS	20.90
2016	P	59310	P	49643	RODGER DALE SANDERS	9.04
2016	P	56499	P	150664	PAMELA WHITE	15.00
2016	P	46437	P	516524	RICHARD C STUC JEAN H LEMONS	7.70
2016	P	46437	P	516524	RICHARD C STUC JEAN H LEMONS	12.42
2016	P	46437	P	516524	RICHARD C STUC JEAN H LEMONS	4.84
2016	P	51221	P	398332	CLAYTON ELMORE BRADY	1.95
2016	P	50217	P	519659	DAVID ELDON WHITMORE	11.02
2016	P	50217	P	519659	DAVID ELDON WHITMORE	14.28
2016	P	50217	P	519659	DAVID ELDON WHITMORE	1.55
2016	P	57088	P	462186	LOUISE LANDRETH UNDERWOOD	12.98
2016	P	57088	P	462186	LOUISE LANDRETH UNDERWOOD	12.98
2016	P	55550	P	524505	JOSHUA ERIC MULL	3.00
2016	P	55556	P	524511	DONALD LEE JONES	14.02
2016	P	55556	P	524511	DONALD LEE JONES	3.72
2016	P	45587	P	515863	GARY MATSUSHIMA	5.70
2016	P	57129	P	454739	ALEJANDRO REYES CONTRERAS	21.63
2016	P	57049	P	454739	ALEJANDRO REYES CONTRERAS	15.00
2016	P	59041	P	521271	BRIAN ROBERT FOWLER	15.44
2016	P	57106	P	526198	JOHN VARNER	15.00
2016	P	56278	P	525092	ROBERT LESLIE BARNES	8.79
2016	P	56278	P	525092	ROBERT LESLIE BARNES	4.63
2016	P	56278	P	525092	ROBERT LESLIE BARNES	4.63
2016	P	56894	P	480364	ALBERT GODETTE	14.50
2016	P	56894	P	480364	ALBERT GODETTE	15.00
2016	P	57665	P	492737	JERRY EUGENE HYATT	37.75
2016	P	52233	P	475100	RAYMOND LLOYD KENT	3.83

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Year	Roll Typ	Taxbill Number	Parc Roll	Name Id Number	Name	Total Adjustment
2016	P	49943	P	519429	CARIE OLSON	72.25
2016	P	48216	P	490730	BRANDON DEAN WILLIS	4.43
2016	P	48216	P	490730	BRANDON DEAN WILLIS	24.77
2016	P	49186	P	506696	KELLY LEE JOHNSON	16.06
2016	P	49286	P	506696	KELLY LEE JOHNSON	39.07
2016	P	53479	P	522481	CHANDLER LENOIR	5.55
2016	P	57006	P	525997	WILLIAM WHITE	15.00
2016	P	109813	P	519593	JAMES REDDING DIXON	12.50
2016	P	109813	P	519593	JAMES REDDING DIXON	18.18
2016	P	133414	P	518225	RANDALL CRAIG MARTIN	53.59
2016	P	133414	P	518225	RANDALL CRAIG MARTIN	3.83
2016	P	122106	P	515680	TOMMY WAYNE HUNT	5.21
2016	P	122106	P	515680	TOMMY WAYNE HUNT	14.38
2016	P	115740	P	515680	TOMMY WAYNE HUNT	7.44
2016	P	125176	P	394970	MARVIN EARL SPENCER IV	26.97
2016	P	110004	P	518063	SHERWOOD ALLEN LEWIS	4.32
2016	P	110004	P	518063	SHERWOOD ALLEN LEWIS	22.74
2016	P	112371	P	344397	JAMES HOWARD MILES JR	55.58
2016	P	108845	P	521169	MARK STEVEN LESTER	2.67
2016	P	115390	P	23573	JOSEPH HERBERT MASON	19.60
2016	P	108693	P	518034	SHANE ELLIOT MOLDENHAUER	1.40
2016	P	109098	P	485622	JUDITH MARIE WILLIS	4.96
2016	P	113620	P	517697	KATHY LYNN VOGEL	10.85
2016	P	120165	P	523108	TIM FELTZ	9.20
2016	P	115610	P	467399	GEORGE THOMAS RICHARDS	8.62
2016	P	115610	P	467399	GEORGE THOMAS RICHARDS	6.48
2016	P	115610	P	467399	GEORGE THOMAS RICHARDS	6.48
2016	P	109128	P	516638	GEORGE A DAVIS	28.93
2016	P	114898	P	515973	ALAN DODD BARTON	4.27
2016	P	113552	P	520240	WILLIAM A MEADOWS	52.50
2016	P	110640	P	38756	THOMAS ELFORD IV HOLDING	81.84
2016	P	115761	P	523223	JERRY SUTTON	54.30

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Year	Roll Typ	Taxbill Number	Parc Roll	Name Id Number	Name	Total Adjustment
2015	P	108582	P	43753	JERRY LEE FAIRCLOTH	1.09
2015	P	108582	P	43753	JERRY LEE FAIRCLOTH	14.97
2015	P	118362	P	415581	GLORIA HAWLEY FLEMING	5.81
2015	P	118362	P	415581	GLORIA HAWLEY FLEMING	15.00
2015	P	118910	P	468812	MARLENE MILLS	15.00
2015	P	120179	P	471349	EMILY O GARRIS	4.28
2015	P	120179	P	471349	EMILY O GARRIS	15.00
2015	P	113364	P	498012	CRYSTAL VICTORIA JOHNSON	3.48
2015	P	113894	P	498012	CRYSTAL VICTORIA JOHNSON	2.60
2015	P	120588	P	468726	DAVID O JR WILLIAMS	2.99
2015	P	116629	P	521699	ROBERT OILLIS	15.00
2015	P	111493	P	54656	JAMES ETAL RICHARD BLOOMER	2.14
2015	P	111493	P	54656	JAMES ETAL RICHARD BLOOMER	15.00
2015	P	114352	P	41501	AVA G OVERTON REV LIVING TRUST	15.00
2015	P	121318	P	523335	WALTER & JEAN JOHNSON	17.99
2015	P	121318	P	523335	WALTER & JEAN JOHNSON	55.53
2015	P	200667	P	516037	LARRY R GRAY	55.52
2015	P	196863	P	389606	JOHN ETUX SANDRA SEWELL	30.00
2015	P	196863	P	389606	JOHN ETUX SANDRA SEWELL	6.76
2015	P	196863	P	389606	JOHN ETUX SANDRA SEWELL	12.98
2015	P	200958	P	516345	ROBERT EUGENE LEFEVRES	15.00
2015	P	111683	P	516345	ROBERT EUGENE LEFEVRES	10.43
2015	P	46180	P	516345	ROBERT EUGENE LEFEVRES	10.14
2015	P	210739	P	501577	TAYLOR ELIZABETH WYATT	10.45
2015	P	204007	P	519517	BIG DADDYS AUTO	22.08
2015	P	204007	P	519517	BIG DADDYS AUTO	18.88
2015	P	115153	P	519517	BIG DADDYS AUTO	19.24
2015	P	50051	P	519517	BIG DADDYS AUTO	7.88
2015	P	212476	P	529942	JAMES MILTON HAWKINS	19.74
2015	P	203460	P	518905	ANDREW ALLEN HALL	8.76
2015	P	203460	P	518905	ANDREW ALLEN HALL	7.36
2015	P	203460	P	518905	ANDREW ALLEN HALL	15.67
2015	P	203460	P	518905	ANDREW ALLEN HALL	28.00
2015	P	203460	P	518905	ANDREW ALLEN HALL	5.20
2015	P	209779	P	327645	EDWARD WAYNE SPAINHOWER	22.04
2015	P	209779	P	327645	EDWARD WAYNE SPAINHOWER	7.73
2015	P	204476	P	376544	WILLIAM TIMOTHY VICKERS	7.55
2015	P	112408	P	529880	BRANDY MICHELLE PIERCE	1.73
2015	P	212408	P	529880	BRANDY MICHELLE PIERCE	1.73

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RELEASE LESS THAN 100.00

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Year	Roll	Taxbill	Parc	Name	Id	Name
Type	Number	Roll	Number	Number		

Total Adjustment

FINAL TOTALS

5,489.25

*** END OF REPORT ***

b. Tax Releases Over \$100

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RELEASE OVER 100.00

PAGE 1

Name Id	Name	Total Adjustment	Comment
331108	PAULA DUNN GILLIKIN	165.00	REAL PROP
331108	PAULA DUNN GILLIKIN	165.00	REAL PROP
331108	PAULA DUNN GILLIKIN	162.00	REAL PROP
331108	PAULA DUNN GILLIKIN	162.00	REAL PROP
331108	PAULA DUNN GILLIKIN	162.00	REAL PROP
FINAL TOTALS		816.00	
TOTAL		816.00	

*** END OF REPORT ***

c. Tax Refunds Under \$100

05/01/20 01:30:00

Refunds to be Issued by Finance Office - \$100.00 and Under

Remit To:	Address	City	St	Zip Code	TransNo	Reference
Refund						
ANDERSON, BENJAMIN MICHAEL	1716 OLDE FARM RD	MOREHEAD CITY	NC	28557	2264392	2018 P 0049729
75.47	OVERPAYMENT DEBT SETOFF					
BOSWELL, MELODY	206 LIVE OAK ST	EMERALD ISLE	NC	28594	2264022	2007 P 9069298
44.61	OVERPAYMENT DEBT SETOFF					
BUDDY L. BILLINGTON	15992 SW 15TH CT	OCALA	FL	34473	34038	2263719 2018 R 6334.08.68.7268119
3.91	OVER PAYMENT CHECK 1025					
CROOKS, CHARLIE JAMES	133 OLD NORTH RIVER ROAD	BEAUFORT	NC	28516	2264475	2019 R 7319.03.04.6755000
3.56	OVER PAYMENT CHECK 26411953702					
DONSON, WILLIAM	2717 PARKERTOWN RD	FOUR OAKS	NC	27524	2264006	2018 P 0011390
59.50	M/H DOUBLE BILLED					
DONSON, WILLIAM	2717 PARKERTOWN RD	FOUR OAKS	NC	27524	2264007	2019 P 0011390
57.48	M/H DOUBLE BILLED					
FULCHER, GLORIA GAYE ETVR	500 HWY 70 BETTIE	BEAUFORT	NC	28516	2264398	2019 R 7328.01.25.2632000
97.62	OVERPAYMENT DEBT SETOFF					
GARDNER, CURTIS RONALD	1308 BILL POOLE RD	ROUEMONT	NC	37572	0	2016 P 0027897
61.48	OVERPAYMENT DEBT SETOFF					
GOODING, JUNE	P O BOX 4601	EMERALD ISLE	NC	28594	2264679	2018 P 0040584
84.32	M/H SOLD 2016					
GOODING, JUNE	P O BOX 4601	EMERALD ISLE	NC	28594	2264680	2017 P 0040584
83.20	M/H SOLD 2016					
GRANTHAM, BERNADETTE CAUDILL	151 OLD WINBERRY ROAD	NEWPORT	NC	28570	2264120	2019 R 6378.00.30.6599000
6.97	OVER PAYMENT CHECK 158					
GRANTHAM, BRYAN E	247 OLD AIRPORT RD LOT32	NEWPORT	NC	28570	2264603	2019 P 0023420
14.57	OVER PAYMENT CHECK 209032591405					
GROTHAUS, GARY D	8717 EMERALD PLANTATION R	EMERALD ISLE	NC	28594	0	2018 P 0037777
61.78	OVERPAYMENT DEBT SETOFF					
HEDRICK, NICOLE KIRSTEN	2805 CARRIAGE MEADOWS DR	WAKE FOREST	NC	27587	0	P 0049619
2.52	ALREADY PAID					
JOE C BEAM JR	527 WHITE OAK XING	SWANSBORO	NC	28584	2264532	2018 R 7306.15.63.5692000
33.33	OVER PAYMENT CHECK 747					
KERR, JOHNNY B	1320 CAMERON VIEW COURT	RALEIGH	NC	27607	0	2017 P 0021854
83.48	ALREADY PAID/DEBT SETOFF					
KING, CHARLOTTE HARPER	558 NC 581 HWY 8	GOLDSBORO	NC	27530	2264482	2019 R 5375.16.73.6333000
9.71	OVER PAYMENT CHECK 4408					
MEADOWS, ELIZABETH T	1003 BAY ST	MOREHEAD CITY	NC	28557	2264433	2019 R 6386.19.62.2380000
8.95	OVER PAYMENT CHECK 5774					

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Refunds to be Issued by Finance Office - \$100.00 and Under

Remit To:	Address	City	St	Zip Code	TransNo	Reference
Refund						
MONROE, JOHN	1413 AVERY STREET	MOREHEAD CITY	NC	28557	0	2017 R 638615525802000
60.49	ALREADY PAID					
MORIARTY, KRISTIN LIGHTNER	2418 SAINT PAULS SQ	RALEIGH	NC	27614	7424	2264325 2019 R 6344.05.19.4673114
13.79	OVER PAYMENT CHECK 236					
PILLUS, PATRICIA A	307 EMERYWOOD DR	MOREHEAD CITY	NC	28557	2264345	2019 P 0021947
4.57	OVERPAYMENT STURGIS					
QUINN, JOSHUA MADDELL	174 VIRGIN RD	NEWPORT	NC	28570	2264383	2019 R 6319.04.61.3337000
9.96	OVERPAYMENT STURGIS					
SAFRIT, ROBERT W	PO BOX 25	BEAUFORT	NC	28516	2263929	2017 P 0029398
3.18	OVER PAYMENT CHECK 290					
SPITAL, WILLIAM RAY	233 CORE CREEK ROAD	BEAUFORT	NC	28516	0	2017 P 0025978
45.00	ALREADY PAID					
TEEL, JO ANN	500 EAST SALEM AVENUE	WINSTON SALEM	NC	27101	2264448	2019 R 7306.18.30.1695000
5.00	OVER PAYMENT CHECK 1511					
WORTHAM, CYNTHIA A	PO BOX 511	HARKERS ISLAND	NC	28531	2264453	2019 R 7345.17.01.2895000
1.65	OVER PAYMENT CHECK 4266					
FINAL TOTALS						
TOTAL		936.10				

*** END OF REPORT ***

d. Tax Refunds Over \$100

05/01/20 00:30:00

Refunds to be Issued by Finance Office - Over \$100.00

PAGE

Remit To:	Address	City	St	Zip Code	Reference
Refund					
BARKER, JOSEPH	PO BOX 39	NEW BERN	NC	28563	2019 P 0049526
BEBOUT, DAVID JOHN	16 HUNTER MOORS	HAVELOCK	NC	28532	2016-2019 P0036454
BIBBINS, PAUL	BILL ADJUSTED/CRAVEN CO				
	926 EASTMAN CREEK DR	BEAUFORT	NC	28516	2018 R 7308.01.08.0034
BYRD, JAMES	OVERPAYMENT DEBT SETOFF	BEAUFORT	NC	28516	2014 R 6387.13.24.050
	183 OAK RD/C/O BURA LAWRENC				
CHADWICK, RONALD WAYNE	FATHERS PROPERTY	NEWPORT	NC	28570	2019 R 6379.02.85.2351
	ETUX V				
	OVERPAYMENT DEBT SETOFF				
CORELOGIC	3001 HACKBERRY ROAD	IRVING	TX	75063	2019 R 5395.04.92.0407
	OVER PAYMENT CREEK 450187964				
LAWRENCE, GILBERT WAYNE	301 S BREEZE LANE	BEAUFORT	NC	28516	2017 R 7328.03.33.8911
	ALREADY PAID/DEBT SETOFF				
LINTON, KEVIN C	211 HARBOUR VIEW DRIVE	CHOCOWINITY	NC	27817	2017 P 0046849
	ALREADY PD				
PERDIN, STACY LEE	408 SOUTH PERDIN AVENUE	SELMA	NC	27576	2018 R 537504734572000
	ALREADY PAID/DEBT SETOFF				
REILLY, JOANNA DIDICK	200 COLLEGE ST	OXFORD	NC	27565	2018 P 0041311
	ALREADY PAID				
STONEROD, LARRY	285 EAGLE RD	NEWPORT	NC	28570	2018 R 633601385217000
	ALREADY PAID/DEBT SETOFF				
FINAL TOTALS					
TOTAL	1,917.23				

*** END OF REPORT ***

e. Tax Collector's Monthly Report

Carteret County Tax Department

Appraisal: (252) 728-8485
 Personal Property: (252) 728-8535
 Business Personal: (252) 728-8483
 Collections: (252) 728-8525
 Mapping/GIS: (252) 728-8490



Sarah T. Davis
 Tax Administrator
 Tel: (252) 728-8535
 Fax: (252) 728-8588
 CC Payments Online or by Phone
 www.carteretcountytx.com
 1-888-544-9433

Memorandum

To: Board of Commissioners
 Tommy Burns

From: Sarah Davis
 Tax Administrator

Re: BOC monthly collections report

Date: May 1, 2020

Attached is the monthly collection's report to the Board of Commissioners as required by North Carolina General Statute 105-350. No action is required by the Board. It is presented for information purposes only. The collection report shows the total levy, collection, and unpaid balance for each year of the past ten years, beginning with 2009 and coming forward to 2019. This report is presented each month in your agenda package. The total collections for the ten years are \$667,457,280.77. The unpaid balance outstanding for the 10 year period is \$7,746,947.64 including deferred taxes. The Tax Department will continue to pursue collection of unpaid taxes as authorized by North Carolina Statutes.

BOC MONTHLY REPORT									
CARTERET COUNTY									
PAGE 1									
ACS TAX COLLECTION SYSTEM	Year Property Number	Dist	Twn	Sch	Special Districts	User Codes	Deferred	Defer	Batch
04/30/2020 15:14:47		Code			1 2 3 4 5 6 7 8 9	1 2 3 4 5 6 7 8 9	Flag	MV	
***** Totals for Tax year									
# of Properties Processed 144,222									

2008									
Original Balances	54,275,640.20	51,223,930.51	2,352,295.00	198,232.09	.00	488,426.17	32,785.43	12,477.08	
Total Adjustments	581,403.98	486,084.73	35,168.24	198,332.09	.00	453,674.16	44,768.81		
Total Collections	53,881,851.98	50,764,121.83	2,322,316.78	.00	.00	4,752.01	464.70		
Unpaid Balances	9,354.64	2,723.95	1,413.98	.00	.00				

2009									
Original Balances	54,948,851.83	51,803,907.51	2,372,968.00	193,267.34	.00	548,920.13	23,788.85	35,020.56	
Total Adjustments	53,881,851.98	50,764,121.83	2,322,316.78	.00	.00	4,752.01	464.70		
Total Collections	54,463,715.42	51,584,501.68	2,339,719.53	.00	.00	44,466.48	1,140.04		
Unpaid Balances	91,668.71	40,701.13	5,361.06	.00	.00				

2010									
Original Balances	55,554,544.44	52,424,838.59	2,351,053.00	223,539.63	.00	534,227.69	24,428.76	35,162.31	
Total Adjustments	53,881,851.98	50,764,121.83	2,322,316.78	.00	.00	4,752.01	464.70		
Total Collections	55,145,931.09	52,303,966.18	2,351,194.44	.00	.00	49,393.70	987.76		
Unpaid Balances	106,969.13	50,173.41	6,414.26	.00	.00				

2011									
Original Balances	56,084,578.20	52,936,189.46	2,350,555.00	225,339.26	.00	547,501.19	28,092.59	37,564.11	
Total Adjustments	53,881,851.98	50,764,121.83	2,322,316.78	.00	.00	4,752.01	464.70		
Total Collections	55,449,777.38	52,667,967.90	2,351,194.44	.00	.00	49,393.70	987.76		
Unpaid Balances	229,217.55	118,012.56	9,977.53	.00	.00				

2012									
Original Balances	55,145,931.09	51,997,923.51	2,351,194.44	218,866.12	.00	543,980.03	27,942.10	5,996.14	
Total Adjustments	53,881,851.98	50,764,121.83	2,322,316.78	.00	.00	4,752.01	464.70		
Total Collections	55,145,931.09	52,667,967.90	2,351,194.44	.00	.00	49,393.70	987.76		
Unpaid Balances	229,217.55	118,012.56	9,977.53	.00	.00				

Typ Bill	Year	Property Number	Dist	Twn	Sch	Special Districts									User Codes									Deferred Flag	Defer Inelig	MV Batch
						1	2	3	4	5	6	7	8	9	1	2	3	4	5	6	7	8	9			
Total Collections	54,486,122.79	51,721,754.30	2,309,688.05	944.57											.00									31,796.23		
Unpaid Balances	301,719.29	159,070.13	17,802.57	662.99											.00									2,143.21		
***** Totals for Tax year 2013																										
# of Properties Processed 112,175																										
***** Totals for Tax year 2014																										
# of Properties Processed 68,381																										
***** Totals for Tax year 2015																										
# of Properties Processed 74,037																										
***** Totals for Tax year 2016																										
# of Properties Processed 78,522																										
***** Totals for Tax year 2017																										
# of Properties Processed 79,452																										
***** Totals for Tax year 2018																										
# of Properties Processed 78,630																										
***** Totals for Tax year 2019																										
# of Properties Processed 79,903																										
***** Totals for Tax year 2020																										
# of Properties Processed 1,291,531																										
***** Totals for Tax year 2021																										
# of Properties Processed 1,291,531																										

Typ Bill	Year	Property Number	Dist	Twn	Sch	Special Districts									User Codes									Deferred Flag	Defer Inelig	MV Batch
						1	2	3	4	5	6	7	8	9	1	2	3	4	5	6	7	8	9			
Original Balances	58,926,161.84	54,088,967.10	3,924,321.00	466,172.13											.00									101,390.07		
Total Adjustments	429,763.51	261,553.45	127,662.04	2,296.45											.00									38,251.57		
Total Collections	57,335,950.59	53,359,865.09	3,699,813.63	2,014.79											.00									56,138.63		
Unpaid Balances	1,160,447.74	467,548.56	96,845.33	461,860.89											.00									6,999.87		
***** Totals for Tax year 2018																										
# of Properties Processed 78,630																										
***** Totals for Tax year 2019																										
# of Properties Processed 79,903																										
***** Totals for Tax year 2020																										
# of Properties Processed 79,903																										
***** Totals for Tax year 2021																										
# of Properties Processed 79,903																										

Typ Bill	Year	Property Number	Dist	Twn	Sch	Special Districts									User Codes									Deferred Flag	Defer Inelig	MV Batch
						1	2	3	4	5	6	7	8	9	1	2	3	4	5	6	7	8	9			
Original Balances	679,874,171.23	634,483,197.35	35,950,753.00	3,839,593.47											.00									418,097.60		
Total Adjustments	4,669,942.82	2,201,563.75	759,222.25	1,709,299.06											.00									142.24		
Total Collections	667,457,280.77	628,439,573.38	34,533,485.15	21,364.89											.00									379,485.36		
Unpaid Balances	7,746,947.64	3,842,060.22	662,045.60	2,108,929.52											.00									38,754.48		

f. NCVTS Motor Vehicle Refund Report

North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 5/1/2020 11:14:09 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Refund Description	Refund Reason	Create Date	Tax Amount	Levy Type	Change	Interest	Total
BACHARA, GARY HENRY	BACHARA, GARY HENRY		PQ BOX 278		WILSON, NC 27894	Proration	0050558595	QOLCHS	Refund Generated due to proration on Bill #0050558595-2019-0000-00	Tag Surrender	04/20/2020	9010	Tax	(\$45.55)	\$0.00	(\$45.55)
												1556	Tax	(\$22.77)	\$0.00	(\$22.77)
															Refund	\$68.32
BAREFOOT, JAMES WADE	BAREFOOT, JAMES WADE	BAREFOOT, BRENDIA MARTIN	211 FLORIDA AVE		MOREHEAD CITY, NC 28557	Proration	0025942208	HD1296E	Refund Generated due to proration on Bill #0025942208-2019-0000-00	Tag Surrender	04/18/2020	9010	Tax	(\$4.88)	\$0.00	(\$4.88)
												1351	Tax	(\$5.51)	\$0.00	(\$5.51)
															Refund	\$10.39
BERMANN, PAUL VOSGES	BERMANN, PAUL VOSGES		140 CLAUDIA CT		ATLANTIC, NC 28511	Proration	0039455177	PFV5909	Refund Generated due to proration on Bill #0039455177-2019-0000-00	Tag Surrender	04/28/2020	9010	Tax	(\$10.57)	\$0.00	(\$10.57)
												20	Tax	(\$2.73)	\$0.00	(\$2.73)
												47	Tax	(\$3.41)	\$0.00	(\$3.41)
															Refund	\$16.71
BOLJA, WILLIAM PAUL	BOLJA, WILLIAM PAUL		6831A HWY 70 E		NEWPORT, NC 28570	Proration	0047219627	CKT9316	Refund Generated due to proration on Bill #0047219627-2019-0000-00	Vehicle Sold	04/03/2020	9010	Tax	(\$1.21)	\$0.00	(\$1.21)
												1490	Tax	(\$1.40)	\$0.00	(\$1.40)
															Refund	\$2.67
BRILEY, ALTON BRANTLEY	BRILEY, ALTON BRANTLEY		PO BOX 2306		ATLANTIC BEACH, NC 29512	Proration	0051922237	CK81071	Refund Generated due to proration on Bill #0051922237-2019-0000-00	Tag Surrender	04/28/2020	9010	Tax	(\$16.41)	\$0.00	(\$16.41)
												1352	Tax	(\$9.52)	\$0.00	(\$9.52)
															Refund	\$25.93
COPER, JAMES BRANDON	COPER, JAMES BRANDON		104 NINE J DR		NEWPORT, NC 28570	Adjustment + \$100	005434360	CM14446	Refund Generated due to adjustment on Bill #005434360-2019-0000-00	Chair Assessment	04/15/2020	9010	Tax	(\$29.85)	\$0.00	(\$29.85)
												35	Tax	(\$8.67)	\$0.00	(\$8.67)
															Refund	\$38.52
EDWARDS, CLARKSON SOUTHWORTH	EDWARDS, CLARKSON SOUTHWORTH		106 CAROL CT		PINE KNOLL SHORES, NC 28512	Proration	0014385827	2PV3943	Refund Generated due to proration on Bill #0014385827-2019-0000-00	Tag Surrender	04/28/2020	9010	Tax	(\$6.58)	\$0.00	(\$6.58)
												1353	Tax	(\$4.17)	\$0.00	(\$4.17)
												94	Tax	(\$0.34)	\$0.00	(\$0.34)
															Refund	\$11.07
FROST, MARY LOUISE	FROST, MARY LOUISE		489 SEASHORE DR		ATLANTIC, NC 28511	Proration	0044842639	FJ73755	Refund Generated due to proration on Bill #0044842639-2019-0000-00	Vehicle Sold	04/18/2020	9010	Tax	(\$15.17)	\$0.00	(\$15.17)
												20	Tax	(\$3.91)	\$0.00	(\$3.91)
												47	Tax	(\$4.89)	\$0.00	(\$4.89)
															Refund	\$23.97
KHALIL, REBECCA LYNN	KHALIL, REBECCA LYNN		1804 WEDGEWOOD CT		MOREHEAD CITY, NC 28557	Proration	0042788054	BAK2A	Refund Generated due to proration on Bill #0042788054-2019-0000-00	Tag Surrender	04/24/2020	9010	Tax	(\$22.00)	\$0.00	(\$22.00)
												30	Tax	(\$3.56)	\$0.00	(\$3.56)
												50	Tax	(\$1.42)	\$0.00	(\$1.42)
															Refund	\$26.97
LANE, JOYCE DAVENPORT	LANE, JOYCE DAVENPORT		PO BOX 695		NEWPORT, NC 28570	Proration	0051094941	HF08205	Refund Generated due to proration on Bill #0051094941-2019-0000-00	Tag Surrender	04/08/2020	9010	Tax	(\$72.67)	\$0.00	(\$72.67)
												1460	Tax	(\$63.68)	\$0.00	(\$63.68)

North Carolina Vehicle Tax System

NCVTS Pending Refund report

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LEYLAND, THOMAS CHARLES	LEYLAND, THOMAS CHARLES		2206 EMERALD DR		EMERALD ISLE, NC 28594	Proration	0044702992	FKH5682	Refund Generated due to proration on Bill #0044702992-2019-0000-00	Tag Surrender	04/05/2020	9010	Tax	(\$28.74)	\$0.00	(\$28.74)
												1556	Tax	(\$14.37)	\$0.00	(\$14.37)
															Refund	\$43.11
LONG, KARLA JEAN	LONG, KARLA JEAN		305 WOODLAND DR		SWANBORO, NC 28584	Proration	0042712161	PCW6093	Refund Generated due to proration on Bill #0042712161-2019-0000-00	Tag Surrender	04/14/2020	9010	Tax	(\$2.95)	\$0.00	(\$2.95)
												40	Tax	(\$0.95)	\$0.00	(\$0.95)
												19	Tax	(\$0.48)	\$0.00	(\$0.48)
															Refund	\$4.38
LONG, KARLA JEAN	LONG, KARLA JEAN	SMITH, JAMES EDWARD	305 WOODLAND DR		SWANBORO, NC 28584	Proration	0023441866	CHASJNU	Refund Generated due to proration on Bill #0023441866-2019-0000-00	Tag Surrender	04/14/2020	9010	Tax	(\$10.92)	\$0.00	(\$10.92)
												40	Tax	(\$3.52)	\$0.00	(\$3.52)
												19	Tax	(\$1.77)	\$0.00	(\$1.77)
															Refund	\$16.21
PHAM, QUAN TRUNG	PHAM, QUAN TRUNG		1928 SNOWY EGRET DR		MOREHEAD CITY, NC 28557	Proration	0038042076	EMK9383	Refund Generated due to proration on Bill #0038042076-2019-0000-00	Tag Surrender	04/29/2020	9010	Tax	(\$6.94)	\$0.00	(\$6.94)
												30	Tax	(\$1.12)	\$0.00	(\$1.12)
												50	Tax	(\$0.45)	\$0.00	(\$0.45)
															Refund	\$6.51
PHAM, QUAN TRUNG	PHAM, QUAN TRUNG		1928 SNOWY EGRET DR		MOREHEAD CITY, NC 28557	Proration	0047742315	PHK5178	Refund Generated due to proration on Bill #0047742315-2019-0000-00	Tag Surrender	04/29/2020	9010	Tax	(\$16.38)	\$0.00	(\$16.38)
												30	Tax	(\$2.84)	\$0.00	(\$2.84)
												50	Tax	(\$1.08)	\$0.00	(\$1.08)
															Refund	\$20.08
PHAM, QUAN TRUNG	PHAM, QUAN TRUNG		1928 SNOWY EGRET DR		MOREHEAD CITY, NC 28557	Proration	0038563238	FBH3420	Refund Generated due to proration on Bill #0038563238-2019-0000-00	Tag Surrender	04/29/2020	9010	Tax	(\$9.39)	\$0.00	(\$9.39)
												30	Tax	(\$1.51)	\$0.00	(\$1.51)
												50	Tax	(\$0.60)	\$0.00	(\$0.60)
															Refund	\$11.50
PHAM, QUAN TRUNG	PHAM, QUAN TRUNG		1928 SNOWY EGRET DR		MOREHEAD CITY, NC 28557	Proration	0043067195	PHW3017	Refund Generated due to proration on Bill #0043067195-2019-0000-00	Tag Surrender	04/29/2020	9010	Tax	(\$31.15)	\$0.00	(\$31.15)
												30	Tax	(\$5.02)	\$0.00	(\$5.02)
												50	Tax	(\$2.01)	\$0.00	(\$2.01)
															Refund	\$38.18
SMITH, JAMES EDWARD	SMITH, JAMES EDWARD		305 WOODLAND DR		SWANBORO, NC 28584	Proration	0049379030	TAV7601	Refund Generated due to proration on Bill #0049379030-2019-0000-00	Tag Surrender	04/14/2020	9010	Tax	(\$1.24)	\$0.00	(\$1.24)
												40	Tax	(\$0.40)	\$0.00	(\$0.40)
												19	Tax	(\$0.20)	\$0.00	(\$0.20)
															Refund	\$1.84
SPELL, EDWARD CLAYTON	SPELL, EDWARD CLAYTON	SPELL, TAMMY LIFFORD	4915 ARENDELL ST STE J	PO BOX 251	MOREHEAD CITY, NC 28557	Proration	0051237968	TBK1191	Refund Generated due to proration on Bill #0051237968-2019-0000-00	Tag Surrender	04/24/2020	9010	Tax	(\$76.29)	\$0.00	(\$76.29)
												31	Tax	(\$9.84)	\$0.00	(\$9.84)

North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 5/1/2020 11:14:09 AM

						2019-0000-00								48	Tax	(\$9.84)	\$0.00	(\$9.84)	
																		Refund	\$95.07
VASQUEZ, ELSY IVON	VASQUEZ, ELSY IVON	10908 DEFENDER TRL	AUSTIN, TX 78754	Proration	0047676653	EEK8956	Refund Generated due to proration on Bill #0047676653-2019-0000-00	Tag Surrender	04/24/2020	9010	Tax	(\$26.94)	\$0.00	(\$26.94)					
										1351	Tax	(\$29.28)	\$0.00	(\$29.28)					
																		Refund	\$55.22
VOSS, VIRGINIA ALICE	VOSS, VIRGINIA ALICE	VOSS, MICHAEL GEORGE	213 JONES ST	CEDAR POINT, NC 28584	Proration	0050019191	A728CF	Refund Generated due to proration on Bill #0050019191-2019-0000-00	Tag Surrender	04/02/2020	9010	Tax	(\$5.57)	\$0.00	(\$5.57)				
										1561	Tax	(\$1.59)	\$0.00	(\$1.59)					
										37	Tax	(\$1.10)	\$0.00	(\$1.10)					
										19	Tax	(\$0.92)	\$0.00	(\$0.92)					
																		Refund	\$9.38
																		Refund Total	\$895.23

3. Approval of Fiscal Year 2020 Audit Contract with RSM

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



Tel: (252) 728-8410
Fax: (252) 728-0133
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager
Date: May 18, 2020
Subject: Fiscal Year 2020 Audit Contract

Attached for your consideration is the audit contract with RSM for the County's annual audit. NC General Statute requires local governments to be independently audited each fiscal year. The base audit contract is \$78,800 including three required major single audit programs. Due to State and Federal grants this year, the County anticipates four additional single audit programs resulting in a total \$98,800 auditing contract.

Carteret County staff has a good working relationship with RSM and recommends approval of the attached contract for the year ending June 30, 2020.

Due to the size of this document, it is being incorporated into these minutes by reference. A full copy will be retained in the County Manager's Office

4. Approval of Memorandum of Understanding Between Carteret County & Carteret Long-Term Recovery Alliance for the Purchase of Two Moveable Living Units ("MLUs") for Recovery Efforts in Carteret County & Approval of Corresponding Budget Amendment: \$10,000

COUNTY OF CARTERET
DEPARTMENT OF EMERGENCY SERVICES

Stephen Rea
Emergency Services Director



Office 252-222-5841
Mobile 252-241-1630
stephen.rea@carteretcountync.gov

DATE: Thursday April 30, 2020
TO: Board Commissioners
FROM: Stephen Rea, Emergency Services Director
SUBJECT: Travel Trailer Purchase

Carteret Long-term Recovery Alliance (CLTRA) contacted the Emergency Services office with a request to purchase two (2) travel trailers for citizens of Carteret County that were still recovering from Hurricane Florence. The travel trailers are being sold by FEMA, but can only be sold to a Local Government entity. The travel trailers are to be purchased by Carteret County and may be released to CLTRA with a MOU for a period of two (2) years. After the two (2) year period, Carteret County may relinquish the title to CLTRA.

CLTRA has secured the funding for the travel trailers through United Way. Per the MOU between Carteret County and CLTRA, all funds will be made available for purchase of the travel trailers, insurance for the trailers and all upkeep to the trailers by CLTRA and Carteret County will have no financial obligations for the travel trailers.

Memorandum of Understanding

Between
The County of Carteret, NC
&
Carteret Long Term Recovery Alliance

This document constitutes an agreement between The County of Carteret, an agent of the state of North Carolina serving the unincorporated portion of Carteret County and United Way of Coastal Carolina DBA Carteret Long Term Recovery Alliance (CLTRA), a Long Term Recovery Group, whose mission is to aid the citizens of Carteret County in their recovery from natural disasters.

1. Objective

The objective of this MOU is to express the willingness of both parties to work together to purchase two Moveable Living Units (MLU) to support the recovery efforts in Carteret County. Colloquially, the MLUs are travel trailers. They are not traditional mobile homes.

This memorandum reflects a unique opportunity. Nearly 20 months ago Hurricane Florence ravaged eastern North Carolina- and Carteret County in particular. Hurricane Dorian impacted the county as well. Despite the distance from these events, recovery efforts are ongoing. Much work has been done and much has been accomplished. As a result of negotiations between FEMA and the state of North Carolina, a number of MLUs have been made available for purchase by interested parties. CLTRA believes these units will significantly aid the group in their recovery efforts, providing flexibility and decent housing for those most drastically impacted by these storms.

The MLUs are being offered at a price drastically below market rate. The generous price comes with restrictions. Under the agreement reached between FEMA and the state, counties must be the direct purchasers of the MLUs. In addition, the counties must retain ownership of the units for a period of at least two years. After two years, ownership of the units can be transferred to another party. FEMA, along with the state, wants to ensure to the greatest extent possible that the units are being used in recovery efforts. This is the reason for the restrictions. So far, numerous counties have already taken advantage of this opportunity. The units are already being used across eastern North Carolina to aid in the recovery process. Their impact has been significant.

2. General Terms of the MOU

The County of Carteret agrees to purchase, with CLTRA funds, and maintain ownership of two MLUs for a period of two years. Furthermore, the County of Carteret agrees that CLTRA will be the only organization allowed to use the units to support recovery efforts. CLTRA, and not the county, will determine which survivors live in the units and the duration the survivors stay in the unit.

Additionally, the County of Carteret agrees to release the title, and therefore ownership, for both MLUs at the end of the two years. The County of Carteret and CLTRA agree that the two MLUs will remain in Carteret County and used solely for Carteret County residents.

The financial responsibility for the purchase, storage, insurance, tags and upkeep will be that of CLTRA. The agreement will resemble a reimbursement program. Carteret County will have no further financial obligation.

Furthermore, CLTRA will provide the lease agreement between CLTRA and homeowners. CLTRA agrees to only use the units for families whose homes are in the recovery process with CLTRA or their partners. CLTRA will provide the address of the MLUs to Carteret County at all times to include when occupied and stored. Additionally, CLTRA will be charged with storing the units in a safe place when not in use. CLTRA will not hold the County of Carteret responsible for any maintenance or upkeep fees involved in the use of the units.

3. Other Provisions

3.1 The two parties named in this agreement shall inform the other of any event, which could have a negative influence on or endanger the successful accomplishment of the purpose of the MLUs and the mission of CLTRA.

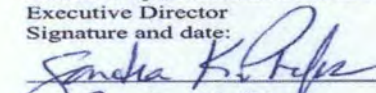
3.2 CLTRA shall pay the cost of any fees associated with the moving and set up of the two MLUs.

The terms and provisions in this MOU also apply to any subsequent Addendum to this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this MOU on this ____ day of ____, ____ (Date).

Name
The County of Carteret
Chairperson Carteret County Commissioners
Signature and date:

United Way of Coastal Carolina DBA CLTRA
Executive Director
Signature and date:

 4/15/2020
Sandra K. Phelps

Carteret County

Budget Amendment

Fiscal Year 2019-2020

Department: Emergency Management

Date: 5/18/2020

Justification: Appropriate pass through funding and donated equipment

Fund	Description	Account Number	Increase
General Fund	Revenues Grant Funding	110.10.3433.323	10,000
	Total Increase in Revenues		10,000
	Expenditures Donated Capital	110.10.4330.50000	10,000
	Total Increase Expenditures		10,000

Approval Chairman, Board of Commissioners _____

Date: _____

5. Approval of Employee Medical Insurance Benefit Plan Renewal for FY20-21

Carteret County Human Resources Department

Jaime Long
Human Resources Director



Tel: (252) 728-8405
Fax: (252) 648-0267
Jaime.Long@carteretcountync.gov

DATE: 05/18/2020
TO: Carteret County Board of Commissioners
FROM: Jaime Long, Human Resources Director
RE: Employee Benefit Plan Renewal FY20 /21

Background & Summary

Historically, the CCG medical plan spending on claims has significantly exceeded the total premiums paid to BCBS. Last year, Carteret County made significant changes in order to level out the high claims spend and change the behaviors of employee claim spending. While it is apparent that our claims are below the premiums paid, unfortunately claims continue to run higher than the 80% loss ratio which would allow for a smaller increase to our renewal rate. The County engaged its contracted broker, McGriff (formerly BB&T), to aggressively negotiate with our current provider Blue Cross Blue Shield of North Carolina (BCBSNC) and were able to get the initial renewal increase of 19% down to a final 12.1%.

Recommendation

Staff recommends making no changes to our current plans, in hopes that the loss ratio will continue to decrease with the changes made last year. Under the guidance of our broker, bidding out our insurance to other vendors would have resulted in a higher annual rate increase. We request renewing our health insurance coverage with Blue Cross Blue Shield of North Carolina at a 12.1% premium rate increase. If approved, this will be effective August 1, 2020 through July 31, 2021. We also propose to offer a \$150 monthly stipend to employees who opt out of the health insurance plan due to having additional health insurance coverage. Lastly, we would recommend that employees be able to continue to have access to the defined wellness program this year through BCBS. It will include employee gift card incentives and provide us quantifiable employee health metrics.

Change in Premium Rates: \$ 3,195,232.68(current rate) / \$3,581,127.96 (renewal rate)

I will be available at your convenience to answer questions you may have regarding plan renewal.

Thank you,

Jaime Long
Human Resources Director

cc: Tommy Burns, County Manager
Dee Meshaw, Asst. County Manager/Finance Director
Rachel Hammer, Clerk to the Board

Carteret County Courthouse • 302 Courthouse Square, Suite 215 • Beaufort, North Carolina 28516-1898
An Equal Opportunity Employer

6. Approval of Resolution Honoring Judge George L. Wainwright, Jr.

Board of Commissioners

Bill Smith, Chair
Robin Comer, Vice-Chair
Bob Cavanaugh
Jimmy Farrington
Mark Mansfield
Jonathan Robinson
Ed Wheatly



County Manager
Tommy R. Burns

Clerk to the Board
Rachel B. Hammer

**RESOLUTION HONORING
JUDGE GEORGE L. WAINWRIGHT, JR.**

WHEREAS, Judge George L. Wainwright, Jr. is an American Judge who recently retired as an Associate Justice of the North Carolina Supreme Court; and

WHEREAS, Judge Wainwright prepared for his duties and responsibilities with the Supreme Court through his diligent undergraduate studies as a Morehead Scholar earning a degree in political science from the University of North Carolina at Chapel Hill, and his law degree from Wake Forest University; and

WHEREAS, Judge Wainwright is also a veteran of the United States Coast Guard Reserve; and

WHEREAS, Judge Wainwright practiced law in Morehead City and in Beaufort, North Carolina at the firm of Wheatly, Wheatly, Nobles, & Weeks; and

WHEREAS, in 1991, Governor Jim Martin named Wainwright to a North Carolina District Court Judgeship; he became a Superior Court Judge in 1994, and was elected to the State Supreme Court in 1998; and

WHEREAS, Judge Wainwright chose not to run for re-election in 2006; and

WHEREAS, the Carteret County Board of Commissioners in cooperation with the Clerk of Superior Court, has determined that the portrait of Judge George L. Wainwright, Jr. should be hung in Superior Courtroom 1 of the Carteret County Courthouse in conformity with the hanging of portraits of previous judges; and

NOW, THEREFORE, BE IT RESOLVED, that the Carteret County Board of Commissioners, in recognition and appreciation of Judge Wainwright's many contributions to the community and to the legal profession, resolve that this Resolution be spread upon the minutes of the Carteret County Board of Commissioners in testimony thereof and that a copy hereof be presented to Judge George L. Wainwright, Jr.

ADOPTED this the 18th day of May 2020.

Bill Smith, Chairman

ATTEST

Rachel Hammer
Clerk to Commissioners

7. Approval of Juvenile Crime Prevention Council ("JCPC") Grant Fund Distributions for FY20-21

- a. Teen Court, Community Service & Restitution: \$57,959
- b. Structured Day Program: \$87,853
- c. Home-Based Services (Building Bridges): \$113,493
- d. Administration: \$7,562

April 2, 2020

Mr. Bill Smith
Chairman, Carteret County Commissioners
Courthouse Square
Beaufort, NC 28516

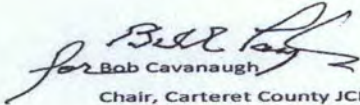
Dear Chairman Smith:

Attached is the necessary documentation to approve funding for Juvenile Crime Prevention Council's program for 2020-21. The Boys and Girls Club will continue to provide three services which are Teen Court, Community Service and Restitution and Structured Day. Easter Seals UCP provides services for our most difficult clients and their families through the Building Bridges program. It provides in-home counseling for such issues as domestic violence, substance abuse, insufficient parental supervision and behavioral problems. All services are provided 24/7.

The state will continue to provide 70% of the county's funding needs with the county providing 30% in-kind match. The Council is continuing our request of a County cash match of \$50,600 dedicated to the Building Bridges program. The state has implemented Raise the Age allowing offenders to be treated as juveniles instead of entering the adult system and acquiring an adult criminal record. The program was implemented December 1, 2019 with 2020-21 being the first year of full scale operation. Traditionally, the County has received \$168,736 for operations. This year the state will contribute \$208,110. The difference of \$39,374 represents the cost of Raise the Age in our county.

The JCPC Council appreciates your continued support for at-risk youth in our communities.

Sincerely,



for Bob Cavanaugh

Chair, Carteret County JCPC Council

Executive Summary

The Carteret County Juvenile Crime Prevention Council (JCPC), in fulfillment of the duties and responsibilities as set forth in the General Statutes of the State of North Carolina, has reviewed and updated the County Plan.

The JCPC has identified the issues and factors which have an influence and impact upon delinquent youth, at-risk youth, and their families in Carteret County. Further, the JCPC has identified the strategies and services most likely to reduce/prevent delinquent behavior.

JCPC Action Plan Progress:

The number of juveniles entering the system has continued to be relatively small; however, their needs appear greater requiring a collaborative effort among Program Coordinators, Court Counselors and treatment specialists. Each of the local programs continue to exceed program objectives with continued high performance the expectation of the local JCPC Council.

Priorities for Funding: Through a risk & needs assessment and a resource assessment, the JCPC has determined that the following services are needed to reduce/prevent delinquency Carteret County.

- 1 Restitution/Community Service
- 2 Teen Court (part time)
- 3 Vocational Skills
- 4 Juvenile Structured Day
- 5 Home Based Family Counseling
6. Substance Abuse Assessment and/or Treatment

Monitoring and Evaluation: Each program funded in the past year by the JCPC has been monitored. The monitoring results and program outcomes evaluations were considered in making funding allocation decisions. The JCPC continues to conduct implementation monitoring of its action plan and its funded programs on a quarterly basis. (Please see Attached Monitoring Reports)

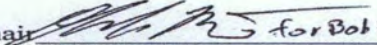
Funding Recommendations: Having published a Request for Proposals for these needed services for a minimum of thirty (30) days, the JCPC has screened the submitted proposals and has determined which proposals best meet the advertised needed services. As required by statute, the JCPC recommends allocation of the NC Department of Juvenile Justice and Delinquency Prevention (NC DJJDP) Funds to the following Programs in the amounts specified below for the upcoming fiscal year: (See JCPC Funding Allocations page) :

- 1 Teen Court, Community Service & Restitution - \$57,959
- 2 Structured Day - \$87,853

3 Home Based Services (Building Bridges) - \$113,493, including a Carteret County cash/in-kind match of \$50,600.
Please see attached program description pages)

The JCPC further recommends that the following amount be allocated from the NC DJJDP funds for the administrative costs of the Council for the upcoming fiscal year: \$ 7,562.

Respectfully Submitted,

Chair  for Bob Cavanaugh
Bob Cavanaugh County Juvenile Crime Prevention Council

Date: _____

8. Approval of Award of Bid for DSS Flooring Replacement to Eastman's Carpets and Flooring: \$53,837.42 & Authority for County Manager to Execute the Contract

GENERAL SERVICES

Aaron Elms
Director

Phone (252)648-7877



5231 Business Dr.
Newport, NC

MEMORANDUM

DATE: 4/30/2020
TO: Board of Commissioners
CC: Tommy Burns, County Manager
Gene Foxworth, Assistant County Manager
FROM: Aaron Elms, General Services Director
RE: Award of DSS Flooring Project

Carteret County DSS has requested replacement of flooring in the main office in Beaufort. The existing flooring has reached the end of its useful lifespan. DSS has sufficient funds in their current budget to complete this project and will seek reimbursement from the State for 50% of the total cost. The County solicited and received 3 bids for this project, the low bid was provided by Eastman's carpet at \$53,837.42. We recommend award of this project to the same.

Please let me know if you have any questions.

EASTMAN'S CARPETS and FLOORING, INC.

4044 ARENDELL STREET
MOREHEAD CITY, NC 28557
252-726-2737 FAX: 252-726-6990

pam@eastmancarpet.com

www.eastmancarpet.com

2-27-2020

DSS Hallways
Beaufort, NC

Ray Farnum
241-6913

Quote

Furnish and install Shaw Stone Master LVP in Phase I areas-----\$ 18,594.78

Furnish and install Shaw Stone Master LVP in Phase II areas-----\$ 19,550.39

Furnish and install Shaw Stone Master LVP in Phase III areas-----\$ 15,692.25

Notes: Removal/disposal of existing carpet included
Furniture moving in phase I rooms included
4" cove base included in all phases
New reducers in doorways are included
Work to be done nights and week-ends

Thank you,
Pam Moye

Due to the size of this document, it is being incorporated into these minutes by reference. A full copy will be retained in the County Manager's Office

**9. Advancement of Capital Funds to the Carteret County Public School System:
\$529,558 & Approval of Corresponding Budget Amendment**

Board of Commissioners

Bill Smith, Chair
Robin Comer, Vice Chair
Bob Cavanaugh
Jimmy Farrington
Mark Mansfield
Jonathan Robinson
Ed Wheatly



County Manager
Tommy R. Burns

Clerk to the Board
Rachel B. Hammer

MEMORANDUM

TO: Board of Commissioners
FROM: Tommy Burns, County Manager
SUBJECT: Additional School Capital Request
DATE: May 18, 2020

I received the attached email project budget from Interim Superintendent Richard Paylor. The Carteret County Board of Education is requesting to move forward on some additional capital projects while the schools are closed for the school year. I am in agreement with this request and would ask you to approve the projects under the condition that the budget amounts be reduced from the upcoming capital budget requests from the schools for next fiscal year. The related budget amendment will also need to be approved.

From: Richard Paylor <richard.paylor@carteretk12.org>
 Sent: Wednesday, May 6, 2020 11:26 AM
 To: Tommy Burns <Tommy.Burns@carteretcountync.gov>; Commissioner Comer <robin.comer@carteretcountync.gov>; Commissioner Smith <wsmith@carteretcountync.gov>
 Cc: John McLean <john.mclean@carteretk12.org>; Tabbie Nance <tabbie.nance@carteretk12.org>
 Subject: Capital Projects

Gentlemen,

We really appreciate the advancement of Capital funds you gave us in April so that we could get started on those projects. All of them are under way and many are either complete, or almost complete. I am writing today to see if you would consider another advancement since the Governor shut our buildings down for the remainder of the year. We could get started on the remaining painting and flooring projects and complete them before students returned in August. Below are the projects we are considering:

PAINTING:
 Morehead Middle-----\$199,370
 Beaufort Middle-----\$147,688

FLOORING:
 Morehead City Primary Dining-----\$35,000
 Atlantic Elementary Kitchen-----\$21,000
 White Oak Elementary Bathroom---\$6,500
 Newport Middle 600 Hallway-----\$120,000

TOTAL: \$529,558

Again, thank you for your continued support. We value the relationship we have with you all. Please feel free to call me with any questions or concerns.

Richie

Regards,

Richard Paylor
 Interim Superintendent
 Assistant Superintendent of Strategic Improvement



Carteret County

Budget Amendment

Fiscal Year 2019-2020

Department: School Capital Fund

Date: 05/18/20

Justification: To transfer and appropriate funds for School capital project improvements

Fund	Description	Account Number	Increase
General Fund	Revenues Appropriated Fund Balance	110.00.3990.990	<u>529,558</u>
	Total Increase in Revenues		<u>529,558</u>
	Expenditures Transfer School Capital Fund	110.98.9800.90005	<u>529,558</u>
	Total Increase in Expenditures		<u>529,558</u>
School Capital Fund	Revenues Transfer from General Fund	421.98.3980.900	529,558
	Total Increase in Revenues		<u>529,558</u>
	Expenses Category I	421.70.8168.85200	<u>529,558</u>
	Total Increase in Expenditures		<u>529,558</u>

Chairman Board of Commissioners _____

Date: 05/18/20 _____

V. PUBLIC COMMENT

No one wished to speak during public comment.

VI. PRESENTATION OF RESOLUTION TO JUDGE GEORGE L. WAINWRIGHT, JR.

Chairman Smith read the Resolution shown below honoring Judge George L. Wainwright, Jr., and thanked him for the time he served.

Board of Commissioners

Bill Smith, Chair
Robin Comer, Vice-Chair
Bob Cavanaugh
Jimmy Farrington
Mark Mansfield
Jonathan Robinson
Ed Wheatly



County Manager

Tommy R. Burns

Clerk to the Board
Rachel B. Hammer

RESOLUTION HONORING JUDGE GEORGE L. WAINWRIGHT, JR.

WHEREAS, Judge George L. Wainwright, Jr. is an American Judge who recently retired as an Associate Justice of the North Carolina Supreme Court; and

WHEREAS, Judge Wainwright prepared for his duties and responsibilities with the Supreme Court through his diligent undergraduate studies as a Morehead Scholar earning a degree in political science from the University of North Carolina at Chapel Hill, and his law degree from Wake Forest University; and

WHEREAS, Judge Wainwright is also a veteran of the United States Coast Guard Reserve; and

WHEREAS, Judge Wainwright practiced law in Morehead City and in Beaufort, North Carolina at the firm of Wheatly, Wheatly, Nobles, & Weeks; and

WHEREAS, in 1991, Governor Jim Martin named Wainwright to a North Carolina District Court Judgeship; he became a Superior Court Judge in 1994, and was elected to the State Supreme Court in 1998; and

WHEREAS, Judge Wainwright chose not to run for re-election in 2006; and

WHEREAS, the Carteret County Board of Commissioners in cooperation with the Clerk of Superior Court, has determined that the portrait of Judge George L. Wainwright, Jr. should be hung in Superior Courtroom 1 of the Carteret County Courthouse in conformity with the hanging of portraits of previous judges; and

NOW, THEREFORE, BE IT RESOLVED, that the Carteret County Board of Commissioners, in recognition and appreciation of Judge Wainwright's many contributions to the community and to the legal profession, resolve that this Resolution be spread upon the minutes of the Carteret County Board of Commissioners in testimony thereof and that a copy hereof be presented to Judge George L. Wainwright, Jr.

ADOPTED this the 18th day of May 2020.

Bill Smith, Chairman

ATTEST

Rachel Hammer
Clerk to Commissioners

Judge Wainwright thanked Commissioners.

VII. PUBLIC HEARING: PROPOSED TEXT AMENDMENT TO THE CARTERET COUNTY MANUFACTURED HOME, MANUFACTURED HOME PARK, AND RECREATIONAL VEHICLE PARK ORDINANCE, ARTICLE 6, SECTION 1.4

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office Phone 252-728-8545
Western Office Phone 252-222-5833

MEMORANDUM

DATE: March 27, 2020
TO: Carteret County Board of Commissioners
CC: Tommy Burns, County Manager
FROM: Eugene Foxworth, Assistant County Manager & Planning Director
RE: Proposed Text Amendment to the Carteret County Manufactured Home, Manufactured Home Park, and Recreational Vehicle Park Ordinance

Please see the attached proposed text amendment to the Carteret County Manufactured Home, Manufactured Home Park, and Recreational Vehicle Park Ordinance, Article 6 Section 1.4.

Specifically, this text amendment would extend the approval of the preliminary recreational vehicle park plan from 12 months to 24 months and would allow the Planning Director or designee to grant a one-time one-year administrative preliminary plan extension. Any subsequent extension requests may be granted by the Planning Commission.

The Planning Commission heard this item at their March 9, 2020 meeting. The vote was unanimous to recommend approval of this text amendment. I am happy to answer any questions you may have.

~~TEXT~~ = To be Removed **TEXT** = To be Added

ARTICLE VI. APPROVAL AND PERMIT PROCEDURES FOR MANUFACTURED HOME/RECREATIONAL VEHICLE PARKS

1.4. The Planning Commission shall review the preliminary plan to insure that it complies with the requirements of this ordinance. Upon approval of said plan by the Planning Commission, the owner/developer may seek a building permit to construct and/or alter the MH/RV Park, as specified in the preliminary plan. All construction must conform to the preliminary plan and the requirements of this ordinance.

Approval of the preliminary plan shall become null and void after ~~42~~ **24** months if the park has not received the certificate of occupancy, or unless a request for extension has been granted ~~by the Planning Commission~~. After the initial 24-month preliminary plan approval, the Planning Director or designee may grant a one-time one-year administrative preliminary plan extension. Any subsequent extensions may be granted by the Planning Commission.

~~TEXT~~ = To be Removed **TEXT** = To be Added

Board of Commissioners
Bill Smith, Chair
Robin Comer, Vice-Chair
Bob Cavanaugh
Jimmy Farrington
Mark Mansfield
Jonathan Robinson
Ed Wheatly



County Manager
Tommy R. Burns
Clerk to the Board
Rachel B. Hammer

**RESOLUTION
BY THE
CARTERET COUNTY BOARD OF COMMISSIONERS**

WHEREAS, the Board of Commissioners adopted the Manufactured Home, Manufactured Home Park, and Recreational Vehicle Park Ordinance on the 13th day of September, 1999;

WHEREAS, the Board of County Commissioners on its own motion or by petition may amend, supplement, change or repeal the Manufactured Home, Manufactured Home Park, and Recreational Vehicle Park Ordinance; and

WHEREAS, Carteret County Planning & Development Department requested a text amendment to the Manufactured Home, Manufactured Home Park, and Recreational Vehicle Park Ordinance, Article 6 Section 1.4.

NOW, THEREFORE, be it hereby resolved that the Carteret County Board of Commissioners based upon the affirmative recommendation of the Carteret County Planning Commission adopt this text amendment to the Manufactured Home, Manufactured Home Park, and Recreational Vehicle Park Ordinance, that modifies the provisions of Article 6 Section 1.4 in the Manufactured Home and Recreational Vehicle Park Ordinance

ADOPTED, this the 18th day of May, 2020.

ATTEST:

Bill Smith, Chairman
Carteret County Board of Commissioners

Rachel Hammer
Clerk to the Board

Excerpt from Planning Commission 03-09-20 Meeting

1. **Text Amendment:** A proposed text amendment to the Carteret County Manufactured Home and Recreational Vehicle Park Ordinance, Article 6 Section 1.4.

Mr. Brogden presented the request.

Specifically, a text amendment to extend the validity preliminary park plan approvals from 12 months to 24 months and an amendment to allow the Planning Department to grant preliminary park plan approval extensions instead of the Planning Commission.

~~TEXT~~ = To be Removed **TEXT** = To be Added

**ARTICLE VI. APPROVAL AND PERMIT PROCEDURES FOR MANUFACTURED
HOME/RECREATIONAL VEHICLE PARKS**

1.4. The Planning Commission shall review the preliminary plan to insure that it complies with the requirements of this ordinance. Upon approval of said plan by the Planning Commission, the owner/developer may seek a building permit to construct and/or alter the MH/RV Park, as specified in the preliminary plan. All construction must conform to the preliminary plan and the requirements of this ordinance.

Approval of the preliminary plan shall become null and void after ~~12~~ **24** months if the park has not received the certificate of occupancy, or unless a request for extension has been granted by the ~~Planning Commission~~ **Planning Director or designee**.

~~TEXT~~ = To be Removed **TEXT** = To be Added

Chairman Graham, are there any questions for staff

Commissioner Heath, I am assuming the reason we are doing this is because you feel we are not adding anything to the process to bring it to the commission.

Mr. Foxworth explained, because most developers are not completing these projects in 12 months and in an effort to better serve our citizens and developers, the two year approval makes more sense. This is a way to streamline the process for those with vested interest in the projects. The second part of the equation is do you allow that to be an in-house approval or not, that should be the real point of

deliberation. After two years, should it be brought back to the commission or should there be an in-house/administrative approval for a 12 month extension.

Commissioner Eckholdt commented the board should focus on new development opportunities rather than approving multiple extensions on the same project. The residential development in Stella has come before the board three times and has been approved for extension every time. These developers could hit a snag in their initial 12-18 month plan and instead of an extension request coming back before the board for approval, give the Planning Department authority to approve one 12 month extension.

Commissioner Heath, I do not disagree, in the time I have been serving on the board there have been very few extensions ever questioned, but what would be the circumstance where we would not grant the extension.

Mr. Foxworth, if there are major change in regulations, the people have had 2 years and not completed anything or even started the process or vested interest is questionable and they are still asking for more time, we really need to look hard at that extension. In most cases, people are working to complete these projects but just need a little more time.

Commissioner Eckholdt, what happens if we deny the extension

Commissioner Myers, it would go to the county commissioners

Mr. Foxworth, no actually the extension stops with planning commission

Commissioner Heath, I think Scott had a good proposal and I would add this, if something is brought to us at the 3 year mark I would wish for staff to bring clarification to the board showing us what has and has not been completed and why.

Mr. Foxworth, it would be my desire to get the developer in here and ask why he has not done anything.

Commissioner Heath, we need an answer to that question if we get to the three-year mark and are asked to consider another extension.

Mr. Foxworth, I agree

Commissioner Eckholdt, made a motion to modify the text amendment to add that the Planning Department have the capability to approve one additional 12 month extension beyond the first 24 months and made the motion to approve it.

Commissioner Heath seconded the motion. Motion was carried by unanimous vote.

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

PUBLIC NOTICE

Pursuant to 153A-323 of the North Carolina General Statutes the Carteret County Board of Commissioners will hold a public hearing on May 18, 2020 at 6:00 p.m. in the Board of Commissioners' Meeting Room (Courthouse Square, Administration Building, Beaufort, NC) to discuss a proposed text amendment to the Carteret County Manufactured Home and Recreational Vehicle Park Ordinance, Article 6 Section 1.4. Specifically, this text amendment would extend the approval of the preliminary recreational vehicle park plan from 12 months to 24 months and would allow the Planning Director or designee to grant a one-time one-year administrative preliminary plan extension. Any subsequent extension requests may be granted by the Planning Commission

A copy of the proposed request is available for public inspection in the Carteret County Planning and Development Department, 402 Broad Street, Beaufort, NC.

Eugene Foxworth
Planning Director

Advertise: Carteret County News-Times
Wednesday, May 6, 2020
Wednesday, May 13, 2020

Mr. Gene Foxworth stated that this text amendment would allow for the Planning Director to grant a one-year administrative preliminary plat extension on RV parks. Right now, anytime we're approving an RV park, with the state of our economy and the state of

construction permitting, etc., most of these parks aren't being completed within that twelve-month period. They are not getting built, so they're having to come back to the Planning Commission to go through the process again for an extension. Nothing has really changed; we have not denied any extensions. This is just to ease our development process and allow for that administrative approval for that first year of extension. The Planning Commission met and unanimously recommended this change.

Motion: Commissioner Cavanaugh made a motion to go into public hearing; seconded by Commissioner Mansfield. **Motion carried unanimously.**

No one wished to speak during the public hearing.

Motion: Commissioner Cavanaugh made a motion to go out of public hearing; seconded by Commissioner Mansfield. **Motion carried unanimously.**

Motion: Commissioner Mansfield made a motion to approve the Resolution to amend Article 6, Section 1.4 of the Carteret County Manufactured Home, Manufactured Home Park, and Recreational Vehicle Park Ordinance; seconded by Commissioner Wheatly. **Motion carried unanimously.**

VIII. PUBLIC HEARING TO CONSIDER A REQUEST TO REZONE TWENTY-FIVE PROPERTIES TOTALING 13.63 ACRES ALONG GALES SHORE CIRCLE IN NEWPORT, NC FROM R-20 (SINGLE-FAMILY RESIDENTIAL) TO R-15 (SINGLE-FAMILY RESIDENTIAL)

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office Phone 252-728-8545
Western Office Phone 252-222-5833

MEMORANDUM

DATE: May 18, 2020

TO: Carteret County Board of Commissioners

CC: Tommy Burns, County Manager

FROM: Eugene Foxworth, Assistant County Manager

RE: Request to rezone twenty-five (25) properties totaling 13.63 acres along Gales Shore Circle in Newport, NC 28570 from R-20 (Single-Family Residential District) to R-15 (Single-Family Residential District).

- On behalf of 35th Street Professional Center, LLC, LocGov Navigators, LLC is requesting to rezone twenty-five (25) properties totaling 13.63 acres along Gales Shore Circle in Newport, NC 28570 from R-20 (Single-Family Residential District) to R-15 (Single-Family Residential District).
- Currently, there are no structures on the properties. The subject properties are bordered by residential and undeveloped properties to the north and west, residential properties and Bogue Sound to the south and Camp Albemarle to the east.
- The subject properties are bordered by R-20 zoning to the north, south and west, B-1, B-1A and R-20 zoning to the east. There is also R-15 and R-15M zoning further to the west across Gales Creek.
- The subject property is situated within the Limited Transition CAMA Land Use Plan classification. Areas included in the Limited Transition classification are areas that will experience increasing development during the next five to ten years. This request is consistent with the Land Use Plan.
- At their meeting on April 13, 2020, the Planning Commission voted unanimously to recommend approval of the proposed rezoning map amendment stating, "The Planning Commission finds and determines that Case # REZ20-000004 is consistent with the goals, objectives and policies of the CAMA Land Use Plan."
- Thirty surrounding property owners have been notified and the properties has been posted. To date, staff has received three letters of no objection, and seven letters of objection.



REZONING APPLICATION

Applicant: LocGov Navigators, LLC
Address: PO Box 1154
Morehead City, NC 28557
Telephone: 252-241-9847
E-mail: Lindastaab@gmail.com

Owner (if not Applicant): 35th Street Professional Center, LLC
Address: 3800 Arendell St, Morehead City, NC
Telephone: 252-342-5740
E-mail: Michael@35thstreet.com
Signature: [Signature]
Date: February 27, 2020

Property address/ location: Corner of Gales Shore Circle and Highway 24

PIN: See below Current Zoning: R20 Proposed Zoning: R15

Please explain why the rezoning that you are requesting is warranted:
Reconfigure lot lines

PIN#:	6336-0312-6425	6336-0312-3379	6336-0312-9473	6336-0311-9974
	6336-0312-7801	6336-0312-4366	6336-0322-0881	
	6336-0312-7799	6336-0312-5352	6336-0322-1799	
	6336-0312-9401	6336-0312-6239	6336-0322-0115	
	6336-0312-6655	6336-0312-8002	6336-0322-0502	
	6336-0312-6526	6336-0312-9108	6336-0322-0621	
	6336-0312-5496	6336-0312-7281	6336-0311-7960	
	6336-0312-2473	6336-0312-9343	6336-0311-8999	

For Staff Use Only:

Application Number: REC-000004 Amt. Rec'd: \$350.00 Received by: EB Date: 02/28/2020

Carteret County Department of Planning and Development
Eugene Foxworth, Director

Main Office: Courthouse Square
Beaufort, NC 28516-1898
Tel: (252) 728-6545
Fax: (252) 728-6543

Western Office: 701 Cedar Point Blvd.
Cedar Point, NC 28554-6013
Tel: (252) 222-5833
Fax: (252) 222-5825

35th Street Professional Center, LLC Rezoning Request

R-20 to R-15

25 Properties Along Gales Shore Circle in Newport, NC 28570

PIN Numbers:
633603221799000, 633603220881000,
633603220621000, 633603220502000,
633603220115000, 633603129473000,
633603129401000, 633603129343000,
633603129108000, 633603128002000,
633603127801000, 633603127799000,
633603127281000, 633603126655000,
633603126526000, 633603126239000,
633603125496000, 633603125425000,
633603125352000, 633603124366000,
633603123379000, 633603122473000,
633603119974000, 633603118999000,
633603117960000



☐ Subject Properties

Prepared By:
Carteret County Planning & Development



**35th Street Professional
Center, LLC**
Rezoning Request

R-20 to R-15

**25 Properties Along Gales Shore
Circle in Newport, NC 28570**

PIN Numbers:
633603221799000, 633603220881000,
633603220621000, 633603220502000,
6336032201115000, 633603129473000,
633603129401000, 633603129343000,
633603129108000, 633603128002000,
633603127801000, 633603127799000,
633603127281000, 633603126655000,
633603126526000, 633603126239000,
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633603123379000, 633603122473000,
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633603117960000



Subject Properties

Prepared By:
Carteret County Planning & Development



**35th Street Professional
Center, LLC**
Rezoning Request

R-20 to R-15

**25 Properties Along Gales Shore
Circle in Newport, NC 28570**

PIN Numbers:
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633603119974000, 633603118999000,
633603117960000

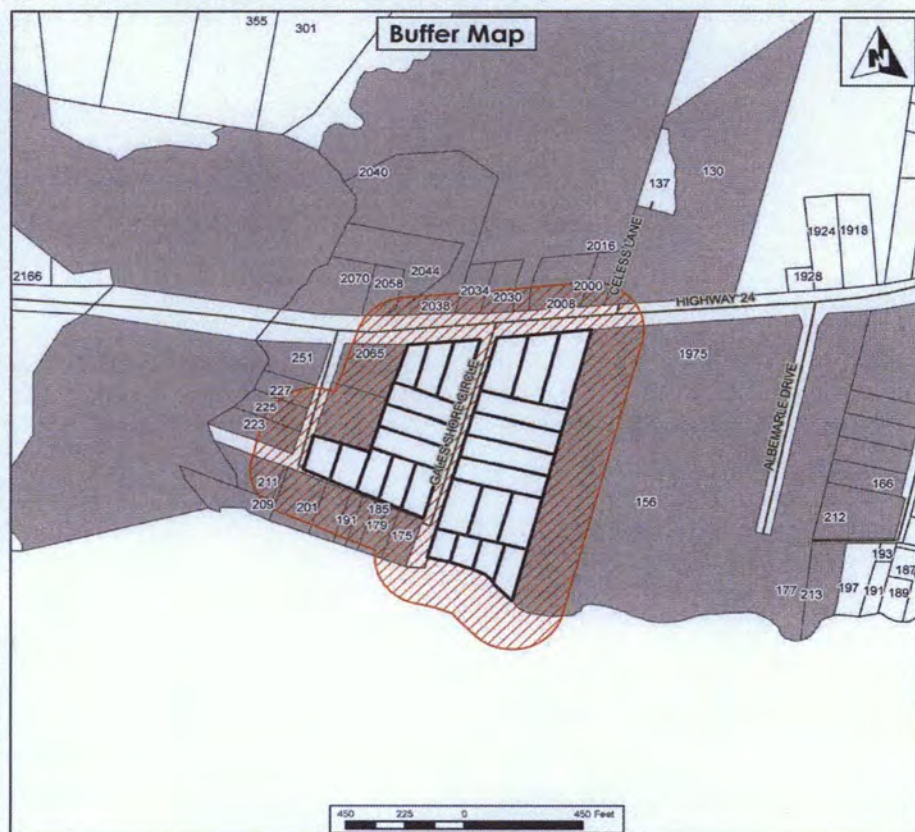


Surrounding Property Owners

Please see the attached
property owner list.

Subject Properties

Prepared By:
Carteret County Planning & Development



**35th Street Professional
Center, LLC**
Rezoning Request

R-20 to R-15

**25 Properties Along Gales Shore
Circle in Newport, NC 28570**

PIN Numbers:
633603221799000, 633603220881000,
633603220621000, 633603220502000,
633603220115000, 633603129473000,
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633603119974000, 633603118999000,
633603117960000

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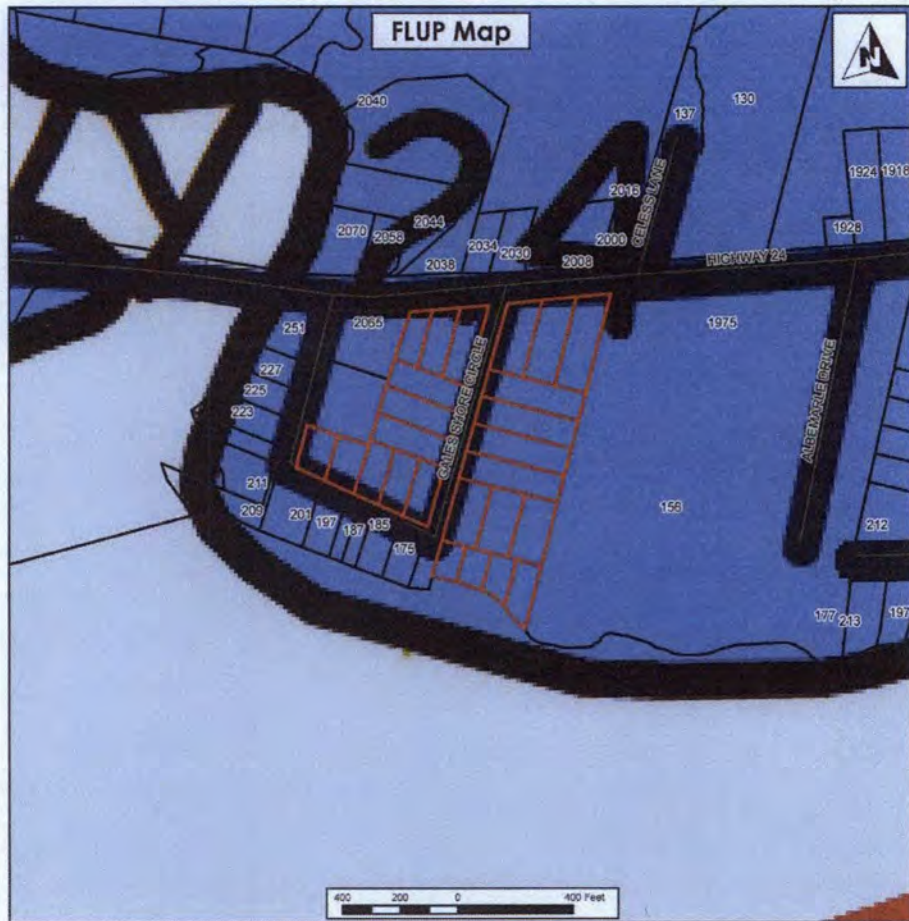


**Future Land Use
Classifications**

- Developed
- Limited Transition
- Community
- Rural
- Rural With Services
- Protected Lands
- Conservation

Subject Properties

Prepared By:
Currituck County Planning & Development



Surrounding Property Owner List

1. BARTS, WILLIAM LINSTER JR ETAL
2. PIONEER HERITAGE FAMILY LLC
3. PIONEER HERITAGE FAMILY LLC
4. PIONEER HERITAGE FAMILY LLC
5. PIONEER HERITAGE FAMILY LLC
6. PIONEER HERITAGE FAMILY LLC
7. CAMP ALBEMARLE
8. HARDISON, KIMBERLY ETVIR GERALD
9. HARPER ENTERPRISES LLC
10. HOUSE, FAYE LUCAS
11. GARNER CEMETERY
12. TYSOR, GREG ETUX SUSAN
13. JOHNSTON, CARL A JR ETUX DEBORA
14. WILLIAMS, ROBERT A JR ETUX CATH
15. CHARLES M HILL FAM LIM PTNSP
16. WILLIAMS, ROBERT A JR ETUX CATH
17. BRADSHAW, JULIE B
18. MITCHELL, ROMA G
19. HILL, JERRY R SR
20. SLEDGE, JOHN K ETUX JENNIFER
21. HENDERSON, WILLIAM J ETUX BETH
22. BROWN, KAYLA WEST ETVIR DUANE
23. PIONEER HERITAGE FAMILY LLC
24. PETERS, DAVID S ETUX JUDITH F
25. PETERS, DAVID S ETUX JUDITH F
26. WADDELL, DON G ETAL JANE T TRUS
27. LIVINGSTON, DAVID MEARES
28. WADDELL, DON GRANVILLE
29. WADDELL, DON G ETAL JANE T TRUS
30. WADDELL, DON G ETAL JANE T TRUS

- 130 CELESS LANE
2040 HIGHWAY 24
2000 HIGHWAY 24
2008 HIGHWAY 24
2030 HIGHWAY 24
2034 HIGHWAY 24
156 ALBEMARLE DRIVE
2065 HIGHWAY 24
251 GALES SHORE CIRCLE
227 GALES SHORE CIRCLE
PIN#: 633603123505000
225 GALES SHORE CIRCLE
223 GALES SHORE CIRCLE
211 GALES SHORE CIRCLE
201 GALES SHORE CIRCLE
209 GALES SHORE CIRCLE
197 GALES SHORE CIRCLE
191 GALES SHORE CIRCLE
187 GALES SHORE CIRCLE
179 GALES SHORE CIRCLE
175 GALES SHORE CIRCLE
2070 HIGHWAY 24
2058 HIGHWAY 24
2040 HIGHWAY 24
2016 HIGHWAY 24
213 HIBBS RD EXTENSION
166 HIBBS RD EXTENSION
PIN#: 633603322373000
PIN#: 633603323581000
PIN#: 633603324601000

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

Prior to adopting or rejecting any zoning amendment, the governing board shall adopt a statement describing whether its action is consistent with an adopted comprehensive plan and explaining why the board considers the action taken to be reasonable and in the public interest. The planning board shall advise and comment on whether the proposed amendment is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the board of county commissioners that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board.
(NCGS 153A-341)

REZONING MAP AMENDMENT:

Applicant: LocGov Navigators, LLC
Owner: 35th Street Professional Center, LLC
Address: 25 Properties along Gales Shore Circle
Tax Map and Parcel(s):
633603221799000, 633603220881000, 633603220621000, 633603220502000, 633603220115000,
633603129473000, 633603129401000, 633603129343000, 633603129108000, 633603128002000,
633603127801000, 633603127799000, 633603127281000, 633603126655000, 633603126526000,
633603126239000, 633603125496000, 633603125425000, 633603125352000, 633603124366000,
633603123379000, 633603122473000, 633603119974000, 633603118999000, & 633603117960000
Parcel Size: 13.63 Acres Total

REQUEST:

Rezone from R-20 (Single-Family Residential District) to R-15 (Single-Family Residential District)

STATEMENT OF CONSISTENCY:

At their meeting on May 18, 2020 the Board of Commissioners voted to approve / deny the rezoning map amendment and made the following statements:

- The Commissioners find and determine that case number REZ20-000004 is consistent / is not consistent with the goals, objectives and policies of the CAMA Land Use Plan because:

- Is / Is not reasonable and in the public interest because:

Motion to approve/deny by:

Seconded by:

Mailing: 302 Courthouse Square, Beaufort, NC 28516
Location: 402 Broad Street, Beaufort, NC 28516

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

Prior to adopting or rejecting any zoning amendment, the governing board shall adopt a statement describing whether its action is consistent with an adopted comprehensive plan and explaining why the board considers the action taken to be reasonable and in the public interest. The planning board shall advise and comment on whether the proposed amendment is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the board of county commissioners that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board.
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633603123379000, 633603122473000, 633603119974000, 633603118999000, & 633603117960000
Parcel Size: 13.63 Acres Total

REQUEST:

Rezone from R-20 (Single-Family Residential District) to R-15 (Single-Family Residential District)

STATEMENT OF CONSISTENCY & RECOMMENDATION:

At their meeting on April 13, 2020, the Planning Commission voted to recommend approval of the proposed rezoning map amendment and stated, "The Planning Commission finds and determines that case number REZ20-000004 is consistent with the goals, objectives and policies of the CAMA Land Use Plan.

Motion to approve/deny by: Scott Eckholdt

Seconded by: Bruce Rogers, Jr.

Excerpt from Planning Commission 04-13-20 Meeting

1. **Rezoning Request:** On behalf of 35th Street Professional Center, LLC, LocGov Navigators, LLC is requesting to rezone twenty-five (25) properties totaling 13.63 acres along Gales Shore Circle in Newport, NC 28570 from R-20 (Single-Family Residential District) to R-15 (Single-Family Residential District).

Mr. Brogden presented the request.

Background:

On behalf of 35th Street Professional Center, LLC, LocGov Navigators, LLC is requesting to rezone twenty-five (25) properties totaling 13.63 acres along Gales Shore Circle in Newport, NC 28570 from R-20 (Single-Family Residential District) to R-15 (Single-Family Residential District).

Currently, there are no structures on the properties. The subject properties are bordered by residential and undeveloped properties to the north and west, residential properties and Bogue Sound to the south and Camp Albemarle to the east.

The subject properties are bordered by R-20 zoning to the north, south and west, B-1, B-1A and R-20 zoning to the east. There is also R-15 and R-15M zoning further to the west across Gales Creek.

The subject properties are situated within the Limited Transition CAMA Land Use Plan classification. Areas included in the Limited Transition classification are areas that will experience increasing development during the next five to ten years. This request is consistent with the Land Use Plan.

Thirty surrounding property owners have been notified and the properties has been posted. To date, staff has received three letters of no objection and seven letters of objection.

The letters of objection read as follows:

Carl A Johnston – 223 Gales Shore Circle

"There are ongoing survey disputes that need to be resolved and there has been no communication to residents as to why the subdivision needs rezoning."

Robert and Catherine Williams – 211 & 209 Gales Shore Circle

"There are disputed and unresolved issues caused by this group already that need to be resolved before any further action is taken. In this time of national emergency, no meetings should be held."

Paul and Susan Taylor – 225 Gales Shore Circle

"It is unclear where property lines lie; it has not been discussed with us. i.e road frontage, water run-off, and number of lots."

Roma Mitchell – 191 Gales Shore Circle

"No clear cut property lines from several surveys."

Faye House – 227 Gales Shore Circle

"My concern is the amount of traffic affiliated with R-15 single family homes. The entrance and path will only accommodate one vehicle at a time. I have personally spent thousands of dollars in the path."

Janet Hill - 201 Gales Shore Circle

"I am the general partner in Charles M. Hill Family Ltd Partnership, which owns 201 Gales Shore Circle. The properties for which rezoning is being requested are currently subdivided into 25 lots and the rezoning request would allow the lots be reduced in size and increased in number. We are concerned about the increase in traffic that would result by increased density. The intersection with Highway 24 is on a blind hill, which can make turning in and exiting difficult, especially without a deceleration lane. Gales Shore Circle is a private lane, which should be limited to 25 total driveways. This number will be exceeded if all lots are developed, and if the number of lots are increased would improperly increase the number of driveways on Gales Shore Circle. We are also concerned about adding 25 or more septic tanks in this area so close to Bogue Sound, as well as increased storm water run-off, if these lots are developed, especially if the density is increased. Since the owners have not submitted a plan on how they intend to reconfigure the lots, it is difficult to know exactly what the result would be if the lots are rezoned to R-15."

Mr. Brogden also read a letter submitted by 35th Street Professional Center, LLC. It reads as follows:

35th Street Professional Center, LLC does NOT have any plans to increase the number of lots.

They do plan to reconfigure lots to: Eliminate additional curb cuts on Highway 24 and increase the size of the waterfront lots along Bogue Sound, while preserving the existing lot width of 89 feet. They have worked with the Coastal Federation to create a living waterfront to preserve the shoreline to try to stabilize the shoreline without hardening it. The boundary line disputes are being resolved.

35th Street Professional Center, LLC has worked with the affected property owners, the majority of which have entered into contract to purchase lots 9-13 (Tax PINs: 633603122473000, 633603123379000, 633603124366000, 633603125352000, 633603126239000).

This results in the need for these lots to be reduced in size.

Mr. Brogden said that's all the comments we have at this point, staff is happy to answer any questions.

Chairman Graham asked if there were any questions for staff.

Commissioner Heath asked for clarification where the access is to some of the lots.

Mr. Brogden stated these lots are from an original sub-division plan that dates back to about 1940, when sub-division regulations were not in place yet.

Commissioner Heath asked if they will be coming back with plan later and are they going to be putting additional side roads in off Gail Shore Circle.

Mr. Brogden stated they have not provided any type of plan regarding access roads.

Commissioner Heath added the width of Gail Shore Circle seems to be an issue and should be considered while reviewing any development plan.

Commissioner Bruce Rogers asked if they go to reorganize these lots, would they have to bring them up to certain sub-division standards to allow EMS and other emergency vehicles access.

Mr. Brogden replied by saying they would be required to widen the roads.

Commissioner William Rogers commented, at this point they are just requesting a change in zoning which will allow the size of the lots to change, but they have multiple steps ahead before it is complete, giving us adequate time to review and obtain clarification about any questions.

Mr. Brogden said yes sir.

Commissioner William Rogers made a motion to approve the request.

Commissioner Bruce Rogers seconded the motion, followed by a unanimous vote from the committee.

Chairman Graham, we do have to do a statement of consistency

Prior to adopting or rejecting any zoning amendment, the governing board shall adopt a statement describing whether its action is consistent with an adopted comprehensive plan and explaining why the board considers the action taken to be reasonable and in the public interest. The planning board shall advise and comment on whether the proposed amendment is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the board of county commissioners that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration

*or approval of the proposed amendment by the governing board.
(NCGS 153A-341)*

REZONING MAP AMENDMENT:

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Owner: 35th Street Professional Center, LLC
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Parcel Size: 13.63 Acres Total

REQUEST:

Rezone from R-20 (Single-Family Residential District) to R-15 (Single-Family Residential District)

STATEMENT OF CONSISTENCY & RECOMMENDATION:

At their meeting on April 13, 2020, the Planning Commission voted to recommend **approval** of the proposed rezoning map amendment and stated, "The Planning Commission finds and determines that case number REZ20-000004 **is** consistent with the goals, objectives and policies of the CMA Land Use Plan.

Motion to approve by: Commissioner Eckhodt

Seconded by: Commissioner Bruce Rogers

Followed by a unanimous vote from the committee.

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

PUBLIC NOTICE

Pursuant to Chapter 153A-323 of the North Carolina General Statutes, the Carteret County Board of Commissioners will hold a public hearing on May 18, 2020 at 6:00 p.m. in the Board of Commissioners' Meeting Room (302 Courthouse Square, Administration Building, Beaufort, NC) to discuss a rezoning application for twenty-five (25) properties totaling 13.63 acres along Gales Shore Circle in Newport, NC 28570 from R-20 (Single-Family Residential District) to R-15 (Single-Family Residential District).

A copy of the proposed request is available for public inspection in the Carteret County Planning and Development Department, 402 Broad Street, Beaufort, NC.

Eugene Foxworth
Planning Director

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Wednesday May 6, 2020
Wednesday May 13, 2020

Mr. Foxworth shared that this is roughly 13.50 acres off of Gales Shore Circle and is currently zoned R-20. Lots were subdivided back in the 1950s; they never showed up on our GIS or anything else. This will bring them a whole lot closer to being compliant with that R-15 zoning district because most of them are less than 20,000 square feet. There are some that are more than 20,000 square feet, but it brings them into consistency. There were some questions about access to these lots; that's something we will deal with when we look at them on a lot by lot basis, not at a zoning hearing. The Planning Commission met and recommended approval of this rezoning. Commissioner Wheatly asked if there was any Planning Committee opposition to it. Mr. Foxworth answered not from the Commission members, but there were some questions about the access, this would be something that would be handled on a site plan.

Motion: Commissioner Comer made a motion to go into public hearing; seconded by Commissioner Mansfield. **Motion carried unanimously.**

Commissioner Cavanaugh inquired about several adjoining residents that wrote letters of opposition to this. Mr. Foxworth confirmed. Commissioner Cavanaugh asked if it involved mostly concerns over property lines. Mr. Foxworth confirmed that some of it was property lines, but most of it was access. Mr. Foxworth shared that a representative of the owner is at the meeting and could speak. There are some potential access issues to these lots. Commissioner Cavanaugh shared that the new survey map showed some major differences in where the property lines start and end; the current survey map shows the roadway that runs by the homes along the sound; people would lose their front yards or septic tanks or garages. Commissioner Cavanaugh shared that he understands that those property owners are going to buy all of the lots on the other side of the road – they can move the road wherever they want and asked if that would settle the issue? Mr. Foxworth confirmed that it would to the best of his knowledge.

Commissioner Cavanaugh stated that there was another issue; there's a cemetery there. Commissioner Mansfield shared that it is the Gales Creek Cemetery; Mr. Foxworth confirmed. Commissioner Wheatly asked how this would affect the cemetery; Mr. Foxworth stated that it would not. Commissioner Cavanaugh stated that with the new survey, the cemetery grew by approximately 25' and there's a roadway that cuts through alongside the cemetery and he believes it is used by the mail carrier. Commissioner Mansfield clarified that the discussions being held do not have anything to do with what is being asked tonight; Mr. Foxworth confirmed.

Commissioner Comer asked if anyone wished to speak during the public hearing.

Ms. Linda Staab, Loggov Navigators, LLC, stated that she represents the owners. Ms. Staab stated that basically what they want to do is reconfigure the lots; they are cognizant of the fact that it's on a curb on Highway 24. They currently have three lots that front on Highway 24; they want to try to eliminate the curb cuts, and bring them into access off Gale's Creek Road. The main reason for the rezoning request, it's going from one single family district to another single-family district, but in the R-20 district, there is a 100-foot lot width. In the R-15, it's an 80-foot lot width and some of the lots are at 80 feet and all

they want to do is reconfigure; they do not want to increase density. They also have some smaller lots along the waterfront; they want to reconfigure those and make them a little bit larger. They have worked with the Coastal Federation on the waterfront issues. They're trying to work with everybody; they are working with the property owners along the Bogue Sound shoreline and they've reached an agreement as far as selling a portion of them.

Commissioner Wheatly asked if there were any people in the community in opposition. Ms. Staab stated there have been some comments received prior to the Planning Board meeting, but to her knowledge, there have been no comments between the Planning Board meeting and the Commissioners' meeting. There has been a lot of communication between the property owners and the neighbors.

Commissioner Mansfield mentioned Ms. Staab was previously the Planning Director for Morehead City for years so she's familiar with development planning and all the things that go on, but in light of today's regulations on people trying to make those lots sellable to people, as the environmental restrictions get stricter, it's harder to have those larger lot sizes to meet all of those guidelines and pay for all the things they want you to do; you need more lots to do it. Ms. Staab stated that density does help the bottom line; you're right, we have a lot of environmental issues. We have wetlands, flood zones, CAMA restrictions, and it does create problems. Commissioner Mansfield stated they were seeing this throughout the County; this isn't the first request they've had to go from R-20 to R-15 – we'd all like to have five-acre lots, but in today's world of economics, it gets harder and harder to be able to develop those sites and have affordable housing for people in the County. Right now, we do not have enough affordable housing. Ms. Staab stated that from a service delivery standpoint, if you can cluster the houses and have some open space, that works to create more affordability.

Motion: Commissioner Farrington made a motion to go out of public hearing; seconded by Commissioner Comer. **Motion carried unanimously.**

Motion: Commissioner Comer made a motion to approve the request to rezone twenty-five properties totaling 13.63 acres along Gales Shore Circle in Newport, NC from R-20 to R-15; seconded by Commissioner Farrington. **Motion carried unanimously.**

Motion: Commissioner Mansfield made a motion to approve the Statement of Plan Consistency; seconded by Commissioner Comer. **Motion carried unanimously.**

IX. PUBLIC HEARING: PROPOSED MAJOR REWRITE OF THE CARTERET COUNTY FLOOD DAMAGE PREVENTION & PROTECTION ORDINANCE

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office Phone 252-728-8545
Western Office Phone 252-222-5833

MEMORANDUM

DATE: April 29, 2020
TO: Carteret County Board of Commissioners
CC: Tommy Burns, County Manager
FROM: Eugene Foxworth, Assistant County Manager & Planning Director
RE: Proposed Major Rewrite of the Carteret County Flood Damage Prevention and Protection Ordinance

Please see the attached proposed major rewrite of the Carteret County Flood Damage Prevention and Protection Ordinance.

On December 19, 2019, the Federal Emergency Management Agency released a Letter of Final Determination (LFD) for Unincorporated Carteret County. Specifically, this LFD mandates that the preliminary Flood Insurance Rate Maps for a portion of Unincorporated Carteret County shall become effective for flood insurance purposes on June 19, 2020.

The County must have a flood ordinance that meets the minimum National Flood Insurance Program (NFIP) floodplain management requirements as defined in Title 44 of the Code of Federal Regulations Section 60.3. This is necessary in order to remain in good standing with the NFIP to continue to offer federal flood insurance to our citizens, and to be eligible for federal or state disaster assistance to permanently repair structures in the special flood hazard area that have been damaged due to flooding.

This rewrite is required to adopt the new flood hazard data, to adopt the new Flood Insurance Study dated 6/19/20, and to ensure that the County's Flood Damage Prevention & Protection Ordinance meets or exceeds the minimum NFIP floodplain management requirements of 44 CFR 60.3.

This rewrite also reflects changes made to the 2018 NC Residential Building Code that shall be incorporated into the County's amended Flood Damage Prevention and Protection Ordinance.

Pending approval from the Carteret County Board of Commissioners, this amended ordinance shall become effective June 19, 2020.

The Planning Commission heard this item at their April 13, 2020 meeting. The vote was unanimous to recommend approval of this ordinance rewrite. I am happy to answer any questions you may have.

Due to the size of this document, it is being incorporated into these minutes by reference. A full copy will be retained in the County Manager's Office

Board of Commissioners
Bill Smith, Chair
Robin Comer, Vice-Chair
Bob Cavanaugh
Jimmy Farrington
Mark Mansfield
Jonathan Robinson
Ed Wheatly



County Manager
Tommy R. Burns
Clerk to the Board
Rachel B. Hammer

RESOLUTION BY THE CARTERET COUNTY BOARD OF COMMISSIONERS

WHEREAS, the Board of Commissioners adopted the Carteret County Flood Damage Prevention and Protection Ordinance on May 15, 1980; and

WHEREAS, the Board of County Commissioners on its own motion or by petition may amend, supplement, change or repeal the Carteret County Flood Damage Prevention and Protection Ordinance; and

WHEREAS, Carteret County is required to have a flood damage prevention ordinance that meets or exceeds the floodplain management requirements as defined in Title 44 of the Code of Federal Regulations Section 60.3 in order to remain in good standing with the National Flood Insurance Program; and

WHEREAS, all provisions of the Carteret County Flood Damage Prevention and Protection Ordinance enacted on May 15, 1980, as amended which are not reenacted herein this major rewrite are repealed effective June 19, 2020; and

WHEREAS, this major rewrite of the Carteret County Flood Damage Prevention and Protection Ordinance shall become effective on June 19, 2020.

NOW, THEREFORE, be it hereby resolved that the Carteret County Board of Commissioners based upon the affirmative recommendation of the Carteret County Planning Commission, adopt this major rewrite to the Carteret County Flood Damage Prevention and Protection Ordinance

ADOPTED, this the 18th day of May, 2020.

Bill Smith, Chairman
Carteret County Board of Commissioners

ATTEST:

Rachel Hammer
Clerk to the Board

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

PUBLIC NOTICE

Pursuant to 153A of the North Carolina General Statutes the Carteret County Board of Commissioners will hold a public hearing on May 18, 2020 at 6:00 p.m. in the Board of Commissioners' Meeting Room (Courthouse Square, Administration Building, Beaufort, NC) to discuss a proposed major rewrite to the Carteret County Flood Damage Prevention & Protection Ordinance. Specifically, this major rewrite ensures the new ordinance will meet the minimum floodplain management requirements as defined in Title 44 of the Code of Federal Regulations Section 60.3. This is in anticipation of the release of new Flood Insurance Rate Maps for portions of Unincorporated Carteret County that shall become effective June 19, 2020 pursuant to FEMA's Letter of Final Determination dated December 19, 2019. A flood damage prevention ordinance that meets or exceeds the requirements of 44 CFR 60.3 is required in order to remain in good standing with the National Flood Insurance Program.

A copy of the proposed request is available for public inspection in the Carteret County Planning and Development Department, 402 Broad Street, Beaufort, NC.

Eugene Foxworth
Planning Director

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Wednesday May 6, 2020
Wednesday May 13, 2020

Mr. Foxworth shared that they were in a position to adopt and amend a new flood prevention ordinance; there are no additional restrictions. The biggest part of this is incorporating the 2018 Residential Building Code – this keeps us in good standing with the National Flood Insurance Program.

Motion: Commissioner Cavanaugh made a motion to go into public hearing; seconded by Commissioner Farrington. **Motion carried unanimously.**

No one wished to speak during the public hearing.

Motion: Commissioner Comer made a motion to go out of public hearing; seconded by Commissioner Cavanaugh. **Motion carried unanimously.**

Motion: Commissioner Comer made a motion to adopt the amended and updated Carteret County Flood Damage Prevention and Protection Ordinance; seconded by Commissioner Farrington. **Motion carried unanimously.**

X. PRESENTATION IN SUPPORT OF A SCHOOL BOND REFERENDUM

- ADOPT A COUNTY RESOLUTION DIRECTING PUBLICATION OF NOTICE OF INTENT TO APPLY TO THE LOCAL GOVERNMENT COMMISSION ("LGC")
- ADOPT A COUNTY RESOLUTION AUTHORIZING THE FINANCE OFFICER TO APPLY TO THE LGC AND MAKING CERTAIN FINDINGS OF FACT

Mr. Richie Paylor, Interim School Superintendent, thanked Commissioners for the opportunity to speak and shared that he will be talking about a possible School Bond Referendum. For the past several years, School administrators in conjunction with School Board members, community members, and the Sheriff's Department, put together a list for a possible school bond. Mr. Paylor shared that many of the issues deal with

safety and security; some deal with expansion, updating of facilities, and also for future planning. Mr. Paylor reviewed the list of items as shown below:

**CARTERET COUNTY BOARD OF EDUCATION
RESOLUTION REQUESTING THE COUNTY BOARD OF
COMMISSIONERS TO FUND THE SCHOOL SYSTEM'S CAPITAL NEEDS**

WHEREAS, the Carteret County Board of Education (the "Board of Education") has identified essential capital needs in schools across the county; and

WHEREAS, these identified needs focus on safety, expansion and efficiency; and

WHEREAS, the Board of Education has worked closely with law enforcement, school administrators and maintenance leaders to identify the top priority needs of our school system; and

WHEREAS, these needs have been discussed with the Carteret County Board of Commissioners; and

WHEREAS, it is the belief of the Board of Education that these needs represent a reasonable and conservative approach to meeting the education and instructional facility needs of the public school system; and

WHEREAS, to fund those capital needs, the Board of Education desires the Carteret County Board of Commissioners seek voter approval for general obligation bonds at the November 2020 general election;

NOW BE IT RESOLVED, as follows:

(1) The Board of Education formally requests that the Carteret County Board of Commissioners place a referendum on the ballot in November 2020 for the authorization of the issuance of general obligation school bonds in the amount of \$41,885,000 for the purpose of providing funds for the capital costs of improving, renovating, replacing and equipping school facilities, including without limitation school buildings, safety and security measures, maintenance/transportation facilities, athletic and physical education buildings and facilities, and acquiring land for future school needs, and other necessary rights-in-land for the Carteret County school system, and authorizing the levy of taxes in an amount sufficient to pay the principal and interest on said bonds.

PPAB 5585100v3

(2) The Secretary of the Carteret County Board of Education is hereby directed to transmit a copy of this resolution to the Carteret County Board of Commissioners.

Adopted on May 5, 2020, by a vote of: ayes: 7, nays: 0.

CARTERET COUNTY BOARD OF EDUCATION

By: John McLean
Chairman

Attest: Richard Paylor
Secretary

Carteret County Public School System
Proposed Bond Referendum Projects and Estimated Costs

Atlantic Elementary School – \$45,000

- Replace interior classroom doors with new code compliant doors
(\$45,000)

Beaufort Middle School – \$755,000

- Enclose existing walkway from main building to 8th grade building with masonry and glass
(\$150,000)
- Replace ceilings in main building and renovate HVAC system and update lighting
(\$560,000)
- Construct covered walkway to car drop off/pick up area
(\$45,000)

Bogue Sound Elementary School – \$790,000

- Renovate HVAC system from 2 pipe to 4 pipe to improve dehumidification and efficiency
(\$675,000)
- Construct covered walkway from school to Croatan High School
(\$115,000)

Broad Creek Middle School – \$4,225,000

- Construct 14-classroom addition
(\$3,800,000)
- Remove curved walls in cafeteria to allow for more seating and improve security
(\$80,000)
- Construct covered walkway to bus parking lot
(\$30,000)
- Construct new entry/exit driveway
(\$175,000)
- Resurface track
(\$140,000)

Carteret Pre-School Center - \$300,000

- Replace old unusable house portion of facility with activity building
(\$300,000)

Croatan High School – \$8,825,000

- Construct 16-classroom addition
(\$4,500,000)
- Construct free-standing gym for school/community use with bleachers on one side, dressing area, restrooms, storage, office space; shelter ready - generator, showers and serving line
(\$3,050,000)
- Construct six new tennis courts
(\$340,000)

- Convert HVAC system from 2 pipe to 4 pipe to improve dehumidification and efficiency (\$860,000)
- Replace football field press box (\$75,000)

Down East Middle School / Smyrna Elementary School - \$699,000

- Enclose existing walkways from main building to elementary building and from elementary building to cafeteria (\$450,000)
- Install new exhaust hood and renovate ceiling in kitchen (\$154,000)
- Construct covered walkway to car drop off/pick up area (\$45,000)
- Construct covered walkway to bus drop off/pick up area (\$50,000)

East Carteret High School - \$5,640,000

- Upgrade/improve/modernize athletic facilities: relocate fields on campus construct six new tennis courts rearrange and/or relocate band practice field (\$1,300,000)
- Enclose existing walkways between two main buildings (\$250,000)
- Construct auditorium addition with dressing rooms, prop storage, work space areas (\$360,000)
- Construct free-standing gym for school/community use with bleachers on one side, dressing area, restrooms, storage, office space; shelter ready - generator, showers and serving line (\$3,550,000)
- Resurface track (\$140,000)
- Pave activity bus/auxiliary parking lot (\$40,000)

Harkers Island Elementary School - \$106,000

- Construct front entry canopy and walkways (\$31,000)
- Enclose existing walkway from main building to gym (\$29,000)
- Replace interior classroom doors with new code compliant doors (\$21,000)
- Construct covered walkway to bus lot (\$25,000)

Maintenance/Transportation Building - \$720,000

- Renovate HVAC system for efficiency (\$420,000)
- Construct storage building for equipment (\$300,000)

Morehead City Elementary School - \$690,000

- Install security fence on north side of campus made of masonry and fencing (\$53,000)
- Construct masonry entry corridor for outside classrooms (\$175,000)
- Renovate main entry into office (\$160,000)
- Install new exhaust hood and renovate ceiling in kitchen (\$94,000)
- Pave faculty parking lot (\$73,000)
- Construct covered walkway to bus parking lot (\$135,000)

Morehead City Middle School - \$1,330,000

- Renovate HVAC system from 2 pipe to 4 pipe to improve dehumidification and efficiency (\$975,000)
- Enclose walkway from main building to cafeteria/classroom building with masonry and fencing (\$310,000)
- Construct covered walkway to car drop off/pick up area (\$45,000)

Morehead City Primary School - \$45,000

- Pave employee parking lot and improve bus parking lot (\$45,000)

Newport Elementary School - \$443,000

- Replace roof on cafeteria (\$100,000)
- Construct covered walkway to the left of main entrance (\$71,000)
- Renovate ceilings and exterior walls in kindergarten building (\$68,000)
- Construct enclosed hallway from main building to kindergarten building with access to bus parking (\$104,000)
- Construct enclosed hallway from kindergarten building to cafeteria (\$100,000)

Newport Middle School - \$55,000

- Construct covered walkway to bus drop off/pick up area (\$55,000)

West Carteret High School - \$10,245,000

- Expand existing locker rooms (\$1,500,000)
- Construct new band room (\$950,000)
- Replace interior doors with new code compliant doors and hardware (\$145,000)
- Construct free-standing gym for school/community use with bleachers on one side, dressing area, restrooms, storage, office space; shelter ready - generator, showers and serving line (\$3,050,000)
- Replace chilled water piping in HVAC system, and heat and air condition corridors (\$560,000)
- Construct dining room addition with restrooms (\$505,000)
- Install new exhaust hood and renovate ceiling/ventilation in kitchen (\$75,000)
- Convert six existing science labs into regular classrooms (\$405,000)
- Construct six-classroom addition with two complete science labs and restrooms, and connect to main building (\$1,700,000)
- Upgrade/improve/modernize athletic facilities: update three tennis courts and construct three new tennis courts renovate band field; relocate girls' softball field; renovate practice fields (\$665,000)
- Renovate/update auditorium (\$250,000)
- Construct a new bus parking lot behind school (\$300,000)
- Resurface track (\$140,000)

White Oak Elementary School - \$2,255,000

- Renovate main entrance and office area for safety (\$130,000)
- Replace existing gym with multi-purpose gymnasium including restrooms, storage areas, stage and bleachers; connected to existing corridor (\$2,000,000)
- Renovate restrooms in two older classroom halls (\$125,000)

Land Acquisition (\$2,500,000)

- Purchase land for a new elementary school in the western part of the county (\$2,500,000)

Safety and Security At All Sites - \$1,267,000

- Installation of security doors and access controls (\$765,000)
- Installation of new intercom systems to voice over IP for safety (\$502,000)

Bond Issuance Cost - \$350,000

Bond Construction Management Cost - \$600,000

Total - \$41,885,000

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



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deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager
Date: May 18, 2020
Subject: School Bond Referendum Resolutions

On May 6, 2020, the Carteret County Board of Education adopted a resolution requesting the Board of Commissioners have a School Bond Referendum in November 2020. The Board of Education has provided a list of capital improvements. In order to proceed with a November referendum, the Board of Commissioners must adopt two resolutions. The first resolution directs the Clerk to the Board to have the "Notice of Intention to Apply to the Local Government Commission for Approval of Bonds" published in a newspaper. The second resolution directs the LGC application to be filed, approves Parker Poe Adams & Bernstein LLP as bond counsel, and makes certain findings of fact for the referendum. Approval of the resolutions is recommended if the Board of Commissioners proceeds with a November referendum.

STATE OF NORTH CAROLINA)
)
COUNTY OF CARTERET)

ss:

I, *Rachel Hammer*, Clerk to the Board of Commissioners of the County of Carteret, North Carolina **DO HEREBY CERTIFY** that the following is a true and exact copy of a resolution entitled **"RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF CARTERET, NORTH CAROLINA AUTHORIZING THE APPLICATION TO THE LOCAL GOVERNMENT COMMISSION FOR APPROVAL OF THE COUNTY'S PROPOSED GENERAL OBLIGATION BOND FINANCING AND TO SUBMIT SUCH APPLICATION TO THE LOCAL GOVERNMENT COMMISSION AND MAKING CERTAIN STATEMENTS OF FACT CONCERNING PROPOSED BOND ISSUE"** adopted by the Board of Commissioners of the County of Carteret, North Carolina, at a meeting held on the 18th day of May, 2020.

WITNESS my hand and the corporate seal of the County of Carteret, North Carolina, this the 18th day of May, 2020.

Rachel Hammer
Clerk to the Board of Commissioners
County of Carteret, North Carolina

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF CARTERET, NORTH CAROLINA AUTHORIZING THE APPLICATION TO THE LOCAL GOVERNMENT COMMISSION FOR APPROVAL OF THE COUNTY'S PROPOSED GENERAL OBLIGATION BOND FINANCING AND TO SUBMIT SUCH APPLICATION TO THE LOCAL GOVERNMENT COMMISSION AND MAKING CERTAIN STATEMENTS OF FACT CONCERNING PROPOSED BOND ISSUE

WHEREAS, the Board of Commissioners (the "*Board of Commissioners*") of the County of Carteret, North Carolina (the "*County*") is considering the issuance of bonds of the County which shall be for the following purpose and in the following maximum amount:

\$41,885,000 of bonds to pay the capital costs of improving, renovating, replacing and equipping school facilities, including without limitation school buildings, safety and security measures, maintenance/transportation facilities, athletic and physical education buildings and facilities, and acquiring land for future school needs and other necessary rights-in-land for the Carteret County school system (collectively, the "*2020 Projects*").

WHEREAS, it is necessary, as a condition to the consideration and adoption of the Bond Order, to submit an Application to the Local Government Commission for Approval of the Bonds, all in the manner required by The Local Government Bond Act.

WHEREAS, certain findings of fact by the Board of Commissioners must be presented to enable the Local Government Commission of the State of North Carolina to make certain determinations as set forth in Section 159-52 the North Carolina General Statutes, as amended.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, meeting in open session on the 18th day of May, 2020, as follows:

1. The Board of Commissioners has made the following factual findings:

A. **Facts Regarding Necessity of Proposed Financing.** The proposed bonds are necessary and expedient to pay the capital costs of the 2020 Projects as requested by the Carteret County Board of Education.

B. **Facts Supporting the Amount of Bonds Proposed.** The sum estimated for these bonds is adequate and not excessive for the proposed purpose. Estimates for the proposed 2020 Projects to be financed with such bonds have been carefully analyzed and determined by persons knowledgeable about the proposed 2020 Projects.

C. **Past Debt Management Procedures and Policies.** The County's debt management procedures and policies are good and have been carried out in compliance with law. The County employs a finance director to oversee compliance with applicable laws relating to debt management. The Board of Commissioners requires annual audits of County finances. In connection with these audits, compliance with laws is reviewed. The County is not in default in any of its debt service obligations. The County Attorney reviews all debt-related documents for compliance with laws.

D. **Past Budgetary and Fiscal Management Policies.** The County's budgetary and fiscal management policies have been carried out in compliance with laws. Annual budgets are

closely reviewed by the Board of Commissioners before final approval of budget ordinances. Budget amendments changing a function total or between functions are presented to the Board of Commissioners at regular Board of Commissioners meetings. The finance director presents financial information to the Board of Commissioners which shows budget to actual comparisons annually and otherwise as the County Manager deems necessary or as a member of the Board of Commissioners may request.

E. **Increase in Taxes; Retirement of Debt.** The increase in taxes, if any, necessary to service the proposed debt will not be excessive. The schedule for issuance anticipates issuing all of the bonds in one or more series during the seven years following the adoption of the bond order.

F. **Marketing of Bonds.** The proposed bonds can be marketed at reasonable rates of interest.

2. The Assistant County Manager/Finance Director is hereby directed to file with the Local Government Commission an application for its approval of the general obligation bonds hereinbefore described, on a form prescribed by said Commission, and (1) to request in such application that said Commission approve the County's use of Parker Poe Adams & Bernstein LLP, as bond counsel for the County and (2) to state in such application such facts and to attach thereto such exhibits in regard to such general obligation bonds and to the County and its financial condition, as may be required by said Commission.

BE IT FURTHER RESOLVED that this Resolution shall become effective on the date of its adoption.

ADOPTED this 18th day of May, 2020.

Bill Smith, Chairman

Rachel Hammer
Clerk to Commissioners

PPAB 5594797v2

STATE OF NORTH CAROLINA)
)
COUNTY OF CARTERET) ss:

I, *Rachel Hammer*, Clerk to the Board of Commissioners of the County of Carteret, North Carolina **DO HEREBY CERTIFY** that the following is a true and exact copy of a resolution entitled "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF CARTERET, NORTH CAROLINA DIRECTING THE PUBLICATION OF NOTICE OF INTENTION TO APPLY TO THE LOCAL GOVERNMENT COMMISSION FOR APPROVAL OF BONDS" adopted by the Board of Commissioners of the County of Carteret, North Carolina, at a meeting held on the 18th day of May, 2020.

WITNESS my hand and the corporate seal of the County of Carteret, North Carolina, this the 18th day of May, 2020.

Rachel Hammer
Clerk to the Board of Commissioners
County of Carteret, North Carolina

PPAB 5594797v2

**RESOLUTION OF THE BOARD OF COMMISSIONERS
OF THE COUNTY OF CARTERET, NORTH CAROLINA
DIRECTING THE PUBLICATION OF NOTICE OF INTENTION
TO APPLY TO THE LOCAL GOVERNMENT
COMMISSION FOR APPROVAL OF BONDS**

WHEREAS, the Board of Commissioners (the "*Board of Commissioners*") of the County of Carteret, North Carolina (the "*County*") is considering the issuance of general obligation bonds of the County which shall be for the following purpose and in the following maximum amount:

\$41,885,000 of bonds to pay the capital costs of improving, renovating, replacing and equipping school facilities, including without limitation school buildings, safety and security measures, maintenance/transportation facilities, athletic and physical education buildings and facilities, and acquiring land for future school needs and other necessary rights-in-land for the Carteret County school system.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners that the Clerk to the Board of Commissioners is hereby directed to cause a copy of the "NOTICE OF INTENTION TO APPLY TO THE LOCAL GOVERNMENT COMMISSION FOR APPROVAL OF BONDS" to be published in a newspaper of general circulation in the County on or about May 20, 2020.

BE IT FURTHER RESOLVED that this Resolution shall become effective on the date of its adoption.

ADOPTED this 18th day of May, 2020.

Bill Smith, Chairman

Rachel Hammer
Clerk to Commissioners

**NOTICE OF INTENTION TO APPLY TO THE
LOCAL GOVERNMENT COMMISSION FOR APPROVAL OF BONDS**

NOTICE IS HEREBY GIVEN of intention of the undersigned to file an application with the Local Government Commission, Raleigh, North Carolina for its approval of the issuance of general obligation bonds of the County of Carteret, North Carolina which shall be for the following purpose and in the following maximum amount:

\$41,885,000 of bonds to pay the capital costs of improving, renovating, replacing and equipping school facilities, including without limitation school buildings, safety and security measures, maintenance/transportation facilities, athletic and physical education buildings and facilities, and acquiring land for future school needs and other necessary rights-in-land for the Carteret County school system.

Any citizen or taxpayer of the County of Carteret, North Carolina objecting to the issuance of said bonds in whole or in part, within seven (7) days from the date of publication of this notice, may file with the Local Government Commission, 3200 Atlantic Avenue, Longleaf Building, Raleigh, NC 27604, Attention: Secretary, and with the undersigned a written statement setting forth each objection to the proposed bond issue and such statement shall contain the name and address of the person filing it.

**BOARD OF COMMISSIONERS OF THE COUNTY
OF CARTERET, NORTH CAROLINA**

/s/ Rachel Hammer
Rachel Hammer
Clerk to the Board of Commissioners
County of Carteret, North Carolina

PPAB 5594797v2

Mr. Paylor responded to questions from Commissioners.

Commissioner Cavanaugh inquired about Bogue Sound Elementary School and constructing a covered walkway from the school to Croatan High School. Mr. Paylor stated there were a couple of reasons for that request – there are high school students that serve as tutors in the elementary school during the day. He stated that right now the bus parking lot is between those two schools and on rainy days, the kids would be able to walk down the covered walkway until they are vertical to their bus instead of being exposed the whole way. Commissioner Cavanaugh commented it was dual purpose. Commissioner Cavanaugh asked about the 16 additional classrooms requested at Croatan High – what's going to happen to the mobile units that they've been renting; are they still going to be used? Mr. Paylor shared that those have a short life expectancy anyway and he thought they have one more year on the lease for those; we would use them until they were not usable anymore. Mr. Paylor stated they were new enough; they could be moved to another school and re-purposed. Commissioner Wheatly asked about the life expectancy on the mobile units – Mr. Paylor guessed about 15 years. Commissioner Comer confirmed with Mr. Paylor that the lease states that they would own them at the end of the lease period.

Commissioner Mansfield asked Mr. Paylor to never let them build another school with a two-pipe system. Mr. Paylor stated that would be a wise decision and shared that he believed that decision was initially made to save money, and they have paid for it ever since. Commissioner Comer asked Commissioner Mansfield to explain a bit for the public about a two-pipe system versus a four-pipe system. Commissioner Mansfield stated they had numerous mold and moisture issues which you can't control with the two-pipe system. Mr. Paylor shared that in a two-pipe system, you have one supply line and one return line; you have one chill water running. The four-pipe system has two pipes running simultaneously so you can run dehumidification; you can run chill water and heated at the same time; you can cool the air and take the humidity out of the air at the same time. It provides better control with regards to moisture control, and it also has more effective temperature restrictions as well.

Commissioner Comer stated that he was aware White Oak Elementary was overcrowded, and with a lot of things going on military-wise, you're looking at the possibility of a new school sometime down the road and that is the reason that you are looking to maybe purchase some land and be prepared. In the meantime, bringing up what is there, one of the things you had in the document was a gymnasium; that is considerably less money than the other gymnasiums and asked if that was due to the size. Mr. Paylor confirmed. Commissioner Comer inquired about designing that gym to be shelter-ready. Mr. Paylor stated that in the initial planning, they had not planned for that, but they could make that happen. Commissioner Comer stated that the reason that he asked, everyone knows we have been through some pretty tough weather events in the last couple of years and one of the things we got a lot of grief over, and it was an aggravation for the County was, we didn't have anything shelter-ready. The Newport School was the closest thing and you had people that were displaced that needed a place to stay, but also the people that came in to help feed, rebuild, and clean up, they needed a place when they came in and there was nowhere to be had. Commissioner Comer stated he really liked the idea of taking these gyms and making them shelter-ready. From what he understands, it's only a \$200,000 ticket item to upgrade these gyms to have a generator and shower availability, and not a kitchen, but a place to come in and prepare the food on site – I would suggest and recommend that if we're going to put a gymnasium in at White Oak Elementary School, for that to be shelter-ready as well. We've literally got nowhere on the west end of the County to go. Croatan is closer, but if you have the right event, these things would definitely be used so I would recommend that you make that gym shelter-ready during the build.

Commissioner Cavanaugh asked if that would give them a total of four shelter-ready gymnasiums. Mr. Paylor confirmed. Commissioner Cavanaugh asked if we had the staffing for that. Commissioner Mansfield stated that they would not necessarily be used as a full shelter like Newport Middle, maybe as a staging area or a place to sleep for outside contractors or church volunteers. Some of these guys were sleeping in tents during Hurricane Florence. We had a lot of volunteers come to the area and they had nowhere to stay. Commissioner Comer added that a lot of it might be self-sufficient; you may need some kind of monitor over there and added at the same time, when there's not a weather event, it's a functional space and serves other purposes. Commissioner Comer

stated he thought making the gymnasiums into shelter space is a great public service, hopefully we will not need them.

Chairman Smith added that you could also start school back without having to kick out those that have been sheltered in the school. Mr. Paylor replied that since they are free-standing buildings, it makes it a lot easier for Parks & Recreation to also use. Theoretically, post-storm, you could have folks that were housed in the free-standing shelter and school could be going on in other parts of campus.

Commissioner Wheatly asked where on the East Carteret campus they were planning on building a free-standing gym. Mr. Paylor said it had been preliminarily discussed to go between the back of the building and the football field and stated they would need to get an engineer and architect out there to look at those projects.

Commissioner Farrington stated his main concern was White Oak Elementary and making sure that we are making extra effort to find their next property to do something on that end. That's a big concern and that's where there's been a lot of growth and we should keep that in mind. Commissioner Farrington stated that he is glad there is money set aside to do that; it will take time and we need to do it right.

Commissioner Comer asked Mr. Paylor exactly what he was asking from Commissioners tonight. Mr. Paylor replied that he is asking for them to consider adopting a Resolution to allow the voters to vote on this in November. Commissioner Mansfield asked if they would need to change the total to reflect the White Oak gymnasium being shelter-ready. Commissioner Comer thought that if you rounded it up to a \$42 million bond referendum, they would have enough money to do that; they are comfortable with that figure.

Commissioner Cavanaugh stated that before they voted on this, he wanted to nail down some issues on free-standing gyms – they are separate and apart from the main school building? Mr. Paylor confirmed. How do people get in and out of there? What kind of access control do you have to these gymnasiums? Are there going to be covered walkways connecting the schools to the gyms or from the gyms to the parking lot? Mr. Paylor stated that with all three schools, all the gyms would be within very close walking distance of their parking lots.

Commissioner Mansfield stated these auxiliary gyms would be used for PE classes, in conjunction with the reciprocal agreement with the County for Parks & Recreation, for bringing tournaments here, and for economic development to bring people down to play tournaments in the County where you have additional gym space. They would be used as a practice facility; right now, the gyms are overrun. They are shared between bands, Color Guard teams, the drama department. You also have multiple sports that are playing in any given season – if it rains, they're all wanting to get into the gym and there's not enough space. If you go to Pitt County or to some of the other high schools, all their schools have auxiliary gyms. That's done on an everyday basis; we're just late to the party. There was discussion regarding gymnasium functionality. Commissioner Cavanaugh asked about how the covered walkways hold up during hurricanes. Mr. Paylor

shared that the new covered walkways hold up well, new being within the past 15 years. He stated that they are all rated at 115 MPH winds; the one at Beaufort Elementary School for example, from the past two hurricanes, had no damage.

Commissioner Wheatly shared that he had asked that same question at one of their smaller meetings and the way it was explained to him, was that the cheaper ones that were \$100/foot did not last; the ones that were just done were about \$400/foot, but received no damage. Mr. Paylor said for instance at Down East Elementary or Smyrna Elementary, every time we have a strong wind blow, we're replacing the ceiling in it. The ones that are done right at Newport Elementary and Beaufort Elementary, they hold up well. Commissioner Mansfield addressed Commissioner Cavanaugh: You are correct, it's just like the canopies at gas stations. They all survive hurricanes when they're first built too, as they get aged, during hurricanes, they do come down. Mr. Paylor confirmed they are flat top walkways.

Motion: Commissioner Comer made a motion to approve the \$42 million-dollar bond referendum to fund capital needs in the November 2020 election and approval of the Resolution authorizing the application to the Local Government Commission ("LGC") and approval of the Resolution directing the publication of the intent to apply; seconded by Commissioner Farrington. **Motion carried unanimously.**

Motion: Commissioner Comer made a motion for the approval of the Finance Director to authorize the application to the Local Government Commission "LGC"; seconded by Commissioner Mansfield. **Motion carried unanimously.**

XI. PRESENTATION HIGHLIGHTING THE COMPLETED MERGER/ REGIONALIZATION FEASIBILITY STUDY FOR THE WATER SYSTEM MERGER WITH BEAUFORT & APPROVAL OF CORRESPONDING RESOLUTION

Mr. Danny Meadows from Draper Aden Associates, provided a presentation highlighting the completed merger/regionalization feasibility study. Mr. Meadows explained that these grants are made available to local governments to do studies on water and sewer systems where you can create a partnership. In this case, the Town of Beaufort agreed to participate in the study where two entities will look at a system and on the State side, hopefully, merge the systems thus eliminating a permit and hopefully bringing the entities together.

Mr. Meadows shared that the County has two water systems – one is the Laurel Road Water System and the other is the Merrimon System, and a total of 1,500 customers. There is about a little over \$12,000,000 of infrastructure in the water plants and the distribution system, etc. We have looked at it; the system is in very good condition. Your issue is that you only have 1,500 customers. You have waterlines that extend from Town limits on Highway 101 all the way to Craven County, into the Mill Creek area, Jarrett's Bay, Highway 70, all the way down to the high school and back to Laurel Road. You have the Merrimon System out in the Jonaquin's Creek area; you only have 25-30 customers. Your potential growth is very limited. You are providing a great service to the citizens that

need it, but as far as something you are going to make a lot of money on or even be able to break even in the foreseeable future, especially without the provision of sewer, you are very limited. When we looked at the system, we tried to weigh all the issues, but with \$12,000,000 of infrastructure, you also have a little over \$2,000,000 of debt. That debt will not be relieved if paid according to the terms of the agreement until the fiscal year 2051 or 2052; thirty years of payments that will decline drastically. In our findings, we put together a recommendation that the Town of Beaufort accept your system and that the County continue to work with the Town and the County retire the debt based upon the funds that you are collecting now in the special tax district for that area already. Mr. Meadows stated that if the Town will accept it, we recommend that the Town would get it from the standpoint that they have opportunity; they have a sewer force main that runs down 70 to the school; they have a sewer force main that runs to Jarrett Bay on Highway 101. The opportunity for growth for them is pretty reasonable and in that, they would lower the rates for the customers on the system. It would still be higher than the Town's in-Town rate, but if you save the customers now a little over \$100 a year, it would help offset some of the cost of the special tax. Mr. Meadows shared that they presented the recommendation to the Town and spoke with the Town Manager, the Town Engineer, and the Utilities Director. As all of us have gotten hit with the coronavirus, the other issues are most important and we have not had much contact since. Mr. Meadows confirmed that there is no requirement that anything be done with the study; it is plausible for the State to do that; it causes folks to sit down and think, look and continue to talk. In adopting the Resolution tonight, it does not require the Commissioners to act on the study. Mr. Meadows thanked County staff for their help in the study.

Mr. Meadows responded to questions from Commissioners.

Commissioner Wheatly followed up on a statement from Mr. Meadows regarding receiving a reimbursement; Commissioner Wheatly asked about the reimbursement amount. Mr. Meadows stated that this grant was of no cost to the County. Mr. Meadows stated that the whole grant was \$35,000; he didn't know how much was outstanding, and confirmed that his firm has been paid. Commissioner Wheatly asked if the community of people at Eastman's Creek – which system are they on? Mr. Meadows replied that they are on the County's water system; they're on the Town of Beaufort's sewer system and there's been some extravagant bills. Commissioner Wheatly stated, that was his point; their pricing is very high and asked if he had any recommendations on how that could be reduced. Mr. Meadows stated if the Town were to take over the water system, then they could charge in-Town rates because they are in the Town now. Commissioner Wheatly summarized what Mr. Meadows was saying: if the Town of Beaufort took it over, we could reduce their cost. Mr. Meadows confirmed, because right now, anything in that area as far as water is concerned, that is the County and unless you work out a special rate for them, it's County rates. Mr. Foxworth stated that they are Town customers; the County supplies the water, but they buy water from the Town. It's simply County water because we have a line there. Mr. Foxworth stated any reduction in rates would have to come from the Town of Beaufort. Commissioner Wheatly asked if the people in Eastman's Creek pay more than what the people in the Town of Beaufort pays; this was confirmed.

Commissioner Wheatly asked how do we get them at an even point, or can we? It was felt that would be a Town of Beaufort decision.

Commissioner Mansfield stated if they were to take the water system, if we gave it to them, it's going to increase utilization because the more people they can get on the system and charge for the water, and they only have one set of staff versus two sets of staff, they can charge less for the water and then they've got also their sewer lines. You can't involuntary annex anymore, but if somebody wanted to develop land and develop the growth, and bring more people into the Town city limits, they could have access to be able to do that, correct? Mr. Meadows confirmed and stated that it's just like Jarrett Bay Industrial Park, they're paying out of Town rates. Commissioner Mansfield asked why we would both not want to do that. Commissioner Wheatly asked also, why would we not?

County Manager Tommy Burns stated that there's also a lot of redundancy.

Mr. Meadows stated he did not think the Town is saying they will not. Mr. Meadows shared that he worked with the City of New Bern for many years, and stated that if he were in the place to make the decision, it would be a no-brainer. Commissioner Mansfield stated he didn't see anything wrong with that. Commissioner Wheatly asked what are the arguments against doing this? Mr. Meadows had not heard any arguments against. Commissioner Wheatly asked why we weren't doing it? Mr. Meadows replied it was another step in the process.

Commissioner Comer commented that Eastman's Creek is paying more money, \$55 for 5,000 gallons, he thought. The Town is \$58 for 5,000 gallons or \$59 for 5,000 gallons. Mr. Meadows shared that if the Town serves out there, it's double rates. Commissioner Comer asked if they were paying a sewer and a water fee. Commissioner Comer asked why was it double? Mr. Meadows stated that was the prerogative that the Town has – they're charged a non-resident price, but you have the right to serve the entire district. Commissioner Comer asked if we were charging them for the water they're using – questioned if they're putting their money on top of our money, response was yes.

Mr. Meadows hoped it was something that Mr. Burns could discuss with the Town; they are mulling it.

Commissioner Robinson asked about limited opportunity for any growth or expansion on the system that the County has versus the amount of opportunity that Beaufort has – can you explain that disparity? Mr. Meadows responded that in municipalities, sewer is money; it's gotten to where it's harder to get sewer perks and septic tanks. The Town already has a force main down Highway 101 all the way to Jarrett's Bay. The Town has a force main down from the Town limits down Highway 70 to the high school. There are water lines that run each way. There were a bunch of corn crops out there. Over the years, you've seen what happens to corn crops. They grow houses, especially if sewer is available and the Town has the sewer. When you have property that doesn't perk, or you can create more lots by cramming them together because you've got sewer, developers look at that very positively – they're out there to make money. If the Town had that system

and they get that amount of infrastructure in the ground for nothing and it's already there, it's a whole lot bigger opportunity for the Town to grow than it is for the County because no one's going to come to you unless they can't get a well to go there or they have bad water.

Commissioner Robinson commented that he looked through the study – he hears a lot of complaints from people from Beaufort about their water bills which he does not have anything to do with - but it said the County's water bill was only 7% less than that of Beaufort. Is that right – does not seem accurate? Mr. Meadows replied that the County's water bill for in-city rates for the Town is \$37/ per 5,000 gallons. Commissioner Robinson asked if it is greater than 7%. Mr. Meadows responded that it's probably 7% less than the double rate for what the Town would be. If the Town were to charge the folks in the subdivision – if they could charge them out of City rates – it would be \$58, yours is \$55. Mr. Meadows stated that what they recommended was if the Town was to accept the system, bring the Town bill to the County residents down to 44, that way, they'd save about \$9 a month, which turns into about a hundred dollars a year.

Commissioner Robinson asked if what they are doing tonight is just accepting the study. Mr. Meadows confirmed – it does not obligate you to discuss it any further.

Board of Commissioners
Bill Smith, Chair
Robin V. Comer, Vice-Chair
Bob Cavanaugh
Jimmy Farrington
Mark Mansfield
Jonathan Robinson
Ed Wheatly



County Manager
Tommy R. Burns, II
Clerk to the Board
Rachel B. Hammer

**RESOLUTION
ACCEPTANCE OF THE COMPLETED MERGER FEASIBILITY STUDY
FOR WATER AND SEWER UTILITIES**

WHEREAS, the North Carolina Water Infrastructure Division provides grants for Merger Feasibility Studies for water and sewer utilities within North Carolina, and

WHEREAS, Carteret County in partnership with the Town of Beaufort, applied for and accepted a Merger Feasibility Study Grant to explore the possible merger of the Carteret County Water System with the Town of Beaufort Water System, and

WHEREAS, Carteret County selected Draper Aden Associates as the consultant for this study, and

WHEREAS, Draper Aden Associates has completed the study and prepared a report as to the feasibility of a merger of the two systems.

NOW THEREFORE BE IT RESOLVED BY THE CARTERET COUNTY BOARD OF COMMISSIONERS:

That the report of the study of a possible merger of the water system owned by Carteret County with the Town of Beaufort water system be accepted, and

That by the acceptance of this study, the County recognizes there is no obligation on its part to act on all or any aspects of its findings, but,

That the County does agree to give the findings of this study due consideration and if found to be in the best interests of the citizens of Carteret County, to act upon such findings, as may be found to benefit the County and might be acceptable to the Town of Beaufort, so long as the provision of quality water service to the effected customers of said water system is not compromised.

ADOPTED this the 18th day of May 2020.

Bill Smith, Chairman

ATTEST

Rachel Hammer
Clerk to Commissioners

Commissioner Mansfield made a final comment about the rates for the record. They may be paying less than the County, but we're also taxing for that water service too, so the

people in the County are paying more because they're paying the tax plus the usage. Even people who aren't hooked up to the water system in that district, are paying that water tax.

Motion: Commissioner Wheatly made a motion to approve the Resolution noting the acceptance of the completed merger feasibility study and agreement to consider the findings of the study; seconded by Commissioner Mansfield. **Motion carried unanimously.**

Due to the size of this document, it is being incorporated into these minutes by reference. A full copy will be retained in the County Manager's Office

XII. DISCUSSION IN SUPPORT OF LOCAL SALES TAX REFERENDUM

County Manager Tommy Burns stated that a few months back, we had a conversation about the quarter-cent sales tax initiative and similar to the Bond Referendum, we have a ballot deadline if the Commissioners would like to place a ballot question on there regarding the quarter-cent sales tax. That deadline is August 5th and the purpose for this item on the Agenda is to give the Commissioners an opportunity to discuss the quarter-cent sales tax further and some potential uses. We discussed waterways and school capital needs as a possible use of those additional sales taxes generated. A quarter-cent, based on our estimate, would generate \$3.6 million dollars annually if the Board chose to designate that any way they wanted to – this item was mainly for the Commissioners to discuss and ask us any questions or share concerns they may have.

Chairman Smith asked Assistant County Manager and Finance Director, Ms. Dee Meshaw, about the percentage that outsiders pay on that quarter-cent sales tax? Ms. Meshaw estimated that it would be about 50%. Chairman Smith repeated, so the second homeowners and visitors would pay approximately 50% of the sales tax. Mr. Burns shared that that was one of the discussions they had – the sales tax touches tourists and everybody coming down here.

Commissioner Comer stated he'd never heard an argument against a sales tax; it is a pretty fair tax because everybody pays it and puts their fair share in Carteret County because of the tourism flow and the second home residents. We're fortunate enough that probably somewhere between 50-60% actually comes from outside the County; folks inside the County aren't paying it. We've talked about this quarter-cent sales tax in times past and several years ago, that quarter-cent sales tax was raising \$2M to \$2.5M and that's grown substantially. At the time, we were trying to use that for waterways management. We've had a lot of waterway projects going on – we're spending money every year on waterways management and we still need to promote some of that money to waterways management. But with the school's ask on the bond referendum – we figured out that from that \$3.7M, he thinks you could take \$1M and save about \$11M of debt service. So, if we can get to where we can take a good portion of that quarter-cent sales tax, that will pay a right good share of the debt service on the school capital needs. Commissioner Comer shared that he would like to see it go on there in conjunction with

that, see a sharing there between the schools and waterways management. Waterways are vital and it's vital to the tax base here in this County so I think we definitely need to pay attention. Commissioner Comer stated that he would love to see something happen along the lines of maybe an even split and cap the waterways side – there's no need to grow that money up – maybe put a cap on the waterways side and when we cap out, the money can slide over and handle the debt service. If we could get the quarter-cent sales tax passed, by the time that Ms. Meshaw needs money to start paying bills, it would be I guess two to three years down the road by the time you get plans in place, something built, borrowed debt.

Ms. Meshaw commented that if the school bonds passed in November 2020, I think we would issue a first leg of that debt within eight to twelve months after that. Commissioner Comer stated that would be the minimum amount of getting everything started.

Commissioner Wheatly asked how much money they would have built up by then if we started the sales tax before they needed to start paying. Ms. Meshaw commented that she would have to go back and look at the Statutes; if the sales tax passes, the Department of Revenue only allows the collection to start every so often. She thinks the first collection where consumers would be paying tax would be April 2021.

Commissioner Comer stated that right now the County is funding waterways every year – I'd like to see maybe a \$5M cap in the waterways management program. With some of these major weather events, we've been in crisis with some of these inlets a time or two, and we've had to pull and scrape and get money to get them back open and safe. It should be a great priority to keep them open and safe when we can. It's a no-brainer to me when over 50% of it would come from funding from folks out of the County, and again if you remember on the waterways side, if we raise a dollar and 50% of that is paid in-County, we can take that dollar and multiply it through the State and turn that dollar into \$3 dollars which is a great benefit. I think it would be a prime use with this referendum coming up for funding for that, and other capital things. I suggest using it for school capital payments or capital expenditures that come along down the road too or however the Board sees fit to use it at the time.

Commissioner Mansfield commented that property taxes are paid by everyone in the County; I don't think we make that point enough. It's either a direct cost or an indirect cost. You say, well I don't own any property in this County; I don't pay County taxes. When you're paying your rent, it's an indirect cost and the owner is collecting and paying the taxes with your money. So most everybody, if you're living here, you're paying County taxes. It's just whether you pay it directly to the County or if you pay it directly to your landlord and your landlord pays it to the County. Maybe about 50% of those properties are owned by people that don't live here full-time. A lot of those residents that don't live here full-time actually rent their places out and within that rental fee, there's a sales tax and those people that come and use our services and put a stress on the municipalities as far as police departments, fire departments, and EMS are paying that. That one-quarter cent could cap on the dredging and we could pay for improvements we could make to our schools to keep our School System as one of the top in the State. From an

investment/number strategy, I think it's a good idea. The biggest problem we had in the past with the quarter cent sales tax was that we couldn't make a separate fund. With this, it'll have a specific purpose it'll be designated for.

Commissioner Farrington wanted to reiterate the fact that all of the things in that school bond and the reason why I voted for it was because the majority of it are needs – would say 90% are needs. With this sales tax, it can leverage us to be really smart as Commissioner Comer said, and leverage that money and have these matching funds come in and also on the other side, the typical spending that's done in the schools is being mandated by the Legislation and they're doing nothing but sending it down on us. We're not filling one pot with the other so we do need to be cautious of that, so it's a no-brainer. The lifeblood of Carteret County is going to be these inlets and access; the Commissioners have focused on that as a Board.

Commissioner Comer mentioned that the schools are a big part of our local economy. One of the Board members made the comment – our schools rank as well as any schools in the State. We're always in the top ten and there's not a lot of differential between number ten and number one. We already fund our schools – we are in the top ten percent in the State for funding for average daily membership ("ADM"). There are constant maintenance needs – flooring; we passed something tonight to do flooring – those things come along, at some point in time, it's sitting there for all these reoccurring costs that show up. We spend a lot of money in capital every year. I would like to see this quarter cent sales tax approved, and you split this money 50/50 with the waterways and the schools. I think initially by the time the schools get built up and you need that money for debt service and other things, you'll have a base fund. Commissioner Mansfield said to build it up to about \$5 million dollars; it will be there and stable. All that money then slides over to the schools; we'll have the opportunity as we spend some of this money down to keep that pool replenished. Like Commissioner Farrington said, it looks like a no-brainer – you've got to convince the public of that. It costs – schools cost – it costs to maintain the waterways in the County – how do you handle that; how do you pay for it in the best and most efficient way. I don't know how you can get more efficient than the sales tax.

Commissioner Wheatly said that in the initial talks, we talked about the school bond and we also talked about the sales tax. One of the reasons that really stuck with me on why we were going to do both – by doing the sales tax, that was going to give us a vehicle to pay on to the bond for the schools. I really don't know of a better idea or a better way of achieving that than paying on the bond with the additional quarter-cent sales tax. I agree – if we're going to pass this school bond, this quarter sales tax will certainly help. The voter will also know that they're voting for something that's going to help pay for that school bond. I think that's going to be important to the voter.

Commissioner Comer commented that Commissioner Wheatly used an important word – it's going to help – it will not fund it completely. It may still require some sort of tax increase, but some of that increase will be offset.

Commissioner Robinson stated that he had always been in favor and a proponent in favor of the quarter-cent sales tax. I want to be supportive of it, but we are not drafting the verbiage for the referendum tonight. This is just to notify that we're considering that. I don't mind the 50/50 split, but I'm not real certain about capping the waterways money at \$5 million dollars because currently, we've been able to leverage that against State funding – 3 to 1 match. We've got no reassurance that the State is going to keep providing that funding, so if you cap that at \$5M and you've got to do any dredge work, these projects are going to need to be done forever. So, if you can cap that at \$5 million dollars and then the State and Federal funding dries up, you're not going to be able get anything done for \$5M. Commissioner Comer stated that you can always change the cap down the road. Commissioner Robinson did not think they would have the flexibility to change that later, it would be a conversation later on. Commissioner Comer stated that the \$5M was an estimate; we need to study it a little more. Commissioner Robinson stated he was agreeable with a 50/50 split from the school board, but we're going to need to be careful about the verbiage, and careful about capping the money that comes to the County. If we want to give the latitude to the County to make that decision, but you've got to be careful when you draft these things. Commissioner Comer stated the County has some experts on projects and dredging and feels that we could get some good numbers.

Commissioner Mansfield had a couple of points of clarification, and a question for Mr. Paylor. Commissioners could make it where it was a variable cap rate depending on the funding from other sources. Mr. Burns clarified that the ballot question would just be for the quarter-cent sales tax. Commissioner Mansfield asked if the quarter-cent sales tax applied to groceries or medicine – Mr. Burns clarified that those would be exempt, as would automobiles. Commissioner Mansfield stated Commissioners have taken a stance as far as the seven Commissioners up here that teachers are the most important thing in the classroom – and if we had to defer maintenance as far as carpentry or painting, we prefer a professional, good teacher in the classroom versus funding the capital. We tried to put our money in the classroom.

Commissioner Mansfield stated he was looking through the referendum – if we do the bond referendum and do the walkways – not the covered ones, but enclosures – we will be hardened as far as the schools goes with entries. From a safety standpoint, this will help us reach our end goal – as far as protecting the students. Mr. Paylor confirmed and shared that those recommendations came from the Sheriff's Department.

Commissioner Comer asked Mr. Burns about a timeline and questioned whether a committee should be formed. Mr. Burns explained that Commissioners would need to adopt a Resolution asking that it be placed on the ballot. Commissioner Comer asked when; Mr. Burns replied that we need to let the Elections Office know no later than August 5th. Commissioner Comer stated that he would like to do that as soon as possible; the school board is going to be finalizing and promoting; we can give them their talking points when they're out promoting the referendum for construction and capital needs; maybe we can have something next month. Commissioner Robinson asked if they could still move ahead with their motion of intent. Mr. Burns stated they just needed to adopt the

Resolution and then that's forwarded to the local Board of Elections and then the State Board of Elections for the ballot question.

Motion: Commissioner Comer made a motion to direct staff to draft a Resolution to put a quarter-cent sales tax on the November ballot alongside the school's referendum for capital needs; seconded by Commissioner Robinson. **Motion carried unanimously.**

XIII. REVIEW OF DEPARTMENTAL STRATEGIC PLANS

County Manager Tommy Burns shared that there were some departmental strategic plans that were pushed back that need to be shared with Commissioners. We have five plans to present and we've asked each of the presenters to briefly go through their strategic plans for the next five years. The creation of the strategic plans provides a better outlook and perspective on how each department of the County grows instead of just coming in year to year and trying to address needs within a twelve-month budget. We've challenged them to think beyond that. Mr. Burns shared that the department heads have done a good job.

CIVIC CENTER

Ms. Tina Purifoy shared that the Civic Center is the largest event venue in the County; we host over two hundred events per year and appeal to clientele looking for flexibility and affordability. The Civic Center is a huge asset to the community and especially helpful to the non-profit organizations for their fundraising events such as the Boys and Girls Club, Domestic Violence, Take a Kid Fishing, among others. We also host many meetings for the County departments, the Community College and the School System. Ms. Purifoy shared that she would like to briefly touch on their strengths, such as size and affordability, seasoned staff with a great customer service reputation, and of course the location – the waterfront view is a premium. Ms. Purifoy discussed some of the challenges in marketing the facility from those outside the area due to the lack of adjacent hotels, inability to walk to restaurants and local entertainment venues; the location on campus sometimes limits our ability; the facility is aging. Goals include continuing to focus on attracting new customers. We are always looking for new avenues to promote the County as well as the Civic Center; we attend trade shows all over the State and work very closely with the Tourism Development Authority to attract groups and events to the area. The destination wedding business is big on the Crystal Coast; we participate in lots of trade shows and market to that segment of the population. Ms. Purifoy shared that with all of the new venues that have opened on the Crystal Coast over the past few years, she is very proud of the business that she has been able to retain. About 90% of the customers are repeat customers. Staffing levels are expected to be as they are over the next five years; if we were to bring someone on, it would be to hire someone to be responsible for direct sales 100% of their time. Ms. Purifoy shared that they will focus on needed lease improvements to improve the appearance and marketability of the Civic Center.

Commissioner Farrington asked about the Civic Center schedule – it stays pretty full? Ms. Purifoy confirmed that it had been, until the coronavirus.

Commissioner Comer asked what the capacity was for growth of events. Ms. Purifoy shared that they do from 200-250 events per year. We certainly have room to grow; the problem is not having an adjacent hotel as some surrounding Counties have.

PARKS & RECREATION

Ms. Purifoy stated that parks make our County more desirable to live in. Parks provide an important economic benefit such as attracting tourists and businesses. Mr. Purifoy provided information regarding their youth and adult athletic programs. The department is the lead agency for the Carteret County Special Olympics and the North Carolina Senior Games. We currently have a staff of eight full-time people and about 30 part-time depending on what season it is. Over the next five years, I don't anticipate needing any additional staff at current levels. Future outlook will continue as is; we are always adapting to meet community interests and trends. Ms. Purifoy shared information regarding their involvement with local municipalities and areas, including the School System.

Commissioner Mansfield asked about adding soccer fields or softball fields. Ms. Purifoy identified one of their strategic goals was to increase water access, with the recent purchase of the Stroud property on Highway 24, that will be possible. She shared dog parks were always in demand and making parks more ADA compliant. Long-term goals identified included multiuse gymnasium for County use, land acquisition for park development. As the County continues to grow, we will definitely see an increased demand for park space.

Commissioner Mansfield asked about the trails in Carteret County and stated that it was impressive. Ms. Purifoy shared that it was the result of receiving a grant along with the cooperation of the Health Department several years back; there are a lot of nice trails; connectivity is an issue with the trails. Ms. Purifoy closed by stating that they are always looking for ways to keep the public engaged in parks and in their programs.

SENIOR CENTER

Ms. Kisha Williams shared that we all hope to age gracefully and successfully. She shared that their number one priority is helping older adults remain independent. We do that by support and assistance and we definitely advocate for our older adults. We want them to be able to age in place and remain in their homes because in the long run, it saves money and helps with the quality of life. Their mission is to provide the services that are needed to seniors, and shared some of the services they provide. Ms. Williams shared that one of their strengths is that they are a North Carolina Senior Center of Excellence, which makes them one of the top Senior Centers in the State. One of their weaknesses, is they have difficulty accommodating a wide variety of physical and mental abilities. Ms. Williams shared that she feels their number one challenge is the quality of food in their food nutrition program. Their senior population is working longer, and therefore, there is a different type of aging senior; they are working towards programming in that area. Ms. Williams shared they have seven full-time employees, three part-time employees and a

few seasonal employees. Ms. Williams stated that as far as their budget impact, when they are able to extend their services, there may be a need for a part-time individual to extend those hours, but it is in the far future.

Commissioner Comer inquired about planning for the reopening process. Ms. Williams shared that they have outlined a plan, and that she meets with staff once a week on how to reopen as an entity. Commissioner Comer shared that Commissioners hear often how the center is a life line for seniors and they need it in their lives. She discussed a phased-in program to get them back to capacity.

Commissioner Wheatly shared that two of his close friends play bridge there at least once a week, and they brag about the Senior Center; it's cleanliness, the way it's set up, and encouraged Ms. Williams to keep up the good work. She recognized her staff, and shared that she could not take all the credit.

Commissioner Farrington asked about the meal service – is that Meals on Wheels? Ms. Williams responded no, it was not; however, they do have a type of program that is similar to Meals of Wheels. She explained that the funding for these meals comes from the Home Community Care Grant, and explained that CCATS and staff are delivering meals during the pandemic.

Commissioner Farrington shared a story about how senior centers can really foster a sense of community among the aged population, and thanked Ms. Williams for everything they do.

RAPE CRISIS

Ms. Gwen Roberts shared that she is from the Rape Crisis Program; one that is not talked about a whole lot publicly. The mission of their Program is to be committed to healing and empowering survivors of sexual victimization, challenging people and institutions to be more responsive and responsible to all survivors and to eliminate sexual assault and abuse from our community and our society. Ms. Roberts shared that creating a five-year plan was a challenge, because how do you plan to make people behave better? She stated that she has found some ways; fortunately, they are fully staffed. She shared that they have hired a new therapist, and with their staff, they hope to be able to move towards their five-year goals. One of their goals is to be consistent in the staff that they have; it is difficult to keep staff because they move on to higher paying jobs in the surrounding Counties. When asked to do the SWOT analysis, one of their strengths is that this program has been in the County since 1986; they are one of the oldest programs in the State. One of the weaknesses is that they are limited in growth because of the pluses and minuses of being part of a County. All other rape crisis centers in North Carolina with the exception of one, stand alone. This limits some of the funds that they can apply for to keep their program going. One of the things that she does is apply for grants to fund the positions that they have. As far as future opportunities, Ms. Roberts stated that she hopes to be able to change the name of their program, doesn't like the word and hopes to be able to convince the grantors to change the name in the future; will be a process because

that is the name they receive funding under. Ms. Roberts shared that she hopes that if the County moves to a complex situation, that they would not be included, so they can remain off to the side and remain an inconspicuous location for clients who are fearful of going there at all. Their services are free to anyone and everyone who wants to use them.

Commissioner Wheatly shared that he understood where she was coming from when she wanted to change the name of it; he understands the importance of anonymity. Commissioner Wheatly mentioned under the circumstances of an event and you are in the process of doing the investigation into the event, do most of them lead back to drugs and alcohol; does that get involved in at a large rate? Ms. Roberts wanted to clarify that in their program, they are not responsible for gathering any evidence, or gathering any information that happens as far as the case is concerned. She shared they are very neutral in what they do so they make it safe for any and every one; they work with the police department because they will refer clients to them. She responded to Commissioner Wheatly's question; shared that probably with the exception of their younger clients, 90% of their clients had alcohol or drug abuse problems and have been living in maladaptive ways because they have never dealt with the assault they had. We try to dig to the roots of their problem and help them.

Commissioner Wheatly applauded Ms. Roberts for what she does in her job. He stated that he wanted to make sure she always had the assets and resources that she needed to do her job, and thanked her. Ms. Roberts thanked Commissioner Wheatly.

Commissioner Cavanaugh asked about the limitations in her fundraising abilities; if they were to separate, would they have better access to more money to provide a better service – are we holding you back from all your potential? She shared not at all; the limitations are not worth what they get from the County. We guarantee, with support from the County, that all of those that need help, will receive services. Stand-alone agencies cannot always make that guarantee. Ms. Roberts thanked Commissioners for their support.

VETERAN SERVICES

Ms. Brenda Dubose introduced herself; truly loves what she does in helping the veterans. Ms. Dubose shared a story about a veteran Navy nurse that needed help with assisted living fees, etc., and the Veterans Office was able to get a pension for her; she turns 100 years old this month.

Ms. Dubose detailed all of the services and programs available to veterans which includes filling out paperwork for those that should receive a pension, disability and compensation forms, home loan guarantees, life insurance, scholarships, education, burial, and death benefits. We help them with their appeals to get their back pay; we work with other organizations in the County. We also assist them with their final wishes for their burial. We have four State veteran cemeteries in the State; one in Western Carolina in Black Mountain, Coastal Carolina in Jacksonville, the Sandhills which is in Spring Lake, and Eastern Carolina in Goldsboro. We also order government markers; file for burial benefits

and given them presidential memorial certificates for their families; we order medals for their families. We receive training and continuing education from the State and from the County Veteran Service Officers membership. Ms. Dubose provided information on how they are working under the current pandemic. Ms. Dubose shared that the veteran population in the County is 7,969. Ms. Dubose shared that one of their major accomplishments in their office is that they are the one County office that what we bring into the County pays for everything that they do. In 2019, Carteret County brought in \$83,449,000 in tax free money, and provided a breakdown of the funds. Ms. Dubose provided additional information on the different programs available to veterans in the County.

Ms. Dubose shared that one of their goals is to maintain efficiency and effectiveness for the demand of services provided, and shared what they have been doing in purging their files.

*** BREAK ***

XIV. BUDGET PRESENTATION

Mr. Tommy Burns provided some background on the preparation on the budget; some of the budget impact will be on the revenue side. Mr. Burns shared that sales tax is projected to have a \$800,000 decrease from prior years. There will also be a decrease in fees and permits. Our investment earnings had been pretty steady until March. Last year, our lease payments with Pruitt Health Care ended and that lease converted to \$100 a year because Pruitt Health assumed the maintenance, netting a lost revenue impact of about \$435K a year. Our net revenue impact is a loss of roughly \$1.65M over prior years. Mr. Burns shared some expense impacts that have been added to the budget the last two fiscal years that were above and beyond what we had budgeted expense-wise. One of those was a drug addiction contract put in place for the inmates at the jail through Hope Recovery, which was \$190K and the Dix Crisis Regional Center Contract with Craven and Onslow County was \$300K. Mr. Burns shared that there were also some increased costs for housing inmates, medical care, jail operations, and jail maintenance of about \$400K. Some school budget impacts, the school's operating increase this year was \$785K; the capital/technology agreement was \$600K. The Community College had increased operating costs of \$100K from the prior year. When you factor in all those with declining revenues and expense impacts, our budget was tremendously difficult this year to balance. We were able to do that, but in doing that, we are recommending a tax rate of \$0.33 per \$100 of valuation. Mr. Burns noted that he wanted to specifically thank Ms. Cindy Mintz and Ms. Kelly Woodruff from Ms. Meshaw's staff; they have put in a lot of hard work on this budget – some Saturday and Sunday nights in addition to all of the other activities that go on daily.

Ms. Dee Meshaw stated that she would provide a brief presentation as requested by the Chairman, but wanted to say that this was the hardest budget she has done in her 25 years of local government due to the recent economic shutdown. Our priorities, as stated

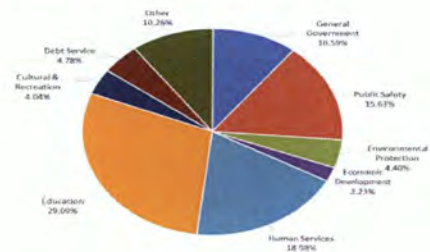
by Mr. Burns, was to budget revenues conservatively and implement real property revaluation. Ms. Meshaw provided a brief overview of the slides shown.

<div><div>FY 2020-2021 Recommended Budget</div><div>Presented to Carteret County Commissioners</div><div>May 18, 2020</div></div>	<div><div>FY 2020-21 Recommended Budget</div><div><ul style="list-style-type: none">• Priorities for developing the recommended budget<ul style="list-style-type: none">– Maintain services– Budget revenues conservatively– Implement Real Property Revaluation</div></div>																												
<div><div>General Fund Budget</div><div><ul style="list-style-type: none">• Recommended budget is \$99.02M• \$140,000 increase (0.14%) from FY20 amended budget</div></div>	<div><div>General Fund Revenue</div><div><table><thead><tr><th>Source</th><th>Percentage</th></tr></thead><tbody><tr><td>Ad Valorem Taxes</td><td>55.35%</td></tr><tr><td>Other Taxes</td><td>16.00%</td></tr><tr><td>Intergovernmental</td><td>13.97%</td></tr><tr><td>Sales & Services</td><td>4.37%</td></tr><tr><td>Permits and Fees</td><td>3.61%</td></tr><tr><td>Other</td><td>6.34%</td></tr></tbody></table></div></div>	Source	Percentage	Ad Valorem Taxes	55.35%	Other Taxes	16.00%	Intergovernmental	13.97%	Sales & Services	4.37%	Permits and Fees	3.61%	Other	6.34%														
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General Fund

- Other Financing Sources
 - \$6.28M projected, \$7.33M decrease (53.86%)
 - Decrease from FY20 amended budget to FY21 recommended budget
 - General Fund Balance
 - Investment earnings
 - FY21 Recommended Fund Balance \$1.60M, \$3.70M less than FY20 adopted budget

General Fund Expenditures



General Fund Expenditures

Expenditures	Recommended FY21 Budget	Change from Amended Budget 03/31/20	Percent Change From FY20
General Government	\$10.49 Million	\$1.36 Million	15.02%
Public Safety	15.48 Million	.43 Million	2.85%
Transportation	1.67 Million	.22 Million	14.50%
Environmental Protection	4.36 Million	(.55) Million	(11.11)%
Economic & Physical Development	2.21 Million	(.33) Million	(12.96)%
Human Services	18.79 Million	.03 Million	.01%
Education	27.25 Million	(.46) Million	(1.68)%

General Fund Expenditures

Expenditures	Recommended FY21 Budget	Change from Adjusted Budget 03/31/20	Percent Change From FY20
Cultural & Recreation	4.00 Million	.15 Million	3.82%
Debt Service	4.73 Million	(1.04) Million	(17.98)%
Non Departmental (Transfer to other funds and non departmental expenses)	10.04 Million	.33 Million	3.37%
Total	\$99.02 Million	.14 Million	.14%

General Fund Expenditures

- Education
 - Includes Public Schools and Carteret Community College
 - Recommended budget for education (operating and capital) is largest function of the General Fund (\$28.80M or 29.09%)
 - When debt service is added, Education is \$33.53M (33.86%) of the General Fund

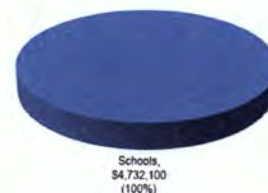
Public Schools

- Operating Funding \$23.68M, same as FY20
- Capital Funding \$1.55M
 - \$1.13M decrease FY20 adopted budget funding level
 - \$1.13M FY20 additional funding provided due to School closures
 - Funds technology commitment, \$700,000 (year 4)

Community College

- Operating Funding
 - \$2.67M, 1.91% or \$50,000 increase
- Capital Funding
 - Maintains \$902,400 funding
 - Fulfills last year of agreed funding levels

General Fund Expenditures FY21 Debt Payments



<p style="text-align: center;">General Fund</p> <ul style="list-style-type: none"> • Carteret County Public Libraries <ul style="list-style-type: none"> – County Department effective July 1, 2020 – Total budget FY21 \$1.53M, \$.15M than FY20 – Funds 20 full time staff positions and additional part time positions – Information Technology Department funds 1 new IT position for library technology as well as equipment 	<p style="text-align: center;">General Fund</p> <ul style="list-style-type: none"> • Emphasis is placed on employees through: <ul style="list-style-type: none"> – Staffing <ul style="list-style-type: none"> • Information Technology: IT Specialist for libraries; IT technician • Tax Department: Customer Services Representative (converts PT & temporary services to full time position) • Sheriff: 2 Detention Officers; 1 Detention Officer Supervisor • CCATS: 2 Transportation Drivers (converts PT to full time) • Health Department: Public Health Nurse • Public Library: Due to County department: 4 branch managers; 3 circulation technicians, 1 supervisor, 1 technician, 10 library assistants – Funds meritorious performance pay raises and cost of living
<p style="text-align: center;">Other Funds</p> <ul style="list-style-type: none"> • Special Revenue Funds <ul style="list-style-type: none"> – Rescue Districts – Fire Districts – Occupancy Tax • Capital Projects Fund <ul style="list-style-type: none"> – County Capital Improvements – County Debt / Facilities Reserve • Enterprise Fund <ul style="list-style-type: none"> – Water Fund 	<p style="text-align: center;">Special Revenue Funds</p> <ul style="list-style-type: none"> • Rescue Districts Fund <ul style="list-style-type: none"> – Total Budget \$4.04 Million • Fire Districts Fund <ul style="list-style-type: none"> – Total Budget \$5.48 Million • Fire and EMS Commission has completed its recommendations and are implemented in the recommended budget
<p style="text-align: center;">Special Revenue Fund</p> <ul style="list-style-type: none"> • Occupancy Tax Fund <ul style="list-style-type: none"> – Total budget is \$7.96 Million <ul style="list-style-type: none"> • Same as FY20 funding level • TDA 50% after administration charges: \$3.94 Million • Transfer to County General Fund: \$4.02 Million 	<p style="text-align: center;">Capital Improvements Fund</p> <ul style="list-style-type: none"> • Waterway Dredging \$ 350,000 • Tax Department Pictometry \$ 90,000 • County capital and maintenance projects \$ 765,000
<p style="text-align: center;">Facilities / Debt Reserve Fund</p> <ul style="list-style-type: none"> • Commission established fund FY16 • Fund's purpose: accumulate funds for future debt service associated with capital improvement projects approved by the Commission • Estimated Balance FY20 \$5.63M • Transfer FY21 \$1.79M 	<p style="text-align: center;">Water Fund</p> <ul style="list-style-type: none"> • Total budget \$1,158,200 • Revenues <ul style="list-style-type: none"> – Operating Revenue \$680,700 <ul style="list-style-type: none"> • No consumption rate increase recommended – Transfer from Water Special Taxing District to balance operations and maintenance needs, \$405,000 (\$15,000 decrease from FY20) • Expenditures <ul style="list-style-type: none"> – Operating Expenses \$916,120 – Debt Service \$242,080

FY 2020-2021 Budget Summary	FY 2020-2021 Budget
<ul style="list-style-type: none"> Total recommended budget for all funds: \$123.16M \$38.13M less than the \$161.29M FY20 amended budget <ul style="list-style-type: none"> Decrease due to large projects in FY20: Beach Renourishment Phase II, Dredging Projects, and Grant Funded Land Acquisition Projects 	<ul style="list-style-type: none"> County budget public hearing – June 1, 2020 Public Schools budget presentations – June 1, 2020

Ms. Meshaw responded to questions from the Commissioners.

General Fund Revenue Changes from FY20 Amended Budget

Revenues	Recommended FY21 Budget	Change from Adjusted Budget 03/31/20	Percent Change from FY20
Ad Valorem	\$54.61 Million	\$6.88 Million	14.43%
Sales and Other Taxes	16.44 Million	.60 Million	3.79%
Permits, Fees, Sales & Services	7.86 Million	.12 Million	1.55%
Intergovernmental	13.83 Million	(.13) Million	(.01)%
Other Revenue Sources	6.28 Million	(7.33) Million	(53.86)%
Total	\$99.02 Million	.14 Million	.14%

Commissioner Comer asked that Ms. Meshaw provide information to him later that explains how we have \$6.88M more in ad valorem coming in, and you have about 60% of a million dollars in sales and other taxes – which is more, but less than what you wanted to project. It is essentially almost \$7.5M. He requested that Ms. Meshaw put together a list of those offsetting numbers. Ms. Meshaw explained that it is a lot of moving numbers, but she will get it together and

share with Commissioner Comer.

XV. ACCEPT OR REJECT BID TO PURCHASE COUNTY-OWNED LAND AT 151 COUNTRY CLUB DRIVE, PARCEL #6490.01.06.0491000

Board of Commissioners
Bill Smith, Chair
Robin Comer, Vice Chair
Bob Cavanaugh
Jimmy Farrington
Mark Mansfield
Jonathan Robinson
Ed Wheatly



County Manager
Tommy R. Burns
Clerk to the Board
Rachel B. Hammer

MEMORANDUM

TO: Board of Commissioners
FROM: Tommy Burns, County Manager
SUBJECT: Offer to Purchase County-Owned Land
DATE: May 18, 2020

An offer of \$3,500.00 has been submitted by Jonathon and Janet Imhauser for the purchase of certain property owned by Carteret County, more particularly described as follows: Tax Parcel #6490.01.06.0491000, a .743-acre tract of land at 151 Country Club Lane, Lot 30 and 31, Block Y, Section 1, Sea Gate Subdivision, Newport, NC.

The County purchased the property as the result of a tax foreclosure in March of 2015 for \$6,500.00. The current tax value of the property is \$20,727.00.

Per N.C.G.S. 160A-269, if accepted, an upset bid publication notice will be published. Commissioners may accept or reject the current offer.

We Jonathon and Janet Imhauser commit to purchase listed property 151 Country Club Ln lot 30 and 31 Tax Id 6490.01.06.0491000 With a bid of 3,500⁰⁰ Dollars. Our current residence 153 Country Club Ln Newport Nc 28570
Jonathon P Imhauser
Janet F Imhauser
Sunday, March 15, 2020 8:01 AM

REC'D 04/10/20

County Manager Tommy Burns shared that this was a property the County owns at 151 Country Club, in the Sea Gate Subdivision. We've received an offer of \$3,500 and we would like for the Board to consider either accepting or rejecting that offer. If the offer is accepted, it would start the upset bid process under N.C.G.S.160A-269. We recommend that you accept it and start the upset process. Mr. Burns indicated that it was the same property that they rejected last month; the recommendation was to accept the offer and put the upset bid timeline in place.

Motion: Commissioner Mansfield made a motion to accept the offer; seconded by Commissioner Farrington. **Motion carried unanimously.**

XVI. MANAGER'S REPORT

Mr. Burns had a couple of comments about the County operations – the County staff is back on normal staffing schedules and we are still seeing citizens on an appointment basis. We're still encouraging folks to use online bill pay and use the dropbox for payments. We're looking at easing some of those restrictions because the court system, they're having those same discussions about court getting back up to somewhat of a normal schedule. Mr. Burns shared that the hurricane preparedness and awareness month is upon us, and the Emergency Services staff has already posted a lot of good material about planning and putting in place some hurricane preparedness and awareness plans.

One comment related to the Beaufort water system, I had a conversation with the Beaufort Manager and his initial indication to me was that they would not be interested in merging those two systems. If that turns out to be the final position they take, we would like to

explore looking at some private utility companies purchasing that system. County utilities are very difficult with that small number of customers. It's really all or none for Counties to operate utility systems. These two systems were put in place at a time when there was a lot of Federal clean water money available to put these small rural water systems in communities to get folks off of wells. They were never designed for fire protection for instance. There are two-inch and four-inch lines in a lot of those areas and it's set up more for a water service provider than fire service protection – that's one option that we have discussed. We have had some interest from a private utility company. Once we get a formal decision from the Town of Beaufort, we'll move forward with looking at some other options for those two systems.

Commissioner Comer inquired about the most practical option – of turning it over to Beaufort? Mr. Burns stated it would depend on the utility company and the terms and so forth. One thing that Mr. Meadows mentioned tonight is that there are areas where there are two parallel lines, a Beaufort water line and a County water line running parallel to each other which makes no sense to have that redundancy.

Commissioner Mansfield stated that he did not understand why the Town of Beaufort would not be interested. You have a force-main line running all the way down to East Carteret High School and you have one running all the way down to Jarret Bay and you have all the potential land, and they could increase their tax base to help pay for the services, how or why would they not be interested. Mr. Burns stated that would be the conversation they would be having with the Town of Beaufort.

Commissioner Mansfield stated he asked this question earlier; we have these ETJs that were put in place when there were involuntary annexations; right now, we have significant amount of areas that are being controlled by the Town of Newport, the Town of Beaufort, and the Town of Morehead City. We have County residents that are County taxpayers that are paying taxes to the County, but they are answering to the municipalities that they cannot even vote for. We either need for those people to be able to vote in municipal elections, or they need to relinquish their ETJs back to the County. Mr. Burns shared that ETJs were set up to plan these areas for future annexation, which most has gone away. Mr. Burns stated that he would speak to the Town officials this week.

Commissioner Wheatly shared that he would like to have a conversation to determine what we have to do to bring Eastman's Creek Subdivision bring their water bills down equal to the ones in the Town of Beaufort. Mr. Burns stated that would be a conversation to have with the Town of Beaufort. Mr. Burns explained that the Town of Beaufort purchases water from the County and resells it in Eastman's Creek; they are on Beaufort sewer.

XVII. APPOINTMENTS

Carteret County Nursing Home Advisory Committee

Commissioner Comer recommended the reappointment of Ms. Gurney Mizell for an additional three-year term; nomination carried.

Juvenile Crime Prevention Council ("JCPC")

Commissioner Cavanaugh recommended the appointment of Mr. Joshua Phillips as the "Sheriff's Designee" vacant term; nomination carried.

Rural Transportation Advisory Committee (RTAC)

Commissioner Comer recommended the reappointment of Mr. Bill Taylor for an additional two-year term; nomination carried.

XVIII. COMMISSIONERS' COMMENTS

Commissioner Mansfield stated that he would like to thank all of the people who try to stay as safe as possible. The virus has had a tremendous impact to our economy on a National level, State level and the County level. However, I think we have really stretched trampling on the Bill of Rights as far as individual freedoms and liberties we were granted at the founding of this Country, and I hope we return to those principles. The virus has turned out to be a very bad thing, but I don't think it has been as bad as everyone projected and I hope it stays that path. We've got to be mindful of social distancing and keep doing all the things to prevent that spread. I think the Governor's Office is promoting it as the "three W's:" wear a mask, wash your hands for more than 30 seconds with warm hot water and soap, and obviously the width of the distance, making sure you're staying away from one another. If you go to a location that's extremely busy, there's lots of places to go out there, pick another store to go to, don't go into big, crowded locations and try to maintain that safety – we want to try to protect as many people as possible. I will say we've had over 600 deaths and more than half of those have been in congregate living facilities. Most of the people, I think the majority of the population in those deaths, are all in the 65 and above age. We have had a small percentage that's in the younger ages. If you're older or you're medically fragile, you probably need to still shelter in place; hopefully, we'll hear from the Governor that there's going to be some type of opening up of businesses. We've had 18,000+ people contract the virus; we probably have only about 4,000 people currently infected today. We only have eight infected in our County here today. We have over a million people needing unemployment and the Government hasn't gotten that whole one million people checks. There's plenty of people that are not getting food and not having the resources to maintain their bills. I think we need to be mindful of the individual's rights and be prudent and safe, but get back open.

Commissioner Farrington thanked the staff for all their hard work and the folks that spoke tonight in reference to our budget. To highlight what Commissioner Mansfield said, I first want to thank our Health Director Stephanie Cannon and her staff, who have done a wonderful job from day one. Actually, before this thing, when it first came out, we have been well advised daily on what exactly is going on in Carteret County. We get a very active report of who has been tested and who is active, and that was unheard of from what I hear from a lot of people in the State. Dr. Murphy even mentioned that he was very proud of Carteret County and how well we were letting the public know exactly who was affected or who is affected at this present time – we're still dealing with it. The hospital has also kept us well informed on a daily basis, sometimes several times per day we're

getting reports on exactly what's going on at the hospital as far as how many people were in the hospital. That means a lot; that makes me feel very confident that we have great folks here in the County looking out for our citizens. In my opinion, it's time for our Governor to allow some common sense. We've gone through this long period and it's been these up and down valleys of things are going to open. I actually lost a bet to Commissioner Mansfield speaking in favor of the Governor, thinking that he would open up something on the first time that he spoke, and then lost again on the second time that he spoke because he didn't open anything. I mean, he didn't open anything at all that he said he was going to open. Our County has bent over backwards. Our real estate community has bent over backwards to discourage people to come here in the beginning which, when this is all over with, I think we should really get into detail about how all that worked because it was pretty amazing what they did. Now, in hindsight, as Commissioner Mansfield had mentioned, there's a lot of things I wish we wouldn't have done, but you can't go back. Our Governor is going to make a decision and it comes down to two people in our State, I know there's more people probably involved. Our Governor and Dr. Cohen are making decisions for an entire State when we're not all affected the same. Carteret County is unique and I've talked to a lot of people today that own restaurants that are really looking forward to opening and they're going to get their chance to open on a Friday to possibly be able to bring people inside and whatever percentage that they put on those. Two weeks ago, we should have been serving people outside – not serving people, just letting people go and get their to-go dinner or to-go lunch and sit at a picnic table outside. Those are things that I think we really need to let the Governor know before he makes his decision on the 22nd, and I've spoken to Mr. Murphy and I've also spoken to Ms. McElrath about that and we should back them 100%. It isn't a political game and we need to get some changes made. With all that said, we do all need to be safe. I am so glad to see life coming back into Carteret County. I see it out my window when I look at the bridge in Emerald Isle and you can see the folks coming in to enjoy the great things about Carteret County. On the last note, I wanted to mention, we had a moment of silence for Mayor Ken Jones. Out of nowhere, we lost the Mayor of Pine Knoll Shores. Mayor Jones, since I ran for Commissioner, he didn't know me from anyone, he always treated me with respect. I was in a lot of meetings with him and we would sit together. He had quite the wit – very interesting person. His father, unfortunately, passed away within a year ago and then his only brother passed away on April 16th. So, let's pray for Mayor Jones' mother, Grace. I hope that a group of us can attend his service. I think it's on Thursday at the Pine Knoll Shores Town Hall.

Commissioner Mansfield requested to piggyback on Commissioner Farrington's comment – he mentioned one thing – armchair quarterbacking and in hindsight, it is always 20-20. We made some extremely tough decisions in the beginning. We had a lot of outcry from the public about closing down Carteret County like Dare County did. Right now, if you take the total amount of people infected in Carteret County and the total amount of people infected in Dare County, and you adjust it for population, infection rate is just about the same. We took a lot of bad publicity on social media, but I commend you six other Commissioners for the great job you did.

Commissioner Cavanaugh wanted to congratulate the people of Carteret County on a job well done in following the guidance provided by the Federal Government. Commissioner Cavanaugh shared that it is kind of disappointing that a lot of the States turned guidance into mandates. I second Commissioner Mansfield's comments about some Governments around the Country stomping on First Amendment rights. I'm glad to see the Courts threw Governor Cooper's restrictions on Church gatherings out today. The last time we met, I stated that I put my faith in the people, North Carolinians. Americans in general are smart people – you tell them what the problem is, things they need to do to reach a resolution, and for the most part, they will follow it. I continue to put my faith in the people. Again, I want to commend the people of Carteret County for a job well done during this pandemic.

Commissioner Wheatly shared that his wife had asked him not to come home unless he made a request to get hair salons open - please pass that on to the Governor for me. I want to ditto what Commissioner Farrington said, I agree wholeheartedly with what he said about reopening. I'm real proud of our County staff on the way they held up. It was a tense time during the beginning of the coronavirus and it takes fortitude to be able to let that slide, and do your job and get out and function as you should. All of the people that I know of in leadership positions in the County did just that. I want to commend them and thank them for it. I want to thank y'all for letting me be here. I enjoy serving with all of y'all – it's been a real learning experience for me. I thank you and I want to wish you all the best.

Commissioner Robinson encouraged citizens to continue to be vigilant and practice social distancing, and if possible, to avoid large gatherings. The virus is alive; we've done pretty good here so far, we've been very fortunate. I hope I don't sense a degree of complacency. We need to be ever-vigilant and cautious. There will always be Church gatherings. I go to one regularly, or I did. I've been to numerous Churches over the last 20 years, and spacing wasn't really a big issue there, normally there's room on the first four or five pews. On the same token, the Lord gives us a mind and he expects us to use it. I would caution the elderly and those with underlying health conditions to be really reluctant about going to any gatherings. Congregated Christians is an important part of our faith, but I don't believe the good Lord would want any of us to endanger the well-being of some of the greatest and biggest sinners and non-believers. The good Lord gives us a good mind and expects us to use it.

Commissioner Comer appreciated the folks who spoke to us from your departments, gave us the overview of the departments. It was interesting and I enjoyed listening to everyone talk. The pandemic, Commissioner Mansfield made a comment about the hindsight is 20-20. I think we've taken it too far as far as closings and keeping things closed. It didn't take that long to get everybody educated on what to do to protect themselves, who the vulnerable were. This gets back to what Commissioner Robinson said, people have got their own minds and they can decide whether to take care of themselves or not. If this thing were to hit again, I'd like to see some kind of quick shut-down, possibly give everybody a two-week vacation, let the businesses set up for pandemic mode then you open back up and you be smart about how you go about yourself. Washing your hands – I've heard pros and cons. I've heard both ways on masks, but I guess masks can't hurt

anything. Social conforming to pandemic situations is something I guess needs to stay in place for a while and I encourage everybody to do that, but I think we need to start opening things back up. I don't know that this is all worth what we're doing to the small business community in this Country. There are statistics out there that the big percentage of them will not be back. If you know what to do to protect yourself and you learn those things, then it's kind of on you. If you get it, you put yourself in a bad situation. You can keep yourself out of bad situations now if you're a vulnerable statistic.

Chairman Smith shared that he read in the paper that some lady wrote in that the County Commissioners were being silent on all this. Well, I want to tell that lady something. Just because I wasn't on TV as much as Governor Cooper was, we have not been silent. I have answered every email. I have returned every phone call I've received. We have left it to our experts to put out the information almost daily, if not twice a day, so lady, we have not been quiet. You need to get your facts straight. To the staff – I appreciate what all y'all have done. Chairman Smith thanked Ms. Meshaw and her staff – along with Mr. Burns for the work on the budget. It has been a tough few months.

Commissioner Comer added that some of those comments about being quiet have specifically come from some elected officials of some municipalities. I know for a fact that all the municipalities via management are notified if not once, not twice, but three times daily. If they're not getting information, then they need to talk to their own management because their own management is not passing it along.

Chairman Smith asked Mr. Burns if he was correct in that we have WebEOC, and that each municipality has the capability to look at it? Mr. Burns confirmed. Chairman Smith asked how many have logged in on their WebEOC? Mr. Burns stated that he didn't know; you have to log in daily, that's real time. Chairman Smith stated that they are saying we're silent, and yet they haven't been on the website to look at what's going on. Mr. Burns stated that some of them have not. Chairman Smith stated, folks, we have not been quiet, I guarantee you if you look at my phone – thank God my phone is unlimited; I would hate to have to pay for what I've been doing.

Commissioner Farrington added, Happy Memorial Day!

Commissioner Mansfield added, on a daily basis, we get how many people are currently infected in the County, how many people have recovered, how many deaths we currently have, how many tests have been done, and how many negative results there have been. We also get a daily or multi-daily report on how many patients are in the hospital, how many have been in the emergency room at the time, how many patients there have been tested for COVID, how many COVID patients are in the hospital, how many people are in the ICU, how many people on ventilators, and if they're on a ventilator, are they a COVID patient? Chairman Smith stated that you could add to that, the State just started putting out recovered patient numbers. We have been doing that the whole time. Commissioner Comer shared that all that information is available to everybody. Chairman Smith stated we're not being quiet.

XIX. CLOSED SESSION PURSUANT TO NCGS 143-318.11 FOR THE PERMITTED PURPOSE OF DISCUSSING (A) (1) CONFIDENTIAL INFORMATION (APPROVAL OF JANUARY 27, 2020 CLOSED SESSION MINUTES); AND (A) (3) ATTORNEY-CLIENT PRIVILEGE

Motion: Commissioner Robinson moved to go into Closed Session; Commissioner Mansfield seconded. **Motion carried unanimously.**

Motion: Commissioner Smith moved to return to regular session; Commissioner Farrington seconded. **Motion carried unanimously.**

XX. ADJOURNMENT

Motion: Commissioner Robinson moved to adjourn; Commissioner Cavanaugh seconded. **Motion carried unanimously.**

Bill Smith, Chairman

Rachel Hammer, Clerk to the Board

- IV. Consent Agenda
 - 2. Tax Releases/Refunds/Collector's Report
 - a. Tax Releases Under \$100

05/27/20 08:46:45

RELEASE LESS THAN 100.00

PAGE 1

Year	Roll Type	Taxbill Number	Parc Roll	Name Id Number	Name	Total Adjustment
2018	P	196571	P	11154	JULIAN VINCENT BELL	13.02
2018	P	196571	P	11154	JULIAN VINCENT BELL	15.00
2018	P	196196	P	224312	LINDA DARLENE SLEDGE	23.13
2018	P	196196	P	224312	LINDA DARLENE SLEDGE	15.00
2018	P	209382	P	373222	DORIS GASKILL HENDERSON	18.47
2018	P	209382	P	373222	DORIS GASKILL HENDERSON	15.00
2014	P	96452	P	452313	DAVIS AIKINS	42.35
2014	P	93814	P	52333	STEVEN F BARK	75.87
2014	P	93814	P	52333	STEVEN F BARK	15.00
2014	P	100894	P	53884	TOMMY ETUX DARLENE LEWIS	43.86
2014	P	95397	P	398217	DAVID J ETUX KRISTEEN BALOG	3.63
2014	P	97579	P	480992	JUANITA T REGISTER	8.79
2014	P	94117	P	371102	WILLIAM C SMITH	8.27
2014	P	94117	P	371102	WILLIAM C SMITH	15.00
2014	P	100104	P	515117	RICHARD L SPENCE	26.88
2014	P	100056	P	515091	MARCY PEARSON	16.74
2014	P	94196	P	377918	TROY HARDEE	86.31
2014	P	94196	P	377918	TROY HARDEE	15.00
2014	P	96813	P	461347	PHILLIP R LOWE	9.59
2014	P	103134	P	515268	TINA WHITMAN	9.70
2014	P	103134	P	515268	TINA WHITMAN	15.00
2014	P	95372	P	419547	GEORGE STAPLES JR VANNORTWICK	69.64
2014	P	94590	P	389479	VIC OGBURN	49.62
2014	P	99500	P	428318	WILLIAM RONALD GILLIKIN SR	84.60
2010	P	46853	P	331108	PAULA DUNN GILLIKIN	14.44
2010	P	46853	P	331108	PAULA DUNN GILLIKIN	10.00
2010	P	46853	P	331108	PAULA DUNN GILLIKIN	10.00
2013	P	85246	P	400264	JAMES PHILLIP TAYLOR	15.00
2013	P	85772	P	392058	WILLIAM LYNN JONES	3.19
2013	P	85772	P	392058	WILLIAM LYNN JONES	15.00
2013	P	83545	P	337384	HERMAN PRICE	12.00
2013	P	83545	P	337384	HERMAN PRICE	15.00
2013	P	92529	P	506308	FRANCIS EUGENE BULLOCK JR	2.69
2013	P	92529	P	506308	FRANCIS EUGENE BULLOCK JR	1.34
2013	P	83802	P	18437	RIGSBEE L.C.	4.63
2013	P	83802	P	18437	RIGSBEE L.C.	20.89
2013	P	87351	P	413401	LARRY EUGENE SWIGER	51.57
2013	P	86036	P	430111	DAVID PAULSON	70.88
2013	P	86036	P	430111	DAVID PAULSON	16.54
2013	P	92902	P	329389	JERRY BLANKENSHIP	7.14
2013	P	92902	P	329389	JERRY BLANKENSHIP	15.00
2012	P	87511	P	454436	DANNY W BELL	6.12
2012	P	87511	P	454436	DANNY W BELL	8.96
2012	P	87511	P	454436	DANNY W BELL	10.00
2012	P	89720	P	475380	THOMAS JOSEPH SPARKS JR	8.50
2012	P	88176	P	466537	GLENDA YEOMANS	23.19
2012	P	88176	P	466537	GLENDA YEOMANS	10.00
2012	P	85790	P	2862	JAMES F ETUX DIANA BARWICK	12.07
2012	P	83861	P	345218	BERNARD ETUX DONNA DOUGHERTY	15.68

05/27/20 08:46:45

RELEASE LESS THAN 100.00

PAGE 2

Year	Roll Typ	Taxbill Number	Parc Roll	Name Id Number	Name	Total Adjustment
2012	P	90157	P	51169	JIMMY DAWSON	24.63
2012	P	90157	P	51169	JIMMY DAWSON	10.00
2012	P	90279	P	11428	GEORGE H ELLINWOOD	1.22
2012	P	90279	P	11428	GEORGE H ELLINWOOD	2.34
2012	P	90279	P	11428	GEORGE H ELLINWOOD	1.75
2012	P	90279	P	11428	GEORGE H ELLINWOOD	3.24
2012	P	90279	P	11428	GEORGE H ELLINWOOD	5.78
2012	P	90279	P	11428	GEORGE H ELLINWOOD	.77
2012	P	88801	P	475693	PHILLIP B NELSON	7.37
2011	P	58148	P	459050	DONNIE LEE TUTTLE JR	30.06
2011	P	56947	P	374092	LINDA T MCCAULEY	56.97
2011	P	57237	P	36375	ALVIN RICHARD JR WHITE	38.45
2011	P	58289	P	397802	GINA C BROOKS	3.37
2011	P	58289	P	397802	GINA C BROOKS	14.08
2011	P	64388	P	483635	SHARON RIDDLE	45.42
2011	P	57748	P	455494	MICHAEL ENNIS	36.51
2011	P	62973	P	485715	JAMES G PREDDY	36.00
2011	P	55915	P	399911	ALFRED SMITH TATUM	16.13
2011	P	64039	P	487899	JARRETT T THORNE	8.35
2011	P	64039	P	487899	JARRETT T THORNE	10.00
2011	P	59661	P	153951	CHARLES F STYRON	10.00
2011	P	64128	P	488957	ANNIE EDMUNDSON	20.40
2011	P	64128	P	488957	ANNIE EDMUNDSON	10.00
2011	P	58598	P	336306	DENISE GUTHRIE WARREN	10.00
2011	P	60907	P	482719	JOAN SALINAS	30.00
2010	P	54640	P	435031	GEORGE OSBORNE	9.98
2010	P	49700	P	147417	ELIZABETH LYNN ETAL MARKS	4.60
2010	P	51438	P	467751	DEBORAH CLAYTON	3.38
2010	P	51438	P	467751	DEBORAH CLAYTON	10.00
2010	P	53487	P	389950	CATHERINE ALLEN	24.84
2010	P	53487	P	389950	CATHERINE ALLEN	10.00
2010	P	54073	P	48944	J T MEDLIN	4.44
2010	P	54073	P	48944	J T MEDLIN	10.00
2010	P	48831	P	471337	JONATHAN LEE WILLIS	18.04
2010	P	49182	P	145453	DANIEL H ETUX EVA D MCLAUGHLIN	2.38
2010	P	49182	P	145453	DANIEL H ETUX EVA D MCLAUGHLIN	2.35
2010	P	48149	P	49102	LEOTA V MATTE	33.38
2010	P	48149	P	49102	LEOTA V MATTE	10.00
2010	P	48779	P	463124	LUELLA JOYCE RUSSELL	9.00
2010	P	48779	P	463124	LUELLA JOYCE RUSSELL	10.00
2010	P	54663	P	360366	DAVEY L ETUX FAYE SHINGLETON	6.16
2010	P	49288	P	54307	WILLIAM RIGSBEE	1.15
2010	P	49288	P	54307	WILLIAM RIGSBEE	8.12
2010	P	49288	P	54307	WILLIAM RIGSBEE	10.00
2010	P	47819	P	429111	HARRY S COLEMAN	15.59
2010	P	47819	P	429111	HARRY S COLEMAN	10.00
2010	P	49284	P	397859	LOUIS S REINHARDT SR	6.16
2010	P	49284	P	397859	LOUIS S REINHARDT SR	3.01
2010	P	47740	P	459271	ANITA BOOTHE	18.78

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Year	Roll Typ	Taxbill Number	Parc Roll	Name Id Number	Name	Total Adjustment
2010	P	47740	P	459271	ANITA BOOTHE	10.00
2010	P	46904	P	19884	MYRA E LAWRENCE	1.90
2010	P	46904	P	19884	MYRA E LAWRENCE	10.00
2010	P	49330	P	470491	JERRY SMALE	2.61
2010	P	49330	P	470491	JERRY SMALE	10.00
2010	P	52753	P	462460	LARRY BARNES	5.95
2009	P	20627	P	34462	DUANE D KREILACH	.00
2009	P	20627	P	34462	DUANE D KREILACH	10.00
2009	P	21040	P	597	BRINKLEY ETUX CONNIE WILLIS	2.46
2009	P	21040	P	597	BRINKLEY ETUX CONNIE WILLIS	11.06
2009	P	20841	P	459105	RP RENTALS LLC	11.88
2009	P	24472	P	443299	BETTY MOUNTCASTLE	20.80
2009	P	24472	P	443299	BETTY MOUNTCASTLE	8.26
2009	P	28015	P	466706	MIKE ETAL ROBERT ANDERSON	27.87
2009	P	28015	P	466706	MIKE ETAL ROBERT ANDERSON	10.00
2009	P	28007	P	466692	NICK SMITH SR	49.33
2009	P	28007	P	466692	NICK SMITH SR	10.00
2009	P	21492	P	348041	CHRISTOPHER COZART	42.66
2009	P	21492	P	348041	CHRISTOPHER COZART	10.00
2009	P	23481	P	47283	BILLY L ETUX MARGARET F TALTON	58.07
2009	P	21362	P	150573	MARTHA WEAVER	45.22
2009	P	21362	P	150573	MARTHA WEAVER	10.00
2009	P	28241	P	469656	SEAN WELLS	10.00
2009	P	28241	P	469656	SEAN WELLS	22.89
2009	P	19171	P	52465	LEONA INC	39.99
2009	P	19384	P	51540	TWYLA J GILLIKIN	63.04
2009	P	19384	P	51540	TWYLA J GILLIKIN	10.00
2009	P	25744	P	378418	JOHN W SPICER	9.85
2009	P	25744	P	378418	JOHN W SPICER	10.00
2009	P	20836	P	399455	MICHAEL EARL ROSE	20.90
2009	P	20836	P	399455	MICHAEL EARL ROSE	10.00
2009	P	24429	P	422755	ROBERT J MCGREGOR	9.15
2009	P	21243	P	53390	BARBARA K LEGG	15.87
2009	P	21243	P	53390	BARBARA K LEGG	10.00
2009	P	20697	P	396480	BARRY MCGAVOCK	4.33
2009	P	20697	P	396480	BARRY MCGAVOCK	2.66
2009	P	27981	P	55961	WILLIAM SEDWICK	55.83
2009	P	21885	P	397853	MICHAEL SOBEL	19.52
2009	P	26544	P	243708	REBA K ROBERSON	8.68
2009	P	26544	P	243708	REBA K ROBERSON	10.00
2009	P	22936	P	447332	GLEN HARRISON	54.63
2011	P	64474	P	502898	LARRY COLIE	87.67
2010	P	55749	P	502898	LARRY COLIE	72.67
2009	P	28458	P	502898	LARRY COLIE	75.03
2012	P	83882	P	482904	ROBERT E CHRISTIAN JR.	.00
2012	P	83882	P	482904	ROBERT E CHRISTIAN JR.	5.49
2011	P	55991	P	482904	ROBERT E CHRISTIAN JR.	3.08
2011	P	55991	P	482904	ROBERT E CHRISTIAN JR.	.00
2015	P	113224	P	515070	KARLA EPPEHEARD	15.49

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Year	Roll Typ	Taxbill Number	Parc Roll	Name Id Number	Name	Total Adjustment
2014	P	100019	P	515070	KARLA EPPEHEARD	NEWPORT 30.06
2015	P	113224	P	515070	KARLA EPPEHEARD	NEWPORT 15.00
2014	P	100019	P	515070	KARLA EPPEHEARD	NEWPORT 15.00
2015	P	113306	P	515077	DONALD HALL	NEWPORT 77.07
2014	P	100033	P	515077	DONALD HALL	NEWPORT 78.12
2015	P	113306	P	515077	DONALD HALL	NEWPORT 15.00
2014	P	100033	P	515077	DONALD HALL	NEWPORT 15.00
2015	P	113396	P	129318	NORMAN SPENCER KIDD	NEWPORT 13.02
2014	P	102057	P	129318	NORMAN SPENCER KIDD	NEWPORT 25.85
2013	P	92236	P	129318	NORMAN SPENCER KIDD	NEWPORT 25.71
2015	P	113396	P	129318	NORMAN SPENCER KIDD	NEWPORT 15.00
2014	P	102057	P	129318	NORMAN SPENCER KIDD	NEWPORT 15.00
2013	P	92236	P	129318	NORMAN SPENCER KIDD	NEWPORT 15.00
2015	P	113124	P	1433	ERNEST BROWN	NEWPORT 11.95
2014	P	95031	P	1433	ERNEST BROWN	NEWPORT 18.98
2013	P	85380	P	1433	ERNEST BROWN	NEWPORT 18.47
2015	P	113124	P	1433	ERNEST BROWN	NEWPORT 15.00
2014	P	95031	P	1433	ERNEST BROWN	NEWPORT 15.00
2013	P	85380	P	1433	ERNEST BROWN	NEWPORT 15.00
2012	P	85769	P	1433	ERNEST BROWN	NEWPORT 10.00
2011	P	57323	P	1433	ERNEST BROWN	NEWPORT 10.00
2015	P	113487	P	129296	TERRY PADGETT	NEWPORT 71.98
2015	P	113487	P	129296	TERRY PADGETT	NEWPORT 54.76
2014	P	102056	P	129296	TERRY PADGETT	NEWPORT 72.95
2014	P	102056	P	129296	TERRY PADGETT	NEWPORT 54.76
2015	P	113487	P	129296	TERRY PADGETT	NEWPORT 15.00
2014	P	102056	P	129296	TERRY PADGETT	NEWPORT 15.00
2015	P	108858	P	414939	LEENA WILLIS	NEWPORT 21.45
2014	P	95112	P	414939	LEENA WILLIS	NEWPORT 42.10
2013	P	85468	P	414939	LEENA WILLIS	NEWPORT 38.48
2009	P	27960	P	414939	LEENA WILLIS	NEWPORT 29.53
2015	P	108858	P	414939	LEENA WILLIS	NEWPORT 15.00
2014	P	95112	P	414939	LEENA WILLIS	NEWPORT 15.00
2013	P	85468	P	414939	LEENA WILLIS	NEWPORT 15.00
2009	P	27960	P	414939	LEENA WILLIS	NEWPORT 10.00
2015	P	111105	P	455550	KRYSTA CARSON	NEWPORT 19.88
2014	P	95171	P	455550	KRYSTA CARSON	NEWPORT 42.10
2015	P	111105	P	455550	KRYSTA CARSON	NEWPORT 15.00
2014	P	95171	P	455550	KRYSTA CARSON	NEWPORT 15.00
2015	P	110809	P	378135	GEORGE ARTHUR JR NEWTON	NEWPORT 12.65
2014	P	94216	P	378135	GEORGE ARTHUR JR NEWTON	NEWPORT 24.77
2013	P	84473	P	378135	GEORGE ARTHUR JR NEWTON	NEWPORT 24.71
2013	P	83506	P	342243	BETTY JANE BISBING	MOREHEAD CITY 24.63
2012	P	83723	P	342243	BETTY JANE BISBING	MOREHEAD CITY 25.70
2010	P	55633	P	342243	BETTY JANE BISBING	MOREHEAD CITY 13.89
2013	P	83506	P	342243	BETTY JANE BISBING	MOREHEAD CITY 15.00
2012	P	83723	P	342243	BETTY JANE BISBING	MOREHEAD CITY 10.00
2010	P	55633	P	342243	BETTY JANE BISBING	MOREHEAD CITY 10.00
2013	P	87678	P	466811	JERRY WILLIAMS	8.96

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Year	Roll Typ	Taxbill Number	Parc Roll	Name Id Number	Name	Total Adjustment
2011	P	61149	P	466811	JERRY WILLIAMS	2.71
2013	P	87678	P	466811	JERRY WILLIAMS	15.00
2011	P	61149	P	466811	JERRY WILLIAMS	10.00
2014	P	101890	P	28397	MARION E WHITACRE NEWPORT	36.08
2013	P	92049	P	28397	MARION E WHITACRE NEWPORT	38.10
2014	P	101890	P	28397	MARION E WHITACRE NEWPORT	15.00
2013	P	92049	P	28397	MARION E WHITACRE NEWPORT	15.00
2016	P	46560	P	516613	LEISA E FROST MOREHEAD CITY	5.73
2015	P	111860	P	516613	LEISA E FROST MOREHEAD CITY	5.80
2015	P	111860	P	516613	LEISA E FROST MOREHEAD CITY	3.64
2016	P	46560	P	516613	LEISA E FROST MOREHEAD CITY	3.74
2016	P	41042	P	389609	NAOMI KAY SUTTON MOREHEAD CITY	15.45
2014	P	94609	P	389609	NAOMI KAY SUTTON MOREHEAD CITY	29.91
2013	P	84910	P	389609	NAOMI KAY SUTTON MOREHEAD CITY	.00
2013	P	84910	P	389609	NAOMI KAY SUTTON MOREHEAD CITY	15.00
2014	P	94609	P	389609	NAOMI KAY SUTTON MOREHEAD CITY	15.00
2016	P	41042	P	389609	NAOMI KAY SUTTON MOREHEAD CITY	15.00
2016	P	45568	P	496963	JERICHO EDWARD MAGUIRE NEWPORT	4.19
2015	P	112295	P	496963	JERICHO EDWARD MAGUIRE NEWPORT	3.42
2013	P	89749	P	507203	DANIEL ETUX BARBARA OAKS	14.07
2012	P	93607	P	507203	DANIEL ETUX BARBARA OAKS	14.77
2013	P	89749	P	507203	DANIEL ETUX BARBARA OAKS	15.00
2012	P	93607	P	507203	DANIEL ETUX BARBARA OAKS	10.00
2012	P	92423	P	31453	DANNY J YATES	12.04
2011	P	64431	P	31453	DANNY J YATES	12.98
2011	P	64431	P	31453	DANNY J YATES	4.70
2012	P	92423	P	31453	DANNY J YATES	4.36
2013	P	88205	P	478955	TIMOTHY MENDOZA	34.60
2012	P	93626	P	478955	TIMOTHY MENDOZA	37.43
2011	P	55498	P	478955	TIMOTHY MENDOZA	42.60
2017	P	113251	P	517644	LEE ROY MASON NEWPORT	3.10
2016	P	47932	P	517644	LEE ROY MASON NEWPORT	3.10
2010	P	48160	P	23554	DOLLIE MERCER	5.88
2009	P	20707	P	23554	DOLLIE MERCER	6.51
2011	P	63948	P	486820	SHERWOOD ALLEN LEWIS JR	5.36
2010	P	55667	P	486820	SHERWOOD ALLEN LEWIS JR	4.35
2012	P	91175	P	51950	JOSEPH H MASON D/B/A MOREHEAD CITY	7.12
2009	P	19859	P	51950	JOSEPH H MASON D/B/A	6.18
2012	P	87888	P	461329	DORIS J HOLLEMAN	20.24
2012	P	87888	P	461329	DORIS J HOLLEMAN	20.24
2011	P	60451	P	461329	DORIS J HOLLEMAN	22.04
2011	P	60451	P	461329	DORIS J HOLLEMAN	22.04
2014	P	96482	P	453455	LOUIS YEOMANS ETAL ELIHUE HARKERS ISLAND	15.23
2012	P	87502	P	453455	LOUIS YEOMANS ETAL ELIHUE HARKERS ISLAND	16.03
2011	P	55574	P	19059	SAMUEL ETUX DONNA WADE	8.14
2010	P	46740	P	19059	SAMUEL ETUX DONNA WADE	6.77
2009	P	19268	P	19059	SAMUEL ETUX DONNA WADE	7.00
2008	P	63366	P	19059	SAMUEL ETUX DONNA WADE	6.75
2016	P	48601	P	441743	JAMIE LEE NORMAN BEAUFORT	23.80

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Year	Roll Typ	Taxbill Number	Parc Roll	Name Id Number	Name	Total Adjustment
2016	P	48601	P	441743	JAMIE LEE NORMAN	7.69
2015	P	115483	P	441743	JAMIE LEE NORMAN	23.46
2015	P	115483	P	441743	JAMIE LEE NORMAN	10.61
2011	P	64250	P	24994	THOMAS P JR DOCHERTY	6.23
2009	P	22750	P	24994	THOMAS P JR DOCHERTY	5.03
2013	P	83698	P	52896	BAXTER B SAPP III ETAL	46.07
2009	P	27685	P	52896	BAXTER B SAPP III ETAL	40.49
2011	P	64378	P	384365	ALLI GILLIKIN	28.56
2010	P	55710	P	384365	ALLI GILLIKIN	24.20
2009	P	28428	P	384365	ALLI GILLIKIN	25.48
2011	P	64378	P	384365	ALLI GILLIKIN	10.00
2010	P	55710	P	384365	ALLI GILLIKIN	10.00
2009	P	28428	P	384365	ALLI GILLIKIN	10.00
2016	P	42442	P	459205	LISA BARBOZA	6.00
2015	P	121018	P	459205	LISA BARBOZA	5.81
2016	P	42442	P	459205	LISA BARBOZA	15.00
2015	P	121018	P	459205	LISA BARBOZA	15.00
2014	P	101098	P	399501	MARY TROTT L/T MORRIS	34.16
2013	P	91161	P	399501	MARY TROTT L/T MORRIS	33.90
2012	P	91306	P	399501	MARY TROTT L/T MORRIS	35.23
2014	P	101098	P	399501	MARY TROTT L/T MORRIS	15.00
2013	P	91161	P	399501	MARY TROTT L/T MORRIS	15.00
2012	P	91306	P	399501	MARY TROTT L/T MORRIS	10.00
2014	P	98675	P	488404	KAREN LYNN JOHNSON	14.55
2013	P	89495	P	488404	KAREN LYNN JOHNSON	14.20
2014	P	98675	P	488404	KAREN LYNN JOHNSON	15.00
2013	P	89495	P	488404	KAREN LYNN JOHNSON	15.00
2015	P	112990	P	333867	AMY SWEET WILKINSON	16.52
2014	P	94620	P	333867	AMY SWEET WILKINSON	33.89
2013	P	84922	P	333867	AMY SWEET WILKINSON	34.26
2012	P	85269	P	333867	AMY SWEET WILKINSON	34.89
2011	P	57243	P	333867	AMY SWEET WILKINSON	23.06
2010	P	48474	P	333867	AMY SWEET WILKINSON	20.91
2015	P	112990	P	333867	AMY SWEET WILKINSON	15.00
2014	P	94620	P	333867	AMY SWEET WILKINSON	15.00
2013	P	84922	P	333867	AMY SWEET WILKINSON	15.00
2014	P	99550	P	514813	MIKE BASS	15.00
2013	P	93248	P	514813	MIKE BASS	15.00
2012	P	93684	P	514813	MIKE BASS	10.00
2011	P	64534	P	514813	MIKE BASS	10.00
2010	P	55788	P	514813	MIKE BASS	10.00
2014	P	99550	P	514813	MIKE BASS	14.98
2013	P	93248	P	514813	MIKE BASS	14.63
2012	P	93684	P	514813	MIKE BASS	14.63
2011	P	64534	P	514813	MIKE BASS	15.72
2010	P	55788	P	514813	MIKE BASS	13.56
2014	P	97496	P	427094	LINDA GAYLE BUTLER	7.62
2012	P	88803	P	427094	LINDA GAYLE BUTLER	7.37
2014	P	97496	P	427094	LINDA GAYLE BUTLER	15.00

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2015	P	113062	P	386130	ROGER YOUNG	7.12
2014	P	94464	P	386130	ROGER YOUNG	11.31
2013	P	84754	P	386130	ROGER YOUNG	11.53
2012	P	85085	P	386130	ROGER YOUNG	11.53
2015	P	113062	P	386130	ROGER YOUNG	15.00
2014	P	94464	P	386130	ROGER YOUNG	15.00
2013	P	84754	P	386130	ROGER YOUNG	15.00
2012	P	85085	P	386130	ROGER YOUNG	10.00
2012	P	92983	P	300556	LEONARD J JR GIBSON	21.19
2011	P	59085	P	300556	LEONARD J JR GIBSON	13.24
2012	P	92983	P	300556	LEONARD J JR GIBSON	10.00
2011	P	59085	P	300556	LEONARD J JR GIBSON	10.00
2018	P	199519	P	514715	ADAM THOMAS ORMOND	15.00
2012	P	85656	P	54087	RICHARD L BROADSTREET D/B/A	11.34
2012	P	85656	P	54087	RICHARD L BROADSTREET D/B/A	25.20
2012	P	85656	P	54087	RICHARD L BROADSTREET D/B/A	1.88
2012	P	85656	P	54087	RICHARD L BROADSTREET D/B/A	1.72
2012	P	85656	P	54087	RICHARD L BROADSTREET D/B/A	2.07
2012	P	85656	P	54087	RICHARD L BROADSTREET D/B/A	7.92
2018	P	211889	P	528374	ROBERT JOSEPH JR JOHNS	8.77
2013	P	92586	P	456437	CORA J DAVIS	15.00
2010	P	55627	P	456437	CORA J DAVIS	10.00
2010	P	55627	P	456437	CORA J DAVIS	29.60
2015	P	112467	P	474222	SARAH ANGELA O'CONNOR	9.14
2014	P	102886	P	474222	SARAH ANGELA O'CONNOR	31.84
2015	P	112467	P	474222	SARAH ANGELA O'CONNOR	15.00
2014	P	102886	P	474222	SARAH ANGELA O'CONNOR	15.00
2015	P	112307	P	514556	TRACEY MARCRUM	15.39
2014	P	94672	P	514556	TRACEY MARCRUM	32.57
2015	P	112307	P	514556	TRACEY MARCRUM	15.00
2014	P	94672	P	514556	TRACEY MARCRUM	15.00
2012	P	90182	P	459325	LOIS K DICKERSON	8.51
2012	P	90182	P	459325	LOIS K DICKERSON	10.00
2015	P	111999	P	493567	MELISSA ANN GUZMAN	6.97
2014	P	99911	P	493567	MELISSA ANN GUZMAN	11.07
2015	P	111999	P	493567	MELISSA ANN GUZMAN	15.00
2014	P	99911	P	493567	MELISSA ANN GUZMAN	15.00
2015	P	121814	P	515238	ERIN LISONBEE	2.52
2014	P	103075	P	515238	ERIN LISONBEE	9.26
2015	P	121814	P	515238	ERIN LISONBEE	15.00
2014	P	103075	P	515238	ERIN LISONBEE	15.00
2015	P	111388	P	515014	MATTHEW ARBEGAST	17.96
2014	P	99919	P	515014	MATTHEW ARBEGAST	35.24
2015	P	111388	P	515014	MATTHEW ARBEGAST	15.00
2014	P	99919	P	515014	MATTHEW ARBEGAST	15.00
2015	P	112631	P	515042	ASHLEY ROSE	7.33
2014	P	99961	P	515042	ASHLEY ROSE	11.64
2015	P	112631	P	515042	ASHLEY ROSE	15.00
2014	P	99961	P	515042	ASHLEY ROSE	15.00

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2013	P	90647	P	52968	STEPHEN HORVAT	34.37
2011	P	56824	P	52968	STEPHEN HORVAT	23.86
2013	P	90647	P	52968	STEPHEN HORVAT	15.00
2011	P	56824	P	52968	STEPHEN HORVAT	10.00
2015	P	121926	P	514111	CONNIE LOPP MITCHELL	9.25
2014	P	93706	P	514111	CONNIE LOPP MITCHELL	17.13
2015	P	121926	P	514111	CONNIE LOPP MITCHELL	15.00
2014	P	93706	P	514111	CONNIE LOPP MITCHELL	15.00
2015	P	112142	P	432564	MARGARITA G JIMENEZ MOREHEAD CITY	15.00
2014	P	93586	P	432564	MARGARITA G JIMENEZ MOREHEAD CITY	15.00
2013	P	83812	P	432564	MARGARITA G JIMENEZ MOREHEAD CITY	15.00
2012	P	84051	P	432564	MARGARITA G JIMENEZ MOREHEAD CITY	10.00
2010	P	48059	P	432564	MARGARITA G JIMENEZ MOREHEAD CITY	10.00
2015	P	112142	P	432564	MARGARITA G JIMENEZ MOREHEAD CITY	90.77
2014	P	93586	P	432564	MARGARITA G JIMENEZ MOREHEAD CITY	91.99
2013	P	83812	P	432564	MARGARITA G JIMENEZ MOREHEAD CITY	92.99
2012	P	84051	P	432564	MARGARITA G JIMENEZ MOREHEAD CITY	99.26
2010	P	48059	P	432564	MARGARITA G JIMENEZ MOREHEAD CITY	79.31
2015	P	121069	P	490782	KAREN BLEVIN EMERALD ISLE	15.00
2014	P	98112	P	490782	KAREN BLEVIN EMERALD ISLE	15.00
2013	P	88841	P	490782	KAREN BLEVIN EMERALD ISLE	15.00
2012	P	89598	P	490782	KAREN BLEVIN EMERALD ISLE	10.00
2011	P	64296	P	490782	KAREN BLEVIN EMERALD ISLE	10.00
2015	P	121069	P	490782	KAREN BLEVIN EMERALD ISLE	6.54
2014	P	98112	P	490782	KAREN BLEVIN EMERALD ISLE	10.39
2013	P	88841	P	490782	KAREN BLEVIN EMERALD ISLE	10.04
2012	P	89598	P	490782	KAREN BLEVIN EMERALD ISLE	10.04
2011	P	64296	P	490782	KAREN BLEVIN EMERALD ISLE	13.91
2011	P	60070	P	468647	CARLOS CANNON	11.62
2010	P	51389	P	468647	CARLOS CANNON	9.37
2009	P	28186	P	468647	CARLOS CANNON	9.87
2011	P	60070	P	468647	CARLOS CANNON	10.00
2010	P	51389	P	468647	CARLOS CANNON	10.00
2009	P	28186	P	468647	CARLOS CANNON	10.00
2014	P	94674	P	181346	JOHN AKIO FIRMIN NEWPORT	78.52
2013	P	84978	P	181346	JOHN AKIO FIRMIN NEWPORT	81.21
2013	P	84978	P	181346	JOHN AKIO FIRMIN NEWPORT	15.00
2012	P	85332	P	181346	JOHN AKIO FIRMIN NEWPORT	10.00
2014	P	94674	P	181346	JOHN AKIO FIRMIN NEWPORT	15.00
2013	P	93068	P	512016	JOHN SODUE BEAUFORT	53.41
2015	P	115735	P	512016	JOHN SODUE BEAUFORT	15.00
2014	P	99143	P	512016	JOHN SODUE BEAUFORT	15.00
2013	P	93068	P	512016	JOHN SODUE BEAUFORT	15.00
2015	P	111665	P	460310	ROBERT COX	15.00
2014	P	96774	P	460310	ROBERT COX	15.00
2013	P	87298	P	460310	ROBERT COX	15.00
2015	P	111665	P	460310	ROBERT COX	7.54
2014	P	96774	P	460310	ROBERT COX	11.97
2013	P	87298	P	460310	ROBERT COX	11.81

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Year	Roll Typ	Taxbill Number	Parc Roll	Name Id Number	Name	Total Adjustment
2015	P	112697	P	75981	DAVID WILLIAM SEAMSTER	13.37
2014	P	94451	P	75981	DAVID WILLIAM SEAMSTER	24.76
2013	P	84741	P	75981	DAVID WILLIAM SEAMSTER	25.22
2012	P	85071	P	75981	DAVID WILLIAM SEAMSTER	25.80
2012	P	91696	P	8857	MICHAEL E ETAL ROBERTS	21.10
2011	P	57538	P	8857	MICHAEL E ETAL ROBERTS	12.97
2010	P	55758	P	8857	MICHAEL E ETAL ROBERTS	11.34
2009	P	28469	P	8857	MICHAEL E ETAL ROBERTS	12.93
2012	P	91696	P	8857	MICHAEL E ETAL ROBERTS	10.00
2011	P	57538	P	8857	MICHAEL E ETAL ROBERTS	10.00
2010	P	55758	P	8857	MICHAEL E ETAL ROBERTS	10.00
2009	P	28469	P	8857	MICHAEL E ETAL ROBERTS	10.00
2015	P	112527	P	324298	SARAH L PERRY	15.00
2014	P	102615	P	324298	SARAH L PERRY	15.00
2013	P	92831	P	324298	SARAH L PERRY	15.00
2012	P	93128	P	324298	SARAH L PERRY	10.00
2015	P	113016	P	475686	KIMBERLEY P WILLIS	15.39
2014	P	97489	P	475686	KIMBERLEY P WILLIS	32.57
2013	P	88129	P	475686	KIMBERLEY P WILLIS	34.62
2012	P	88796	P	475686	KIMBERLEY P WILLIS	35.31
2015	P	113016	P	475686	KIMBERLEY P WILLIS	15.00
2014	P	97489	P	475686	KIMBERLEY P WILLIS	15.00
2013	P	88129	P	475686	KIMBERLEY P WILLIS	15.00
2012	P	88796	P	475686	KIMBERLEY P WILLIS	10.00
2015	P	112259	P	299799	WILLIAM A LEWIS	7.12
2014	P	102460	P	299799	WILLIAM A LEWIS	11.31
2013	P	92685	P	299799	WILLIAM A LEWIS	11.53
2012	P	92957	P	299799	WILLIAM A LEWIS	11.53
2010	P	48121	P	299799	WILLIAM A LEWIS	9.49
2015	P	112259	P	299799	WILLIAM A LEWIS	15.00
2014	P	102460	P	299799	WILLIAM A LEWIS	15.00
2013	P	92685	P	299799	WILLIAM A LEWIS	15.00
2012	P	92957	P	299799	WILLIAM A LEWIS	10.00
2010	P	48121	P	299799	WILLIAM A LEWIS	10.00
2015	P	111767	P	470402	MARK DYER	15.00
2014	P	97296	P	470402	MARK DYER	15.00
2013	P	87906	P	470402	MARK DYER	15.00
2012	P	88543	P	470402	MARK DYER	10.00
2017	P	114876	P	519234	CAROL WALKER HUGHES	3.82
2017	P	114876	P	519234	CAROL WALKER HUGHES	30.87
2017	P	114876	P	519234	CAROL WALKER HUGHES	22.07
2016	P	49727	P	519234	CAROL WALKER HUGHES	2.45
2016	P	49727	P	519234	CAROL WALKER HUGHES	9.05
2015	P	121641	P	519234	CAROL WALKER HUGHES	2.19
2018	P	203663	P	519115	TOBY LEE STAMPER	8.09
2018	P	203663	P	519115	TOBY LEE STAMPER	1.19
2017	P	114759	P	519115	TOBY LEE STAMPER	8.40
2017	P	114759	P	519115	TOBY LEE STAMPER	1.24
2018	P	214871	P	464529	DOUGLAS TAYLOR	37.53

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Year	Roll Typ	Taxbill Number	Parc Roll	Name Id Number	Name	Total Adjustment
2018	P	214871	P	464529	DOUGLAS TAYLOR	15.00
2018	P	212271	P	529763	JOHNNIE LEWIS JR BARBER	9.08
2018	P	209524	P	526714	SCOTT KELLY	58.22
2018	P	199726	P	515059	MIQUEL BARRAGAN	22.47
2018	P	199726	P	515059	MIQUEL BARRAGAN	8.95
2017	P	110265	P	515059	MIQUEL BARRAGAN	22.47
2017	P	110265	P	515059	MIQUEL BARRAGAN	8.95
2016	P	44586	P	515059	MIQUEL BARRAGAN	24.56
2016	P	44586	P	515059	MIQUEL BARRAGAN	8.95
2018	P	199726	P	515059	MIQUEL BARRAGAN	15.00
2017	P	110265	P	515059	MIQUEL BARRAGAN	15.00
2016	P	44586	P	515059	MIQUEL BARRAGAN	15.00
2018	P	210239	P	527298	ROBERT JOSEPH HARNED	4.34
2018	P	210239	P	527298	ROBERT JOSEPH HARNED	4.55
2018	P	212488	P	529951	ROBERT JOSEPH HARNED	7.01
2018	P	203684	P	519142	JAMES EDWARD BRANTLEY	8.85
2018	P	203684	P	519142	JAMES EDWARD BRANTLEY	15.81
2017	P	114782	P	519142	JAMES EDWARD BRANTLEY	9.26
2017	P	114782	P	519142	JAMES EDWARD BRANTLEY	15.81
2016	P	49626	P	519142	JAMES EDWARD BRANTLEY	13.82
2016	P	49626	P	519142	JAMES EDWARD BRANTLEY	15.81
2018	P	203684	P	519142	JAMES EDWARD BRANTLEY	15.00
2017	P	114782	P	519142	JAMES EDWARD BRANTLEY	15.00
2016	P	49626	P	519142	JAMES EDWARD BRANTLEY	15.00
2015	P	111514	P	519142	JAMES EDWARD BRANTLEY	11.45
2015	P	111514	P	519142	JAMES EDWARD BRANTLEY	16.12
2015	P	111514	P	519142	JAMES EDWARD BRANTLEY	15.00
2018	P	199706	P	538556	ELSA JIMENEZ	63.25
2017	P	110242	P	538556	ELSA JIMENEZ	66.89
2016	P	44561	P	411479	ELANA FLYNN HALL	69.32
2018	P	199706	P	538556	ELSA JIMENEZ	15.00
2017	P	110242	P	538556	ELSA JIMENEZ	15.00
2016	P	44561	P	411479	ELANA FLYNN HALL	15.00
2018	P	214977	P	532638	LOIS EUGENIA PRETTYMAN	19.43
2018	P	214977	P	532638	LOIS EUGENIA PRETTYMAN	15.00
2018	P	199721	P	408453	KATHY MOORE HIGGS	13.03
2017	P	110260	P	408453	KATHY MOORE HIGGS	13.03
2016	P	44581	P	408453	KATHY MOORE HIGGS	13.03
2018	P	199721	P	408453	KATHY MOORE HIGGS	15.00
2017	P	110260	P	408453	KATHY MOORE HIGGS	15.00
2016	P	44581	P	408453	KATHY MOORE HIGGS	15.00
2018	P	215039	P	532719	MARY WELLS	62.72
2018	P	215039	P	532719	MARY WELLS	15.00
2018	P	200988	P	516374	WADE DONALD SR WILLIS	9.60
2018	P	200988	P	516374	WADE DONALD SR WILLIS	3.60
2018	P	200988	P	516374	WADE DONALD SR WILLIS	17.28
2018	P	200988	P	516374	WADE DONALD SR WILLIS	7.28
2017	P	111722	P	516374	WADE DONALD SR WILLIS	9.12
2017	P	111722	P	516374	WADE DONALD SR WILLIS	3.42

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Year	Roll Typ	Taxbill Number	Parc Roll	Name Id Number	Name	Total Adjustment
2017	P	111722	P	516374	WADE DONALD SR WILLIS	16.42
2017	P	111722	P	516374	WADE DONALD SR WILLIS	6.91
2018	P	212721	P	398419	KENNETH BRIAN COOPER	9.27
2018	P	208795	P	462085	THOMAS ANDREW SEIBERT	2.03
2018	P	208795	P	462085	THOMAS ANDREW SEIBERT	15.00
2018	P	212807	P	530231	JOSEPH DARYL STYRON	68.08
2018	P	212807	P	530231	JOSEPH DARYL STYRON	44.13
2018	P	205163	P	520931	WILLIS O'NEAL BROWN	4.70
2017	P	116542	P	520931	WILLIS O'NEAL BROWN	4.89
2016	P	51639	P	520931	WILLIS O'NEAL BROWN	5.46
2018	P	212486	P	529949	STEVEN RAFFAELE FASULO	3.57
2018	P	200965	P	1314	LOU ANN JEFFORDS	3.10
2018	P	200965	P	1314	LOU ANN JEFFORDS	9.98
2018	P	208886	P	71008	GORDON EARL CANFIELD	6.00
2017	P	121160	P	71008	GORDON EARL CANFIELD	6.00
2016	P	57091	P	71008	GORDON EARL CANFIELD	6.00
2018	P	208886	P	71008	GORDON EARL CANFIELD	15.00
2017	P	121160	P	71008	GORDON EARL CANFIELD	15.00
2016	P	57091	P	71008	GORDON EARL CANFIELD	15.00
2018	P	213053	P	530434	JOSEPH H IV RAMSAY	63.18
2018	P	213053	P	530434	JOSEPH H IV RAMSAY	22.94
2018	P	199740	P	389825	RENE ASKEW	7.74
2017	P	110282	P	389825	RENE ASKEW	7.36
2016	P	44607	P	389825	RENE ASKEW	7.36
2015	P	113084	P	389825	RENE ASKEW	7.17
2018	P	199740	P	389825	RENE ASKEW	15.00
2017	P	110282	P	389825	RENE ASKEW	15.00
2016	P	44607	P	389825	RENE ASKEW	15.00
2015	P	113084	P	389825	RENE ASKEW	15.00
2018	P	204153	P	519698	AMBER BILES	8.85
2018	P	205991	P	458498	JEFFREY CALHOUN	27.11
2017	P	117523	P	458498	JEFFREY CALHOUN	28.31
2016	P	52750	P	458498	JEFFREY CALHOUN	29.30
2018	R	427264	P	421231	KENNETH MARTIN ETUX EMILY COX	26.34
2017	R	249982	P	421231	KENNETH MARTIN ETUX EMILY COX	26.34
2016	R	133039	P	421231	KENNETH MARTIN ETUX EMILY COX	26.34
2015	R	629672	P	421231	KENNETH MARTIN ETUX EMILY COX	24.33
2018	P	196269	P	350452	TAMATHA C LEWIS	15.30
2017	P	106429	P	350452	TAMATHA C LEWIS	15.30
2016	P	40363	P	350452	TAMATHA C LEWIS	.00
2016	P	40363	P	350452	TAMATHA C LEWIS	16.03
2015	P	116968	P	350452	TAMATHA C LEWIS	16.22
2018	P	208820	P	525998	KIMBERLY MURRELL	20.39
2017	P	121089	P	525998	KIMBERLY MURRELL	20.39
2016	P	57010	P	525998	KIMBERLY MURRELL	15.81
2018	P	208820	P	525998	KIMBERLY MURRELL	15.00
2017	P	121089	P	525998	KIMBERLY MURRELL	15.00
2016	P	57010	P	525998	KIMBERLY MURRELL	15.00
2018	P	204078	P	519594	JONATHAN DONALD ANDERSON	8.74

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Year	Roll Typ	Taxbill Number	Parc Roll	Name Id Number	Name	Total Adjustment
2017	P	115242	P	519594	JONATHAN DONALD ANDERSON	MOREHEAD CITY 9.08
2016	P	50150	P	519594	JONATHAN DONALD ANDERSON	MOREHEAD CITY 9.33
2018	P	212493	P	529954	BENJAMIN G SR MACK	SWANSBORO 4.20
2018	P	210834	P	521624	JEFFREY D TRACY	HAMPSTEAD 73.26
2017	P	123743	P	521624	JEFFREY D TRACY	HAMPSTEAD 73.62
2018	P	210976	P	508132	THOMAS MICHAEL ZOBLISIEN	BEAUFORT 78.35
2017	P	123938	P	508132	THOMAS MICHAEL ZOBLISIEN	BEAUFORT 75.75
2018	P	210976	P	508132	THOMAS MICHAEL ZOBLISIEN	BEAUFORT 20.41
2010	P	52608	P	21142	ROBERT E FINCH	2.30
2010	P	52608	P	21142	ROBERT E FINCH	3.13
2018	P	202686	P	510364	NORWOOD KLINE FROST	ATLANTIC BEACH 3.35
2018	P	202686	P	510364	NORWOOD KLINE FROST	ATLANTIC BEACH .88
2018	P	202686	P	510364	NORWOOD KLINE FROST	ATLANTIC BEACH 5.15
2017	P	113627	P	510364	NORWOOD KLINE FROST	ATLANTIC BEACH 3.51
2017	P	113627	P	510364	NORWOOD KLINE FROST	ATLANTIC BEACH .93
2017	P	113627	P	510364	NORWOOD KLINE FROST	ATLANTIC BEACH 5.39
2016	P	48350	P	510364	NORWOOD KLINE FROST	ATLANTIC BEACH 4.71
2016	P	48350	P	510364	NORWOOD KLINE FROST	ATLANTIC BEACH .97
2016	P	48350	P	510364	NORWOOD KLINE FROST	ATLANTIC BEACH 1.57

FINAL TOTALS
TOTAL

10,159.83

* * * E N D O F R E P O R T * * *

- IV. Consent Agenda
 - 2. Tax Releases/Refunds/Collector's Report
 - b. Tax Releases Over \$100

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RELEASE OVER 100.00

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Name Id Number	Name	Total Adjustment	Comment
452313	DAVIS AIKINS	345.00	RETURNED MAIL
479919	GEORGE J HECHTMAN	513.14	RETURNED MAIL
400264	JAMES PHILLIP TAYLOR	104.45	RETURNED MAIL
514631	MARIE W MCCABE ESTATE	101.78	RETURNED MAIL
374092	LINDA T MCCAULEY	162.00	RETURNED MAIL
243915	JEFFERY S ETUX LORETT ANDERSON	371.00	RETURNED MAIL
433717	TONY RAY ROSS D/B/A	736.31	BOAT IS LOCATED IN FLORDIA
433717	TONY RAY ROSS D/B/A	680.59	MOVED BOAT AND BUSINESS TO FL IN 11
414942	BIG BOAT LLC	946.54	RETURNED MAIL
51540	TWYLA J GILLIKIN	162.00	RETURNED MAIL
515070	KARLA EPPEHEARD	165.00	RETURNED MAIL
515077	DONALD HALL	165.00	RETURNED MAIL
1433	ERNEST BROWN	165.00	RETURNED MAIL
1433	ERNEST BROWN	165.00	RETURNED MAIL
1433	ERNEST BROWN	162.00	RETURNED MAIL
1433	ERNEST BROWN	162.00	RETURNED MAIL
28397	MARION E WHITACRE	165.00	RETURNED MAIL
28397~	MARION E WHITACRE	165.00	RETURNED MAIL
399501	MARY TROTT L/T MORRIS	165.00	RETURNED MAIL
399501	MARY TROTT L/T MORRIS	165.00	
399501	MARY TROTT L/T MORRIS	162.00	RETURNED MAIL
432564	MARGARITA G JIMENEZ	165.00	RETURNED MAIL
432564	MARGARITA G JIMENEZ	165.00	RETURNED MAIL
432564	MARGARITA G JIMENEZ	162.00	RETURNED MAIL
432564	MARGARITA G JIMENEZ	162.00	RETURNED MAIL
512016	JOHN SODUE	104.04	RETURNED MAIL
8857	MICHAEL E ETAL ROBERTS	162.00	RETURNED MAIL
8857	MICHAEL E ETAL ROBERTS	162.00	RETURNED MAIL
8857	MICHAEL E ETAL ROBERTS	162.00	RETURNED MAIL
8857	MICHAEL E ETAL ROBERTS	162.00	RETURNED MAIL
324298	SARAH L PERRY	126.74	RETURNED MAIL
324298	SARAH L PERRY	132.78	RETURNED MAIL
324298	SARAH L PERRY	136.23	RETURNED MAIL
324298	SARAH L PERRY	165.00	RETURNED MAIL
324298	SARAH L PERRY	165.00	RETURNED MAIL
324298	SARAH L PERRY	162.00	RETURNED MAIL
470402	MARK DYER	141.55	RETURNED MAIL
470402	MARK DYER	141.39	RETURNED MAIL
470402	MARK DYER	145.07	RETURNED MAIL

FINAL TOTALS
TOTAL

8,650.61

* * * END OF REPORT * * *

- IV. Consent Agenda
 - 2. Tax Releases/Refunds/Collector's Report
 - c. Tax Refunds Under \$100

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Refunds to be Issued by Finance Office - \$100.00 and Under

Remit To:	Address	City	St Zip Code	TransNo	Reference
ATLANTIC ELECTRIC SERVICE	348 HARKERS ISLAND RD	BEAUFORT	NC 28516	2265025	2015 P 0035291
16.29	OVER PAYMENT CHECK 2169				
BROWN, JAMES C JR	317 WHITEHOUSE FORKS RD	SWANSBORO	NC 28584	2264955	2016 R 5385.01.08.2442000
72.53	OVERPAYMENT DEBT SETOFF				
CENLAR CORELOGIC TAX SERVICE	3001 HACKBERRY RD	IRVING	TX 75063	2265510	2019 R 6339.20.82.6323000
30.00	OVERPAYMENT CHECK 754304				
CHAPPELLE'S FUNERAL HOME	555 CREECH RD	GARNER	NC 27529	2265043	2019 R 6386.19.62.1495000
76.55	OVER PAYMENT CHECK 746				
COX, KENNETH MARTIN	ETUX EMIL 5728 MIZUNO DR	FUQUAY VARINA	NC 275264494	2265173	2019 R 5395.04.90.9733000
86.45	DOUBLE BILLED				
COX, KENNETH MARTIN	ETUX EMIL 5728 MIZUNO DR	FUQUAY VARINA	NC 275264494	2265174	2018 R 5395.04.90.9733000
26.34	DOUBLE BILLED				
COX, KENNETH MARTIN	ETUX EMIL 5728 MIZUNO DR	FUQUAY VARINA	NC 275264494	2265175	2017 R 5395.04.90.9733000
26.34	DOUBLE BILLED				
COX, KENNETH MARTIN	ETUX EMIL 5728 MIZUNO DR	FUQUAY VARINA	NC 275264494	2265176	2016 R 5395.04.90.9733000
26.34	DOUBLE BILLED				
COX, KENNETH MARTIN	ETUX EMIL 5728 MIZUNO DR	FUQUAY VARINA	NC 275264494	2265177	2015 R 5395.04.90.9733000
24.33	DOUBLE BILLED				
DEBRA NELSON WILLIS	560 FIGOTT RD	GLOUCESTER	NC 28528	2265139	2019 R 7336.04.94.5015000
1.41	OVER PAYMENT CHECK 1609				
ELLISON, JULIE ANN ODEN L/T	PO BOX 314	BEAUFORT	NC 28516	2265322	2019 R 7306.18.31.0566000
2.72	OVERPAYMENT CHECK 0300397487				
FLORENCE, ANTHONY ISRAEL	923 HARRELL DR	MOREHEAD CITY	NC 28557	2265296	2016 P 0025667
1.49	OVER PAYMENT CHECK 2922				
GOODWIN, ALVAH J JR	ETUX RACH 3095 CEDAR ISLAND RD	CEDAR ISLAND	NC 28520	2264833	2019 R 8406.01.35.8966000
6.32	OVERPAYMENT CHECK 10279				
HARRIS, JULIE SHANNON	PO BOX 173	DAVIS	NC 28524	0	2015 R 736903340893000
64.00	ALREADY PD/DEBT SETOFF				
JOHNSON, DOUGLAS	763 MERRIMON RD	BEAUFORT	NC 28516	2265140	2019 R 7319.03.02.7541000
5.80	OVER PAYMENT CHECK 26351067014				
KEEFER, THOMAS JR	PO BOX 549	PLEASANT GARDEN	NC 27313	0	2009 P 0052805
58.14	ALREADY PAID/DEBT SETOFF				
KERR, JOHNNY BANKS	1320 CAMERON VIEW COURT	RALEIGH	NC 27607	0	2017 P 0021854
98.48	ALREADY PD/DEBT SETOFF				
KREMER, INGRID	107 SECOND STREET	MARSHALLBERG	NC 28553	2265220	2019 R 7346.15.62.3850000
68.99	OVERPAYMENT STURGIS				

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Refunds to be Issued by Finance Office - \$100.00 and Under

Remit To:	Address	City	St	Zip Code	TransNo	Reference
Refund						
LACKEY, LILLIAN CAROLYN ETAL	1009 QUAKER DRIVE	HANNAHAN	SC	29410	2265014	2019 R 6348.17.11.1233000
18.13	OVERPAYMENT CHECK 4635					
LEE, JOHN	722 CEDAR POINT BLD #183	CEDAR POINT	NC	28584	0	2016 P 0020676
68.14	ALREADY PD/DEBT SETOFF					
LERETA LLC ATTN: REFUND DEPE	PO BOX 35605	DALLAS	TX	75235	2265507	2019 R 6339.16.72.8998000
22.50	OVER PAYMENT CHECK 0225276					
MANESS, RICHARD	1006 BROAD STREET	BEAUFORT	NC	28516	2265364	2019 R 7305.06.49.0638000
8.06	OVERPAYMENT CHECK 6627					
NATIONSTAR MORTGAGE	PO BOX 35605	DALLAS	TX	75235	2264819	2019 R 6316.04.93.6291000
49.84	OVERPAYMENT CHECK 0089842					
OSHAL, SANDRA MARIE SALTER	499 OLD RIVER ROAD	BEAUFORT	NC	28516	2264925	2018 R 7319.00.90.1643000
4.07	OVERPAYMENT CHECK 26351065113					
OSHAL, SANDRA MARIE SALTER	499 OLD RIVER ROAD	BEAUFORT	NC	28516	2264926	2018 R 7319.00.90.6884000
2.16	OVERPAYMENT CHECK 26351065124					
POLLOCK, HAROLD R ETUX LIND	L 681 EAST CHATHAM STREET	NEWPORT	NC	28570	2265362	2019 R 6347.01.46.0924000
32.88	OVERPAYMENT CHECK 7245					
REED, TIM	2409 MARSH TURN LANE	MOREHEAD CITY	NC	28557	0	2018 P 0530263
72.38	ALREADY PAID/DEBT SETOFF					
SALTER, JOHNNICE JOHNSON	112 GOSLING LN	BEAUFORT	NC	285169760	2264913	2019 R 7337.03.03.1185000
4.57	OVERPAYMENT CHECK 1780					
SELECT PORTFOLIO SERVICING I	3217 SOUTHER DECKER LAKE DR	SALT LAKE CITY	UT	84119	2264922	2019 R 7346.11.66.2015000
4.54	OVERPAYMENT CHECK 513784					
TENHAGEN, SHIRLEY L L/T	10024 COLONNADE DRIVE	TAMPA	FL	336471863	2264933	2019 R 5385.18.40.2592000
4.83	OVERPAYMENT CHECK 0000007000					
TYER, JANE HENSON	P O BOX 1394	KINSTON	NC	28503	0	2018 P 0048057
73.29	ALREADY/PD DEBT SETOFF					
WILLIAMS, STEVEN	905 TURNER POND DRIVE	GARNER	NC	27529	0	2011 P 0019564
46.00	ALREADY PAID/DEBT SETOFF					

FINAL TOTALS
TOTAL 1,103.91

* * * E N D O F R E P O R T * * *

- IV. Consent Agenda
 - 2. Tax Releases/Refunds/Collector's Report
 - d. Tax Refunds Over \$100

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Refunds to be Issued by Finance Office - Over \$100.00

PAGE

Remit To:	Address	City	St	Zip Code	Reference
Refund					
CASHWELL, GARY MICHAEL 165.69	168 OSCAR HILL ROAD ALREADY PAID	NEWPORT	NC	28570	2012 R 633803402017000
FARSTER, PETER L ETAL 105.53	BRUSHWOOD PO BOX 607 OVER PAYMENT CHECK 4295	HARKERS ISLAND	NC	28531	2019 R 7335.14.32.3883
GILLIKIN, PAULA DUNN 161.00	424 FIRETOWER RD M/H BILLED AS REAL PROPERTY	BEAUFORT	NC	285167113	2010 P 0035687
MORRIS, JESSE JR 116.66	228 SUMMERPLACE DRIVE ALREADY PD/DEBT SETOFF	GLOUCESTER	NC	28528	2019 R 733602973638000
STYRON, TOMMY GLENN 126.12	380 NELSON NECK RD OVERPAYMENT CHECK 4266	SEA LEVEL	NC	28577	2018 R 7481.01.25.7462
VANKOUTEREN, KATHLEEN MARY 224.00	PO BOX 313 ALREADY PD/DEBT SETOFF	BEAUFORT	NC	28516	2018 R 730703439026000
VENDETTI INSURANCE AGENCY IN 392.27	106 OAK RIDGE DRIVE OVERPAYMENT CHECK 6001	HAVELOCK	NC	28532	2017 P 0082039
FINAL TOTALS					
TOTAL 1,291.27					
*** END OF REPORT ***					

- IV. Consent Agenda
 - 2. Tax Releases/Refunds/Collector's Report
 - e. Tax Collector's Monthly Report

Carteret County Tax Department

Appraisal: (252) 728-8485
Personal Property: (252) 728-8535
Business Personal: (252) 728-8483
Collections: (252) 728-8525
Mapping/GIS: (252) 728-8490



Sarah T. Davis
Tax Administrator
Tel: (252) 728-8535
Fax: (252) 728-8588
CC Payments Online or by Phone
www.carteretcountytax.com
1-888-544-9433

Memorandum

To: Board of Commissioners
Tommy Burns

From: Sarah Davis
Tax Administrator

Re: BOC monthly collections report

Date: June 1, 2020

Attached is the monthly collection's report to the Board of Commissioners as required by North Carolina General Statute 105-350. No action is required by the Board. It is presented for information purposes only. The collection report shows the total levy, collection, and unpaid balance for each year of the past ten years, beginning with 2009 and coming forward to 2019. This report is presented each month in your agenda package. The total collections for the ten years are \$667,695,192.60. The unpaid balance outstanding for the 10 year period is \$7,525,087.48 including deferred taxes. The Tax Department will continue to pursue collection of unpaid taxes as authorized by North Carolina Statutes.

Typ Bill	Year	Property Number	Dist Twn Code	Sch	Special Districts									User Codes									Deferred Flag	Defer Inelig	MV Batch		
					1	2	3	4	5	6	7	8	9	1	2	3	4	5	6	7	8	9					
***** Totals for Tax year					2008																						
# of Properties Processed					144,222																						
Original Balances	Total	54,275,701.53	TAX	51,222,930.51	Spec Asmt	2,363,295.00				Deferred	198,232.09				CB Deferred	.00				Interest	458,487.50				Fees	32,756.43	
Total Adjustments	681,411.40-		456,091.48-		39,564.24-					198,232.09-					.00					.00					12,476.41		
Total Collections	53,584,881.58		50,764,121.83		2,322,316.78					.00					.00					453,674.16					44,768.81		
Unpaid Balances	9,408.55		2,717.20		1,413.98					.00					.00					4,813.34					464.03		
***** Totals for Tax year					2009																						
# of Properties Processed					143,265																						
Original Balances	Total	54,946,674.57	TAX	51,809,907.51	Spec Asmt	2,372,968.00				Deferred	193,267.34				CB Deferred	.00				Interest	546,742.87				Fees	23,788.85	
Total Adjustments	396,467.59-		187,065.52-		28,347.22-					193,267.34-					.00					.00					12,212.49		
Total Collections	54,465,837.78		51,585,191.48		2,340,107.35					.00					.00					505,484.70					35,054.25		
Unpaid Balances	84,369.20		37,650.51		4,513.43					.00					.00					41,258.17					947.09		
***** Totals for Tax year					2010																						
# of Properties Processed					143,838																						
Original Balances	Total	55,563,858.41	TAX	52,424,638.58	Spec Asmt	2,351,053.00				Deferred	229,599.63				CB Deferred	.00				Interest	534,141.44				Fees	24,425.76	
Total Adjustments	313,561.98-		71,403.36-		23,936.04-					227,888.51-					.00					.00					9,665.93		
Total Collections	55,149,654.67		52,305,655.84		2,321,825.93					1,711.12					.00					487,265.71					33,196.07		
Unpaid Balances	100,641.76		47,579.38		5,291.03					.00					.00					46,875.73					895.62		
***** Totals for Tax year					2011																						
# of Properties Processed					144,282																						
Original Balances	Total	56,054,470.78	TAX	52,936,189.46	Spec Asmt	2,320,555.00				Deferred	225,239.96				CB Deferred	.00				Interest	547,393.77				Fees	25,092.59	
Total Adjustments	377,981.73-		151,878.79-		15,351.36-					224,660.27-					.00					.00					13,908.69		
Total Collections	55,454,525.27		52,669,758.95		2,296,788.55					579.69					.00					449,794.00					37,604.08		
Unpaid Balances	221,963.78		114,551.72		8,415.09					.00					.00					97,599.77					1,397.20		
***** Totals for Tax year					2012																						
# of Properties Processed					144,824																						
Original Balances	Total	55,148,280.24	TAX	51,997,993.51	Spec Asmt	2,359,242.00				Deferred	218,866.12				CB Deferred	.00				Interest	544,235.51				Fees	27,943.10	
Total Adjustments	363,688.81-		119,232.65-		33,095.58-					217,258.56-					.00					.00					5,897.98		

Typ Bill	Year	Property Number	Dist Code	Twn	Sch	Special Districts									User Codes									Deferred Flag	Defer Inelig	MV Batch
						1	2	3	4	5	6	7	8	9	1	2	3	4	5	6	7	8	9			
Total Collections	54,495,580.48	51,726,526.71	2,310,475.26						944.57					.00	425,766.92									31,867.02		
Unpaid Balances	289,010.95	152,234.15	15,671.16						662.99					.00	118,468.59									1,974.06		
*****		Totals for Tax year				2013																				
# of Properties Processed		112,175																								
Original Balances	Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees																			
54,020,510.33	50,733,057.05	2,554,465.00	226,999.79	.00	482,138.41	23,850.08																				
Total Adjustments	128,814.72-	94,368.82-	33,667.86-	3,189.77-	.00	2,411.73																				
Total Collections	53,378,105.10	50,482,263.98	2,497,592.85	1,464.92	.00	372,091.15	24,692.20																			
Unpaid Balances	513,590.51	156,424.25	23,204.29	222,345.10	.00	110,047.26	1,569.61																			
*****		Totals for Tax year				2014																				
# of Properties Processed		68,381																								
Original Balances	Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees																			
56,614,646.48	53,325,792.31	2,585,290.00	234,870.44	.00	444,385.85	24,307.88																				
Total Adjustments	267,339.47-	6,022.89-	32,485.99-	232,015.25-	.00	3,184.66																				
Total Collections	56,036,799.14	53,149,410.55	2,520,321.93	2,272.98	.00	339,879.11	24,914.57																			
Unpaid Balances	310,507.87	170,358.87	32,482.08	582.21	.00	104,506.74	2,577.97																			
*****		Totals for Tax year				2015																				
# of Properties Processed		74,037																								
Original Balances	Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees																			
55,845,164.57	51,122,449.39	3,841,944.00	423,473.95	.00	412,600.12	44,697.11																				
Total Adjustments	826,408.99-	132,313.32-	270,422.45-	418,713.18-	.00	4,960.04-																				
Total Collections	54,628,445.87	50,769,983.00	3,520,861.64	4,760.77	.00	297,701.04	35,139.42																			
Unpaid Balances	390,309.71	220,153.07	50,659.91	.00	.00	114,899.08	4,597.65																			
*****		Totals for Tax year				2016																				
# of Properties Processed		78,522																								
Original Balances	Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees																			
57,571,166.02	52,998,419.93	3,626,613.00	450,647.88	.00	421,839.48	73,645.73																				
Total Adjustments	390,085.72-	299,501.24-	82,533.61-	9,455.86	.00	17,506.73-																				
Total Collections	56,177,242.26	52,360,897.53	3,478,373.83	4,809.49	.00	286,253.70	46,907.71																			
Unpaid Balances	1,003,838.04	338,021.16	65,705.56	455,294.25	.00	135,585.78	9,231.29																			
*****		Totals for Tax year				2017																				
# of Properties Processed		79,452																								
Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees																				

Typ Bill	Year	Property Number	Dist Code	Twn	Sch	Special Districts									User Codes									Deferred Flag	Defer Inelig	MV Batch																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
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Original Balances		58,934,378.58		54,088,967.10		3,924,321.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																									

* * * * Totals for Tax year

2018

of Properties Processed 78,630

	Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees
Original Balances	59,978,691.19	55,341,527.56	3,833,304.00	486,352.01	.00	301,307.62	16,200.00
Total Adjustments	169,779.33-	127,998.93-	40,649.48-	1,065.81-	.00	.00	65.11-
Total Collections	58,474,514.64	54,596,313.82	3,674,294.64	2,276.97	.00	191,712.70	9,916.51
Unpaid Balances	1,334,397.22	617,214.81	118,359.88	483,009.23	.00	109,594.92	6,218.38

* * * * Totals for Tax year

2019

of Properties Processed 79,905

	Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees
Original Balances	60,971,105.05	56,481,324.44	3,827,703.00	485,872.13	.00	176,205.48	.00
Total Adjustments	357,997.44-	315,890.73-	41,939.02-	167.69-	.00	.00	.00
Total Collections	58,495,257.21	54,828,972.33	3,578,793.46	529.59	.00	86,961.83	.00
Unpaid Balances	2,117,850.40	1,336,461.38	206,970.52	485,174.85	.00	89,243.65	.00

ACS TAX COLLECTION SYSTEM
06/01/2020 09:19:06

BOC MONTHLY REPORT

CARTERET COUNTY
TC650R

PAGE 4

Typ Bill	Year	Property Number	Dist Code	Twn	Sch	Special	Districts	1	2	3	4	5	6	7	8	9	User Codes	1	2	3	4	5	6	7	8	9	Deferred Flag	Defer Inelig	MV Batch
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* * * * Totals for FINAL TOTALS

of Properties Processed 1,291,533

	Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees
Original Balances	679,924,647.75	634,483,197.35	35,960,753.00	3,839,593.47	.00	5,223,006.33	418,097.60
Total Adjustments	4,704,367.67-	2,224,067.04-	769,939.89-	1,709,299.06-	.00	.00	1,061.68-
Total Collections	667,695,192.60	628,610,983.87	34,564,341.71	21,364.89	.00	4,118,138.09	380,364.04
Unpaid Balances	7,525,087.48	3,648,146.44	626,471.40	2,108,929.52	.00	1,104,868.24	36,671.88

- IV. Consent Agenda
 - 2. Tax Releases/Refunds/Collector's Report
 - f. NCVTS Motor Vehicle Refund Report



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 6/2/2020 2:42:29 PM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
BARNES, CHARLES MILTON JR	BARNES, CHARLES MILTON JR		703 LORD GRANVILLE DR		MOREHEAD CITY, NC 28557	Adjustment < \$100	0053283985	68587	Refund Generated due to adjustment on Bill #0053283985-2019-2019-0000-00	Over Assessment	05/14/2020	9010	Tax	(\$28.61)	\$0.00	(\$28.61)
												32	Tax	(\$6.23)	\$0.00	(\$6.23)
														Refund	\$34.84	
BEASLEY, WALTER KENNETH	BEASLEY, WALTER KENNETH	BEASLEY, MARY MATTHEWS	201 HURST RD		EMERALD ISLE, NC 28594	Adjustment < \$100	0053247090	WSP4697	Refund Generated due to adjustment on Bill #0053247090-2019-2019-0000	Situs error	05/04/2020	9010	Tax	\$0.00	\$0.00	\$0.00
												1460	Tax	(\$8.28)	\$0.00	(\$8.28)
												37	Tax	\$1.39	\$0.00	\$1.39
												19	Tax	\$1.16	\$0.00	\$1.16
		Refund	\$5.73													
BIGGERS, NANCY WYATT	BIGGERS, NANCY WYATT		900 OAK DR		MOREHEAD CITY, NC 28557	Proration	0018784542	PNS3405	Refund Generated due to proration on Bill #0018784542-2018-2018-0000-00	Tag Surrender	05/22/2020	9010	Tax	(\$0.89)	\$0.00	(\$0.89)
												30	Tax	(\$0.14)	\$0.00	(\$0.14)
												50	Tax	(\$0.06)	\$0.00	(\$0.06)
														Refund	\$1.09	
BOYD, DALE EVERETT	BOYD, DALE EVERETT		157 HAWTHORNE DR		PINE KNOLL SHORES, NC 28512	Proration	0021653622	BKY7331	Refund Generated due to proration on Bill #0021653622-2018-2018-0000-00	Tag Surrender	05/26/2020	9010	Tax	(\$5.81)	\$0.00	(\$5.81)
												1353	Tax	(\$3.69)	\$0.00	(\$3.69)
												94	Tax	(\$0.30)	\$0.00	(\$0.30)
														Refund	\$9.80	
BOYD, DALE EVERETT	BOYD, DALE EVERETT		157 HAWTHORNE DR		PINE KNOLL SHORES, NC 28512	Proration	0048568458	HCD6676	Refund Generated due to proration on Bill #0048568458-2018-2018-0000-00	Tag Surrender	05/26/2020	9010	Tax	(\$9.13)	\$0.00	(\$9.13)
												1353	Tax	(\$5.80)	\$0.00	(\$5.80)
												94	Tax	(\$0.47)	\$0.00	(\$0.47)
														Refund	\$15.40	
CARTWRIGHT, ROY LARRY JR	CARTWRIGHT, ROY LARRY JR		PO BOX 40		NEWPORT, NC 28570	Proration	0050732368	JV1804	Refund Generated due to proration on Bill #0050732368-2019-2019-0000-00	Tag Surrender	05/08/2020	9010	Tax	(\$6.97)	\$0.00	(\$6.97)
												1460	Tax	(\$8.03)	\$0.00	(\$8.03)
														Refund	\$15.00	
CONLEY, TERESA GAIL	CONLEY, TERESA GAIL		226 ROYAL OAKS CT		CEDAR POINT, NC 28584	Proration	0039292253	SZX7273	Refund Generated due to proration on Bill #0039292253-2019-2019-0000-00	Tag Surrender	05/27/2020	9010	Tax	(\$28.56)	\$0.00	(\$28.56)
												1561	Tax	(\$8.52)	\$0.00	(\$8.52)
												37	Tax	(\$5.53)	\$0.00	(\$5.53)
												19	Tax	(\$4.61)	\$0.00	(\$4.61)
		Refund	\$47.22													
COPPOLA, WENDY	COPPOLA, WENDY		267 BARRINGTON RDG		NEWPORT, NC 28570	Proration	0009451092	ZWM2820	Refund Generated due to proration on Bill #0009451092-2018-2018-0000-00	Tag Surrender	05/15/2020	9010	Tax	(\$5.35)	(\$0.27)	(\$5.62)
												1558	Tax	(\$0.86)	(\$0.04)	(\$0.90)
												37	Tax	(\$1.04)	(\$0.06)	(\$1.10)
												19	Tax	(\$0.86)	(\$0.04)	(\$0.90)
		Refund	\$8.52													
CRAFT, TRACEY FILZEN	CRAFT, TRACEY FILZEN		245 BOBBYS DR		NEWPORT, NC 28570	Proration	0048005256	JL8900	Refund Generated due to proration on Bill #0048005256-2018-2018-0000-00	Tag Surrender	05/07/2020	9010	Tax	(\$4.24)	(\$0.30)	(\$4.54)
												35	Tax	(\$1.23)	(\$0.09)	(\$1.32)
														Refund	\$5.86	
DAVIS, RICHARD	DAVIS, RICHARD		289 NELSON MECK RD		SEALEVEL, NC 28577	Adjustment < \$100	0051940972	RAC9235	Refund Generated due to adjustment on Bill	Situs error	05/04/2020	9010	Tax	\$0.00	\$0.00	\$0.00



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 6/2/2020 2:42:29 PM

RICHARD PRICE	RICHARD PRICE	NEAR RD	2017	\$100	to adjustment on Bill #0051940972-2019-2019-0000							1460	Tax	(\$132.33)	\$0.00	(\$132.33)
												43	Tax	\$35.21	\$0.00	\$35.21
												47	Tax	\$37.07	\$0.00	\$37.07
															Refund	\$60.05
DAVIS, STEVEN MATTHEW	DAVIS, STEVEN MATTHEW	327 BAHIA LN	CAPE CARTERET, NC 28584	Adjustment < \$100	0047607159	PMD2704	Refund Generated due to adjustment on Bill #0047607159-2019-2019-0000-00	Military	05/15/2020			9010	Tax	(\$11.32)	\$0.00	(\$11.32)
												1557	Tax	(\$7.76)	\$0.00	(\$7.76)
												1557	Vehicle Tax	(\$5.00)	\$0.00	(\$5.00)
												37	Tax	(\$2.19)	\$0.00	(\$2.19)
												19	Tax	(\$1.83)	\$0.00	(\$1.83)
															Refund	\$28.10
DEAN, JUDY RODES	DEAN, JUDY RODES	117 PHILLIPS LANDING DR	MOREHEAD CITY, NC 28557	Proration	0052060166	JL8917	Refund Generated due to proration on Bill #0052060166-2019-2019-0000-00	Tag Surrender	05/05/2020			9010	Tax	(\$86.33)	\$0.00	(\$86.33)
												32	Tax	(\$18.80)	\$0.00	(\$18.80)
															Refund	\$105.13
DENNY, JANET ELIZABETH	DENNY, JANET ELIZABETH	202 YARDARM CT	EMERALD ISLE, NC 28594	Proration	0034251981	EFB3867	Refund Generated due to proration on Bill #0034251981-2019-2019-0000-00	Tag Surrender	05/19/2020			9010	Tax	(\$4.66)	\$0.00	(\$4.66)
												1556	Tax	(\$2.33)	\$0.00	(\$2.33)
															Refund	\$6.99
EHRLER, GREGORY PAUL JR	EHRLER, GREGORY PAUL JR	310 APPALOOSA CT	SWANSBORO, NC 28584	Proration	0052502904	TCJ5657	Refund Generated due to proration on Bill #0052502904-2019-2019-0000-00	Tag Surrender	05/13/2020			9010	Tax	(\$7.53)	\$0.00	(\$7.53)
												40	Tax	(\$2.43)	\$0.00	(\$2.43)
												19	Tax	(\$1.22)	\$0.00	(\$1.22)
															Refund	\$11.18
FLUTY, WILLIAM CORBETT	FLUTY, WILLIAM CORBETT	104 BRANDYWINE BLVD	MOREHEAD CITY, NC 28557	Proration	0047535252	CL33406	Refund Generated due to proration on Bill #0047535252-2019-2019-0000-00	Tag Surrender	05/19/2020			9010	Tax	(\$1.35)	\$0.00	(\$1.35)
												32	Tax	(\$0.29)	\$0.00	(\$0.29)
															Refund	\$1.64
FOOTE, JAMES THEODORE	FOOTE, JAMES THEODORE	125 HOLLINGS CT	NEWPORT, NC 28570	Proration	0039666600	PEH2655	Refund Generated due to proration on Bill #0039666600-2019-2019-0000-00	Tag Surrender	05/07/2020			9010	Tax	(\$49.62)	\$0.00	(\$49.62)
												31	Tax	(\$6.40)	\$0.00	(\$6.40)
												48	Tax	(\$6.40)	\$0.00	(\$6.40)
															Refund	\$62.42
GAINES, GARY CHRISTOPHER II	GAINES, GARY CHRISTOPHER II	1603 IVORY GULL DR	MOREHEAD CITY, NC 28557	Proration	0045550503	FKT7857	Refund Generated due to proration on Bill #0045550503-2019-2019-0000-00	Tag Surrender	05/22/2020			9010	Tax	(\$70.61)	\$0.00	(\$70.61)
												1351	Tax	(\$86.55)	\$0.00	(\$86.55)
															Refund	\$157.16
GAINES, GARY CHRISTOPHER II	GAINES, GARY CHRISTOPHER II	1603 IVORY GULL DR	MOREHEAD CITY, NC 28557	Proration	0052054032	JY7259	Refund Generated due to proration on Bill #0052054032-2019-2019-0000-00	Tag Surrender	05/22/2020			9010	Tax	(\$173.78)	\$0.00	(\$173.78)
												1351	Tax	(\$213.02)	\$0.00	(\$213.02)
															Refund	\$386.80
GALLIMORE, DEBORAH OSBORNE	GALLIMORE, DEBORAH OSBORNE	110 SILVER LAKE CT	SWANSBORO, NC 28584	Proration	0046419832	FMA8762	Refund Generated due to proration on Bill #0046419832-2019-2019-0000-00	Tag Surrender	05/18/2020			9010	Tax	(\$68.94)	\$0.00	(\$68.94)
												37	Tax	(\$13.34)	\$0.00	(\$13.34)
												19	Tax	(\$11.12)	\$0.00	(\$11.12)
															Refund	\$93.40
GARCIA, YVONNE SANCHEZ	GARCIA, YVONNE SANCHEZ	312 KATHRYN CT	NEWPORT, NC 28570	Adjustment >= \$100	0048547884	HAR5697	Refund Generated due to adjustment on Bill #0048547884-2018-	Military	05/20/2020			9010	Tax	(\$66.84)	\$0.00	(\$66.84)
												1460	Tax	(\$80.85)	\$0.00	(\$80.85)



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										Refund				
HARRISON, CHARLES BRYANT	HARRISON, CHARLES BRYANT	206 ANITA FORTE DR	CAPE CARTERET, NC 28584	Proration	0035207337	EHF1817	Refund Generated due to proration on Bill #0035207337-2019-2019-0000-00	Tag Surrender	05/18/2020	9010	Tax	(\$23.71)	\$0.00	(\$23.71)
										1557	Tax	(\$16.25)	\$0.00	(\$16.25)
										1557	Vehicle	\$0.00	\$0.00	\$0.00
										37	Tax	(\$4.59)	\$0.00	(\$4.59)
										19	Tax	(\$3.83)	\$0.00	(\$3.83)
										Refund				
HAUSER, JILL ELIZABETH	HAUSER, JILL ELIZABETH	PO BOX 663	SWANSBORO, NC 28584	Proration	0051362165	RADRLUV	Refund Generated due to proration on Bill #0051362165-2019-2019-0000-00	Tag Surrender	05/21/2020	9010	Tax	(\$145.83)	\$0.00	(\$145.83)
										1556	Tax	(\$72.91)	\$0.00	(\$72.91)
										Refund				
HEATH, CHESTER ANDREW JR	HEATH, CHESTER ANDREW JR	301 LOBLOLLY ST	EMERALD ISLE, NC 28594	Proration	0030051810	BBD6390	Refund Generated due to proration on Bill #0030051810-2018-2018-0000-00	Tag Surrender	05/06/2020	9010	Tax	(\$2.63)	\$0.00	(\$2.63)
										1556	Tax	(\$1.32)	\$0.00	(\$1.32)
										Refund				
HICKMAN, JAMES RICHARD	HICKMAN, JAMES RICHARD	205 BLUEWATER CV	SWANSBORO, NC 28584	Proration	0037244868	DHK2852	Refund Generated due to proration on Bill #0037244868-2018-2018-0000-00	Tag Surrender	05/28/2020	9010	Tax	(\$3.27)	\$0.00	(\$3.27)
										37	Tax	(\$0.63)	\$0.00	(\$0.63)
										19	Tax	(\$0.53)	\$0.00	(\$0.53)
										Refund				
HOLBERT, RACHEL ANGELA	HOLBERT, RACHEL ANGELA	PO BOX 126	TIGERVILLE, SC 29688	Adjustment < \$100	0053552856	TCH2117	Refund Generated due to adjustment on Bill #0053552856-2019-2019-0000	Military	05/19/2020	9010	Tax	\$0.00	\$0.00	\$0.00
										1460	Tax	(\$9.10)	\$0.00	(\$9.10)
										16	Tax	\$2.81	\$0.00	\$2.81
										Refund				
HORNER, RICHARD PAUL	HORNER, RICHARD PAUL	1909 WESTBROOK DR	WILSON, NC 27896	Proration	0050666313	PMF9983	Refund Generated due to proration on Bill #0050666313-2019-2019-0000-00	Tag Surrender	05/28/2020	9010	Tax	(\$33.20)	\$0.00	(\$33.20)
										1556	Tax	(\$16.60)	\$0.00	(\$16.60)
										Refund				
HUNEYCUTT, ELIZABETH ANNE	HUNEYCUTT, ELIZABETH ANNE	906 W HAVEN BLVD	MOREHEAD CITY, NC 28557	Adjustment >= \$100	0051311703	TVA1778	Refund Generated due to adjustment on Bill #0051311703-2019-2019-0000-00	Over Assessment	05/05/2020	9010	Tax	(\$101.14)	\$0.00	(\$101.14)
										30	Tax	(\$16.32)	\$0.00	(\$16.32)
										50	Tax	(\$6.52)	\$0.00	(\$6.52)
										Refund				
JARMAN, MAJOR LEE III	JARMAN, MAJOR LEE III	206 SHANNON DR	BEAUFORT, NC 28516	Proration	0047999821	JA6322	Refund Generated due to proration on Bill #0047999821-2018-2018-0000-00	Tag Surrender	05/26/2020	9010	Tax	(\$36.91)	\$0.00	(\$36.91)
										27	Tax	(\$9.53)	\$0.00	(\$9.53)
										17	Tax	(\$7.74)	\$0.00	(\$7.74)
										Refund				
KENAN, GLENN LEE	KENAN, GLENN LEE	168 JONES GUT DR	BEAUFORT, NC 28516	Proration	0051365841	BK32102	Refund Generated due to proration on Bill #0051365841-2019-2019-0000-00	Tag Surrender	05/29/2020	9010	Tax	(\$0.41)	\$0.00	(\$0.41)
										49	Tax	(\$0.08)	\$0.00	(\$0.08)
										Refund				
LACHANCE, RUTH BENNETT	LACHANCE, RUTH BENNETT	3224 DONLIN DR	WAKE FOREST, NC 27587	Proration	0039534022	AHH4487	Refund Generated due to proration on Bill #0039534022-2019-2019-0000-00	Vehicle Sold	05/28/2020	9010	Tax	(\$12.30)	\$0.00	(\$12.30)
										42	Tax	(\$2.48)	\$0.00	(\$2.48)
										46	Tax	(\$2.38)	\$0.00	(\$2.38)
										75	Tax	(\$2.18)	\$0.00	(\$2.18)



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LEWIS, JACOB RANDAL	LEWIS, JACOB RANDAL		106 DEERFIELD CT	CEDAR POINT, NC 28584	Adjustment < \$100	0047042895	PER5719	Refund Generated due to adjustment on Bill #0047042895-2019-2019-0000-00	Military	05/27/2020	Refund \$19.34			
											9010	Tax	(\$7.29)	\$0.00 (\$7.29)
											1561	Tax	(\$2.17)	\$0.00 (\$2.17)
											37	Tax	(\$1.41)	\$0.00 (\$1.41)
NICKENS, LARRY COBB	NICKENS, LARRY COBB		332 SUGARWOOD DR	FARRAGUT, TN 37934	Proration	0050502979	BJF2131	Refund Generated due to proration on Bill #0050502979-2019-2019-0000-00	Reg. Out of state	05/18/2020	Refund \$12.05			
											9010	Tax	(\$38.85)	\$0.00 (\$38.85)
											1351	Tax	(\$47.62)	\$0.00 (\$47.62)
											Refund \$86.47			
PARKER, DAVID MICHAEL	PARKER, DAVID MICHAEL		910 OAK DR	MOREHEAD CITY, NC 28557	Proration	0040426535	WPK2055	Refund Generated due to proration on Bill #0040426535-2019-2019-0000-00	Tag Surrender	05/27/2020	Refund \$34.28			
											9010	Tax	(\$27.96)	\$0.00 (\$27.96)
											30	Tax	(\$4.51)	\$0.00 (\$4.51)
											50	Tax	(\$1.81)	\$0.00 (\$1.81)
RANDALL, JESSE TAYLOR	RANDALL, JESSE TAYLOR	RANDALL, PATRICIA DORN	127 WILLOW ROAD	ATLANTIC BEACH, NC 28512	Adjustment < \$100	0052957757	HAR6394	Refund Generated due to adjustment on Bill #0052957757-2019-2019-0000	Military	05/07/2020	Refund \$42.34			
											9010	Tax	\$0.00	\$0.00 \$0.00
											1353	Tax	\$57.94	\$0.00 (\$57.94)
											1460	Tax	(\$104.99)	\$0.00 (\$104.99)
RULE, WILLIAM STANLEY	RULE, WILLIAM STANLEY		901 BROAD ST	BEAUFORT, NC 28516	Proration	0018781601	REC0UPE	Refund Generated due to proration on Bill #0018781601-2018-2018-0000-00	Tag Surrender	05/12/2020	Refund \$12.84			
											9010	Tax	(\$5.08)	\$0.00 (\$5.08)
											1159	Tax	(\$6.78)	\$0.00 (\$6.78)
											46	Tax	(\$0.98)	\$0.00 (\$0.98)
SCOTT, WILLIAM CHESTER	SCOTT, WILLIAM CHESTER	SCOTT, KATHLEEN PEDDYCORD	318 BONITA ST	CAPE CARTERET, NC 28584	Proration	0050452121	PEJ7247	Refund Generated due to proration on Bill #0050452121-2019-2019-0000-00	Tag Surrender	05/20/2020	Refund \$87.28			
											9010	Tax	(\$42.78)	\$0.00 (\$42.78)
											1557	Tax	(\$29.32)	\$0.00 (\$29.32)
											1557	Vehicle	\$0.00	\$0.00 \$0.00
STYRON, CHARLES RICHARD	STYRON, CHARLES RICHARD	STYRON, CAROLYN TRAYLOR	1914 N MORRIS RD	MOREHEAD CITY, NC 28557	Proration	0019526184	CE17175	Refund Generated due to proration on Bill #0019526184-2019-2019-0000-00	Tag Surrender	05/28/2020	Refund \$10.71			
											9010	Tax	(\$8.74)	\$0.00 (\$8.74)
											30	Tax	(\$1.41)	\$0.00 (\$1.41)
											50	Tax	(\$0.56)	\$0.00 (\$0.56)
TRY, GARRIE WILLIAM	TRY, GARRIE WILLIAM	TRY, LINDA MARIE	103 HUNTMASTER CT	NEWPORT, NC 28570	Proration	0039668966	DCP2326	Refund Generated due to proration on Bill #0039668966-2019-2019-0000-00	Tag Surrender	05/04/2020	Refund \$144.16			
											9010	Tax	(\$67.00)	\$0.00 (\$67.00)
											1460	Tax	(\$77.16)	\$0.00 (\$77.16)
											Refund \$144.16			
WEST CARTERET WATER CORPORATION	WEST CARTERET WATER CORPORATION		4102 NC 24	NEWPORT, NC 28570	Adjustment < \$100	0053568496	JY7358	Refund Generated due to adjustment on Bill #0053568496-2019-2019-0000-00	Exempt Property	05/21/2020	Refund \$74.64			
											9010	Tax	(\$34.69)	\$0.00 (\$34.69)
											1460	Tax	(\$39.95)	\$0.00 (\$39.95)
											Refund \$74.64			
WILLIAMS, CLAUDE	WILLIAMS, CLAUDE		490 NEWPORT	NEWPORT, NC 28570	Adjustment < \$100	0052116133	CM14365	Refund Generated due to adjustment on Bill	Over Assessment	05/13/2020	9010	Tax	(\$27.31)	\$0.00 (\$27.31)



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GEORGE MARTIN JR	GEORGE MARTIN JR		NEWPORT LOOP RD		2019	\$100			to adjust item on bill #0052116133-2019- 2019-0000-00	Assessment		35	Tax	(\$7.93)	\$0.00	(\$7.93)	
																Refund	\$35.24
YBANEZ, BENSON JOSEPH JR	YBANEZ, BENSON JOSEPH JR		226 ROYAL OAKS CT		CEDAR POINT, NC 28584	Proration	0053420795	EK4235	Refund Generated due to proration on Bill #0053420795-2019- 2019-0000-00	Tag Surrender	05/27/2020	9010	Tax	(\$63.01)	\$0.00	(\$63.01)	
												1561	Tax	(\$18.80)	\$0.00	(\$18.80)	
												37	Tax	(\$12.19)	\$0.00	(\$12.19)	
												19	Tax	(\$10.17)	\$0.00	(\$10.17)	
																Refund	\$104.17
																Refund Total	\$2377.78

IV. Consent Agenda

3. Approval of Letter of Promulgation in Support of the Emergency Operations Plan & Authority for the Chairman to Execute

Board of Commissioners
Bill Smith, Chair
Robin Comer, Vice Chair
Bob Cavanaugh
Jimmy Farrington
Mark Mansfield
Jonathan Robinson
Ed Wheatly




County Manager
Tommy R. Burns

Clerk to the Board
Rachel B. Hammer

MEMORANDUM

TO: Board of Commissioners

FROM: Tommy Burns, County Manager 

SUBJECT: Letter of Promulgation/Emergency Operations Plan

DATE: June 15, 2020

Attached is a letter of Promulgation in support of the Carteret County Emergency Operations Plan. The Emergency Services Department is responsible for the maintenance and update of the plan on an annual basis and have made minor revisions. Adoption of the Plan rescinds all previous versions of the plan and remains in effect until a replacement Plan has been implemented. Approval for the Chairman to sign the Letter of Promulgation is recommended.

Tommy R. Burns
County Manager

CARTERET COUNTY EMERGENCY OPERATIONS PLAN

LETTER OF PROMULGATION

DATE: June 15, 2020

TO: CARTERET COUNTY GOVERNMENT
LOCAL MUNICIPAL GOVERNMENTS
CARTERET COUNTY FIRE & EMS DEPARTMENTS
RESIDENTS OF CARTERET COUNTY

By virtue of the powers and authority vested in me as the Chairman of the County Board of Commissioners, I hereby promulgate and issue the Carteret County Emergency Operations Plan, dated May 20, 2020, as a regulation and guidance to provide for the protection of the life and property within Carteret County. The revised Carteret County Emergency Operations Plan (EOP), hereafter will be referred to as "The Plan."

The Plan outlines the coordinated actions to be taken by County, municipal, public safety officials and supporting organizations during emergencies and disastrous events. It identifies manpower and other resources available to minimize, respond to, and recover from the impacts of these emergencies or disasters. On May 16, 2005, The Board of Commissioners adopted a Resolution designating the National Incident Management System (NIMS) as the basis for all Incident Management and requires the use of the Incident Command System (ICS) at all levels of response.

This plan is an effective tool for county-wide emergency planning. It should be implemented as necessary for any significant incident/event or disaster, and when the county issues a State of Emergency (SOE). The Emergency Services Department (ESD) is responsible for the maintenance and update of the plan annually, as required by ordinance, in coordination and agreement with appropriate participating agencies and units of government. Minor, technical changes made by the ESD shall not require re-approval, provided a copy of the changed section is provided to all parties on the distribution list.

Adoption of The Plan rescinds all previous versions of the Carteret County Emergency Operations Plan and shall remain in effect until a proper replacement Plan has been implemented.

Sincerely,

Bill Smith, Chairman
Carteret County Board of Commissioners

IV. Consent Agenda

4. Approval of Contract for In-Home Aide Services for the Department of Social Services

CARTERET COUNTY DEPARTMENT OF HUMAN SERVICES

Cindy P. Holman
Consolidated Human Services Director
cindy.holman@carteretcountync.gov



Clinton W. Lewis
DSS Director
Consolidated Human Services Deputy Director
clint.lewis@carteretcountync.gov

Stephanie M. Cannon, MPA
Health Director
Consolidated Human Services Deputy Director
stephanie.cannon@carteretcountync.gov

MEMORANDUM

DATE: May 6, 2020

TO: Mr. Bill Smith, Chairman

FROM: Clint Lewis, DSS Director/Consolidated Human Services Deputy Director 

RE: Contract for In-Home Aide Services

Carteret County DSS has solicited bids for the In-Home Aide Level II program. This program provides in-home aide services to Carteret County residents who need assistance with activities of daily living in order to remain safely in their own homes. One bid was submitted. The bid of \$15.60/hour from LHCG L, LLC, d/b/a Access Community-Based Services was accepted.

This program is funded through Home Care and Community Block Grant Funds and State-in-Home funds. The total amount paid to the provider per this contract shall not exceed available funding. The county share is included in our budget for the fiscal year 2020-2021. The county share is \$14,654 which is slightly less than last year's county match due to a smaller allocation for our county in the HCCBG budget.

Carteret County DSS respectfully requests that the contract be approved by the Commissioners for this program so that it can be signed and implemented effective July 1, 2020.



Department of Social Services — 210 Craven Street • PO Box 779 • Beaufort, NC 28516
Tel (252) 728-3181 / Main Fax (252) 648-7462 / Legal Unit Fax (252) 648-7463

Public Health Department — 3820-A Bridges Street • Morehead City, NC 28557
Tel (252) 728-8550 / Fax (252) 222-7739



Contract # LHCG L 06 Fiscal Year Begins 7/1/2020 Ends 6/30/2021

This contract is hereby entered into by and between the Carteret County Department of Social Services (the "County") and LHCG L, LLC d/b/a Access Community - Based Services (the "Contractor") (referred to collectively as the "Parties"). The Contractor's federal tax identification number is 35-2503790 and DUNS Number (required if funding from a federal funding source). 080000844.

1. Contract Documents: This Contract consists of the following documents:

- (1) This contract
- (2) The General Terms and Conditions (Attachment A)
- (3) The Scope of Work, description of services, and rate (Attachment B)
- (4) Federal Certification Regarding Drug-Free Workplace & Certification Regarding Nondiscrimination (Attachment C)
- (5) Conflict of Interest (Attachment D)
- (6) No Overdue Taxes (Attachment E)
- (7) Federal Certification Regarding Lobbying (Attachment G)
- (8) Federal Certification Regarding Debarment (Attachment H)
- (9) HIPAA Business Associate Addendum (Attachment I.1 and I.2)
- (10) Certification of Transportation (Attachment J)
- (11) State Certification (Attachment M)
- (12) Certification of Eligibility Under the Iran Divestment Act (Attachment N)
- (13) Contract Determination Questionnaire (required)

These documents constitute the entire agreement between the Parties and supersede all prior oral or written statements or agreements.

2. Precedence among Contract Documents: In the event of a conflict between or among the terms of the Contract Documents, the terms in the Contract Document with the highest relative precedence shall prevail. The order of precedence shall be the order of documents as listed in Paragraph 1, above, with the first-listed document having the highest precedence and the last-listed document having the lowest precedence. If there are multiple Contract Amendments, the most recent amendment shall have the highest precedence and the oldest amendment shall have the lowest precedence.

3. Effective Period: This contract shall be effective on 7/1/2020 and shall terminate on 6/30/2021.
This contract must be twelve months or less.

4. Contractor's Duties: The Contractor shall provide the services and in accordance with the approved rate as described in Attachment B, Scope of Work.

5. County's Duties: The County shall pay the Contractor in the manner and in the amounts specified in the Contract Documents.

☒ a. There are no matching requirements from the Contractor.

☐ b. The Contractor's matching requirement is \$ _____, which shall consist of:

<input type="checkbox"/> In-kind	<input type="checkbox"/> Cash
<input type="checkbox"/> Cash and In-kind	<input type="checkbox"/> Cash and/or In-kind

The contributions from the Contractor shall be sourced from non-federal funds.

The total contract amount including any Contractor match shall not exceed available funding.

6. Reversion of Funds:

Any unexpended grant funds shall revert to the County Department of Social Services/Human Services upon termination of this contract.

7. Reporting Requirements:

Contractor shall comply with audit requirements as described in N.C.G.S. § 143C-6-22 & 23 and OMB Circular- CFR Title 2 Grants and Agreements, Part 200, and shall disclose all information required by 42 USC 455.104, or 42 USC 455.105, or 42 USC 455.106.

8. Payment Provisions:

Payment shall be made in accordance with the Contract Documents as described in the Scope of Work, Attachment B.

9. **Contract Administrators:** All notices permitted or required to be given by one Party to the other and all questions about the contract from one Party to the other shall be addressed and delivered to the other Party's Contract Administrator. The name, post office address, street address, telephone number, fax number, and email address of the Parties' respective initial Contract Administrators are set out below. Either Party may change the name, post office address, street address, telephone number, fax number, or email address of its Contract Administrator by giving timely written notice to the other Party.

For the County:

IF DELIVERED BY US POSTAL SERVICE		IF DELIVERED BY ANY OTHER MEANS	
Name & Title	Clint Lewis, DSS Director/ Deputy Director of Human Services	Name & Title	Clint Lewis, DSS Director/ Deputy Director of Human Services
County	Carteret	County	Carteret
Mailing Address	P O Box 779	Street Address	210 Craven Street
City, State, Zip	Beaufort, NC 28516	City, State, Zip	Beaufort, NC 28516
Telephone	252.728.3181		
Fax	252.648.7462		
Email	clint.lewis@carteretcountync.gov		

For the Contractor:

IF DELIVERED BY US POSTAL SERVICE		IF DELIVERED BY ANY OTHER MEANS	
Name & Title	Joshua L Proffitt, Executive Vice President	Name & Title	
Company Name	LHC Group, Inc.	Company Name	
Mailing Address	901 Hugh Wallis Road South	Street Address	
City State Zip	Lafayette, LA 70508	City State Zip	
Telephone	337.233.1307		
Fax	337.347.6117		
Email	managedcare@lhcggroup.com		

10. **Supplementation of Expenditure of Public Funds:**

The Contractor assures that funds received pursuant to this contract shall be used only to supplement, not to supplant, the total amount of federal, state and local public funds that the Contractor otherwise expends for contract services and related programs. Funds received under this contract shall be used to provide additional public funding for such services; the funds shall not be used to reduce the Contractor's total expenditure of other public funds for such services.

11. **Disbursements:**

As a condition of this contract, the Contractor acknowledges and agrees to make disbursements in accordance with the following requirements:

- (a) Implement adequate internal controls over disbursements;
- (b) Pre-audit all vouchers presented for payment to determine:
 - Validity and accuracy of payment
 - Payment due date
 - Adequacy of documentation supporting payment
 - Legality of disbursement
- (c) Assure adequate control of signature stamps/plates;
- (d) Assure adequate control of negotiable instruments; and
- (e) Implement procedures to insure that account balance is solvent and reconcile the account monthly.

12. **Outsourcing to Other Countries:**

The Contractor certifies that it has identified to the County all jobs related to the contract that have been outsourced to other countries, if any. The Contractor further agrees that it will not outsource any such jobs during the term of this contract without providing notice to the County.

13. Federal Certifications:

Individuals and Organizations receiving federal funds must ensure compliance with certain certifications required by federal laws and regulations. The contractor is hereby complying with Certifications regarding Nondiscrimination, Drug-Free Workplace Requirements, Environmental Tobacco Smoke, Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions, and Lobbying. These assurances and certifications are to be signed by the contractor's authorized representative.

14. Signature Warranty: The undersigned represent and warrant that they are authorized to bind their principals to the terms of this agreement.

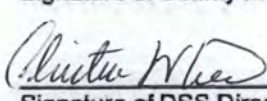
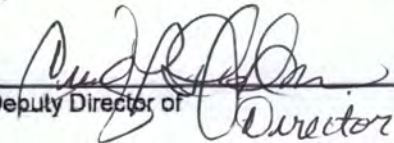
The Contractor and the County have executed this contract in duplicate originals, with one original being retained by each party.

 Executive Vice President, Joshua L. Proffitt 3/27/20
Signature and Title of Contractor Printed Name Date

Signature of Chairman Bill Smith
Board of Commissioners Printed Name Date

Signature of County Attorney Claud R. Wheatly, III
Printed Name Date

Signature of County Manager Tommy Burns
Printed Name Date

  Director
Signature of DSS Director/ Deputy Director of Human Services Clint Lewis 5/5/20
Printed Name Date

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Signature of Assistant County Manager/Finance Director Dee Meshaw
Printed Name Date

Attachment A
General Terms and Conditions

Relationships of the Parties

Independent Contractor: The Contractor is and shall be deemed to be an independent contractor in the performance of this contract and as such shall be wholly responsible for the work to be performed and for the supervision of its employees. The Contractor represents that it has, or shall secure at its own expense, all personnel required in performing the services under this agreement. Such employees shall not be employees of, or have any individual contractual relationship with the County.

Subcontracting: The Contractor shall not subcontract any of the work contemplated under this contract without prior written approval from the County. Any approved subcontract shall be subject to all conditions of this contract. Only the subcontractors specified in the contract documents are to be considered approved upon award of the contract. The County shall not be obligated to pay for any work performed by any unapproved subcontractor. The Contractor shall be responsible for the performance of all of its subcontractors.

Assignment: No assignment of the Contractor's obligations or the Contractor's right to receive payment hereunder shall be permitted. However, upon written request approved by the issuing purchasing authority, the County may:

- (a) Forward the Contractor's payment check(s) directly to any person or entity designated by the Contractor, or
- (b) Include any person or entity designated by Contractor as a joint payee on the Contractor's payment check(s).

In no event shall such approval and action obligate the County to anyone other than the Contractor and the Contractor shall remain responsible for fulfillment of all contract obligations.

Beneficiaries: Except as herein specifically provided otherwise, this contract shall inure to the benefit of and be binding upon the parties hereto and their respective successors. It is expressly understood and agreed that the enforcement of the terms and conditions of this contract, and all rights of action relating to such enforcement, shall be strictly reserved to the County and the named Contractor. Nothing contained in this document shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of the County and Contractor that any such person or entity, other than the County or the Contractor, receiving services or benefits under this contract shall be deemed an incidental beneficiary only.

Indemnity and Insurance

Indemnification: The Contractor agrees to indemnify and hold harmless the County and any of their officers, agents and employees, from any claims of third parties arising out of or any act or omission of the Contractor in connection with the performance of this contract.

Insurance: During the term of the contract, the Contractor at its sole cost and expense shall provide commercial insurance of such type and with such terms and limits as may be reasonably associated with the contract. As a minimum, the Contractor shall provide and maintain the following coverage and limits:

- (a) **Worker's Compensation** - The contractor shall provide and maintain Worker's Compensation Insurance as required by the laws of North Carolina, as well as employer's liability coverage with minimum limits of \$500,000.00, covering all of Contractor's employees who are engaged in any work under the contract. If any work is sublet, the Contractor shall require the subcontractor to provide the same coverage for any of his employees engaged in any work under the contract.
- (b) **Commercial General Liability** - General Liability Coverage on a Comprehensive Broad Form on an occurrence basis in the minimum amount of \$1,000,000.00 Combined Single Limit. (Defense cost shall be in excess of the limit of liability.)

- (c) **Automobile Liability Insurance:** The Contractor shall provide automobile liability insurance with a combined single limit of \$500,000.00 for bodily injury and property damage; a limit of \$500,000.00 for uninsured/underinsured motorist coverage; and a limit of \$2,000.00 for medical payment coverage. The Contractor shall provide this insurance for all automobiles that are:

- (a) owned by the Contractor and used in the performance of this contract;
- (b) hired by the Contractor and used in the performance of this contract; and
- (c) Owned by Contractor's employees and used in performance of this contract ("non-owned vehicle insurance"). Non-owned vehicle insurance protects employers when employees use their personal vehicles for work purposes. Non-owned vehicle insurance supplements, but does not replace, the car-owner's liability insurance.

The Contractor is not required to provide and maintain automobile liability

insurance on any vehicle – owned, hired, or non-owned -- unless the vehicle is used in the performance of this contract.

- (d) The insurance coverage minimums specified in subparagraph (a) are exclusive of defense costs.
- (e) The Contractor understands and agrees that the insurance coverage minimums specified in subparagraph (a) are not limits, or caps, on the Contractor's liability or obligations under this contract.
- (f) The Contractor may obtain a waiver of any one or more of the requirements in subparagraph (a) by demonstrating that it has insurance that provides protection that is equal to or greater than the coverage and limits specified in subparagraph (a). The County shall be the sole judge of whether such a waiver should be granted.
- (g) The Contractor may obtain a waiver of any one or more of the requirements in paragraph (a) by demonstrating that it is self-insured and that its self-insurance provides protection that is equal to or greater than the coverage and limits specified in subparagraph (a). The County shall be the sole judge of whether such a waiver should be granted.
- (h) Providing and maintaining the types and amounts of insurance or self-insurance specified in this paragraph is a material obligation of the Contractor and is of the essence of this contract.
- (i) The Contractor shall only obtain insurance from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in the State of North Carolina. All such insurance shall meet all laws of the State of North Carolina.
- (j) The Contractor shall comply at all times with all lawful terms and conditions of its insurance policies and all lawful requirements of its insurer.
- (k) The Contractor shall require its subcontractors to comply with the requirements of this paragraph.
- (l) The Contractor shall demonstrate its compliance with the requirements of this paragraph by submitting certificates of insurance to the County before the Contractor begins work under this contract.

Transportation of Clients by Contractor:

The contractor will maintain Insurance requirements if required as noted under Article 7 Rule R2-36 of the North Carolina Utilities Commission.

Default and Termination

Termination Without Cause: The County may terminate this contract without cause by giving 30 days written notice to the Contractor.

Termination for Cause: If, through any cause, the Contractor shall fail to fulfill its obligations under this contract in a timely and proper manner, the County shall have the right to terminate this contract by giving written notice to the Contractor and specifying the effective date

thereof. In that event, all finished or unfinished deliverable items prepared by the Contractor under this contract shall, at the option of the County, become its property and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such materials, minus any payment or compensation previously made. Notwithstanding the foregoing provision, the Contractor shall not be relieved of liability to the County for damages sustained by the County by virtue of the Contractor's breach of this agreement, and the County may withhold any payment due the Contractor for the purpose of setoff until such time as the exact amount of damages due the County from such breach can be determined. In case of default by the Contractor, without limiting any other remedies for breach available to it, the County may procure the contract services from other sources and hold the Contractor responsible for any excess cost occasioned thereby. The filing of a petition for bankruptcy by the Contractor shall be an act of default under this contract.

Waiver of Default: Waiver by the County of any default or breach in compliance with the terms of this contract by the Provider shall not be deemed a waiver of any subsequent default or breach and shall not be construed to be modification of the terms of this contract unless stated to be such in writing, signed by an authorized representative of the County and the Contractor and attached to the contract.

Availability of Funds: The parties to this contract agree and understand that the payment of the sums specified in this contract is dependent and contingent upon and subject to the appropriation, allocation, and availability of funds for this purpose to the County.

Force Majeure: Neither party shall be deemed to be in default of its obligations hereunder if and so long as it is prevented from performing such obligations by any act of war, hostile foreign action, nuclear explosion, riot, strikes, civil insurrection, earthquake, hurricane, tornado, or other catastrophic natural event or act of God.

Survival of Promises: All promises, requirements, terms, conditions, provisions, representations, guarantees, and warranties contained herein shall survive the contract expiration or termination date unless specifically provided otherwise herein, or unless superseded by applicable Federal or State statutes of limitation.

Intellectual Property Rights

Copyrights and Ownership of Deliverables: All deliverable items produced pursuant to this contract are the exclusive property of the County. The Contractor shall not assert a claim of copyright or other property interest in such deliverables.

Federal Intellectual Property Bankruptcy Protection Act: The Parties agree that the County shall be entitled to all rights and benefits of the Federal Intellectual Property Bankruptcy Protection Act, Public Law 100-506, codified at 11 U.S.C. 365 (n) and any amendments thereto.

Compliance with Applicable Laws

Compliance with Laws: The Contractor shall comply with all laws, ordinances, codes, rules, regulations, and licensing requirements that are applicable to the conduct of its business, including those of federal, state, and local agencies having jurisdiction and/or authority.

Title VI, Civil Rights Compliance: In accordance with Federal law and U.S. Department of Agriculture (USDA) and U.S. Department of Health and Human Services (HHS) policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability. Under the Food Stamp Act and USDA policy, discrimination is prohibited also on the basis of religion or political beliefs.

Equal Employment Opportunity: The Contractor shall comply with all federal and State laws relating to equal employment opportunity.

Health Insurance Portability and Accountability Act (HIPAA): The Contractor agrees that, if the County determines that some or all of the activities within the scope of this contract are subject to the Health Insurance Portability and Accountability Act of 1996, P.L. 104-91, as amended ("HIPAA"), or its implementing regulations, it will comply with the HIPAA requirements and will execute such agreements and practices as the County may require to ensure compliance.

- (a) **Data Security:** The Contractor shall adopt and apply data security standards and procedures that comply with all applicable federal, state, and local laws, regulations, and rules.
- (b) **Duty to Report:** The Contractor shall report a suspected or confirmed security breach to the local Department of Social Services/Human Services Contract Administrator within twenty-four (24) hours after the breach is first discovered, provided that the Contractor shall report a breach involving Social Security Administration data or Internal Revenue Service data within one (1) hour after the breach is first discovered.
- (c) **Cost Borne by Contractor:** If any applicable federal, state, or local law, regulation, or rule requires the Contractor to give written notice of a security breach to affected persons, the Contractor shall bear the cost of the notice.

Trafficking Victims Protection Act of 2000 :

The Contractor will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104)

Executive Order # 24: It is unlawful for any vendor, contractor, subcontractor or supplier of the state to make gifts or to give favors to any state employee. For additional information regarding the specific requirements and exemptions, contractors are encouraged to review Executive Order 24 and G.S. Sec. 133-32.

Confidentiality

Confidentiality: Any information, data, instruments, documents, studies or reports given to or prepared or assembled by the Contractor under this agreement shall be kept as confidential and not divulged or made available to any individual or organization without the prior written approval of the County. The Contractor acknowledges that in receiving, storing, processing or otherwise dealing with any confidential information it will safeguard and not further disclose the information except as otherwise provided in this contract.

Oversight

Access to Persons and Records: The State Auditor shall have access to persons and records as a result of all contracts or grants entered into by State agencies or political subdivisions in accordance with General Statute 147-64.7. Additionally, as the State funding authority, the Department of Health and Human Services shall have access to persons and records as a result of all contracts or grants entered into by State agencies or political subdivisions.

Record Retention: Records shall not be destroyed, purged or disposed of without the express written consent of the Division. State basic records retention policy requires all grant records to be retained for a minimum of five years or until all audit exceptions have been resolved, whichever is longer. If the contract is subject to federal policy and regulations, record retention may be longer than five years since records must be retained for a period of three years following submission of the final Federal Financial Status Report, if applicable, or three years following the submission of a revised final Federal Financial Status Report. Also, if any litigation, claim, negotiation, audit, disallowance action, or other action involving this Contract has been started before expiration of the five-year retention period described above, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular five-year period described above, whichever is later. The record retention period for Temporary Assistance for Needy Families (TANF) and

MEDICAID and Medical Assistance grants and programs must be retained for a minimum of ten years.

Warranties and Certifications

Date and Time Warranty: The Contractor warrants that the product(s) and service(s) furnished pursuant to this contract ("product" includes, without limitation, any piece of equipment, hardware, firmware, middleware, custom or commercial software, or internal components, subroutines, and interfaces therein) that perform any date and/or time data recognition function, calculation, or sequencing will support a four digit year format and will provide accurate date/time data and leap year calculations. This warranty shall survive the termination or expiration of this contract.

Certification Regarding Collection of Taxes: G.S. 143-59.1 bars the Secretary of Administration from entering into contracts with vendors that meet one of the conditions of G.S. 105-164.8(b) and yet refuse to collect use taxes on sales of tangible personal property to purchasers in North Carolina. The conditions include: (a) maintenance of a retail establishment or office; (b) presence of representatives in the State that solicit sales or transact business on behalf of the vendor; and (c) systematic exploitation of the market by media-assisted, media-facilitated, or media-solicited means. The Contractor certifies that it and all of its affiliates (if any) collect all required taxes.

E-Verify

Pursuant to G.S. 143-48.5 and G.S. 147-33.95(g), the undersigned hereby certifies that the Contractor named below, and the Contractor's subcontractors, complies with the requirements of Article 2 of Chapter 64 of the NC General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system." E-Verify System Link: www.uscis.gov

Miscellaneous

Choice of Law: The validity of this contract and any of its terms or provisions, as well as the rights and duties of the parties to this contract, are governed by the laws of North Carolina. The Contractor, by signing this contract, agrees and submits, solely for matters concerning this Contract, to the exclusive jurisdiction of the courts of North Carolina and agrees, solely for such purpose, that the exclusive venue for any legal proceedings shall be the county in which the contract originated. The place of this contract and all transactions and agreements relating to it, and their situs and forum, shall be the county where the contract originated, where all matters, whether sounding in contract or tort, relating to the validity,

construction, interpretation, and enforcement shall be determined.

Amendment: This contract may not be amended orally or by performance. Any amendment must be made in written form and executed by duly authorized representatives of the County and the Contractor.

Severability: In the event that a court of competent jurisdiction holds that a provision or requirement of this contract violates any applicable law, each such provision or requirement shall continue to be enforced to the extent it is not in violation of law or is not otherwise unenforceable and all other provisions and requirements of this contract shall remain in full force and effect.

Headings: The Section and Paragraph headings in these General Terms and Conditions are not material parts of the agreement and should not be used to construe the meaning thereof.

Time of the Essence: Time is of the essence in the performance of this contract.

Key Personnel: The Contractor shall not replace any of the key personnel assigned to the performance of this contract without the prior written approval of the County. The term "key personnel" includes any and all persons identified as such in the contract documents and any other persons subsequently identified as key personnel by the written agreement of the parties.

Care of Property: The Contractor agrees that it shall be responsible for the proper custody and care of any property furnished to it for use in connection with the performance of this contract and will reimburse the County for loss of, or damage to, such property. At the termination of this contract, the Contractor shall contact the County for instructions as to the disposition of such property and shall comply with these instructions.

Travel Expenses: Reimbursement to the Contractor for travel mileage, meals, lodging and other travel expenses incurred in the performance of this contract shall not exceed the rates established in County policy.

Sales/Use Tax Refunds: If eligible, the Contractor and all subcontractors shall: (a) ask the North Carolina Department of Revenue for a refund of all sales and use taxes paid by them in the performance of this contract, pursuant to G.S. 105-164.14; and (b) exclude all refundable sales and use taxes from all reportable expenditures before the expenses are entered in their reimbursement reports.

Advertising: The Contractor shall not use the award of this contract as a part of any news release or commercial advertising.

ATTACHMENT B – Scope of Work **Federal Tax I. 35-2503790**
Contract # LHCG L 06

A. CONTRACTOR INFORMATION

1. Contractor Agency Name: LHCG L, LLC d/b/a Access Community – Based Services
2. *If different* from Contract Administrator Information in General Contract: Amy Cormier, Manager of Payor Strategy & Contracting Email: Amy.Cormier@lhcggroup.com Telephone Number: 337.210.9048
Telephone Number: 337.769.0648 Fax Number: 337.347.6117

Local Address 147 NC Highway 24, Suite 202
Morehead City, NC 28557

Telephone Number: 252.247.6911 Fax Number: 252.247.1034

3. Name of Program (s): Level II In-Home Aide Services

4. Status: ☐ Public ☐ Private, Not for Profit ☒ Private, For Profit

5. Contractor's Financial Reporting Year 1/1/2020 through 12/31/2020

B. Explanation of Services to be provided and to whom (include SIS Service Code):

SIS Code 042

In-Home Aide services means the provision of care for persons or assistance to persons by performing personal care tasks and home management that are essential to activities of daily living. Such tasks are performed to enable individuals to remain in their own homes when they are unable to carry out these activities for themselves and when no responsible person is available for these tasks. It is the full responsibility of Access Community – Based Services to hire qualified in-home aides to deliver the contracted services. Persons who are hired must be:

- Non-relatives who are age 18 and over and who are qualified to perform the tasks needed by the client or a relative of the client (parents, spouse, child or sibling) age 18 and over who gives up employment or the opportunity for employment in order to perform the services and who are qualified to perform the tasks needed by the client.
- Aides will be working with clients whose services are paid for with Home and Community Care Block Grant (HCCBG) or State In-Home funds and therefore must have demonstrated competence for the tasks they have been assigned to perform. The files maintained by the employing agency should have written documentation of each aide's competency to perform assigned tasks.

Assignment of in-home aides is the responsibility of the Access Community – Based Services. Carteret County Department of Social Services in coordination with Access Community Based Services has responsibility for assessment of client's needs. Carteret County Department of Social Services has responsibility for determination of eligibility for In-Home Aide Level II services. Access Community – Based Services will make contact with new referrals for In-Home Aide Level II services within 2- 3 business days of the receipt of the referral. Access Community – Based Services will also make the respective case manager aware of any issues relative to staffing both new and ongoing referrals. As with ongoing clients, new referrals will be staffed within a reasonable period of time not to exceed seven (7) calendar days from the date the referral is received. The minimum shift staffing for a client is two hours. Carteret County Department of Social Services must receive new, annual and quarterly

assessments and service plans within 7 calendar days of the date of the assessment visit.

The need for continuing the In-Home Aide service will be evaluated on a quarterly basis by Access Community – Based Services and Carteret County Department of Social Services. If the client is dissatisfied with the in-home aide or the in-home aide chooses to terminate the assignment, it is the responsibility of Access Community – Based Services to replace the in-home aide within a reasonable time period, defined as no more than 7 calendar days. If the client repeatedly requests a new in-home aide, Carteret County Department of Social Services in collaboration with Access Community – Based Services will evaluate the client's situation and Carteret County Department of Social Services will determine client's eligibility for continued services. Access Community – Based Services will provide a replacement aide in the event the regular aide(s) is unable to complete the assignment.

Supervision and evaluation of the in-home aide is the responsibility of Access Community – Based Services and must be conducted every 90 days to comply with requirements for the In-Home Level II Services. Access Community – Based Services is required to ensure that the in-home aides have received sufficient **training** in the level of tasks to be performed before they are allowed to work independently. **Competency** testing of each in-home aide must be completed and **documented** in the employee's record that reflects the tasks that the in-home aide is qualified to perform. Individual **employee records** must be maintained and include documentation of training, supervisory visits, and performance evaluations. Access Community – Based Services will **provide documentation** of aide supervision and competency validation to Carteret County Department of Social Services at least annually (preferably quarterly) as part of routine contract monitoring. Access Community – Based Services will establish and maintain a **client record** to include, assessment of client's needs, In-Home Aide service plan, signed copy of Client's Rights and Responsibilities.

Carteret County Department of Social Services will provide on-going social work case management including client assessments and evaluation for continuing eligibility. Face to face visits with the client will be made at a minimum on a quarterly basis by a Carteret County Department of Social Services Social Worker.

Access Community – Based Services and Carteret County Department of Social Services representatives will confer monthly, or as needed, regarding services, delivery, or problems if applicable. Carteret County DSS will provide each client or their representative with the name and phone number of their assigned In-Home Aide services social worker and supervisor to have available in case they have any questions or problems relative to the program. Carteret County Department of Social Services and Access Community – Based Services must be aware of and agree to abide by applicable confidentiality guidelines and civil rights compliance.

Access Community – Based Services is responsible for payment of hours worked by the in-home aide. It is the responsibility of Access Community – Based Services to bill Carteret County Department of Social Services for authorized services, using appropriate billing forms and agreed upon processes that include copies of **client invoices, aide tasks and time sheets, signed by the aide and the local contractor representative, and the Service Referral Adjustment when there are deviations from the service plan.** Time sheets should reflect actual times of service. The

invoices submitted should match the time, in units, as indicated on the aide time sheets. The units will be rounded to the nearest quarter. These billing forms shall be submitted based on the Carteret County Department of Social Services time frame for billing. Aides will be reimbursed for units submitted for the provision of personal care and homecare tasks only. The aides will not be reimbursed for travel time to and from the client's home or for time spent waiting for the client. Carteret County Department of Social Services will reimburse Access Community – Based Services for services delivered as authorized.

In-Home Aide services are subject to the North Carolina Wage and Hour Act.

Carteret County Department of Social Services will monitor Access Community – Based Services contract to assure the conditions of the contract are met on a quarterly basis or as needed, or annually at a minimum. At least once per year or upon request of Carteret County Department of Social Services, Access Community – Based Services will make available to Carteret County Department of Social Services the following documents:

IHA Supervisory Logs, Competency Documentation, Training Logs, Time Logs and current Copy of License issued from State of North Carolina

Failure to comply with stated timeframes for initial contact of referral, to provide timely staffing, or continual non-compliance with monitoring can result in the referral being re-evaluated and potentially sent to another provider.

This contract may be terminated by either party upon receipt of thirty (30) days' notice. Additionally, this contract may be terminated because of lack of funds or in the event funds to finance this or part of this contract become unavailable.

C. Rate per unit of Service (define the unit): 1 unit = 1 hour

1. If Standard Fixed Rate, Maximum Allowable, (See Rates for Services Chart)
2. Negotiated County Rate. \$15.60 per unit

D. Number of units to be provided :

Units will not exceed the proportional number of units based upon available funding. This number is subject to revisions based on State and Federal funding and/or unmet needs of IHA Level II clients as determined by Carteret County Department of Social Services.

E. Details of Billing process and Time Frames;


Access Community – Based Services will submit a bill weekly for each client along with documentation of units of service, which will include **client invoice, aide task and time sheets signed by the aide and the local contractor representative, and the Service Referral Adjustment when there are deviations from the service plan.** All of the billing for a service month should be submitted no later than the fifth (5th) of the month following the month that services were rendered. Failure to submit complete billing and documentation by the fifth (5th) of the following month will result in delay of reimbursement. The fiscal year for Carteret County ends June 30th, therefore all completed documentation for billing must be submitted by July 6th. The In-Home Aide Level II social worker at Carteret County Department of Social Services will review each

billing and submit it to the supervisor for approval, who will submit the billing to the Accounting Clerk for payment.

F. Area to be served/Delivery site(s):

Carteret County


Clinton W. Lewis
Director, Carteret County Department of Social Services


(Signature of Contractor)

Joshua C. Proffitt

5/5/20
(Date Submitted)

3/27/20
(Date Submitted)

ATTACHMENT C

CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS
AND CERTIFICATION REGARDING NONDISCRIMINATION

Carteret County Department of Social Services/Human Services

- I. By execution of this Agreement the Contractor certifies that it will provide a drug-free workplace by:
- A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - B. Establishing a drug-free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The Contractor's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
 - C. Making it a requirement that each employee be engaged in the performance of the agreement be given a copy of the statement required by paragraph (A);
 - D. Notifying the employee in the statement required by paragraph (A) that, as a condition of employment under the agreement, the employee will:
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;
 - E. Notifying the County within ten days after receiving notice under subparagraph (D)(2) from an employee or otherwise receiving actual notice of such conviction;
 - F. Taking one of the following actions, within 30 days of receiving notice under subparagraph (D)(2), with respect to any employee who is so convicted:
 - (1) Taking appropriate personnel action against such an employee, up to and including termination; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (A), (B), (C), (D), (E), and (F).

II. The site(s) for the performance of work done in connection with the specific agreement are listed below:

147 NC Highway 24, Suite 202
Morehead City, NC 28557

Contractor will inform the County of any additional sites for performance of work under this agreement.

False certification or violation of the certification shall be grounds for suspension of payment, suspension or termination of grants, or government-wide Federal suspension or debarment 45 C.F.R. Section 82.510. Section 4 CFR Part 85, Section 85.615 and 86.620.

Certification Regarding Nondiscrimination

The Vendor certifies that it will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (h) the Food Stamp Act and USDA policy, which prohibit discrimination on the basis of religion and political beliefs; and (i) the requirements of any other nondiscrimination statutes which may apply to this Agreement.

Signature Joshua L. Proffitt

Executive Vice President
Title

LHCG L, LLC d/b/a Access Community
Agency/Organization Based Services

3/27/20
Date

(Certification signature should be same as Contract signature.)

ATTACHMENT D

Conflict of Interest Policy

The Board of Directors/Trustees or other governing persons, officers, employees or agents are to avoid any conflict of interest, even the appearance of a conflict of interest. The Organization's Board of Directors/Trustees or other governing body, officers, staff and agents are obligated to always act in the best interest of the organization. This obligation requires that any Board member or other governing person, officer, employee or agent, in the performance of Organization duties, seek only the furtherance of the Organization mission. At all times, Board members or other governing persons, officers, employees or agents, are prohibited from using their job title, the Organization's name or property, for private profit or benefit.

A. The Board members or other governing persons, officers, employees, or agents of the Organization should neither solicit nor accept gratuities, favors, or anything of monetary value from current or potential contractors/vendors, persons receiving benefits from the Organization or persons who may benefit from the actions of any Board member or other governing person, officer, employee or agent. This is not intended to preclude bona-fide Organization fund raising-activities.

B. A Board or other governing body member may, with the approval of Board or other governing body, receive honoraria for lectures and other such activities while not acting in any official capacity for the Organization. Officers may, with the approval of the Board or other governing body, receive honoraria for lectures and other such activities while on personal days, compensatory time, annual leave, or leave without pay. Employees may, with the prior written approval of their supervisor, receive honoraria for lectures and other such activities while on personal days, compensatory time, annual leave, or leave without pay. If a Board or other governing body member, officer, employee or agent is acting in any official capacity, honoraria received in connection with activities relating to the Organization are to be paid to the Organization.

C. No Board member or other governing person, officer, employee, or agent of the Organization shall participate in the selection, award, or administration of a purchase or contract with a vendor where, to his knowledge, any of the following has a financial interest in that purchase or contract:

1. The Board member or other governing person, officer, employee, or agent;
2. Any member of their family by whole or half blood, step or personal relationship or relative-in-law;
3. An organization in which any of the above is an officer, director, or employee;
4. A person or organization with whom any of the above individuals is negotiating or has any arrangement concerning prospective employment or contracts.

D. **Duty to Disclosure** -- Any conflict of interest, potential conflict of interest, or the appearance of a conflict of interest is to be reported to the Board or other governing body or one's supervisor immediately.

E. **Board Action** -- When a conflict of interest is relevant to a matter requiring action by the Board of Directors/Trustees or other governing body, the Board member or other governing person, officer, employee, or agent (person(s)) must disclose the existence of the conflict of interest and be given the opportunity to disclose all material facts to the Board and members of committees with governing board delegated powers considering the possible conflict of interest. After disclosure of all material facts, and after any discussion with the person, he/she shall leave the governing board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists. In addition, the person(s) shall not participate in the final deliberation or decision regarding the matter under consideration and shall leave the meeting during the discussion of and vote of the Board of Directors/Trustees or other governing body.

F. **Violations of the Conflicts of Interest Policy** -- If the Board of Directors/Trustees or other governing body has reasonable cause to believe a member, officer, employee or agent has failed to disclose actual or possible conflicts of interest, it shall inform the person of the basis for such belief and afford the person an opportunity to explain the alleged failure to disclose. If, after hearing the person's response and after making further investigation as warranted by the circumstances, the Board of Directors/Trustees or other

governing body determines the member, officer, employee or agent has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

G. Record of Conflict -- The minutes of the governing board and all committees with board delegated powers shall contain:

1. The names of the persons who disclosed or otherwise were found to have an actual or possible conflict of interest, the nature of the conflict of interest, any action taken to determine whether a conflict of interest was present, and the governing board's or committee's decision as to whether a conflict of interest in fact existed.
2. The names of the persons who were present for discussions and votes relating to the transaction or arrangement that presents a possible conflict of interest, the content of the discussion, including any alternatives to the transaction or arrangement, and a record of any votes taken in connection with the proceedings.

Approved by:

LHCG L, LLC d/b/a Access Community-Based Services
Name of Organization

Joshua L. Proffitt
Signature of Organization Official

3/27/20
Date

NOTARIZED CONFLICT OF INTEREST POLICY

State of Louisiana
Parish Lafayette
County of Lafayette

I, Jennifer Gaines, Notary Public for said County and State, certify that Joshua L. Proffitt personally appeared before me this day and acknowledged that he/she is Executive Vice President of LHCG L, LLC d/b/a Access Community-Based Services [enter name of entity] and by that authority duly given and as the act of the Organization, affirmed that the foregoing Conflict of Interest Policy was adopted by the Board of Directors/Trustees or other governing body in a meeting held on the 27th day of March, 2020.

Sworn to and subscribed before me this 27th day of March, 2020

Jennifer G. Gaines
(Official Seal)

JENNIFER G. GAINES
NOTARY PUBLIC # 137689
LAFAYETTE PARISH • STATE OF LOUISIANA
MY COMMISSION IS FOR LIFE
Notary Public

My Commission expires at death, 20



HOME HEALTH | HOSPICE | HOME & COMMUNITY BASED SERVICES | FACILITY BASED CARE | ACO MANAGEMENT

LHCG L, LLC d/b/a Access-Community Based Services

April 1, 2020


To: County Department of Social Services/Human Services

Certification:

We certify that the LHCG L, LLC d/b/a Access Community-Based Services does not have any overdue tax debts, as defined by N.C.G.S. 105-243.1, at the Federal, State, or local level. We further understand that any person who makes a false statement in violation of N.C.G.S 143C-6-23(c) is guilty of a criminal offense punishable as provided by N.C.G.S 143C-10-1b.

Sworn Statement:

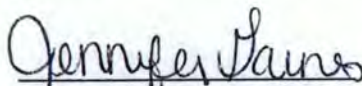
Keith G. Myers and Joshua L. Proffitt being duly sworn, say that we are the Board Chair and President respectively, LHCG L, LLC d/b/a Access Community-Based Services of Morehead City, Jacksonville, and Goldsboro in the State of North Carolina; and that the foregoing certifications is true, accurate and complete to the best of our knowledge and was made and subscribed by us. We also acknowledge and understand that any misuse of State funds will be reported to the appropriate authorities for further action.



Keith G. Myers, Board Chair


By: LHC Group, Inc. Its Manager by: Joshua L. Proffitt, President

Sworn to and subscribed before me on the day of the date of said certification.


(Notary Signature and Seal)

JENNIFER G. GAINES
NOTARY PUBLIC # 137689
LAFAYETTE PARISH • STATE OF LOUISIANA
MY COMMISSION IS FOR LIFE

My Commission Expires: _____

1 G.S. 105-243.1 defines: Overdue tax debt. – Any part of a tax debt that remains unpaid 90 days or more after the notice of final assessment was mailed to the taxpayer. The term does not include a tax debt, however, if the taxpayer entered into an installment agreement for the tax debt under G.S. 105-237 within 90 days after the notice of final assessment was mailed and has not failed to make any payments due under the installment agreement.

901 Hugh Wallis Road South • Lafayette, Louisiana 70508
Toll free: 1.866.LHC.Group • Phone: 337.233.1307
LHCGroup.com

It's all about helping people.

Attachment G

Carteret County Department of Social Services/Human Services

Certification Regarding Lobbying

Certification for Contracts, Grants, Loans and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal, state or local government agency, a Member of Congress, a Member of the General Assembly, an officer or employee of Congress, an officer or employee of the General Assembly, an employee of a Member of Congress, or an employee of a Member of the General Assembly in connection with the awarding of any Federal or state contract, the making of any Federal or state grant, the making of any Federal or state loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal or state contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal, state or local government agency, a Member of Congress, a Member of the General Assembly, an officer or employee of Congress, an officer or employee of the General Assembly, an employee of a Member of Congress, or an employee of a Member of the General Assembly in connection with the awarding of any Federal or state contract, the making of any Federal or state grant, the making of any Federal or state loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal or state contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
- (4) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Notwithstanding other provisions of federal OMB Circulars-CFR Title 2, Grants and Agreements, Part 200, costs associated with the following activities are unallowable:

Paragraph A.

- (1) Attempts to influence the outcomes of any Federal, State, or local election, referendum, initiative, or similar procedure, through in kind or cash contributions, endorsements, publicity, or similar activity;
- (2) Establishing, administering, contributing to, or paying the expenses of a political party, campaign, political action committee, or other organization established for the purpose of influencing the outcomes of elections;
- (3) Any attempt to influence: (i) The introduction of Federal or State legislation; or (ii) the enactment or modification of any pending Federal or State legislation through communication with any member or employee of the Congress or State legislature (including efforts to influence State or local officials to engage in similar lobbying activity), or with any Government official or employee in connection with a decision to sign or veto enrolled legislation;

- (4) Any attempt to influence: (i) The introduction of Federal or State legislation; or (ii) the enactment or modification of any pending Federal or State legislation by preparing, distributing or using publicity or propaganda, or by urging members of the general public or any segment thereof to contribute to or participate in any mass demonstration, march, rally, fundraising drive, lobbying campaign or letter writing or telephone campaign; or
- (5) Legislative liaison activities, including attendance at legislative sessions or committee hearings, gathering information regarding legislation, and analyzing the effect of legislation, when such activities are carried on in support of or in knowing preparation for an effort to engage in unallowable lobbying.

The following activities as enumerated in Paragraph B are exceptions from the coverage of Paragraph A:
Paragraph B.

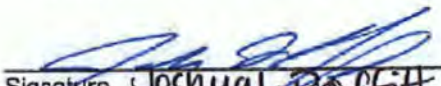
- (1) Providing a technical and factual presentation of information on a topic directly related to the performance of a grant, contract or other agreement through hearing testimony, statements or letters to the Congress or a State legislature, or subdivision, member, or cognizant staff member thereof, in response to a documented request (including a Congressional Record notice requesting testimony or statements for the record at a regularly scheduled hearing) made by the recipient member, legislative body or subdivision, or a cognizant staff member thereof; provided such information is readily obtainable and can be readily put in deliverable form; and further provided that costs under this section for travel, lodging or meals are unallowable unless incurred to offer testimony at a regularly scheduled Congressional hearing pursuant to a written request for such presentation made by the Chairman or Ranking Minority Member of the Committee or Subcommittee conducting such hearing.
- (2) Any lobbying made unallowable by subparagraph A (3) to influence State legislation in order to directly reduce the cost, or to avoid material impairment of the organization's authority to perform the grant, contract, or other agreement.
- (3) Any activity specifically authorized by statute to be undertaken with funds from the grant, contract, or other agreement.

Paragraph C.

- (1) When an organization seeks reimbursement for indirect costs, total lobbying costs shall be separately identified in the indirect cost rate proposal, and thereafter treated as other unallowable activity costs in accordance with the procedures of subparagraph B.(3).
- (2) Organizations shall submit, as part of the annual indirect cost rate proposal, a certification that the requirements and standards of this paragraph have been complied with.
- (3) Organizations shall maintain adequate records to demonstrate that the determination of costs as being allowable or unallowable pursuant to this section complies with the requirements of this Circular.
- (4) Time logs, calendars, or similar records shall not be required to be created for purposes of complying with this paragraph during any particular calendar month when: (1) the employee engages in lobbying (as defined in subparagraphs (a) and (b)) 25 percent or less of the employee's compensated hours of employment during that calendar month, and (2) within the preceding five-year period, the organization has not materially misstated allowable or unallowable costs of any nature, including legislative lobbying costs. When conditions (1) and (2) are met, organizations are not required to establish records to support the allowability of claimed costs in addition to records already required or maintained. Also, when conditions (1) and (2) are met, the absence of time logs, calendars, or similar records will not serve as a basis for disallowing costs by contesting estimates of lobbying time spent by employees during a calendar month.
- (5) Agencies shall establish procedures for resolving in advance, in consultation with OMB, any significant questions or disagreements concerning the interpretation or application of this section. Any such advance resolution shall be binding in any subsequent settlements, audits or investigations with respect to that grant or contract for purposes of interpretation of this Circular; provided, however, that this shall not be construed to prevent a contractor or grantee from contesting the lawfulness of such a determination.

Paragraph D.

Executive lobbying costs. Costs incurred in attempting to improperly influence either directly or indirectly, an employee or officer of the Executive Branch of the Federal Government to give consideration or to act regarding a sponsored agreement or a regulatory matter are unallowable. Improper influence means any influence that induces or tends to induce a Federal employee or officer to give consideration or to act regarding a federally sponsored agreement or regulatory matter on any basis other than the merits of the matter.

	<u>Executive Vice President</u>
Signature <u>Joshua L. Proffitt</u>	Title
<u>LHCG L, LLC d/b/a Access Community</u>	<u>3/27/20</u>
Agency/Organization <u>Based Services</u>	Date

(Certification signature should be same as **Contract signature**.)

ATTACHMENT H

Carteret County Department of Social Services/Human Services

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY
AND VOLUNTARY EXCLUSION-LOWER TIER COVERED TRANSACTIONS

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
 2. The certification in this clause is a material representation of the fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
 3. The prospective lower tier participant will provide immediate written notice to the person to which the proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
 4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
 5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter any lower tier covered transaction with a person who is debarred, suspended, determined ineligible or voluntarily excluded from participation in this covered transaction unless authorized by the department or agency with which this transaction originated.
 6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
 7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from covered transaction, unless it knows that the
- (Federal Certification-Debarment) (06/2015)Page 1 of 2

certification is erroneous. A participant may decide the method and frequency of which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized in paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension, and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature Joshua L. Proffitt

Executive Vice President
Title

LHCG L, LLC d/b/a Access Community
Agency/Organization Based Services

3/27/20
Date

(Certification signature should be same as Contract signature.)

This document will be used to determine if you have a business associate relationship with a contractor. This form should be completed on all contracts that have a HIPAA covered health care component. This would include all health related information.

Contractor: LHCG L,LLC/Access Community-Based Serv. Contract Number: LHCG L 06 Date: 3/18/20

HIPAA ASSESSMENT FORM

Questions	Notes	Steps
1. Has a relationship been initiated Yes allows the contractor to perform a function or activity for, or on behalf of, County Department of Social Services HIPAA covered health care component?		YES—Go to Question 2. NO—Stop. There is no business associate relationship.
2. Is the function or service to be Yes rendered by the contractor on an activity other than treatment of clients?	NOTE: The sharing of Individually identifiable health information with another treatment contractor for treatment purposes only does not require a business associate agreement. See 45 CFR §164.502(e)(1)(ii)(A)	YES—Go to Question 3. NO—Stop. There is no business associate relationship.
3. Does the function or service to Yes be rendered by the contractor involve the use or disclosure of the County Department of Social Services individually identifiable health information?	NOTE: Data that does not contain A County Department of Social Services individually identifiable health information is not covered by HIPAA and thus does not have to be protected through a business associate agreement.	YES--Go to Question 4. NO—Stop. There is no business associate relationship.
4. Are the services rendered by No staff from the contractor performed on the premises of the covered health care component, using the component's resources and following the component's policies and procedures?	NOTES: Whenever a service is rendered on the premises of a covered component, utilizing the component's resources and following the component's policies and procedures, the person rendering such services is considered a member of the component's workforce, and is required to comply with the component's privacy policies and procedures. No business associate agreement is required.	NO—Got Question 5. YES—Stop. There is not business associate relationship.
5. Is the contractor performing a Yes type(s) of function/activity for or on the behalf of the County Department of Social Services HIPAA covered health	Check appropriate service(s): <input type="checkbox"/> Attorney Representing Agency <input type="checkbox"/> Benefits Management	YES—You have identified a business associate relationship. The specified function/activity, which involves the sharing of individually identifiable

<p>component that is directly related to the covered health component's continued operation?</p>	<div> <input type="checkbox"/> Patient Accounts Billing <input type="checkbox"/> Claims Processing <input type="checkbox"/> Claims Administration <input type="checkbox"/> Bill Collections <input checked="" type="checkbox"/> Professional Services <input type="checkbox"/> Special Population </div> <p>Assessments</p> <div> <input type="checkbox"/> Data Analysis <input type="checkbox"/> Data Processing <input type="checkbox"/> Data Administration <input type="checkbox"/> JCAHO <input type="checkbox"/> Council on Accreditation <input type="checkbox"/> Re-pricing <input type="checkbox"/> Rate Setting <input type="checkbox"/> Practice Management <input type="checkbox"/> Software Support <input type="checkbox"/> Utilization Review <input type="checkbox"/> Quality Assurance </div> <p>Contract Analysis</p> <div> <input type="checkbox"/> Central Office </div> <p>Supervision</p> <div> <input type="checkbox"/> Security <input type="checkbox"/> Dietary <input type="checkbox"/> Machine Maintenance <input type="checkbox"/> Facility Maintenance <input type="checkbox"/> Landscaping <input checked="" type="checkbox"/> Housekeeping <input type="checkbox"/> Hardware Support <input type="checkbox"/> Audits/Surveys <input type="checkbox"/> Purchasing </div>	<p>health information, is provided by the contractor. This constitutes a business associate relationship as such information must be protected the same as required of the HIPAA covered health care component. There are two types of business associate relationships: External Business Associate relationships: You have indentified an External business associate relationship if you are contracting with any entity outside city, county or state government. A <u>Business Associate Addendum</u> must be signed and included with the contract. If you are completing a Memorandum of Agreement (MOA) with a governmental entity the <u>Government Associate Addendum</u> must be utilized.</p> <p>NO—STOP. There is no business associate relationship.</p>
<p>ADDITIONAL REQUIRMENTS</p>		
<p>NOTE: Make sure all county requirements are met for internally notifying the correct parties for External and Internal Business Associates</p>		

Rev: 7-1-2013

Carteret County Department of Social Services/Human Services
DEPARTMENT OF HEALTH AND HUMAN SERVICES
BUSINESS ASSOCIATE ADDENDUM

This Agreement is made effective the 1st day of July, 2020, by and between Carteret County Department of Social Services ("Covered Entity") and LHCG L, LLC d/b/a/Access Community – Based Services ("Business Associate") (collectively the "Parties").

1. BACKGROUND

- a. Covered Entity and Business Associate are parties to a contract entitled Contract # LHCG L 02 (the "Contract"), whereby Business Associate agrees to perform certain services for or on behalf of Covered Entity.
- b. Covered Entity is an organizational unit of Carteret County as the Carteret County Department of Social Services (DSS) as a health care component for purposes of the HIPAA Privacy Rule.
- c. The relationship between Covered Entity and Business Associate is such that the Parties believe Business Associate is or may be a "business associate" within the meaning of the HIPAA Privacy Rule.
- d. The Parties enter into this Business Associate Addendum to the Contract with the intention of complying with the HIPAA Privacy Rule provision that a covered entity may disclose protected health information to a business associate, and may allow a business associate to create or receive protected health information on its behalf, if the covered entity obtains satisfactory assurances that the business associate will appropriately safeguard the information.

2. DEFINITIONS

Unless some other meaning is clearly indicated by the context, the following terms shall have the following meaning in this Agreement:

- a. "HIPAA" means the Administrative Simplification Provisions, Sections 261 through 264, of the federal Health Insurance Portability and Accountability Act of 1996, Public Law 104-191.
- b. "Individual" shall have the same meaning as the term "individual" in 45 CFR 160.103 and shall include a person who qualifies as a personal representative in accordance with 45 CFR 164.502(g).
- c. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR part 160 and part 164, subparts A and E.
- d. "Protected Health Information" shall have the same meaning as the term "protected health information" in 45 CFR 160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity.
- e. "Required By Law" shall have the same meaning as the term "required by law" in 45 CFR 164.103.
- f. "Secretary" shall mean the Secretary of the United States Department of Health and Human Services or his designee.

- g. Unless otherwise defined in this Agreement, terms used herein shall have the same meaning as those terms have in the Privacy Rule.

3. OBLIGATIONS OF BUSINESS ASSOCIATE

- a. Business Associate agrees to not use or disclose Protected Health Information other than as permitted or required by this Agreement or as Required By Law.
- b. Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the Protected Health Information other than as provided for by this Agreement.
- c. Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of Protected Health Information by Business Associate in violation of the requirements of this Agreement.
- d. Business Associate agrees to report to Covered Entity any use or disclosure of the Protected Health Information not provided for by this Agreement of which it becomes aware.
- e. Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity, agrees to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information.
- f. Business Associate agrees to provide access, at the request of Covered Entity, to Protected Health Information in a Designated Record Set to Covered Entity or, as directed by Covered Entity, to an Individual in order to meet the requirements under 45 CFR 164.524.
- g. Business Associate agrees, at the request of the Covered Entity, to make any amendment(s) to Protected Health Information in a Designated Record Set that the Covered Entity directs or agrees to pursuant to 45 CFR 164.526.
- h. Unless otherwise prohibited by law, Business Associate agrees to make internal practices, books, and records, including policies and procedures and Protected Health Information, relating to the use and disclosure of Protected Health Information received from, or created or received by Business Associate on behalf of, Covered Entity available to the Covered Entity, or to the Carteret County Department of Social Services, in a time and manner designated by the Secretary, for purposes of the Carteret County Department of Social Services determining Covered Entity's compliance with the Privacy Rule.
- i. Business Associate agrees to document such disclosures of Protected Health Information and information related to such disclosures as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528, and to provide this information to Covered Entity or an Individual to permit such a response.

4. PERMITTED USES AND DISCLOSURES

- a. Except as otherwise limited in this Agreement or by other applicable law or agreement, if the Contract permits, Business Associate may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, Covered Entity as specified in the Contract, provided that such use or disclosure:
 - 1) would not violate the Privacy Rule if done by Covered Entity; or
 - 2) would not violate the minimum necessary policies and procedures of the Covered Entity.
- b. Except as otherwise limited in this Agreement or by other applicable law or agreements, if the Contract permits, Business Associate may use Protected Health Information as necessary for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate.
- c. Except as otherwise limited in this Agreement or by other applicable law or agreements, if the Contract permits, Business Associate may disclose Protected Health Information for the proper management and administration of the Business Associate, provided that:
 - 1) disclosures are Required By Law; or
 - 2) Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and will be used or further disclosed only as Required By Law or for the purpose for which it was disclosed to the person, and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.
- d. Except as otherwise limited in this Agreement or by other applicable law or agreements, if the Contract permits, Business Associate may use Protected Health Information to provide data aggregation services to Covered Entity as permitted by 45 CFR 164.504(e)(2)(i)(B).
- e. Notwithstanding the foregoing provisions, Business Associate may not use or disclose Protected Health Information if the use or disclosure would violate any term of the Contract or other applicable law or agreements.

5. TERM AND TERMINATION

- a. **Term.** This Agreement shall be effective as of the effective date stated above and shall terminate when the Contract terminates.
- b. **Termination for Cause.** Upon Covered Entity's knowledge of a material breach by Business Associate, Covered Entity may, at its option:
 - 1) Provide an opportunity for Business Associate to cure the breach or end the violation, and terminate this Agreement and services provided by Business Associate, to the extent permissible by law, if Business Associate does not cure the breach or end the violation within the time specified by Covered Entity;
 - 2) Immediately terminate this Agreement and services provided by Business Associate, to the extent permissible by law; or

- 3) If neither termination nor cure is feasible, report the violation to the Secretary as provided in the Privacy Rule.

c. **Effect of Termination.**

- 1) Except as provided in paragraph (2) of this section or in the Contract or by other applicable law or agreements, upon termination of this Agreement and services provided by Business Associate, for any reason, Business Associate shall return or destroy all Protected Health Information received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity. This provision shall apply to Protected Health Information that is in the possession of subcontractors or agents of Business Associate. Business Associate shall retain no copies of the Protected Health Information.
- 2) In the event that Business Associate determines that returning or destroying the Protected Health Information is not feasible, Business Associate shall provide to Covered Entity notification of the conditions that make return or destruction not feasible. Business Associate shall extend the protections of this Agreement to such Protected Health Information and limit further uses and disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such Protected Health Information.

6. GENERAL TERMS AND CONDITIONS

- a. This Agreement amends and is part of the Contract.
- b. Except as provided in this Agreement, all terms and conditions of the Contract shall remain in force and shall apply to this Agreement as if set forth fully herein.
- c. In the event of a conflict in terms between this Agreement and the Contract, the interpretation that is in accordance with the Privacy Rule shall prevail. In the event that a conflict then remains, the Contract terms shall prevail so long as they are in accordance with the Privacy Rule.
- d. A breach of this Agreement by Business Associate shall be considered sufficient basis for Covered Entity to terminate the Contract for cause.

CONTRACTOR SIGNATURE: _____


Joshua L. Proffitt

Date: 3/27/20

ATTACHMENT J

CERTIFICATION REGARDING TRANSPORTATION

Carteret County Department of Social Services/Human Services

By execution of this Agreement the Contractor certifies that it will provide safe client transportation by:

1. Insuring that all drivers (including employees, contractors, contractor's employees, and volunteers) shall be at least 18 years of age;
2. Insuring that all drivers (including employees, contractors, contractor's employees, and volunteers) shall be licensed to operate the specific vehicle used in transporting clients in accordance with Chapter 20-7 of the General Statutes of North Carolina and the Division of Motor Vehicle requirements;
3. Insuring that all vehicles transporting clients shall have at least the minimum level of liability insurance appropriate for the type of vehicle as defined by Article 7, Rule R2-36 of the North Carolina Utilities Commission;
4. Insuring that the contractor shall have written policies and procedures regarding how drivers handle and report client emergencies and/or vehicle crashes involving clients to contractor and how contractor notifies the Carteret County Department of Social Services;
5. Insuring that no more than one quarter of one percent of all trips be missed by the contractor during the course of the contract period; (*Medicaid only*)
6. Insuring that that no more than five percent (5%) of trips should be late for recipient drop off to their appointment per month; (*Medicaid only*)
7. Contractor will maintain records documenting the following (*County may require contractor to provide*):
 - a. Valid current copies of Drivers License for all drivers;
 - b. Current valid Vehicle Registration, for all vehicles transporting clients;
 - c. Driving records for all drivers for the past three years and with annual updates;
 - d. Criminal Background checks through North Carolina Law Enforcement or NCIC prior to employment and every three years thereafter;
 - e. Alcohol and Drug Testing policy to meet the Federal Transit Authority guidelines.
8. Disclosing, at the outset of the contract, upon renewal and upon request, any criminal convictions or other reasons for disqualifications from participation in Medicare, Medicaid or Title XX programs (*signature on this form confirms this statement*).

Signature 

Executive Vice President
Title

LHCG L, LLC d/b/a Access Community
Agency/Organization Based Services

3/27/20
Date

(Certification signature should be same as Contract signature.)

State Certifications Contractor Certifications Required by North Carolina Law

Instructions: The person who signs this document should read the text of the statutes and Executive Order listed below and consult with counsel and other knowledgeable persons before signing. The text of each North Carolina General Statutes and of the Executive Order can be found online at:

- Article 2 of Chapter 64: http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/ByArticle/Chapter_64/Article_2.pdf
- G.S. 133-32: <http://www.ncga.state.nc.us/pascripts/statutes/statutelookup.pl?statute=133-32>
- Executive Order No. 24 (Perdue, Gov., Oct. 1, 2009): <http://www.ethicscommission.nc.gov/library/pdfs/Laws/EO24.pdf>
- G.S. 105-164.8(b): http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter_105/GS_105-164.8.pdf
- G.S. 143-48.5: http://www.ncga.state.nc.us/EnactedLegislation/Statutes/HTML/BySection/Chapter_143/GS_143-48.5.html
- G.S. 143-59.1: http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter_143/GS_143-59.1.pdf
- G.S. 143-59.2: http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter_143/GS_143-59.2.pdf
- G.S. 143-133.3: http://www.ncga.state.nc.us/EnactedLegislation/Statutes/HTML/BySection/Chapter_143/GS_143-133.3.html
- G.S. 143B-139.6C: http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter_143B/GS_143B-139.6C.pdf

Certifications

- (1) Pursuant to G.S. 133-32 and Executive Order No. 24 (Perdue, Gov., Oct. 1, 2009), the undersigned hereby certifies that the Contractor named below is in compliance with, and has not violated, the provisions of either said statute or Executive Order.
- (2) Pursuant to G.S. 143-48.5 and G.S. 143-133.3, the undersigned hereby certifies that the Contractor named below, and the Contractor's subcontractors, complies with the requirements of Article 2 of Chapter 64 of the NC General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system." E-Verify System Link: www.uscis.gov
- (3) Pursuant to G.S. 143-59.1(b), the undersigned hereby certifies that the Contractor named below is not an "ineligible Contractor" as set forth in G.S. 143-59.1(a) because:
- (a) Neither the Contractor nor any of its affiliates has refused to collect the use tax levied under Article 5 of Chapter 105 of the General Statutes on its sales delivered to North Carolina when the sales met one or more of the conditions of G.S. 105-164.8(b); and
- (b) [check one of the following boxes]
- ☐ Neither the Contractor nor any of its affiliates has incorporated or reincorporated in a "tax haven country" as set forth in G.S. 143-59.1(c)(2) after December 31, 2001; or
- ☐ The Contractor or one of its affiliates has incorporated or reincorporated in a "tax haven country" as set forth in G.S. 143-59.1(c)(2) after December 31, 2001 but the United States is not the principal market for the public trading of the stock of the corporation incorporated in the tax haven country.
- (4) Pursuant to G.S. 143-59.2(b), the undersigned hereby certifies that none of the Contractor's officers, directors, or owners (if the Contractor is an unincorporated business entity) has been convicted of any violation of Chapter 78A of the General Statutes or the Securities Act of 1933 or the Securities Exchange Act of 1934 within 10 years immediately prior to the date of the bid solicitation.
- (5) Pursuant to G.S. 143B-139.6C, the undersigned hereby certifies that the Contractor will not use a former employee, as defined by G.S. 143B-139.6C(d)(2), of the North Carolina Department of Health and Human Services in the administration of a contract with the Department in violation of G.S. 143B-139.6C and that a violation of that statute shall void the Agreement.
- (6) The undersigned hereby certifies further that:
- (a) He or she is a duly authorized representative of the Contractor named below;
- (b) He or she is authorized to make, and does hereby make, the foregoing certifications on behalf of the Contractor; and
- (c) He or she understands that any person who knowingly submits a false certification in response to the requirements of G.S. 143-59.1 and -59.2 shall be guilty of a Class I felony.

Contractor's Name: LHCG L, LLC d/b/a Access Community - Based Services

Contractor's

Authorized Agent: Signature [Signature]

Date

3/27/20

Printed Name

Joshua L. Proffitt

Title

Executive Vice President

Witness:

Signature

Printed Name

Jessica Breauy

Title

Payor Relations Associate

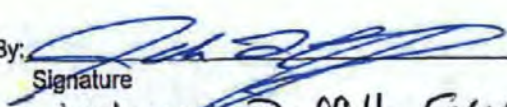
The witness should be present when the Contractor's Authorized Agent signs this certification and should sign and date this document immediately thereafter.

**CERTIFICATION OF ELIGIBILITY
Under the Iran Divestment Act**

Pursuant to G.S. 147-86.59, any person identified as engaging in investment activities in Iran, determined by appearing on the Final Divestment List created by the State Treasurer pursuant to G.S. 147-86.58, is ineligible to contract with the State of North Carolina or any political subdivision of the State. The Iran Divestment Act of 2015, G.S. 147-86.55 *et seq.** requires that each vendor, prior to contracting with the State certify, and the undersigned on behalf of the Vendor does hereby certify, to the following:

1. that the vendor is not identified on the Final Divestment List of entities that the State Treasurer has determined engages in investment activities in Iran;
2. that the vendor shall not utilize on any contract with the State agency any subcontractor that is identified on the Final Divestment List; and
3. that the undersigned is authorized by the Vendor to make this Certification.

Vendor:

By:  3/27/20
Signature Date
Joshua L. Proffitt, Executive Vice President
Printed Name Title

The State Treasurer's Final Divestment List can be found on the State Treasurer's website at the address:
<https://www.nctreasurer.com/inside-the-department/OpenGovernment/Pages/Iran-Divestment-Act-Resources.aspx>
and will be updated every 180 days. For questions about the Department of State Treasurer's Iran Divestment Policy, please contact Meryl Murtagh at Meryl.Murtagh@nctreasurer.com or (919) 814-3852.

* Note: Enacted by Session Law 2015-118 as G.S. 143C-55 *et seq.*, but has been renumbered for codification at the direction of the Revisor of Statutes.

CONTRACT PROVIDER NAME: LHCG L, LLC d/b/a Access Community - Based Services

CONTRACT NUMBER: LHCG L 06

CONTRACT PERIOD: 07/01/2020 - 06/30/2021

PROVIDER'S FISCAL YEAR: 7/1/2020 - 06/30/2021

**CONTRACT DETERMINATION QUESTIONNAIRE
(PURCHASE OF SERVICE VS. FINANCIAL ASSISTANCE)**

Instructions: Enter 5 points for each factor in either the yes or no column. Once the entire list has been completed tally the points in each column. The column with the most points should be a good indicator of the designation of the organization--either Financial Assistance (Grant) or Vendor (Purchase of Service).

Determination Factors		5 points Financial Assistance YES	5 points Purchase of Service NO
1	Does the provider determine eligibility?		5
2	Does the provider provide administrative functions such as Develop program standards procedures and rules?		5
3	Does the provider provide administrative functions such as Program Planning?		5
4	Does the provider provide administrative functions such as Monitoring?		5
5	Does the provider provide administrative functions such as Program Evaluation?		5
6	Does the provider provide administrative functions such as Program Compliance?		5
7	Is provider performance measured against whether specific objectives are met?	5	
8	Does the provided have responsibility for programmatic decision making?		5
9	Is the provider objective to carry out a public purpose to support an overall program objective?		5
10	Does the provider have to submit a cost report to satisfy a cost reimbursement arrangement?	5	
11	Does the provider have any obligation to the funding authority other than the delivery of the specified goods/services?		5
12	Does the provider operate in a noncompetitive environment?		5
13	Does the provider provide these or similar goods and/or services only to the funding agency?		5
14	Does the provider provide these or similar goods and/or services outside normal business operations?		5
TOTAL		10	60

Note: The authorized individual(s) must place an X in one of the boxes below to indicate the type of contractual arrangement for this contract , then sign and date where indicated.

☐ FINANCIAL ASSISTANCE

☒ PURCHASE SERVICE

Gina C. Harris AHS SWST
Signature of Authorized Programmatic Individual

5/4/2020
DATE

Winter W. Hall
Signature of Authorized Administrative Individual

5/5/20
DATE

IV. Consent Agenda

5. Approval of the FY21 Home & Community Care Block Grant Funding Plan & Approval for Chairman to Sign

CARTERET COUNTY DEPARTMENT OF AGING SERVICES

Kisha Williams
Director



Tel: (252) 247-2626
Fax: (252) 247-1045
Lakisha.Williams@carteretcountync.gov
www.carteretcountync.gov

To: Carteret County Board of Commissioners

From: Kisha Williams, Lead Agency on Aging Representative

Date: May 29, 2020

Subject: Home and Community Care Block Grant Funding Plan for FY2021

Enclosed please find the FY20 Home and Community Care Block Grant Funding Plan recommended by the Commissioners' Aging Planning Board on May 29, 2020. These funds will provide necessary services for older adult residents of Carteret County. All revenues and matches are reflected in the attached for each affected agency, including Carteret County Aging Services, Carteret County Department of Social Services, and Coastal Community Action.

This information includes the estimated annual federal and state funding provided under the Older Americans Act. Each year, the Board must approve the Home and Community Care Block Grant Funding Plan. The anticipated grant revenue for the County totals \$470,260 in FY21.

Your approval will be greatly appreciated.

CC: Tommy Burns
Dee Meshaw
Rachel Hammer

Home and Community Care Block Grant for Older Adults

County Funding Plan

County Carteret
July 1, 2020 through June 30, 2021

County Services Summary

	A				B	C	D	E	F	G	H	I
Services	Block Grant Funding				Required Local Match	Net Service Cost	NSIP Subsidy	Total Funding	Projected HCCBG Units	Projected Reimbursement Rate	Projected HCCBG Clients	Projected Total Units
	Access	In-Home	Other	Total								
Senior Companion		16514		\\\\\\\\\\\\\\\\\\\\	1835	18349		18349	3440	5.334	8	3440
Medical Transportatio	6500			\\\\\\\\\\\\\\\\\\\\	722	7222		7222	180	40.1222	22	180
In-Home Aide-Level II		132143		\\\\\\\\\\\\\\\\\\\\	14683	146826		146826	4635	31.6777	18	4635
General Transportatio	35015			\\\\\\\\\\\\\\\\\\\\	3891	38906		38906	4227	9.2042	45	4227
HDM		48895		\\\\\\\\\\\\\\\\\\\\	5433	54328	4095	58423	5460	9.99502	51	5460
CN			91133	\\\\\\\\\\\\\\\\\\\\	10126	101259	6900	108159	9200	11.0064	240	9200
Senior Center Operation			140060	\\\\\\\\\\\\\\\\\\\\	15562	155622		155622				
				\\\\\\\\\\\\\\\\\\\\	0	0		0				
				\\\\\\\\\\\\\\\\\\\\	0	0		0				
				\\\\\\\\\\\\\\\\\\\\	0	0		0				
				\\\\\\\\\\\\\\\\\\\\	0	0		0				
				\\\\\\\\\\\\\\\\\\\\	0	0		0				
				\\\\\\\\\\\\\\\\\\\\	0	0		0				
				\\\\\\\\\\\\\\\\\\\\	0	0		0				
				\\\\\\\\\\\\\\\\\\\\	0	0		0				
Total	41515	197552	231193	470260	52251	522512	10995	533507	27142	\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	384	27142

Signature, Chairman, Board of Commissioners

Date

Home and Community Care Block Grant for Older Adults

Carteret County Aging Services
3820 Galantis Drive
Morehead City, NC 28557

County Funding Plan

Provider Services Summary

DAAS-732

County:

CARTERET

Budget Period:

July 2020 through June 2021

Revision #:

Date:

Services	Serv. Delivery		A				B	C	D	E	F	G	H	I
	(Check One)		Block Grant Funding				Required Local Match	Net Service Cost	NSIP Subsidy	Total Funding	Projected HCCBG Units	Projected Reimburse Rate*	Projected HCCBG Clients	Projected Total Units
	Direct	Purchase	Access	In-Home	Other	Total								
Transportation (General)			\$ 35,015	\$ -	\$ -	\$ 35,015	\$ 3,891	\$ 38,906	\$ -	\$ 38,906	4,227	\$ 9.2042	45	4,227
Home Delivered Meals			\$ -	\$ 48,895	\$ -	\$ 48,895	\$ 5,433	\$ 54,328	\$ 4,095	\$ 58,423	5,460	\$ 9.9502	51	5,460
Congregate Nutrition			\$ -	\$ -	\$ 91,133	\$ 91,133	\$ 10,126	\$ 101,259	\$ 6,900	\$ 108,159	9,200	\$ 11.0064	240	9,200
Senior Center Operation			\$ -	\$ -	\$ 140,060	\$ 140,060	\$ 15,562	\$ 155,622	\$ -	\$ 155,622	-	\$ -		-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		-
Total			\$ 35,015	\$ 48,895	\$ 231,193	\$ 315,103	\$ 35,012	\$ 350,115	\$ 10,995	\$ 361,110	18,887		336	18,887

*Adult Day Care & Adult Day Health Care Proj. Service Cost/Rate

	ADC	ADHC
Daily Care	\$33.07	\$ 40.00
Administrative		
Proj. Reimbursement Rate	\$33.07	\$ 40.00
Administrative %	0.00%	0.00%

Certification of required minimum local match availability.
Required local match will be expended simultaneously
with Block Grant Funding.

Lakshmi Vulliamy 5/28/2020
Authorized Signature, Title Date
Community Service Provider

Signature, County Finance Officer

Date

Signature, Chairman, Board of Commissioners

Date

July 1, 2020 through June 30, 2021

Home and Community Care Block Grant for Older Adults

Agreement for the Provision of County-Based Aging Services

This Agreement, entered into as of this 2nd day of July, 2019, by and between the County of Carteret (hereinafter referred to as the "County") and the Eastern Carolina Council Area Agency on Aging, (hereinafter referred to as the "Area Agency").

Witnesseth That:

WHEREAS, the Area Agency and the County agree to the terms and conditions for provision of aging services in connection with activities financed in part by Older Americans Act grant funds, provided to the Area Agency from the United States Department of Health and Human Services through the North Carolina Division of Aging and Adult Services (DAAS) and state appropriations made available to the Area Agency through the North Carolina Division of Aging and Adult Services, as set forth in a) this document, b) the County Funding Plan, as reviewed by the Area Agency and the Division of Aging and Adult Services, c) the Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Providers, d) the Division of Aging and Adult Services Service Standards Manual, Volumes I through IV, and, e) the Division of Aging and Adult Services Community Service Providers Monitoring Guidelines.

NOW THEREFORE, in consideration of these premises, and mutual covenants and agreements hereinafter contained, the parties hereto agree as follows:

1. As provided in the Area Plan, community service providers specified by the County to encourage maximum collocation and coordination of services for older persons are as follows:
Carteret County Department of Aging Services: General Transportation, Home Delivered Meals, Congregate Nutrition, Senior Center Operations;
Carteret County Department of Social Services: In Home Aide Level II Services
Coastal Community Action: Medical Transportation, Senior Companion Services
- 1(a) The Community Service Provider(s), shall be those specified in the County Funding Plan on the Provider Services Summary format(s) (DAAS-732) for the period ending June 30 for the year stated above.
2. Availability of Funds. The terms set forth in this Agreement for payment are contingent upon the receipt of Home and Community Care Block Grant funding by the Area Agency.

3. Grant Administration. The grant administrator for the Area Agency shall be Tonya Cedars, AAA Administrator . The grant administrator for the County shall be Dee Meshaw, Carteret County Assistant County Manager/Finance Director.

It is understood and agreed that the grant administrator for the County shall represent the County in the performance of this Agreement. The County shall notify the Area Agency in writing if the administrator changes during the grant period. Specific responsibilities of the grant administrator for the County are provided in paragraph seven (7) of this Agreement.

4. Services authorized through the County Funding Plan, as specified on the Provider Services Summary format(s) (DAAS-732) are to commence no later than July 1 of the state fiscal year and shall be undertaken and pursued in such sequence as to assure their expeditious completion. All services required hereunder shall be completed on or before the end of the Agreement period, June 30 of the state fiscal year.
5. Assignability and Contracting. The County shall not assign all or any portion of its interest in this Agreement. Any purchase of services with Home and Community Care Block Grant for Older Adults funding shall be carried out in accordance with the procurement and contracting policy of the community services provider or, where applicable, the Area Agency, which does not conflict with procurement and contracting requirements contained in 45 CFR Part 75, Subpart D-Post Federal Award Requirements, Procurement Standards. Federal funds shall not be awarded to any subrecipients who have been suspended or debarred by the Federal government. In addition, Federal funds may not be used to purchase goods or services costing over \$100,000 from a vendor that has been suspended or debarred from Federal grant programs.
6. Compensation and Payments to the County. The County shall be compensated for the work and services actually performed under this Agreement by payments to be made monthly by the Area Agency. Total reimbursement to the community service providers under this Agreement may not exceed the grand total of Block Grant funding, as specified on the Provider Services Summary format (DAAS-732).

(a) Interim Payments to the County

Upon receipt of a written request from the County, the Division of Aging and Adult Services, through the Area Agency, will provide the County Finance Officer with an interim payment equivalent to seventy percent (70%) of one-twelfth (1/12) of the County's Home and Community Care Block Grant allocation by the 22nd of each month.

(b) Reimbursement of Service Costs

Reimbursement of service costs are carried out as provided in Section 3 of the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Providers, revised February 17, 1997.

c) Role of the County Finance Director

The County Finance Director shall be responsible for disbursing Home and Community Care Block Grant Funding to Community Service Providers in accordance with procedures specified in the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Manual for Community Service Providers, revised February 17, 1997.

(d) Payment of Administration on Aging Nutrition Services Incentive Program (NSIP) Subsidy

NSIP subsidy for congregate and home delivered meals will be disbursed by the Division of Aging and Adult Services through the Area Agency to the County on a monthly basis, subject to the availability of funds as specified in Section 3 of the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Services Providers, revised February 17, 1997.

If through the US Department of Agriculture Area Agency on Aging Elections Project, the County elects to receive a portion of its USDA entitlement in the form of surplus commodity foods in lieu of cash, the Area Agency will notify the County in writing of its community valuation upon notification from the Division of Aging and Adult Services. The delivery of commodity and bonus foods is subject to availability. The County will not receive cash entitlement in lieu of commodities that are unavailable or undelivered during the Agreement period.

7. Reallocation of Funds and Budget Revisions. Any reallocation of Block Grant funding between counties shall be voluntary on the part of the County and shall be effective only for the period of the Agreement. The reallocation of Block Grant funds between counties will not affect the allocation of future funding to the County. If during the performance period of the Agreement, the Area Agency determines that a portion of the Block Grant will not be expended, the grant administrator for the County shall be notified in writing by the Area Agency and given the opportunity to make funds available for reallocation to other counties in the Planning and Service Area or elsewhere in the state.

The County may authorize community service providers to implement budget revisions which do not cause the County to fall below minimum budgeting requirements for access, in-home, congregate, and home delivered meals services, as specified in Division of Aging and Adult Services budget instructions issued to the County. If a budget revision will cause the County to

fall below minimum budgeting requirements for any of the aforementioned services, as specified in Division of Aging and Adult Services budgeting instructions issued to the County, the grants administrator for the County shall obtain written approval for the revision from the Area Agency prior to implementation by the community service provider, so as to assure that regional minimum budgeting requirements for the aforementioned services will be met.

Unless community services providers have been given the capacity to enter data into the Aging Resources Management System (ARMS), Area Agencies on Aging are responsible for entering amended service data into the Division of Aging and Adult Services Management Information System, as specified in the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Providers, revised February 17, 1997.

8. Monitoring. This Agreement will be monitored to assure that services are being provided as stated in the Division of Aging and Adult Service Monitoring Policies and Procedures at <http://www.ncdhhs.gov/aging/monitor/mpolicy.htm>.

The monitoring of services provided under this Agreement shall be carried out by the Area Agency on Aging in accordance with its Assessment Plan and as specified in Administrative Letter 12-08. As of July 1, 2012, DAAS Program Compliance Representatives (PCRs) are no longer monitoring HCCBG services provided through county departments of social services.

Counties and community service providers will receive a written report of monitoring findings in accordance with procedures established in Section 308 of the AAA Policies and Procedures Manual (<http://www.ncdhhs.gov/aging/monitor/mpolicy.htm>). Any areas of non-compliance will be addressed in a written corrective action plan with the community service provider.

9. Disputes and Appeals. Any dispute concerning a question of fact arising under this Agreement shall be identified to the designated grants administrator for the Area Agency. In accordance with Lead Regional Organization (LRO) policy, a written decision shall be promptly furnished to the designated grants administrator for the County.

The decision of the LRO is final unless within twenty (20) days of receipt of such decision the Chairman of the Board of Commissioners furnishes a written request for appeal to the Director of the North Carolina Division of Aging and Adult Services, with a copy sent to the Area Agency. The request for appeal shall state the exact nature of the complaint. The Division of Aging and Adult Services will inform the Chairman of the Board of Commissioners of its appeal procedures and will inform the Area Agency that an appeal has been filed. Procedures thereafter will be determined by the appeals process of the Division of Aging and Adult Services. The state agency address is as follows:

Director

North Carolina Division of Aging and Adult Services
2101 Mail Service Center
693 Palmer Drive
Raleigh, North Carolina 27699-2101

10. Termination for Cause. If through any cause, the County shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or the County has or shall violate any of the covenants, agreements, representations or stipulations of this Agreement, the Area Agency shall have the right to terminate this Agreement by giving the Chairman of the Board of Commissioners written notice of such termination no fewer than fifteen (15) days prior to the effective date of termination. In such event, all finished documents and other materials collected or produced under this Agreement shall at the option of the Area Agency, become its property. The County shall be entitled to receive just and equitable compensation for any work satisfactorily performed under this Agreement.
11. Audit. The County agrees to have an annual independent audit in accordance with North Carolina General Statutes, North Carolina Local Government Commission requirements, Division of Aging and Adult Services Program Audit Guide for Aging Services and Federal Office of Budget and Management (OMB) Uniform Guidance 2 CFR Part 200.

Community service providers, as specified in paragraph one (1), who are not units of local government or otherwise subject to the audit and other reporting requirements of the Local Government Commission are subject to audit and fiscal reporting requirements, as stated in NC General Statute 143C-6-22 and 23 and OMB Uniform Guidance CFR 2 Part 200, where applicable. Applicable community service providers must send a copy of their year-end financial statements, and any required audit, to the Area Agency on Aging. Home and Community Care Block Grant providers are not required to submit Activities and Accomplishments Reports. For-profit corporations are not subject to the requirements of OMB Uniform Guidance 2 CFR Part 200, but are subject to NC General Statute 143C-6-22 and 23 and Yellow Book audit requirements, where applicable. **Federal funds** may not be used to pay for a **Single or Yellow Book audit** unless it is a federal requirement. **State funds** will not be used to pay for a **Single or Yellow Book** audit if the provider receives less than \$500,000 in state funds. The Department of Health and Human Services will provide confirmation of federal and state expenditures at the close of the state fiscal year. Information on audit and fiscal reporting requirements can be found at <https://www.ncgrants.gov/NCGrants/PublicReportsRegulations.jsp>

The following provides a summary of reporting requirements under NCGS 143C-6-22 and 23 and OMB Uniform Guidance 2 CFR Part 200 based upon funding received and expended during the service provider's fiscal year.

<u>Annual Expenditures</u>	<u>Report Required to AAA</u>	<u>Allowable Cost for Reporting</u>
<ul style="list-style-type: none"> Less than \$25,000 in State or Federal funds 	Certification form and State Grants Compliance Reporting <\$25,000 (item # 11, Activities and Accomplishments does <u>not</u> have to be completed) OR Audited Financial Statements in Compliance with GAO/GAS (i.e. Yellow Book)	N/A
<ul style="list-style-type: none"> Greater than \$25,000 and less than \$500,000 in State Funds or \$750,000 in Federal Funds 	Certification form and Schedule of Grantee Receipts >\$25,000 and Schedule of Receipts and Expenditures OR Audited Financial Statements in Compliance with GAO/GAS (i.e. Yellow Book)	N/A
<ul style="list-style-type: none"> \$500,000 + in State funds but Federal pass through in an amount less than \$750,000 	Audited Financial Statement in compliance with GAO/GAS (i.e. Yellow Book)	May use State funds, but <u>not</u> Federal Funds
<ul style="list-style-type: none"> \$500,000+ in State funds <u>and</u> \$750,000+ in Federal pass through funds 	Audited Financial Statement in compliance with OMB Uniform Guidance 2 CFR Part 200 (i.e. Single Audit)	May use State and Federal funds
<ul style="list-style-type: none"> Less than \$500,000 in State funds <u>and</u> \$750,000+ in Federal pass through funds 	Audited Financial Statement in compliance with OMB Uniform Guidance 2 CFR Part (i.e. Single Audit)	May use Federal funds, but <u>not</u> State funds.

12. Audit/Assessment Resolutions and Disallowed Cost. It is further understood that the community service providers are responsible to the Area Agency for clarifying any audit exceptions that may arise from any Area Agency assessment, county or community service

provider single or financial audit, or audits conducted by the State or Federal Governments. In the event that the Area Agency or the Department of Health and Human Services disallows any expenditure made by the community service provider for any reason, the County shall promptly repay such funds to the Area Agency once any final appeal is exhausted in accordance with paragraph nine (9). The only exceptions are if the Area Agency on Aging is designated as a community service provider through the County Funding Plan or, if as a part of a procurement process, the Area Agency on Aging enters into a contractual agreement for service provision with a provider which is in addition to the required County Funding Plan formats. In these exceptions, the Area Agency is responsible for any disallowed costs. The County or Area Agency on Aging can recoup any required payback from the community service provider in the event that payback is due to a community service provider's failure to meet OMB Uniform Guidance CFR 2 Part 200, 45 CFR Part 1321 or state eligibility requirements as specified in policy.

13. Indemnity. The County agrees to indemnify and save harmless the Area Agency, its agents, and employees from and against any and all loss, cost, damages, expenses, and liability arising out of performance under this Agreement to the extent of errors or omissions of the County.
14. Equal Employment Opportunity and Americans With Disabilities Act Compliance. Both the County and community service providers, as identified in paragraph one (1), shall comply with all federal and state laws relating to equal employment opportunity and accommodation for disability.
15. Data to be Furnished to the County. All information which is existing, readily available to the Area Agency without cost and reasonably necessary, as determined by the Area Agency's staff, for the performance of this Agreement by the County shall be furnished to the County and community service providers without charge by the Area Agency. The Area Agency, its agents and employees, shall fully cooperate, with the County in the performance of the County's duties under this Agreement.
16. Rights in Documents, Materials and Data Produced. The County and community service providers agree that at the discretion of the Area Agency, all reports and other data prepared by or for it under the terms of this Agreement shall be delivered to, become and remain, the property of the Area Agency upon termination or completion of the work. Both the Area Agency and the County shall have the right to use same without restriction or limitation and without compensation to the other. For the purposes of this Agreement, "data" includes writings, sound recordings, or other graphic representations, and works of similar nature. No reports or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of the County.

17. Interest of the Board of Commissioners. The Board of Commissioners covenants that neither the Board of Commissioners nor its agents or employees presently has an interest, nor shall acquire an interest, direct or indirect, which conflicts in any manner or degree with the performance of its service hereunder, or which would prevent, or tend to prevent, the satisfactory performance of the service hereunder in an impartial and unbiased manner.
18. Interest of Members of the Area Agency, Lead Regional Organization, and Others. No officer, member or employee of the Area Agency or Lead Regional Organization, and no public official of any local government which is affected in any way by the Project, who exercises any function or responsibilities in the review or approval of the Project or any component part thereof, shall participate in any decisions relating to this Agreement which affects his personal interest or the interest of any corporation, partnership or association in which he is, directly or indirectly, interested; nor shall any such persons have any interest, direct or indirect, in this Agreement or the proceeds arising there from.
19. Officials not to Benefit. No member of or delegate to the Congress of the United States of America, resident Commissioner or employee of the United States Government, shall be entitled to any share or part of this Agreement or any benefits to arise here from.
20. Prohibition Against Use of Funds to Influence Legislation. No part of any funds under this Agreement shall be used to pay the salary or expenses of any employee or agent acting on behalf of the County to engage in any activity designed to influence legislation or appropriations pending before Congress.
21. Confidentiality and Security. Any client information received in connection with the performance of any function of a community service provider or its subcontractors under this Agreement shall be kept confidential. The community service provider acknowledges that in receiving, storing, processing, or otherwise handling any confidential information, the agency and any subcontractors will safeguard and not further disclose the information except as provided in this Agreement and accompanying documents.
22. Record Retention and Disposition. All state and local government agencies, nongovernmental entities, and their subrecipients, including applicable vendors, that administer programs funded by federal sources passed through the NC DHHS and its divisions and offices are expected to maintain compliance with the NC DHHS record retention and disposition schedule and any agency-specific program schedules developed jointly with the NC Department of Cultural Resources, Division of Archives and Records. Retention requirements apply to the community service providers funded under this Agreement to provide Home and Community Care Block Grant services. Information on retention requirements is posted at <http://www.ncdhhs.gov/control/retention/retention.htm> and updated semi-annually by the NC DHHS Controller's Office. By funding source and state fiscal year, this schedule lists the earliest date that grant records in any format may be destroyed. The Division of Archives and

Records provides information about destroying confidential data and authorized methods of record destruction (paper and electronic) at <http://archives.ncdcr.gov/For-Government/Retention-Schedules/Authorized-Destruction>.

The NC DHHS record retention schedule is based on federal and state regulations and pertains to the retention of all financial and programmatic records, supporting documents, statistical records, and all other records supporting the expenditure of a federal grant award. Records legally required for ongoing official proceedings, such as outstanding litigation, claims, audits, or other official actions, must be maintained for the duration of that action, notwithstanding the instructions of the NC DHHS record retention and disposition schedule.

In addition to record retention requirements for records in any format, the long-term and/or permanent preservation of electronic records require additional commitment and active management by agencies. The community service provider will comply with all policies, standards, and best practices published by the Division of Aging and Adult Services regarding the creation and management of electronic records.

23. Applicable Law. This Agreement is executed and is to be performed in the State of North Carolina, and all questions of interpretation and construction shall be construed by the laws of such State.

In witness whereof, the Area Agency and the County have executed this Agreement as of the day first written above.

Carteret County

Attest:

_____ By: _____
Chairman, Board of Commissioners

Area Agency

Attest:

_____ By: _____
Area Agency Director Executive Director,
Lead Regional Organization

Provision for payment of the monies to fall due under this Agreement within the current fiscal year have been made by appropriation duly authorized as required by the Local Government Budget and Fiscal Control Act.

BY: _____
FINANCE OFFICER, Lead Regional Organization

CARTERET COUNTY DEPT. OF SOCIAL SERVICES


BEAUFORT, NC 28516

Provider Services Summary

Revision #: _____ Date: 5/20/2020

*Adult Day Care & Adult Day Health Care Proj. Service Cost/Rate

Certification of required minimum local match availability.
Required local match will be expended simultaneously
with Block Grant Funding.


 Authorized Signature, Title _____ Date 5/20/20

 Community Service Provider _____

Date _____

IV. Consent Agenda

6. Approval of School Referendum Bond Order & Public Hearing Resolutions

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



Tel: (252) 728-8410
Fax: (252) 728-0133
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager
Date: June 15, 2020
Subject: School Referendum Bond Order and Public Hearing Resolutions

For your consideration are two resolutions: bond order authorizing the issuance of \$42 million general obligation schools bonds, and a resolution that sets a public hearing and directs publication of a notice for the public hearing regarding the \$42 million general obligation school bonds. The public hearing is scheduled for the July 20, 2020 County Commissioners' Board meeting. Adoption of the resolutions is required in order to advance with the November referendum.

Commissioner _____ introduced the following Bond Order, copies of which have been made available to the Board of Commissioners:

**BOND ORDER AUTHORIZING THE ISSUANCE OF \$42,000,000
GENERAL OBLIGATION SCHOOL BONDS
OF THE COUNTY OF CARTERET, NORTH CAROLINA**

WHEREAS, the Board of Commissioners of the County of Carteret, North Carolina (the "*Board of Commissioners*") has ascertained and hereby determines that it is necessary to pay the capital costs of improving, renovating, replacing and equipping school facilities, including without limitation school buildings, safety and security measures, maintenance/transportation facilities, athletic and physical education buildings and facilities, and acquiring land for future school needs and other necessary rights-in-land for the Carteret County school system; and

WHEREAS, an application has been filed with the Secretary of the Local Government Commission of North Carolina requesting Commission approval of the General Obligation School Bonds hereinafter described as required by the Local Government Bond Act, and the Clerk to the Board of Commissioners has notified the Board of Commissioners that the application has been accepted for submission to the Local Government Commission.

NOW, THEREFORE, BE IT ORDERED by the Board of Commissioners of the County of Carteret, North Carolina, as follows:

Section 1. In order to raise the money required for the purposes described above, in addition to any funds which may be made available for such purpose from any other source, General Obligation School Bonds of the County are hereby authorized and shall be issued pursuant to the Local Government Bond Act of North Carolina. The maximum aggregate principal amount of such General Obligation School Bonds authorized by this order shall be \$42,000,000.

Section 2. Taxes will be levied in an amount sufficient to pay the principal and interest on the General Obligation School Bonds.

Section 3. A sworn statement of the County's debt has been filed with the Clerk to the Board of Commissioners and is open to public inspection.

Section 4. This bond order shall take effect when approved by the voters of the County at a referendum scheduled for November 3, 2020.

STATE OF NORTH CAROLINA)
) SS:
COUNTY OF CARTERET)

I, *Rachel Hammer*, Clerk to the Board of Commissioners of the County of Carteret, North Carolina, ***DO HEREBY CERTIFY*** that the foregoing is a true and exact copy of the introduction of the bond order entitled, “**BOND ORDER AUTHORIZING THE ISSUANCE OF \$42,000,000 GENERAL OBLIGATION SCHOOL BONDS OF THE COUNTY OF CARTERET, NORTH CAROLINA**” adopted by the Board of Commissioners of the County of Carteret, North Carolina at a meeting held on the 15th day of June, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said County, this the 15th day of June, 2020.

(SEAL)

Clerk to the Board of Commissioners
County of Carteret, North Carolina

**RESOLUTION OF THE COUNTY OF CARTERET, NORTH CAROLINA
REGARDING A BOND ORDER AUTHORIZING THE ISSUANCE OF \$42,000,000
GENERAL OBLIGATION SCHOOL BONDS, SETTING A PUBLIC HEARING
THEREON AND DIRECTING PUBLICATION OF A NOTICE OF SAID PUBLIC
HEARING**

WHEREAS, a bond order entitled:

“BOND ORDER AUTHORIZING THE ISSUANCE OF \$42,000,000 GENERAL
OBLIGATION SCHOOL BONDS OF THE COUNTY OF CARTERET, NORTH
CAROLINA”

has been introduced at a meeting of the Board of Commissioners of the County of Carteret, North Carolina (the “*Board of Commissioners*”) this 15th day of June, 2020; and

WHEREAS, the Board of Commissioners desires to provide for the holding of a public hearing thereon on July 20, 2020 and the submission of a statement of debt in connection therewith as required by The Local Government Bond Act.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF CARTERET, NORTH CAROLINA that the public hearing on said bond order shall be held on the 20th day of July, 2020 at 6:00 p.m., or a soon thereafter as practicable, in the Commissioners’ Boardroom on the Second Floor of the Administration Building located at 302 Court House Square, Beaufort, North Carolina.

BE IT FURTHER RESOLVED that the Clerk to the Board of Commissioners is hereby directed to cause a copy of said bond order to be published with a notice of such hearing in the form prescribed by law in a newspaper of general circulation in the County on or before the 14th day of July, 2020.

BE IT FURTHER RESOLVED that the finance officer of the County is hereby directed to file with the Clerk to the Board of Commissioners, prior to publication of the bond order, along with the notice of such public hearing, a statement setting forth the debt incurred or to be incurred, the net debt of the County, the assessed value of property subject to taxation by the County and the percentage that net debt of the County bears to the assessed value of property subject to taxation.

BE IT FURTHER RESOLVED that this Resolution shall become effective on the date of its adoption.

ADOPTED this the 15th day of June, 2020.

Bill Smith, Chairman

Rachel Hammer
Clerk to Commissioners

STATE OF NORTH CAROLINA)
)
COUNTY OF CARTERET) SS:

I, *Rachel Hammer*, Clerk to the Board of Commissioners of the County of Carteret, North Carolina, **DO HEREBY CERTIFY** the foregoing to be a true and correct copy of a Resolution entitled, **“RESOLUTION OF THE COUNTY OF CARTERET, NORTH CAROLINA REGARDING A BOND ORDER AUTHORIZING THE ISSUANCE OF \$42,000,000 GENERAL OBLIGATION SCHOOL BONDS, SETTING A PUBLIC HEARING THEREON AND DIRECTING PUBLICATION OF A NOTICE OF SAID PUBLIC HEARING”** adopted by the Board of Commissioners of the County of Carteret, North Carolina at a meeting held on the 15th day of June, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said County, this the 15th day of June, 2020.

(SEAL)

Clerk to the Board of Commissioners
County of Carteret, North Carolina

IV. Consent Agenda

7. Approval of Beach Nourishment Reserve Budget Amendment: \$5,855,825

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



Tel: (252) 728-8410
Fax: (252) 728-0133
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager
Greg "Rudi" Rudolph, Shore Protection Manager
Date: June 15, 2020
Subject: Beach Nourishment Reserve Budget Amendment

Attached for your consideration is a \$5,855,825 budget amendment transferring beach nourishment reserve funds to the Beach Nourishment Phase II Project. Due to the timing of FEMA reimbursement funds to the Towns of Pine Knoll Shores and Emerald Isle, the transfer of reserve funds is necessary. As the municipalities receive the reimbursement funds, the Towns will reimburse the beach nourishment reserve fund. The attached budget amendment is recommended for approval.

Carteret County
Budget Amendment
Fiscal Year 2019-2020
Funds: Beach Nourishment Project Phase II
Date: 06/15/20

Justification: To appropriate and transfer reserved beach nourishment for Phase II project

		Description	Account Number	Increase
General Fund	Revenues	Appr Fund Balance: Beach Nourishment Res	110.00.3990.900	<u>5,855,825</u>
	Total Increase in Revenues			<u><u>5,855,825</u></u>
	Expenditures	Transfer to 400 Fund Beach Nourishment	110.98.9800.90008	<u>5,855,825</u>
	Total Increase in Expenditures			<u><u>5,855,825</u></u>
County Capital Improvement Fund	Revenues	Transfer in General Fund: Beach N. Reserve	400.98.3980.900	<u>5,855,825</u>
	Total Increase in Revenues			<u><u>5,855,825</u></u>
	Expenditures	Beach Nourishment Phase II	400.40.8110.83000	<u>5,855,825</u>
	Total Increase in Expenditures			<u><u>5,855,825</u></u>

Chairman Board of Commissioners _____

Date: _____

IV. Consent Agenda

8. Approval of Revision to the FY2020 Home & Community Care Block Grant as a Result of Effects of COVID-19

DEPARTMENT OF AGING SERVICES

Kisha Williams
Director, Aging Services



Tel: (252) 247-2626
Fax: (252) 247-1045
Lakisha.Williams@carteretcountygov.org
www.carteretcountygov.org

MEMORANDUM

TO: Carteret County Board of Commissioners

FROM: Kisha Williams, Lead Agency on Aging Representative

DATE: May 21, 2020

SUBJECT: Home & Community Care Block Grant FY2020 REVISION

Enclosed please find the revised funding plan for Carteret County Senior Center Operations, General Transportation, Senior Companion and Medical Transportation service provider of HCCBG programs for your signature. This latest revision is due to the suspension of three grant services due to the unforeseen effects of COVID-19. Below are the increased and decreased allocations per agency and service provider:

<u>Agency</u>	<u>Services</u>	<u>Increase</u>	<u>Decrease</u>
Aging Services	Senior Center Operations	\$19,294	
Aging Services	General Transportation		\$12,389
Coastal Community Action	Senior Companion		\$4,144
Coastal Community Action	Medical Transportation		\$2,761

Please let me know if you have any questions and thank you for your assistance.

Home and Community Care Block Grant for Older Adults

County Funding Plan

County Services Summary

County Careret
 July 1, 2019 through June 30, 2020
 Revision #: 2 Date: 5/21/2020

Services	A				B	C	D	E	F	G	H	I
	Block Grant Funding				Required Local Match	Net Service Cost	NSIP Subsidy	Total Funding	Projected HCCBG Units	Projected Reimbursement Rate	Projected HCCBG Clients	Projected Total Units
	Access	In-Home	Other	Total								
Senior Companion		12370			1374	13744		13744	3744	4.9009	8	3744
Medical Transportation	3739				415	4154		4154	226	31.9558	20	226
In-Home Aide-Level II		134170			14908	149078		149078	6195	24.0642	18	6195
General Transportation	20091				2232	22323		22323	5587	6.4595	45	5587
HDM		74950			8328	83278	5292	88570	7056	11.8024	51	7056
CN			84100		9344	93444	7963	101407	10617	8.8014	240	10617
Senior Center Operation			148054		16450	164504		164504				
					0	0		0				
					0	0		0				
					0	0		0				
					0	0		0				
					0	0		0				
					0	0		0				
					0	0		0				
Total	23830	221490	232154	477474	53053	530525	13255	543780	33425		382	33425

Signature, Chairman, Board of Commissioners

Date

Home and Community Care Block Grant for Older Adults

Carteret County Aging Services

3820 Galantis Drive

Morehead City, NC 28557

County Funding Plan

Provider Services Summary

DAAS-732

County:

CARTERET

Budget Period:

July 2019 through June 2020

Revision #:

2 Date: 5/21/2020

Services	Serv. Delivery		A				B	C	D	E	F	G	H	I
	(Check One)		Block Grant Funding				Required Local Match	Net Service Cost	NSIP Subsidy	Total Funding	Projected HCCBG Units	Projected Reimburse Rate*	Projected HCCBG Clients	Projected Total Units
	Direct	Purchase	Access	In-Home	Other	Total								
Transportation (General)			\$ 20,091	\$ -	\$ -	\$ 20,091	\$ 2,232	\$ 22,323	\$ -	\$ 22,323	5,587	\$ 3.9955	45	5,587
Home Delivered Meals			\$ -	\$ 74,950	\$ -	\$ 74,950	\$ 8,328	\$ 83,278	\$ 4,264	\$ 87,542	5,685	\$ 14.6487	51	5,685
Congregate Nutrition			\$ -	\$ -	\$ 84,100	\$ 84,100	\$ 9,344	\$ 93,444	\$ 7,963	\$ 101,407	10,617	\$ 8.8014	240	10,617
Senior Center Operation			\$ -	\$ -	\$ 148,054	\$ 148,054	\$ 16,450	\$ 164,504	\$ -	\$ 164,504	-	\$ -		-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		-
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0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		-
Total			\$ 20,091	\$ 74,950	\$ 232,154	\$ 327,195	\$ 36,354	\$ 363,549	\$ 12,227	\$ 375,776	21,889		336	21,889

*Adult Day Care & Adult Day Health Care Proj. Service Cost/Rate

ADC ADHC

Daily Care \$33.07 \$ 40.00

Administrative

Proj. Reimbursement Rate \$33.07 \$ 40.00

Administrative % 0.00% 0.00%

Certification of required minimum local match availability.
Required local match will be expended simultaneously
with Block Grant Funding.

[Signature] 5/29/2020

Authorized Signature, Title
Community Service Provider Date

Signature, County Finance Officer Date Signature, Chairman, Board of Commissioners Date

DAAS-752A

A. Projected Revenues	
A. Fed/State Funding from the Dls. of Aging & Adult Svcs.	
Required Minimum Match - Cash	21
	31
Total Required Minimum Match - Cash	52
Required Minimum Match - In-Kind	11
	31
Total Required Minimum Match - In-Kind	42
B. Total Required Minimum Match - Cash & In-Kind	
B. Total Required Minimum Match - Cash & In-Kind	93
C. Subtotal - Total Required Minimum Match Revenues	93
D. NHP Cash Subsidy/Commodity Value	11
E. OAA Title V Worker Wages, Fringe Benefits and Cost	11
Off-Set, Non-Match	31
	42
F. Subtotal, Local Cash, Non-Match	11
Other Revenue, Non-Match	31
	42
G. Subtotal, Other Revenues, Non-Match	53
Local In-Kind Resources (includes Volunteer Resources)	31
	84
H. Subtotal, Local In-Kind resources, Non-Match	93
I. Client Sharing	11
J. Total Projected Revenues (Sum (C,D,E,F,G,H,I, &	104

[illegible]

II. Line Item Expenses
Staff Salary From Labor Distribution Schedule
 1) Full-time staff **(do not include Title V workers)**
 2) Part-time staff **(do not include Title V workers)**
A. Subtotal, Staff Salary
Fringe Benefits
 1) FICA @ **7.65 %**
 2) Health Insurance
 3) Retirement
 4) Unemployment Insurance
 5) Worker's Compensation
 6) Other
B. Subtotal, Fringe Benefits
Local In-Kind Resources Non-Match
 1)
 2)
 3)
C. Subtotal, Local In-Kind Resources Non-Match
D. All Title V Worker Wages, Fringe Benefits and

[illegible]

values Must Equal

* The Division of Aging ARMS deducts reported program income from reimbursement paid to providers. Line III.D indicates the number of units that will have to be produced in addition to those stated on line III.C in order to earn the net revenues stated on line I.C.

I certify to the best of my knowledge and belief that the information included in the cost computation above is accurate and complies with all laws and regulations. I also understand that material deviations in reported cost information could limit funding, and also result in return of funds if the error or omission results in a higher than actual reported cost.

Authorized Signature _____

Table

Date _____

DAAS-732A	DAAS-732
Line I.A	Col. A
Line I.B	Col. B
Line I.C	Col. C
Line I.D	Col. D
L. I.C+I.D	Col. E
Line III.C	Col. F
Line III.B.5	Col. G
Line III.F	Col. I

Block Grant Funding	
Required Local Match-Cash & In-Kind	
Net Service Cost	
NSIP Subsidy	
Total Funding	
Projected HCCBG Reimbursed Units	
Total Reimbursement Rate	
Projected Total Service Units	

NAME AND ADDRESS
 COMMUNITY SERVICE PROVIDER
 Coastal Community Action
 PO Box 729
 Newport NC 28570

Home and Community Care Block Grant for Older Adults

County Funding Plan

Provider Services Summary

DAAS-732 (Rev. 2/16)

County _____ CARTERET

July 1, 2019 through June 30, 2020

REVISION # DATE : May 21, 2020

Services	Ser. Delivery		A				B	C	D	E	F	G	H	I
	(Check One)		Block Grant Funding				Required	Net*	NSIP	Total	Projected	Projected	Projected	Projected
	Direct	Purch.	Access	In-Home	Other	Total	Local Match	Serv Cost	Subsidy	Funding	HCCBG Units	Reimburse Rate	HCCBG Clients	Total Units
Senior Companion	X			12370		////////////////	1374	13744		13744	2524	4.9009	8	2544
Medical Transportation	X		3739			////////////////	415	4154		4154	130	31.9558	22	130
						////////////////	0	0		0				
						////////////////	0	0		0				
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						////////////////	0	0		0				
						////////////////	0	0		0				
						////////////////	0	0		0				
						////////////////	0	0		0				
Total	////	////	3739	12370	0	16109	1789	17898	0	17898	2654	////////	30	2674

*Adult Day Care & Adult Day Health Care Net Service Cost

	ADC	ADHC
Daily Care	_____	_____
Transportation	_____	_____
Administrative	_____	_____
Net Ser. Cost Total	_____	_____

Certification of required minimum local match availability.
 Required local match will be expended simultaneously
 with Block Grant Funding.

 Signature, County Finance Officer Date

Carteret & Head 5/21/2020

 Authorized Signature, Title Date
 Community Service Provider

 Signature, Chairman, Board of Commissioners Date

IV. Consent Agenda

9. Approval of Coronavirus Relief Fund Grant Project Budget Amendment:
\$1,380,349

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



Tel: (252) 728-8410
Fax: (252) 728-0133
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager
Date: June 15, 2020
Subject: Coronavirus Relief Fund Grant Project Budget

Attached for your consideration is a \$1,380,349 grant project budget appropriating Coronavirus Relief Funds (CRF) from the CARES Act. The NC General Assembly allocated amounts to each county from the State's CARES allocation. The funds are required to be budgeted in a special revenue fund, and are subject to the Single Audit Act. Federal guidelines state the funds must be used on expenditures related to COVID 19 public health measures, and may not be used for lost revenue. In addition, the State requires all expenditures that qualify for FEMA reimbursement must be submitted to FEMA before utilizing CRF funds. All CRF funds must be spent by December 30, 2020. The attached project budget appropriates the federal revenue and relating expenditures.

Carteret County
Grant Project Fund Amendment
Fiscal Year 2019-2020
Funds: Caronavirus Relief Fund
Date: 06/15/20

Justification: To appropriate federal grant project fund

		Description	Account Number	Increase
CRF Fund	Revenues	Coronavirus Relief Fund	205.50.3xxx.200	<u>1,380,349</u>
	Total Increase in Revenues			<u><u>1,380,349</u></u>
	Expenditures	Expenses to facilitate compliance with COVID-19:		
		COVID-19 supplies	205.50.xxxx.20000	338,129
		COVID-19 small equipment	205.50.xxxx.28000	357,220
		COVID-19 mainenance	205.50.xxxx.35000	70,000
		COVID-19 IT compliance	205.50.xxxx.50000	<u>615,000</u>
	Total Increase in Expenditures			<u><u>1,380,349</u></u>

Chairman Board of Commissioners _____

Date: _____

IV. Consent Agenda

10. Approval of Budget Amendment in Support of FEMA Funds for Broad Creek
EMS: \$35,500

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



Tel: (252) 728-8410
Fax: (252) 728-0133
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager
Date: June 15, 2020
Subject: FEMA Funds EMS Districts Budget Amendment

Attached for your consideration is a \$35,500 budget amendment appropriating FEMA reimbursement funds for Broad Creek EMS. These are pass through funds to the district for Hurricane Florence building repair expenses. The attached budget amendment is recommended for approval.

**Carteret County
Budget Amendment
Fiscal Year 2019-2020
Date: 06/15/20**

Justification: To appropriate FEMA funding and related expense for Broad Creek EMS

	Description	Account Number	Increase
Rescue District	Revenues FEMA Revenue: Broad Creek EMS	270.10.3326.200	<u>35,500</u>
	Total Increase in Revenues		<u><u>35,500</u></u>
	Expenditures FEMA Expense Broad Creek EMS	270.10.4344.69902	<u>35,500</u>
	Total Increase in Expenditures		<u><u>35,500</u></u>

Chairman Board of Commissioners _____

Date: _____

IV. Consent Agenda

11. Approval of Change Order #1: Atlantic Harbor Maintenance Dredging &
Approval of Corresponding Budget Amendment: \$33,600

Shore Protection Manager

Greg L. Rudolph
Tel: (252) 222.5835
Fax: (252) 222.5826
grudolph@carteretcountync.gov



Memorandum

To: Carteret County Board of Commissioners (CBOC)
From: Greg "rudi" Rudolph
Date: June 15, 2020
Re: **Change Order #1**
Atlantic Harbor Maintenance Dredging & Living Shoreline Project
Truing/Reconciling Contract to Actual Dredging Volumes

The CBOC is respectively requested to give authorization to the County Manger to sign the attached Change Order associated with our Atlantic Harbor Maintenance Dredging & Living Shoreline Project. The Change Order is required to reconcile to volume of shoal material that was stipulated in our contract with TD Eure to the volume that was actually dredged.

Our bid and contract included the anticipated dredging of 8,000 cubic yards from the entrance channel and choke point at Atlantic Harbor. TD Eure completed this scope of work a few days before the environmental window closed and to leverage the extra days afforded by the schedule, we instructed TD Eure to continue dredging to "really clean out the channel" for the boaters who utilize the Harbor. We capped the billable amount of cubic yards at no more than 10% of the contract volume, and accordingly 8,800 cubic yards were ultimately dredged out of Atlantic Harbor and disposed on to the immediately adjacent peninsula of White Point. This obviously equates to 800 cubic yards more than our contract volume of 8,000 cubic yards, and totals an additional \$50,400 for contracting purposes. Of course, the State's Shallow Draft Navigation Channel Dredging and Aquatic Weed Fund will provide the County a 2/3 reimbursement for this Change Order amount (via NCDEQ Contract #8307). Also, the incorporation of this Change Order will not cause the Project to exceed our overall budget. Our budget is \$2,115,000, our original Contract was for \$1,949,188, and this Change Order will mean that \$1,999,588 is our new Contract amount.

Change Order

No. 1-AH

Date of Issuance: 6/05/2020

Effective Date: 6/08/2020

Project: Atlantic Harbor Maintenance Dredging & Living Shoreline	Owner: Carteret County	Owner's Contract No.: N/A
Contract: Atlantic Harbor Maintenance Dredging & Living Shoreline	Date of Contract: March 25, 2020	
Contractor: T D Eure Marine Construction, LLC	Engineer's Project No.: 10153	

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

The Contractor is authorized to maintenance dredge an additional 800 CY from the Atlantic Harbor entrance channel.

Authorizing the Contractor to remove the additional material maximizes the available time allowed by contract to dredge the channel while also maximizing the mobilization cost benefit.

Attachments (list documents supporting change):

N/A

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$1,949,188

[Increase] [Decrease] from previously approved Change Orders No. 0 to No. 0:

\$ N/A

Contract Price prior to this Change Order:

\$ 1,949,188

Increase of this Change Order:

\$ 50,400

Contract Price incorporating this Change Order:

\$ 1,999,588

CHANGE IN CONTRACT TIMES:

Original Contract Times: ☐ Working days ☒ Calendar days

Substantial completion (days or date): 01 August 2020

Ready for final payment (days or date): 31 August 2020

[Increase] [Decrease] from previously approved Change Orders No. 0 to No. 0:

Substantial completion (days): N/A

Ready for final payment (days): N/A

Contract Times prior to this Change Order:

Substantial completion (days or date): 01 August 2020

Ready for final payment (days or date): 31 August 2020

[Increase] [Decrease] of this Change Order:

Substantial completion (days or date): N/A

Ready for final payment (days or date): N/A

Contract Times with all approved Change Orders:

Substantial completion (days or date): 01 August 2020

Ready for final payment (days or date): 31 August 2020

RECOMMENDED:

By: [Signature]

Engineer (Authorized Signature)

Date: June 5, 2020

Approved by Funding Agency (if applicable):

N/A

ACCEPTED:

By: _____

Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: _____

Contractor (Authorized Signature)

Date: _____

Date: _____

Carteret County

Budget Amendment

Fiscal Year 2019-2020

Department: Capital Improvement Fund

Date: 6/15/2020

Justification: State matching funds for Atlantic Harbor dredging project

Fund		Description	Account Number	Increase
Capital Improvement	Revenues	NCDEQ State Matching funds	400.20.3811.300	33,600
	Total Increase in Revenues			<u>33,600</u>
	Expenditures	Atlantic Harbor Dredging	400.80.8110.83200	<u>33,600</u>
	Total Increase Expenditures			<u>33,600</u>

Approval Chairman, Board of Commissioners _____

Date: _____

CARTERET COUNTY
Board of Commissioners

Meeting Date:

15-Jun-20



Agenda Item V.

Presenter:

John McLean

ITEM TO BE CONSIDERED

Title: Introduction of Dr. Rob Jackson, Carteret County Public School's New Superintendent

Brief Summary:

Mr. McLean will introduce Dr. Jackson

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

BACKGROUND

Originating Department

Administration

Attachments:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

Staff Contact:

Tommy Burns

REVIEWED BY

County Manager _____
Clerk to the Board _____

County Attorney _____
ACM/Finance Director _____

CARTERET COUNTY
Board of Commissioners

Meeting Date:

15-Jun-20

Presenter:



Agenda Item
VI.

ITEM TO BE CONSIDERED

Title: Public Comment

Brief Summary:

Citizens will be provided three minutes to speak during Public Comment.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

BACKGROUND

Originating Department

Attachments:

1 N/A

2

3

4

5

Staff Contact:

REVIEWED BY

County Manager
Clerk to the Board

County Attorney
ACM/Finance Director

CARTERET COUNTY
Board of Commissioners

Meeting Date:

15-Jun-20

Presenter:

Eugene Foxworth



Regular
Item
VII.

ITEM TO BE CONSIDERED

Title:

Public hearing to consider a request to rezone a 20.682-acre portion of the property located at 163 Page Lane, Newport, NC from R-20 (Single-Family Residential District) to LIW (Light Industrial Wholesale District).

Brief Summary:

On behalf of the Bernice N. Page Family Trust, West Carteret Water Corporation is requesting to rezone a 20.682-acre portion of the property located at 163 Page Lane, Newport, NC 28570 from R-20 (Single-Family Residential District) to LIW (Light Industrial Wholesale District).

Currently, there are no structures on the 20.682-acre portion of the property. The subject portion is bordered by undeveloped properties to the north and west, commercial and undeveloped properties to the east, and residential properties to the south.

The subject portion is bordered by RA, LIW and R10-CU zoning to the east, RA and R-20 zoning to the west, RA zoning to the north, and RR-CU zoning to the south. There is also R-15M and R15-CU zoning further to the west.

The subject portion is situated within the Protected Lands CAMA Land Use Plan classification.

Eleven surrounding property owners have been notified and the property has been posted. To date, staff has received one letter of no objection, and no letters of objection.

At their meeting on May 11, 2020, the Planning Commission voted unanimously to recommend approval of the proposed rezoning map amendment stating, "The Planning Commission finds and determines that Case # REZ20-000005 is consistent with the goals, objectives and policies of the CAMA Land Use Plan."

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

1. Motion to open the public hearing.
2. Motion to close the public hearing.
3. Motion to approve/deny the rezoning of 20.682-acre portion of the property located at 163 Page Lane, Newport, NC from R-20 to LIW
4. Motion to approve/deny the Statement of Plan Consistency.

BACKGROUND

Originating Department

Planning and Development

Attachments:

- 1 Staff Memo
- 2 Application and Maps
- 3 Statement of Plan Consistency
- 4 Excerpt from Planning Commission minutes
- 5 Public Hearing Notice

Staff Contact:

Eugene Foxworth

REVIEWED BY

County Manager _____
Clerk to the Board _____

County Attorney _____
ACM/Finance Director _____

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office Phone 252-728-8545
Western Office Phone 252-222-5833

MEMORANDUM

DATE: June 15, 2020

TO: Carteret County Board of Commissioners

CC: Tommy Burns, County Manager

FROM: Eugene Foxworth, Assistant County Manager

RE: Request to rezone a 20.682-acre portion of the property located at 163 Page Lane, Newport, NC 28570 (PIN#: 630501487642000) from R-20 (Single-Family Residential District) to LIW (Light Industrial Wholesale District).

- On behalf of the Bernice N. Page Family Trust, West Carteret Water Corporation is requesting to rezone a 20.682-acre portion of the property located at 163 Page Lane, Newport, NC 28570 from R-20 (Single-Family Residential District) to LIW (Light Industrial Wholesale District).
- Currently, there are no structures on the 20.682-acre portion of the property. The subject portion is bordered by undeveloped properties to the north and west, commercial and undeveloped properties to the east, and residential properties to the south.
- The subject portion is bordered by RA, LIW and R10-CU zoning to the east, RA and R-20 zoning to the west, RA zoning to the north, and RR-CU zoning to the south. There is also R-15M and R15-CU zoning further to the west.
- The subject portion is situated within the Protected Lands CAMA Land Use Plan classification. Areas included within the Protected Lands classification are lands that are not under Carteret County or municipal planning or regulatory jurisdiction.
- As the future land use map is currently drawn, this request is not consistent with the CAMA Land Use Plan, because it does not meet any of the Protected Lands classification requirements. The subject portion is privately owned and should have been included in the Limited Transition classification. It is believed that this miss-classification is due to a mapping error when the 2005 CAMA Land Use Plan was created.
- At their meeting on May 11, 2020, the Planning Commission voted unanimously to recommend approval of the proposed rezoning map amendment stating, "The Planning Commission finds and determines that Case # REZ20-000005 is consistent with the goals, objectives and policies of the CAMA Land Use Plan."
- Eleven surrounding property owners have been notified and the property has been posted. To date, staff has received one letter of no objection, and no letters of objection.



REZONING APPLICATION

Applicant: West Carteret Water Corporation

Address: 4102 Hwy 24

Newport, NC 28570

Telephone: 252-393-1515

E-mail: lisa.smithperri@wcwc.biz

Owner (If not Applicant): Bernice N Page Family Trust

Address: 501 Blue Heron Drive

Newport, NC 28570

Telephone: 252-240-9657

E-mail: Lisa D. Smith-Perri

Signature: Lisa D. Smith-Perri, GM/ED-WCWC as

Authorized by William A. Page, Jr./Bernice N Page Trust

Date: April 6, 2020

Property address/ location: 140 Page Lane

PIN: 630501487642000 **Current Zoning:** R20 **Proposed Zoning:** LIW

Please explain why the rezoning that you are requesting is warranted: _____

The property is proposed to be purchased by West Carteret Water Corporation, the adjacent land owner.

The intended use by West Carteret Water Corp. is to construct groundwater wells and to potentially construct a storage building or comparable ancillary uses for a water utility. The current zoning does not allow for utility storage on the site.

For Staff Use Only:

Application Number: REZ20-000005 **Amt. Rec'd:** \$350.00 **Received by:** EB **Date:** 04/08/2020

Carteret County Department of Planning and Development
Eugene Foxworth, Director

Main Office: Courthouse Square
Beaufort, NC 28516-1896
Tel: (252) 728-8545
Fax: (252) 728-6643

Western Office: 701 Cedar Point Blvd.
Cedar Point, NC 28584-8013
Tel: (252) 222-5833
Fax: (252) 222-5825

April 2, 2020

Carteret County Planning Department
402 Broad Street
Beaufort, NC 28516

Reference: Rezoning Request for Property
Owner: Bernice N Page Family Trust
PIN #: 630501487642000

To Whom It May Concern:

West Carteret Water Corporation is considering the purchase of the referenced tract of property as part of an expansion of their existing facilities adjacent to this tract. I have authorized and granted permission to West Carteret Water Corporation to request the rezoning of the referenced property on my behalf.

A handwritten signature in blue ink, appearing to read "William A. Page, Jr.", with a stylized flourish at the end.

William A. Page, Jr.
501 Blue Heron Drive
Newport, NC 28570
(252) 240-9657

THE PROGRAM IS THE PROPERTY OF THE EAST GROUP, P.A. ANY REUSE, REPRODUCTION, DISSEMINATION OR SALE OF THIS PROGRAM WITHOUT WRITTEN CONSENT OF THE EAST GROUP, P.A. IS STRICTLY PROHIBITED.

**West Carteret Water
Corporation**
Rezoning Request

R-20 to LIW

20.682-Acre Portion of
163 Page Lane, Newport, NC

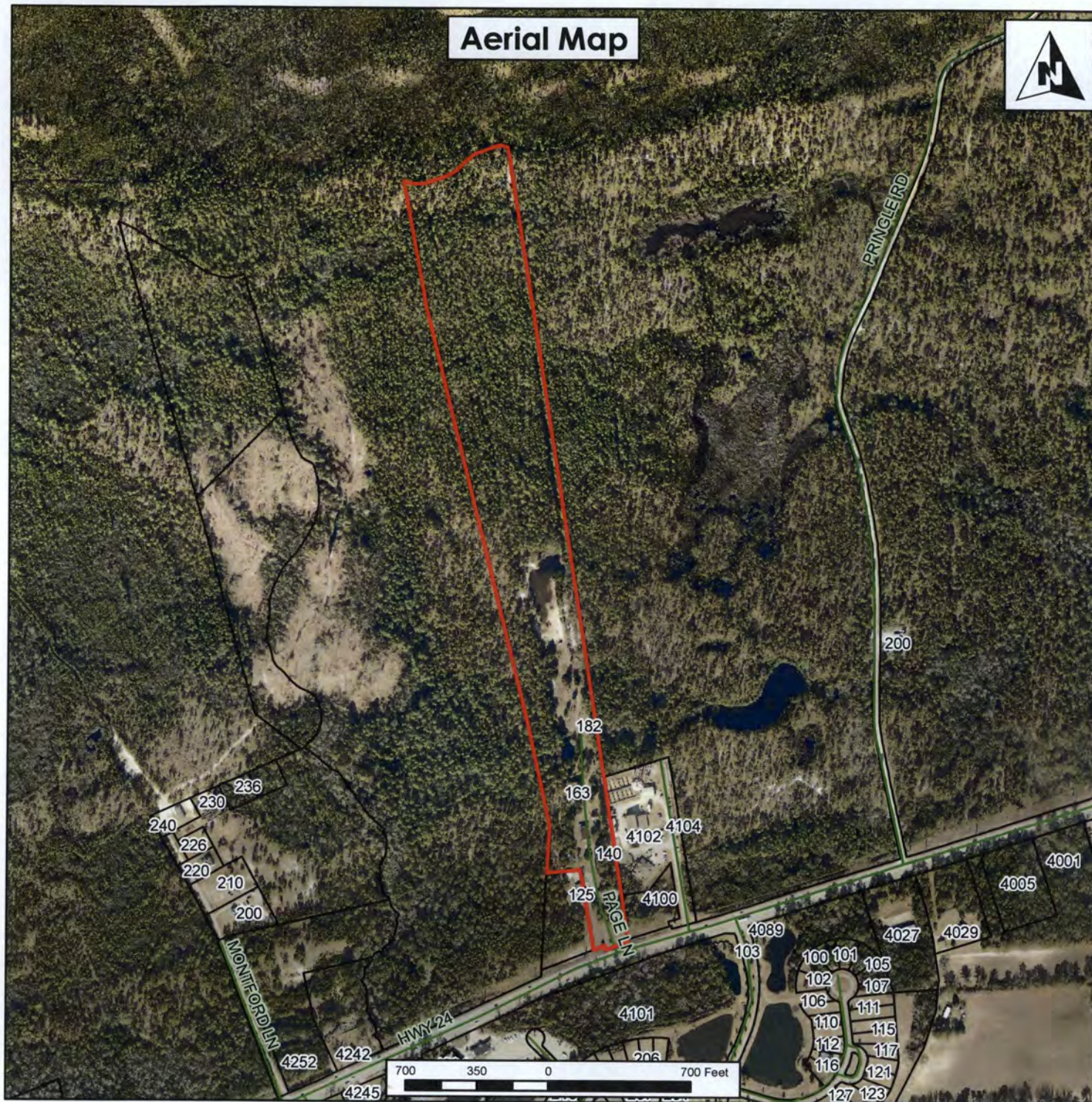
Vicinity



 Subject Property

Prepared By:
Carteret County Planning & Development

Aerial Map



**West Carteret Water
Corporation**
Rezoning Request

R-20 to LIW

20.682-Acre Portion of
163 Page Lane, Newport, NC

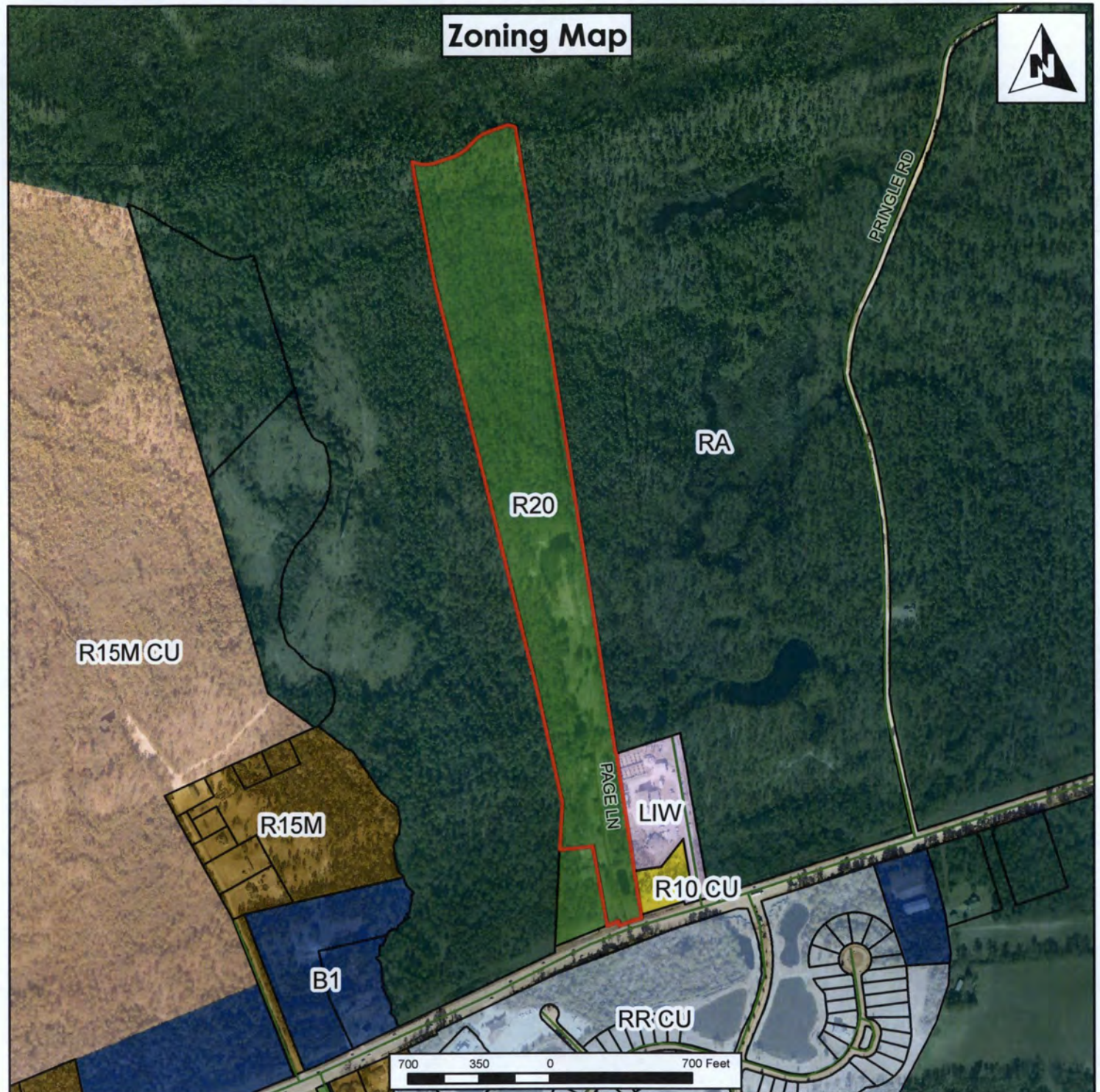
Vicinity



 Subject Property

Prepared By:
Carteret County Planning & Development

Zoning Map



West Carteret Water Corporation
Rezoning Request

R-20 to LIW

20.682-Acre Portion of
163 Page Lane, Newport, NC

Vicinity



Surrounding Property Owners

Please see the attached
property owner list.

 Subject Property

Prepared By:
Carteret County Planning & Development

Buffer Map



Surrounding Property Owner List

- | | |
|---------------------------------------|------------------------|
| 1. CARTER,CHRISTOPHER MATTHEW | PIN #: 630501392617000 |
| 2. CARTER,CHRISTOPHER MATTHEW | PIN #: 630501384919000 |
| 3. WEST CARTERET WATER CORP INC | 4102 HIGHWAY 24 |
| 4. WEST CARTERET WATER CORP | 4100 HIGHWAY 24 |
| 5. BARNUM,CHRISTINE ETVIR ROBERT | 125 PAGE LANE |
| 6. KINCAID,WILLIAM ETUX BELYNDA | 204 CUMBERLAND STREET |
| 7. CANNONSGATE BOGUE SND HOA INC | 206 CUMBERLAND STREET |
| 8. STREAMLINE DEVELOPERS LLC | 208 CUMBERLAND STREET |
| 9. CANNONSGATE BOGUE SND HOA INC | 505 CANNONSGATE DRIVE |
| 10. UNITED STATES OF AMERICA | PIN #: 630800456189000 |
| 11. MONTFORD,DARVENE SR ETUX
BARBA | PIN #: 630501376312000 |

West Carteret Water Corporation
Rezoning Request

R-20 to LIW

20.682-Acre Portion of
163 Page Lane, Newport, NC

Vicinity



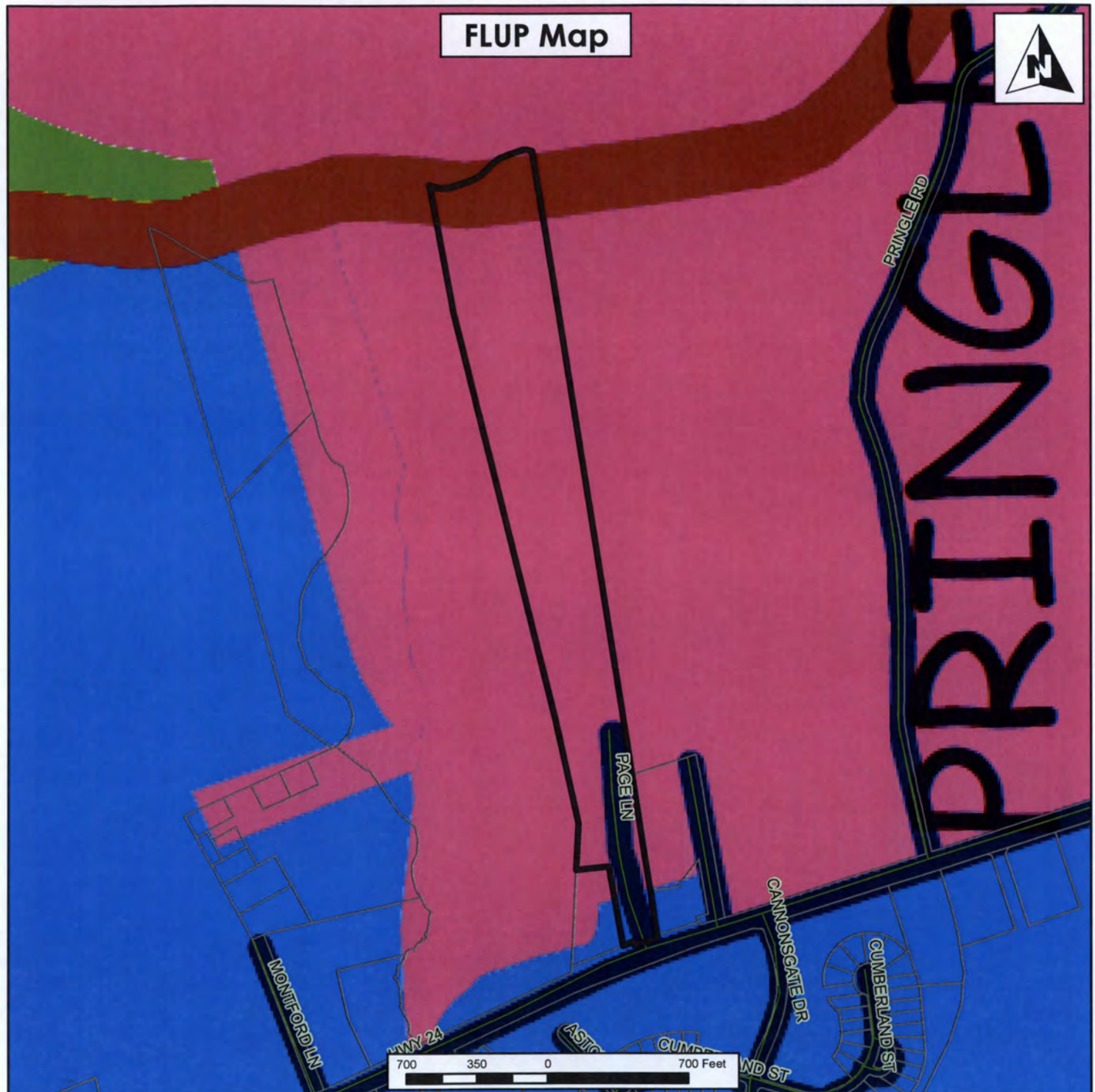
Future Land Use Classifications

-  Developed
-  Limited Transition
-  Community
-  Rural
-  Rural With Services
-  Protected Lands
-  Conservation

 Subject Property

Prepared By:
Carteret County Planning & Development

FLUP Map



PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

Prior to adopting or rejecting any zoning amendment, the governing board shall adopt a statement describing whether its action is consistent with an adopted comprehensive plan and explaining why the board considers the action taken to be reasonable and in the public interest. The planning board shall advise and comment on whether the proposed amendment is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the board of county commissioners that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board.
(NCGS 153A-341)

REZONING MAP AMENDMENT:

Applicant:	West Carteret Water Corporation
Owner:	Bernice N Page Family Trust
Address:	163 Page Lane, Newport, NC 28570
Tax Map and Parcel(s):	630501487642000
Parcel Size:	Request is for a 20.682-Acre Portion (35.66 Acres Total)

REQUEST:

Rezone from R-20 (Single-Family Residential District) to LIW (Light Industrial Wholesale District)

STATEMENT OF CONSISTENCY & RECOMMENDATION:

At their meeting on May 11, 2020, the Planning Commission voted to recommend **approval** of the proposed rezoning map amendment and stated, "The Planning Commission finds and determines that case number REZ20-000005 **is** consistent with the goals, objectives and policies of the CAMA Land Use Plan.

Motion to approve/deny by: Scott Eckholdt

Seconded by: Bruce Rogers Jr.

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

Prior to adopting or rejecting any zoning amendment, the governing board shall adopt a statement describing whether its action is consistent with an adopted comprehensive plan and explaining why the board considers the action taken to be reasonable and in the public interest. The planning board shall advise and comment on whether the proposed amendment is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the board of county commissioners that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board.
(NCGS 153A-341)

REZONING MAP AMENDMENT:

Applicant: West Carteret Water Corporation
Owner: Bernice N Page Family Trust
Address: 163 Page Lane, Newport, NC 28570
Tax Map and Parcel(s): 630501487642000
Parcel Size: Request is for a 20.682-Acre Portion (35.66 Acres Total)

REQUEST:

Rezone from R-20 (Single-Family Residential District) to LIW (Light Industrial Wholesale District)

STATEMENT OF CONSISTENCY:

At their meeting on June 15, 2020 the Board of Commissioners voted to **approve / deny** the rezoning map amendment and made the following statements:

- *The Commissioners find and determine that case number REZ20-000005 **is consistent / is not consistent** with the goals, objectives and policies of the CAMA Land Use Plan because:*

- ***Is / Is not** reasonable and in the public interest because:*

Motion to approve/deny by:

Seconded by:

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

PUBLIC NOTICE

Pursuant to Chapter 153A-323 of the North Carolina General Statutes, the Carteret County Board of Commissioners will hold a public hearing on June 15, 2020 at 6:00 p.m. in the Board of Commissioners' Meeting Room (302 Courthouse Square, Administration Building, Beaufort, NC) to discuss an application to rezone a 20.682-acre portion of the property located at 163 Page Lane, Newport, NC from R-20 (Single-Family Residential District) to LIW (Light Industrial Wholesale District).

A copy of the proposed request is available for public inspection in the Carteret County Planning and Development Department, 402 Broad Street, Beaufort, NC.

Eugene Foxworth
Planning Director

Advertise: Carteret County News-Times
Wednesday May 27, 2020
Wednesday June 3, 2020

CARTERET COUNTY
Board of Commissioners

Meeting Date:

6/15A5:H32/2020

Presenter:

Eugene Foxworth



Regular Item VIII.

ITEM TO BE CONSIDERED

Title:

Public Hearing: Required 5-year update to the Pamlico Sound Regional Hazard Mitigation Plan

Brief Summary:

As you are probably aware the Hazard Mitigation Planning Process is necessary for several reasons. Firstly, all hazards planning serves to help protect the health, safety, and welfare of the citizens and property within a jurisdiction. Secondly, in order to be eligible for post disaster funding a FEMA approved hazard mitigation plan is required. Thirdly, in order to remain eligible for post-disaster funding, FEMA requires all hazard mitigation plans to be updated every five years. Over the last year or so Carteret County has been engaged in a four county update to the plan consisting of Carteret, Craven, Pamlico, and Beaufort Counties and their respective municipalities. More specifically we have attended and facilitated multiple meeting throughout the County to garner public input and allow all willing Carteret County municipalities an opportunity to participate.

#NAME?

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

- 1) Motion to open the public hearing.
- 2) Motion to close the public hearing.
- 3) Motion to adopt the updated Pamlico Sound Regional Hazard Mitigation Plan

BACKGROUND

Originating Department

Planning and Development

Attachments:

- 1 Staff Memo
- 2 Resolution
- 3 Legal Ad
- 4
- 5

Staff Contact:

Eugene Foxworth

REVIEWED BY

County Manager
Clerk to the Board

County Attorney
ACM/Finance Director

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office Phone 252-728-8545
Western Office Phone 252-222-5833

MEMORANDUM

DATE: May 27, 2020

TO: Carteret County Board of Commissioners

CC: Tommy Burns, County Manager

FROM: Eugene Foxworth, Assistant County Manager & Planning Director

RE: Required 5-year update to the Pamlico Sound Regional Hazard Mitigation Plan

On June 15, 2015 the Carteret County Board of Commissioners held a public hearing and voted unanimously to approve a resolution adopting the Pamlico Sound Regional Hazard Mitigation Plan.

FEMA requires a 5-year update to every approved hazard mitigation plan in order to comply with all federal and state regulations. During the update, the entire plan is reviewed including risk assessments, capability assessments, mitigation strategies, and plan maintenance procedures.

The Counties participating in the 5-year update to the Pamlico Sound Regional Hazard Mitigation Plan include Beaufort, Carteret, Craven, and Pamlico as well as numerous municipalities located within these respective counties. Throughout the past year, Carteret County has participated in multiple hazard mitigation planning committee meetings and public outreach meetings to garner public support and public input for the 5-year update to the existing hazard mitigation plan. An approved hazard mitigation plan is required to ensure eligibility for post-disaster funding under the Stafford Act. If approved, this update would ensure eligibility for post-disaster funding for an additional 5 years until 2025.

Attached to this memo is a Resolution adopting the updated Pamlico Sound Regional Hazard Mitigation Plan. Due to the sheer size of the plan, the plan, the planning process, and associated documents are available for public inspection online at: <http://www.pamlicohmp.com/>

I am happy to answer any questions that you may have about the update to the Pamlico Sound Regional Hazard Mitigation Plan.

Board of Commissioners
Bill Smith, Chair
Robin Comer, Vice-Chair
Bob Cavanaugh
Jimmy Farrington
Mark Mansfield
Jonathan Robinson
Ed Wheatly



County Manager
Tommy Burns

Clerk to the Board
Rachel B. Hammer

RESOLUTION BY THE CARTERET COUNTY BOARD OF COMMISSIONERS ADOPTING THE PAMLICO SOUND REGIONAL HAZARD MITIGATION PLAN

WHEREAS, Carteret County is vulnerable to an array of natural hazards that can cause loss of life and damages to public and private property; and

WHEREAS, Carteret County and participating municipal jurisdictions desire to seek ways to mitigate situations that may aggravate such circumstances; and

WHEREAS, the development and implementation of a hazard mitigation plan can result in actions that reduce the long-term risk to life and property from hazards; and

WHEREAS, it is the intent of the Carteret County Board of Commissioners to protect its citizens and property from the effects of natural hazards by preparing and maintaining a local hazard mitigation plan; and

WHEREAS, it is also the intent of the Carteret County Board of Commissioners to fulfill its obligation under North Carolina General Statutes, Chapter 166A: North Carolina Emergency Management Act and Section 322: Mitigation Planning of the Robert T. Stafford Disaster Relief and Emergency Assistance Act to remain eligible to receive State and Federal assistance in the event that a declared disaster affects Carteret County; and

WHEREAS, Carteret County actively participated in the planning process of the Pamlico Sound Regional Hazard Mitigation Plan and has prepared a regional hazard mitigation plan with input from the appropriate local and State officials; and

WHEREAS, the North Carolina Division of Emergency Management and the Federal Emergency Management Agency have reviewed the Pamlico Sound Regional Hazard Mitigation Plan for Legislative compliance and have approved the plan pending the completion of local adoption procedures.

NOW, THEREFORE, BE IT RESOLVED that the Carteret County Board of Commissioners hereby:

1. Adopts the Pamlico Sound Regional Hazard Mitigation Plan; and
2. Vests the Director of the Planning and Development Department with the responsibility, authority, and the means to:
 - (a) Inform all concerned parties of this action.
 - (b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map, identify floodplain or flood-

related erosion areas, and cooperate with neighboring communities with respect to management of adjoining floodplain and/or flood-related erosion areas in order to prevent aggravation of existing hazards.

3. Appoints the Director of the Planning and Development Department to assure that, in cooperation with the other participating jurisdictions, the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the Carteret County Board of Commissioners for consideration.
4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the 2020 Pamlico Sound Regional Hazard Mitigation Plan.

ADOPTED, this the 15th day of June, 2020.

Bill Smith, Chairman
Carteret County Board of Commissioners

ATTEST:

Rachel Hammer
Clerk to the Board

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

PUBLIC NOTICE

Pursuant to 153A of the North Carolina General Statutes, the Carteret County Board of Commissioners will hold a public hearing on June 15, 2020 at 6:00 p.m. in the Board of Commissioners' Meeting Room (Courthouse Square, Administration Building, Beaufort, NC) to discuss the 5-year update to the Pamlico Sound Regional Hazard Mitigation Plan. Following the public hearing, the board will consider adoption of the plan. All citizens are encouraged to attend.

A copy of the plan is available for public review at the following web address: <http://www.pamlicohmp.com/>

For questions and/or additional information, please contact the Carteret County Planning and Development Department at (252) 728-8545

Eugene Foxworth
Planning Director

Advertise: Carteret County News-Times
Wednesday June 3, 2020
Wednesday June 10, 2020

CARTERET COUNTY
Board of Commissioners

Meeting Date:

15-Jun-20

Presenter:

Dennis Williams



Agenda Item IX.

ITEM TO BE CONSIDERED

Title: Trillium Health Resources Annual Report

Brief Summary:

Mr. Dennis Williams, Southern Regional Director for Trillium Health, will provide an annual report.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

BACKGROUND

Originating Department

Administration

Attachments:

1 Copy of Presentation

2

3

4

5

Staff Contact:

Tommy Burns

REVIEWED BY

County Manager

Clerk to the Board

County Attorney

ACM/Finance Director

TRILLIUM HEALTH RESOURCES ANNUAL REPORT CARTERET COUNTY

DENNIS WILLIAMS, BS
SOUTHERN REGIONAL DIRECTOR

Transforming Lives



TRILLIUM UPDATE

Trillium's mission: Transforming lives and building community well-being through partnership and proven solutions.

- Who We Are
- Medicaid Transformation Changes
- Organizational changes- call center/contracts/neighborhood connections
- COVID 19 Impact
- County Data

Who We Are - Numbers

- 26 Counties
- 1,411,829 total population
- 266,000 Medicaid Eligible
- Served almost 57,000 individuals from mild to severe mental health needs
 - 71.4% with MH needs
 - 19.3% with SUD
 - 9.3% with IDD
- Approximately 500 Providers
- \$475,921,857.00 spent on services last year
- Smallest County- Tyrrell 4,131- Largest County -New Hanover 232,274
- Cover over 12,000 square miles

REGION	POPULATION	SQUARE MILES	# OF COUNTIES
Northern	201,477	3,511	10
Central	494,312	4,717	9
Southern	763,679	4,176	7

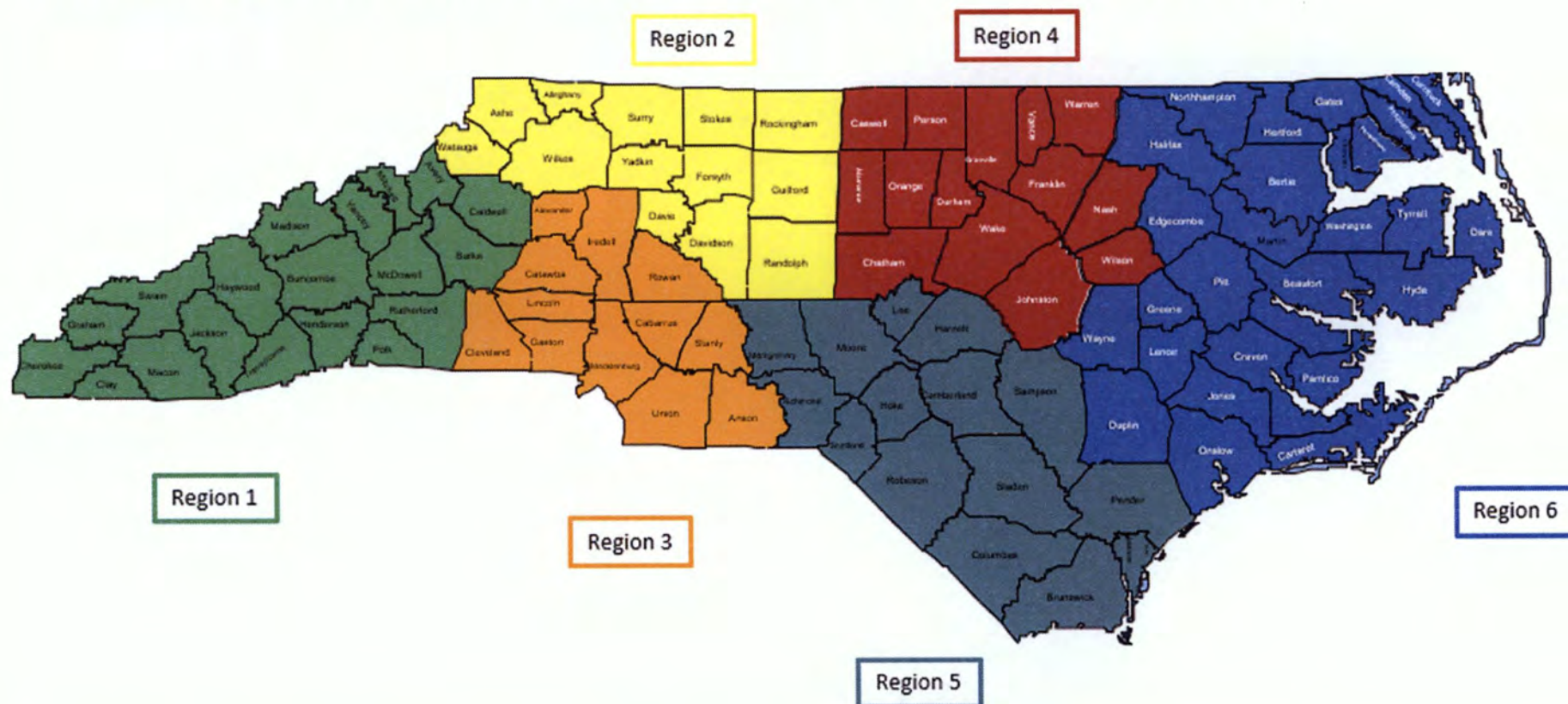


Medicaid Transformation

- Standard Plan- 5 companies were awarded
 - Amerihealth Caritas NC Inc.
 - Blue Cross Blue Shield of NC
 - UnitedHealthcare of NC Inc.
 - WellCare of NC Inc.
 - Carolina Complete Health- only covers regions 3, 4 and 5
- ❖ These Plans will be managing the mild to moderate Medicaid behavioral health recipients

Map of Standard Plan Regions

Managed Medicaid Coverage Regions



Medicaid Transformation continued:

Tailored Plan

- 5-7 Managed Care Organizations- NCACC recommended the current LME/MCO map
- Managing the high risk/high cost individuals with mental health, developmental disabilities and substance use
- Applications due late winter 2020
- Managing the whole person- both physical health and behavioral health

Medicaid Transformation continued

- The original plan had 2 phases
- November 1st 2019, phase 1- was moved to phase 2 -February 2020.
- November 20th, 2019 DHHS suspended the implementation of Medicaid Transformation for Standard Plan Insurance Companies
- They have not put a timeframe on when they will go live
- Tailored Plan will still be applying in late winter, with the potential of going live July 2021

Impact today

- Consumers will remain with the same services with their MCO
- We will still move forward with developing the infrastructure to serve the whole person
- Work towards contracting with pharmacies and primary care services

Organizational changes

- Transition Team
- Contracts with primary care and pharmacy's
- Dr. Paul Garcia- Utilization Management
- Care Management changes
- Community Development and Member Engagement
- Call Center changes coming
- Head of DSS and DJJ
- Network Department Changes

Funding Changes

- Since Standard Plans will be run by insurance companies, they will be managing a part of the Medicaid dollars
- Tailored plans which cover the higher risk individuals, our PMPM will be higher, but total number served under us will be lower
- Developing a whole person care model to cover costs of the physical issues along with the behavioral health issues
- The 1115 Waiver is required to be cost neutral

Project Updates

- Oxford Houses- 2 - 8 bed facilities in Nash County
- Food Trucks- 2- Located in Hertford and Craven County
- Eat the Rainbow- Healthy eating classes in all counties
- Peloton Bikes- 63 bikes to 19 providers at 55 different locations in our 26 counties
- Naloxone Kits- received in all 26 counties
- CHAT- Mobile App when dealing with crisis- received an award last year

Project Updates Cont.

- Hurricane Response teams in Hyde and Dare counties
- Hope4NC Grant- offers Crisis Counseling after hurricanes
- Chalk About Mental Health day in August- addressing suicide
- Safe Schools/Health Kids- online training on a variety of topics
- OUTreach project- helping foster kids in the LGBTQ community
- CIT classes for Law Enforcement
- Mental Health 1st Aid

COVID 19 IMPACT - Members and Providers

- Rate increases ranging from 5% - 30% to 268 Providers impacting 5,190 members
- Approval of telemedicine proposal that allows virtually every service that does not require hands on care to be delivered telephonically.
- HIPP rules eased so applications like Zoom and Skye can be used
- Opioid treatment services paid by case rate to allow consumers to have the take home dosing of the medication assisted treatment.

COVID 19 IMPACT - Members and Provider Network

- Members allowed to increase hours of service as needed
- Lifting of ceiling on maximum Innovation Waiver per member per year (normally \$135,000).
- Lifting of number of hours of service that a Relative as Provider may deliver
- Retainer payments to maintain Direct Service Professionals if unable to work
- With rate increased, Mobile Crisis and Facility Based Crisis have maintained full operation.

COVID 19 IMPACT - Trillium Health Resources

- Effective 3/23/20 all staff went remote and all Trillium offices were closed.
- Access to Care Call center went 100% remote
- All staff were given the tools necessary to continue their responsibilities.
- At this time there is no date set for re-opening
- Executive leadership is developing a strategic plan to slowly reopen, taking into consideration the health and safety of all staff.

Consumers served in Carteret County

Total Consumers served - 2,982

- Mental Health - 2,366
- Substance Use - 712
- I/DD - 278

Total is unduplicated, since a single individual may receive services in more than one category

QUESTIONS?

Transforming Lives



CARTERET COUNTY
Board of Commissioners

Meeting Date:

15-Jun-20



Agenda

Item

X.

Presenter:

Jesse Vinson, Interim Airport Manager

ITEM TO BE CONSIDERED

Title: Airport Authority Loan Request & Capital Project Request

Brief Summary:

Mr. Vinson will provide an overview of the request.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

If approved:

Motion: Directing the Airport Authority to make application to the Local Government Commission to obtain approval for the loan from the County.

BACKGROUND

Originating Department

Administration

Attachments:

1 Memorandum from County Manager

2 Document Noting Costs

3

4

5

Staff Contact:

Tommy Burns

REVIEWED BY

County Manager
Clerk to the Board

County Attorney
ACM/Finance Director

Board of Commissioners

Bill Smith, Chair
Robin Comer, Vice Chair
Bob Cavanaugh
Jimmy Farrington
Mark Mansfield
Jonathan Robinson
Ed Wheatly



County Manager

Tommy R. Burns

Clerk to the Board

Rachel B. Hammer

MEMORANDUM

TO: Board of Commissioners

FROM: Tommy Burns, County Manager

SUBJECT: Airport Authority Loan Request and Capital Project Request

DATE: June 15, 2020

The Carteret County Airport Authority desires to complete a fuel farm project at the Airport. This project would install two above ground fuel tanks to hold Jet Fuel and 100LL Prop Fuel. The Airport Authority has already undertaken the site development work associated with this project and will be paying for this part of the project through Authority funds already on hand.

The Second Phase of this project involves the installation of the tanks. The project costs for this phase are estimated to be \$601,120.00 of which the Airport Authority would request borrowing from the County and repaying to the County over four years using NPE (Non-Primary Entitlement) grant funds of \$150,000 each year. The Airport Authority has to make application to the Local Government Commission for this loan because it is more than \$500,000 and it involves improvements to real property.

The project is being presented for the County's concurrence or denial. If the County approves the project, then the Airport Authority then has to make application to the Local Government Commission to obtain approval for the loan from the County.

This item is being presented for your discussion and concurrence/denial.

New Fuel Farm
Phase 2
Tank Installation and Setup to Operational Status

6/8/2020 9:30 AM

Grant Administration Services	\$ 3,250.00
Construction Administration Services	\$ 36,690.00
Resident Project Representative Services	\$ 29,570.00
Subconsultant Services - TY Lin International	\$ 14,775.00
Subconsultant- Electrical Services - Cheatham & Assoc	\$ 4,350.00
Subconsultant - Geo Technologies- QA Testing	\$ 22,985.00
Subconsultant Services Talbert & Bright	\$ 4,500.00
Subtotal all Oversight Administration	\$ 116,120.00
Installation of 15,000 gallon Jet A Tank and 12,000 gallon AvGas Tank	\$ 485,000.00
Total Fuel Systems Installation	\$ 601,120.00
Carteret County Loan	\$ 600,000.00
2021 NPE Funds (Payment to Carteret County)	\$ (150,000.00)
2022 NPE Funds (Payment to Carteret County)	\$ (150,000.00)
2023 NPE Funds (Payment to Carteret County)	\$ (150,000.00)
2024 NPE Funds (Final payment to Carteret County)	\$ (150,000.00)
Loan Balance	\$ -

CARTERET COUNTY
Board of Commissioners

Meeting Date:

15-Jun-20

Presenter:

Dee Smith



Agenda Item XI.

ITEM TO BE CONSIDERED

Title: Efforts to Combat Litter Issues

Brief Summary:

Ms. Dee Smith will provide an overview of the efforts taken to combat litter issues in Carteret County.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

BACKGROUND

Originating Department

Administration

Attachments:

1 Copy of Presentation

2 Summary

3

4

5

Staff Contact:

Tommy Burns

REVIEWED BY

County Manager
Clerk to the Board

County Attorney
ACM/Finance Director



North Carolina Marine Debris Action Plan

January 2020

Acknowledgements

The North Carolina Marine Debris Action Plan is the result of a multi-year collaborative effort. Many thanks go to the participants of the two workshops and North Carolina Marine Debris Symposium session, who provided the content of this plan; to the leadership team that led and executed the process of developing the plan and provided financial support for meetings and workshops; to the North Carolina Coastal Reserve and National Estuarine Research Reserve for supporting the process with facilitation services; and to the advisory and implementation committee for helping to guide the plan in its final stages.

Leadership Team:

Rachel Bisesi, Sarah Bodin, Sara Hallas, Bonnie Mitchell, Leslie Vegas, North Carolina Coastal Federation

Paula Gillikin, North Carolina Coastal Reserve & National Estuarine Research Reserve

Gloria Putnam, North Carolina Sea Grant

Lisa Rider, North Carolina Marine Debris Symposium and Coastal Carolina River Watch



Advisory and Implementation Team:



Contact information for the Advisory and Implementation Team is found in [Appendix A](#)

A complete list of Action Plan participants is found in [Appendix B](#)

For citation purposes, please use:

North Carolina Coastal Federation (2020). North Carolina Marine Debris Action Plan. Ocean, N.C.

For more information, please contact:

North Carolina Coastal Federation
3609 N.C. 24
Newport, N.C. 28570
252-393-8185

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List of Acronyms

ADV	Abandoned and Derelict Vessel
CAMA	Coastal Area Management Act
EPA	United States Environmental Protection Agency
GIS	Geographic Information System
NCDEACS	North Carolina Division of Environmental Assistance and Customer Service
NCDCM	North Carolina Division of Coastal Management
NCDEQ	North Carolina Department of Environmental Quality
NCDNCR	North Carolina Department of Natural and Cultural Resources
NCDOT	North Carolina Department of Transportation
NCDWM	North Carolina Division of Waste Management
NCDWQ	North Carolina Division of Water Quality
NCWRC	North Carolina Wildlife Resources Commission
NOAA	National Oceanic and Atmospheric Administration
NPS	National Park Service
USCG	United States Coast Guard
USFWS	United States Fish and Wildlife Service
UNC	University of North Carolina

Introduction

The North Carolina Marine Debris Action Plan (“Action Plan”) provides a strategic framework for prevention and removal of marine debris along the North Carolina coast and is based upon a recent evaluation of past and current attempts to address the problem. Despite efforts of many to address marine debris, the problem persists. This Action Plan is meant to inspire strategic coordination, focus, and direction for the organizations and communities that address or will address marine debris over the next five years and into future generations. North Carolina can maintain and perpetuate one of the cleanest and most productive coastal and marine environments in the world with support from the Action Plan.

The Marine Debris Act (33 U.S.C. §1951 et seq.; P.L. 109-449) establishes the definition of marine debris as “... any persistent solid material that is manufactured or processed and directly or indirectly, intentionally or unintentionally, disposed of or abandoned into the marine environment.” It is a widespread pollution issue of local, national, and international significance that impacts human health and welfare, wildlife, habitats, and economies. Addressing marine debris can prevent negative impacts and support healthy coastal economies and ecosystems.

Over the years, various programs and projects have been implemented in North Carolina to help prevent and remove marine debris; however, no single agency or program coordinates coastwide marine debris management efforts. The North Carolina Beach Sweep began in 1987 and transformed into a statewide coordinated cleanup program managed by the nonprofit, North Carolina Big Sweep. Dissolved in 2015, North Carolina Big Sweep events and programs are no longer coordinated by a central nonprofit, but are executed by some counties that chose to continue the effort.

In 2017, the North Carolina Coastal Federation (Coastal Federation) initiated a process to develop a coordinated effort to strategically address marine debris in North Carolina. The Coastal Federation convened a Leadership Team composed of partners from North Carolina Coastal Reserve and National Estuarine Research Reserve, North Carolina Sea Grant, Onslow County Solid Waste and North Carolina Marine Debris Symposium. In an effort to assess the current status of marine debris occurrence and management in the state, the leadership team engaged local and state government agencies, nonprofit organizations, academic institutions, and industry partners. The assessment revealed several types of debris as being problematic: consumer, derelict fishing gear, abandoned and derelict vessels, and storm-generated. It was also made clear that managing marine debris issues is complex, often falling to multiple entities and jurisdictions on the local, state, and federal levels or no agency at all. The full assessment entitled “[The State of Marine Debris in North Carolina: An Assessment of Prevention and Removal Efforts](#)” is a companion document to this Action Plan.

Purpose and Action Plan Development Process

The overall purpose of the Action Plan is to guide work over the next five years that will ***strategically reduce the amount of marine debris and its impacts in coastal North Carolina*** through tangible and measurable actions.

The Action Plan is a product of stakeholder input provided during workshops, professional meetings, and online surveys. Stakeholder affiliations are included in [Appendix B](#). The planning process was initiated by the

Coastal Federation and was supported by the leadership team. A summarized timeline of activities that contributed to the Action Plan is provided below and details can be found in [Appendix C](#):



Action Plan Provisions

Overall Action Plan Duration: The overall Action Plan duration is five years. After five years, the Action Plan will be evaluated and updated by partners.

Action Plan Operational Cycle: The Action Plan operational cycle is one year. At the end of an operational cycle, partners will collate Action Plan accomplishments.

Leadership Team: Coordination of an Action Plan leadership team was led by the North Carolina Coastal Federation with collaborative process support provided by a trained facilitator from the North Carolina Coastal Reserve. Other team members included partners from North Carolina Sea Grant, Onslow County Solid Waste, Coastal Carolina Riverwatch, and the North Carolina Marine Debris Symposium. Together, team members established and executed a collaborative process that resulted in a published Action Plan. The leadership team consists of many of its initial members, although there are opportunities for others to join or leave as needed. This team, or parts thereof, is responsible for coordinating the advisory and implementation team and ensuring that the Action Plan is executed according to its provisions.

Advisory and Implementation Committee: The advisory and implementation committee consists of the leadership team, along with a diverse group of stakeholders with a vested interest in marine debris. The committee will work together to advise on and participate in implementing the Action Plan. Members meet three to four times a year and commit to serving a minimum of one year.

Communication: Updates, coordination, and information sharing will be provided through a list-serv that will include all Assessment and Action Plan participants and other interested marine debris stakeholders. The leadership team, advisory and implementation committee, subcommittees, and other teams will participate in facilitated meetings in-person and via conference calls. An annual progress report will be published by the North Carolina Coastal Federation with assistance from partners to encourage accountability, demonstrate, and track success, as well as inspire and motivate Action Plan partners.

Foundations: The Action Plan will be executed with consideration to the following:

- **Creativity and Credibility:** diverse experts working together are a trusted source of information and solutions.
- **Collaboration:** working together will ensure that realistic and effective strategies are developed and implemented.
- **Efficiency:** wise use of available knowledge and resources will maximize productivity.
- **Empowerment and Accountability:** collaborations enable and empower organizations to do what is necessary to reduce marine debris.

Goals, Objectives, Strategies, and Actions

Goals, objectives, strategies, and actions of the Action Plan are presented in the following two formats for maximum utility across stakeholders:

“Roadmap” of Goals, Objectives, Strategies, and Actions ([Appendix D](#)). An extensive list of potential marine debris reduction strategies and actions were generated by stakeholders through facilitated activities and online surveys during development of the Action Plan. The list of ideas was synthesized and organized into a detailed roadmap of five goals and associated detailed objectives, strategies, and actions with implementing organizations identified. Strategies not selected for near-term implementation were removed and are included in [Appendix E](#) for future consideration. The primary purpose of this format is to serve as a detailed reference for stakeholders who helped develop the Action Plan and/or are implementing strategies and actions.

Strategic Plan with Goals and Priority Objectives. To ensure maximum utility of the Action Plan for a diverse array of stakeholders, the detailed Action Plan roadmap was consolidated into a strategic plan with priority objectives found below. The strategic plan will also exist as a standalone document to be used when there is a need for a short, easily digestible version of the Action Plan.

Strategic Plan

Goal 1: Lead and Coordinate

Lead, coordinate, and communicate in a way that effectively engages partners and other stakeholders to carry out the Action Plan and advance the issue of marine debris at the state level.

Objectives

- Identify core leadership team and establish marine debris stakeholder advisory and implementation committee to support the state Action Plan.
- Publish, distribute, and implement the Action Plan.
- Encourage state level planning, coordination, and assistance for marine debris issues.
- Create a communications strategy centered around the Action Plan that includes at least two stakeholder engagement events per year.

Goal 2: Prevent

Prevent the introduction of marine debris with programs that increase awareness, improve policy, and inspire behavior change.

Objectives

- Collaborate with businesses to implement marine debris reduction strategies.
- Develop a marine debris education strategy for K-12 students.
- Develop two marine debris prevention programs specific to target audiences.
- Implement and promote [North Carolina Shellfish Mariculture Best Management Practices](#).
- Work with state and local governments to improve public policy that supports the prevention of marine debris.

Goal 3: Remove

Remove chronic and storm debris in a strategic and efficient way, inspiring and assisting citizens and other stakeholders to participate as appropriate.

Objectives

- Target select volunteer groups to assist with marine debris cleanups, while maximizing participant and public awareness of the issue.
- Establish an annual paid cleanup of marine debris
- Increase readiness and capacity for engaging in storm response.
- Devise and implement a microplastic wastewater reduction strategy.

Goal 4: Prevent and Remove Abandoned and Derelict Vessels (ADV)

Implement strategies that support removal of existing derelict vessels, increased capacity for prevention, and careful environmental response.

Objectives

- Establish and maintain a comprehensive georeferenced database of derelict vessels in coastal North Carolina.
- Remove existing abandoned and derelict vessels with existing state and federal funds that have been provided since Hurricane Florence.
- Establish and adequately fund a formal state program to prevent and remove abandoned and derelict vessels.
- Better coordinate state and federal policy, planning, and response related to ADVs, including ADVs generated during storm events.
- Actively encourage county government ordinances that prevent and remove abandoned and derelict vessels.
- Minimize damage to sensitive habitats caused by displaced vessels.

Goal 5: Research and Assessment

Identify, support and conduct research to understand the extent and impacts of marine debris and monitor trends to progressively improve strategies.

Objectives

- Establish standardized protocols for marine debris cleanups that would contribute to quantitatively assembling and analyzing debris status and trends.
- Produce an annual list of research priorities related to marine debris.
- Improve understanding of plastic debris entering coastal waters.

Appendices

Appendix A.

N.C. Marine Debris Action Plan

Advisory and Implementation Committee Interest

*Indicating your initial interest in becoming a committee member does not obligate you to participate.

*Committee members will:

- Work together through facilitated meetings, to advise on and participate in Action Plan implementation.
- Develop committee operating procedures.
- Serve a minimum of one year beginning in 2019 and meet 3-4 times per year.

Name	Affiliation	Email
Larry Baldwin	Crystal Coast Waterkeeper	larryb@crystalcoastwaterkeeper.org
Rachel Bisesi	N.C. Coastal Federation	rachelb@nccoast.org
Sarah Bodin	N.C. Coastal Federation	sarahb@nccoast.org
Paula Gillikin	N.C. Coastal Reserve and National Estuarine Research Reserve	paula.gillikin@ncdenr.gov
Sara Hallas	N.C. Coastal Federation	sarajh@nccoast.org
Stewart Harris	American Chemistry Council	stewart_harris@americanchemistry.com
Sarah Latshaw	NOAA Marine Debris Program	Sarah.Latshaw@noaa.gov
Jenna Livernois	N.C. Aquarium, Jennette's Pier	Jenna.livernois@ncaquariums.com
Samantha Maxwell	US Coast Guard	Samantha.m.maxwell@uscg.mil
Mary McClellan	Carolina Recycling Association	mary@cra-recycle.org
Todd Miller	N.C. Coastal Federation	ToddM@nccoast.org
Bonnie Mitchell	N.C. Coastal Federation	bonniem@nccoast.org
Bonnie Monteleone	Plastic Ocean Project	Bonnie@plasticoceanproject.org
Trish Murphey	APNEP	Trish.murphey@ncdenr.gov
David O'Neal	N.C. Wildlife Resources Commission	David.oneal@ncwildlife.org
Gloria Putnam	N.C. Sea Grant	gputnam@ncsu.edu
Wayne Randolph	N.C. DEQ DWM	Wayne.randolph@ncdenr.gov
Lisa Rider	Coastal Carolina River Watch	lisar@coastalcarolinariverwatch.org
Dee Smith	Carteret Big Sweep	Dee_edwards-smith@ncsu.edu
Ben Solomon	N.C. Wildlife Resources Commission	ben.solomon@ncwildlife.org
Bill Tarplee	N.C. Wildlife Resources Commission	Bill.tarplee@ncwildlife.org
Leslie Vegas	N.C. Coastal Federation	lesliev@nccoast.org
Ray Williams	N.C. DEQ DWM	ray.williams@ncdenr.gov

Appendix B.

Action Plan Stakeholder List: Organizations and agencies that have been involved in the creation of the Action Plan through participation in Action Plan workshops and/or surveys.

American Chemistry Council
Association of Plastics Recyclers (APR)
Atlantic Coast Marine Group, Inc. dba TowBoatUS
Bald Head Island Conservancy
Beaufort County, South Carolina
Blockade Runner Beach Resort
BlueTube, Inc.
Brunswick County Government
By the Brook Productions LLC
Carolina Ocean Studies
Carteret County Big Sweep
Carteret County Crossroads
Carteret County Emergency Services
Carteret County Public Schools - East Carteret High School
City of New Bern
City of Southport
City of Wilmington
Clements Marine Construction Inc.
Coastal Carolina Community College
Coastal Carolina Riverwatch
Coastal Review Online
Crystal Coast Ocean Friendly Establishments
Crystal Coast Waterkeeper
Dare County
Department of Environmental Management
Down East Council
Duke University Environmental Law and Policy Clinic

Duke University Marine Lab
Emerald Isle Sea Turtle Patrol
Emerald Isle Sea Turtle Protection Program - permit
Fort Caswell: Environmental Stewardship Program
Fort Macon Sail and Power Squadron
Friends of Pleasure Island State Park
Friends of the Reserve
Halyburton Park
Jennette's Pier (N.C. Aquariums)
Keep Onslow Beautiful
League of Women Voters - Dare County
Mayor, Town of Beaufort
More Recycling
National Park Service - Outer Banks Group
National Park Service - Cape Hatteras National Seashore
National Park Service - Cape Lookout National Seashore
NOAA Fisheries - Habitat Conservation
NOAA Marine Debris Program
NOAA - Office of Response and Restoration
N.C. Coastal Federation
NCDEQ - Division of Water Resources
NCDEQ - Albemarle-Pamlico National Estuary Partnership
NCDEQ - N.C. Coastal Reserve and National Estuarine Research Reserve
NCDEQ - N.C. Division of Coastal Management
NCDEQ - N.C. Division of Environmental Assistance and Customer Service
NCDEQ - N.C. Division of Marine Fisheries
NCDEQ - N.C. Division of Waste Management
NCDEQ - N.C. Division of Waste Management, Solid Waste Section
NCDNCR - N.C. Aquariums - Fort Fisher
NCDNCR - N.C. Aquariums - Jennette's Pier

NCDNCR - N.C. Aquariums - Pine Knoll Shores
NCDNCR - N.C. Aquariums - Roanoke Island
NCDNCR - N.C. Historic Sites - Brunswick Town/Ft. Anderson State Historic Site
NCDNCR - N.C. Maritime Museum - Beaufort
NCDNCR - N.C. State Parks - Fort Fisher State Recreation Area
NCDNCR - N.C. State Parks - Fort Macon
NCDNCR - N.C. State Parks - Hammocks Beach
NCDNCR - N.C. State Parks - Jockey's Ridge
N.C. Department of Public Safety - N.C. Emergency Management
NCDOT - State Maintenance Operations
N.C. Sea Grant
N.C. Sentinel Site Cooperative/N.C. Sea Grant
N.C. State University
N.C. State University - N.C. Cooperative Extension – N.C. Big Sweep
N.C. State University, Center for Marine Sciences and Technology
N.C. State University, CMAST Youth Programs
N.C. State University, College of Veterinary Medicine, Center for Marine Science and Technology
N.C. Wildlife Resources Commission - Law Enforcement Division
N.C. Wildlife Resources Commission - Wildlife Diversity Program
Oak Island Beach Preservation Society
Oak Island Sea Turtle Protection Program
Ocean Conservancy
Ocean Friendly Establishment s- Crystal Coast
Office of U.S. Senator Thom Tillis
Onslow County Schools - Dixon Middle School AVID 8th
Onslow Solid Waste Department
Parrot Heads of N.C.
Peltier Creek Marina Inc.
Plastic Ocean Project, Inc.
Science by the Sea

Sea Turtle Hospital (KBSTRRC)
Sierra Club - Croatan Group
Sonoco Recycling - Jacksonville
Sound Rivers
Sturgeon City
Surfrider Foundation - Cape Fear Chapter
Surfrider Foundation - Outer Banks Chapter
Town of Atlantic Beach
Town of Beaufort
Town of Cedar Point
Town of Leland
Town of Manteo
Town of Morehead City
Town of Oriental
Town of Swansboro
Town Of Wrightsville Beach
Tyrrell County Emergency Management
UNC Institute of Marine Sciences
UNCW Marine Quest
U.S. Army Corps of Engineers - Navigation Section
U.S. Coast Guard
U.S. Coast Guard Auxiliary- Flotilla 09-11
U.S. Fish and Wildlife Service - Alligator River and Pea Island National Wildlife Refuges
U.S. Fish and Wildlife Service - Cedar Island National Wildlife Refuge
U.S. Power Squadrons, National Environmental Committee
Wrightsville Beach Keep It Clean

Appendix C.

2017-2019 Timeline and Outcomes of the NCMDAP Development Process

2017

- **January 2017, Leadership team.** The North Carolina Coastal Federation convened a leadership team of stakeholders to conduct an assessment of the occurrence of debris and debris management efforts along the coast.
- **August 2017, Online stakeholder survey.** Marine debris stakeholders participated in an online questionnaire about their perceptions and knowledge of marine debris in coastal North Carolina. They were also asked for two solutions to help address marine debris in North Carolina. Potential respondents were encouraged to participate in the survey if they were active in the following marine debris activities:
 - Removal and/or disposal
 - Identification of problem debris locations
 - Recruitment and/or management of volunteers
 - Development or enforcement of policy or laws (or interested in pursuing)
 - Waste management
 - Development and/or implementation of best management practices
 - Provide rewards and/or recognition to organizations/businesses that implement best management practices/reduction strategies
 - Research and technology
 - Outreach and education (formal and non-formal educators)
 - Advocacy
 - Regulatory
 - Wildlife rescue and/or rehabilitation (under permit only)

The survey was targeted to hundreds of stakeholders through the following: North Carolina Environmental Educators list-serv, North Carolina Marine Debris Symposium email list, Keep America Beautiful list-serv, County Big Sweep coordinators, North Carolina Coastal Training Program email list, organizational social media pages of the leadership team, and individual contacts identified by the leadership team such as public land managers, select businesses and legislative staff, contacts for the North Carolina Marine Debris Emergency Response Guide, and participants in a prior state-level abandoned and derelict vessels meeting. Survey results are found in an appendix of ["The State of Marine Debris in North Carolina: An Assessment of Prevention and Removal Efforts."](#)

- **September 2017, N.C. Marine Debris Symposium.** The leadership team introduced the idea of a coastwide marine debris action plan, presented an outline of the assessment, and gathered initial input from stakeholders.

2018

- **January 2018, Stakeholder Feedback.** Stakeholders digitally provided feedback on the draft assessment.

- **February 2018, Debris-Free N.C. Workshop.** Marine debris stakeholders participated in a workshop to begin developing actionable solutions to the marine debris problem using the Strategic Doing™ method. Activities were centered around the framing question, “Imagine if people and wildlife of coastal North Carolina never encountered marine debris. What would that be like?”
- **November 2018, published** [“The State of Marine Debris in North Carolina: An Assessment of Prevention and Removal Efforts.”](#)
- **November 2018, NOAA Southeast Regional Marine Debris Action Plan.** The leadership team and other state marine debris stakeholders participated in a regional action plan workshop to share ideas and where appropriate, ensure that the North Carolina and Southeast plans complement each other.

2019

- **February 2019, N.C. Marine Debris Action Plan Workshop.** Participants reviewed, discussed, and when needed, provided edits to the list of goals, actions, and strategies that had been developed during the entire Assessment and Action Plan process. The leadership team incorporated workshop input to produce a solid draft of Plan strategies and action.
- **April 2019, Online Feedback Survey.** Stakeholders provided feedback on the draft Plan strategies and actions that were refined during the February workshop. Stakeholders had the opportunity to express interest in participating in specific actions if they had not already committed to do so at an earlier date.
- **May 2019, Strategies and Actions Finalized.** The leadership team reviewed feedback gathered from stakeholder review of the refined strategies and actions. If one or more implementing organizations were not assigned to an action, the item was saved as a “future action” and placed in Appendix B of the Plan.
- **July 2019, First meeting of the Action Plan Advisory and Implementation Committee.** Committee members established steps for completing the Action Plan, including formation of an editing sub-committee.
- **December 2019, Edits Finalized.** Edits were finalized by the leadership team and the advisory committee planned the next steps for releasing, promoting, and executing the Action Plan.
- **January 2020, Plan Published.**

Appendix D

Roadmap of Goals, Objectives, Strategies, and Actions

GOAL 1: LEAD AND COORDINATE	
<i>Lead, coordinate, and communicate in a way that effectively engages partners and other stakeholders to carry out the plan actions and strategies to advance the issue of marine debris at the state-level.</i>	
Objective 1.1: Publish, distribute, and implement the Action Plan.	
Strategies and Actions	Partner(s)
1.1.1 Develop a communications strategy for distributing and promoting the Action Plan.	Action Plan Leadership Team, Action Plan Advisory and Implementation Committee
1.1.2 Develop a strategy to coordinate Action Plan implementation.	Action Plan Leadership Team, Action Plan Advisory and Implementation Committee
Objective 1.2: Identify core leadership team and establish marine debris stakeholder advisory and implementation committee to support the Action Plan.	
Strategies and Actions	Partner(s)
1.2.1: Confirm participation of organizations that expressed interest in joining the committee.	Action Plan Leadership Team
1.2.2: Establish a schedule and guidelines for the committee.	Action Plan Advisory and Implementation Committee
Objective 1.3: Create a communications strategy centered around the Action Plan that includes at least two stakeholder engagement events per year.	
Strategies and Actions	Partner(s)
1.3.1: Establish a marine debris stakeholder email list-serv for North Carolina.	Albemarle-Pamlico National Estuary Partnership
1.3.2: Establish guidelines for the use of the list-serv and send out to subscribers.	USFWS
1.3.3: Coordinate at least two stakeholder engagement events per year.	Action Plan Leadership Team, and Action Plan Advisory and Implementation Committee, N.C. Marine Debris Symposium
Objective 1.4: Coordinate and lead the Action Plan in a way that is complementary to the S.E. regional plan and collaborate with local governments.	
Strategies and Actions	Partner(s)
1.4.1: Review the draft S.E. regional plan and incorporate strategies and actions as appropriate for the N.C. plan.	Action Plan Leadership Team, Duke University Marine Lab (Dan Rittschoff), Jennette's Pier, NOAA Marine Debris Program, NCDWQ, NCWRC, USFWS
1.4.2: Share the N.C. Marine Debris Assessment and Action Plan with coastal and environmental agencies, programs, and the General Assembly.	Action Plan Leadership Team, Action Plan Advisory and Implementation Committee, NCWRC, USFWS, NCDWQ, Jennette's Pier

1.4.3: Assist local governments with adopting policies that support prevention of marine debris (e.g., Ocean Friendly Establishments, building codes for water dependent structures, and construction site management).	Coastal Federation, Debris Free N.C. Work Group, NCDWQ, Jennette's Pier, Coastal Carolina Riverwatch, Crystal Coast Waterkeeper, and White Oak-New Riverkeeper Alliance
Objective 1.5: Encourage State and county-level planning, coordination, and assistance for marine debris issues.	
Strategies and Actions	Partner(s)
1.5.1: Highlight/quantify the impact of the former N.C. Big Sweep Program, by determining which counties are continuing on their own.	NCDWQ, Jennette's Pier
1.5.2: Brainstorm how a marine debris coordinator could work within the Department of Environmental Quality.	NCDCM, NCDWM, NCDWQ
Objective 1.6: Establish a method for engaging underserved areas, including unincorporated coastal areas.	
Strategies and Actions	Partner(s)
1.6.1: Launch "Stewards of Stump Sound" pilot project to engage unincorporated and/or underserved areas in and around Stump Sound with marine debris prevention and removal programming.	North Topsail Beach, American Chemistry Council, UNC-Chapel Hill, Coastal Carolina Riverwatch and White Oak-New Riverkeeper Alliance
1.6.2: Extend success of "Stewards of Stump Sound" project to other unincorporated and/or underserved areas.	NCDWQ

GOAL 2: PREVENT

Prevent the introduction of marine debris with programs that increase awareness, improve policy and inspire behavior change.

Objective 2.1: Collaborate with businesses to implement marine debris reduction strategies.

Strategies and Actions	Partner(s)
2.1.1: Encourage participation in voluntary certification programs that generate less waste (e.g. Ocean Friendly Establishments, NCDCM Clean Marina Program, N.C. Green Travel).	Crystal Coast Waterkeeper, US Power Squadron (Tom Myers), Jennette's Pier, NCDCM Clean Marina Program and Clean Boater (Pat Durrett)
2.1.2: Co-develop waste reduction plans with businesses that prevent marine debris and save costs.	N.C. Green Travel, NCDEACS
2.1.3: Develop additional criteria within N.C. GreenTravel applications that strongly encourage marine debris prevention.	N.C. Green Travel, NCDEACS

2.1.4: Encourage alternatives to single use plastics through programs such as Ocean Friendly Establishments, N.C. Stream Watch, Turtle Trash Collectors, and others.	Coastal Federation, Plastic Ocean Project, North Carolina Aquariums, Surfrider Foundation, Crystal Coast Waterkeeper, Jennette's Pier, Duke University Marine Lab, Debris Free N.C. Work Group, NCDWQ, UNC-Wilmington MarineQuest
2.1.5: Encourage participation in the NCDWM Clean Marina Program, including highlighting practices that generate less waste.	NCDWM Clean Marina Program
2.1.6. Reward businesses that take action to reduce debris through recognition at public events and through various types of media.	Debris Free N.C. Work Group
Objective 2.2: Marine debris experts and advocates conduct outreach to businesses.	
Strategies and Actions	Partner(s)
2.2.1: Incorporate marine debris research into outreach efforts for businesses.	Duke University Marine Lab, USFWS, Coastal Federation, Jennette's Pier
2.2.2: Educate on the proper disposal of plastic bottles and aluminum cans.	North Carolina Aquariums, Local Government Solid Waste Management Departments, Keep America Beautiful Affiliates, Carolina Recycling Association, Coastal Federation, Duke University Marine Lab, Debris Free N.C. Work Group, USFWS, Jennette's Pier
2.2.3: Create awareness of the impacts of polystyrene and ways to reduce its use.	N.C. Sea Grant, Duke University Marine Lab, Debris Free N.C. Work Group, NCDWQ, Coastal Federation, Jennette's Pier
Objective 2.3: Develop and implement a marine debris education strategy for K-12 students.	
Strategies and Actions	Partner(s)
2.3.1. Assess completeness of current K-12 educational efforts, identify gaps, deficiencies, and opportunities for improvement.	Duke University Marine Lab, UNC-Wilmington MarineQuest, Jennette's Pier
2.3.2: Add additional materials, programs, and/or activities to the strategy where needed.	Duke University Marine Lab, NCDWQ, UNC-Wilmington MarineQuest, Jennette's Pier
2.3.3: Incorporate the NOAA Marine Debris Program K-12 curriculum along with other relevant curricula into education strategy.	Duke University Marine Lab, NOAA Marine Debris Program, UNC-Wilmington MarineQuest, Jennette's Pier
2.3.4: Align programming with appropriate grade level standards within the course of study.	Duke University Marine Lab, UNC-Wilmington MarineQuest, Jennette's Pier
2.3.5: As part of education efforts, include exercises where students identify waste and propose reduction measures (ie. Disposables used in lunch rooms, foam trays).	Duke University Marine Lab, UNC-Wilmington MarineQuest, Jennette's Pier

2.3.6: Share appropriate educational resources with teachers (teacher workshops, teacher programs in schools).	Duke University Marine Lab, N.C. Coastal Reserve, UNC-Wilmington MarineQuest, Jennette's Pier
2.3.7: Continue the current K-12 classroom and field programs and improve them based on the Action Plan strategies.	Coastal Federation, Duke University Marine Lab, UNC-Wilmington MarineQuest, Jennette's Pier
2.3.8: Provide training on and access to the NOAA Southeast Marine Debris Collaborative Portal.	NOAA Marine Debris Program
Objective 2.4 Encourage recycling at schools.	
Strategies and Actions	Partner(s)
2.4.1: Create a list of counties that provide school recycling.	NCDEACS, Duke University Marine Lab, Jennette's Pier
2.4.2: Provide outreach assistance to areas that do not provide school recycling.	Jennette's Pier, NCDEACS, Carolina Recycling Association
Objective 2.5: Use public events as educational platforms to reduce debris, i.e. boat shows, Duke Open House, Take A Kid Fishing.	
Strategies and Actions	Partner(s)
2.5.1: Develop and/or use existing interactive displays to engage all ages; create and play existing videos on the topic that can be played on loop during events.	Bald Head Island Conservancy, NPS-Cape Lookout National Seashore, Coastal Federation, Duke University Marine Lab, UNC-Wilmington MarineQuest, Plastic Ocean Project-North American Marine Environment Protection Association, New River Roundtable, Sturgeon City, N.C. Coastal Reserve, North Carolina Aquariums, Keep Onslow Beautiful, Onslow Solid Waste, Jennette's Pier
Objective 2.6: Implement and promote N.C. Shellfish Mariculture Best Management Practices.	
Strategies and Actions	Partner(s)
2.6.1: Promote the use of Best Management Practices (to prevent marine debris) for shellfish mariculture.	Coastal Federation
2.6.2: Share the Best Management Practices document with N.C. Sea Grant, Shellfish Growers Association, Carteret Community College, and others and encourage them to disperse the plan.	Coastal Federation, N.C. Division of Marine Fisheries
Objective 2.7: Include priority messaging in marine debris education and outreach efforts.	
Strategies and Actions	Partner(s)
2.7.1: Develop and distribute outreach materials that target recreational crabbers to prevent crab pot loss.	N.C. Sea Grant, Duke University Marine Lab, NCDWQ, Jennette's Pier
2.7.2: Educate on the proper disposal of plastic bottles and aluminum cans.	Local Government Solid Waste Departments and Public Works Divisions, NCDEACS, Carolina

	Recycling Association, Keep America Beautiful Affiliates, Duke University Marine Lab, NPS-Cape Lookout National Seashore, Debris Free N.C. Work Group, UNC-Wilmington MarineQuest, Jennette's Pier
2.7.3: Create awareness of the impacts of polystyrene and ways to reduce its use.	Duke University Marine Lab, NPS-Cape Lookout National Seashore, Debris Free N.C. Work Group, USFWS, UNC-Wilmington MarineQuest, Jennette's Pier
2.7.4: Increase visibility and use of the NCDOT's Swat-A-Litterbug.	Debris Free N.C. Work Group, NCDOT Office of Beautification, NCDOT Litter Management Section, N.C. Solid Waste Enforcement Officers Association, NCDWQ, Jennette's Pier
2.7.5: Encourage alternatives to single use plastics.	Duke University Marine Lab, NPS-Cape Lookout National Seashore, Debris Free N.C. Work Group, UNC-Wilmington MarineQuest, Jennette's Pier
2.7.6: Incorporate marine debris research into public outreach and education efforts.	Duke University Marine Lab, NPS-Cape Lookout National Seashore, Coastal Carolina Riverwatch, Crystal Coast Waterkeeper, White Oak-New Riverkeeper Alliance, Debris Free N.C. Work Group, UNC-Wilmington MarineQuest, Jennette's Pier
2.7.7: Acknowledge businesses that take measures to reduce debris.	Debris Free N.C. Work Group, Duke University Marine Lab, Jennette's Pier
Objective 2.8: Engage local governments.	
Strategies and Actions	Partner(s)
2.8.1: Work with local governments to ensure availability and capacity of waste/recycling receptacles on beaches (e.g. including information on cans to report them being full).	Coastal Federation
2.8.2: Execute countywide cleanups that engage local governments and local volunteer groups.	Carteret Big Sweep, Jennette's Pier, Town of Nags Head, Topsail Longboard Association, Surfrider Foundation, Plastic Ocean Project, Coastal Carolina Riverwatch, Crystal Coast Waterkeeper, White Oak-New Riverkeeper Alliance

Objective 2.9: Increase the visibility and use of monofilament recycling programs.	
Strategies and Actions	Partner(s)
2.9.1: Recruit and/or reinvigorate volunteer groups to install and manage bins.	N.C. Maritime Museum, NCDWQ, UNC-Wilmington MarineQuest, Jennette's Pier
2.9.2: Promote monofilament recycling through fishing retailers.	Jennette's Pier
Objective 2.10: Encourage and/or establish use of reusable dinnerware (e.g., coffee cups and take out containers) at businesses.	
Strategies and Actions	Partner(s)
2.10.1: Examine local health code laws as they relate to patron use of reusable dinnerware.	Coastal Federation
Objective 2.11: Work with state and local governments to improve public policy that supports the prevention of marine debris.	
Strategies and Actions	Partner(s)
2.11.1 Develop and promote model ordinances with local governments that will reduce marine debris.	Coastal Federation
2.11.2 Propose enhancements to state building code to make waterfront structures (docks) more storm resilient.	Coastal Federation

GOAL 3: REMOVE

Remove chronic and storm debris in a strategic and efficient way, inspiring and assisting citizens and other stakeholders to participate as appropriate.

Objective 3.1: Expand use of existing technologies and mapping resources to identify and prioritize debris removal efforts.	
Strategies and Actions	Partner(s)
3.1.1: Use GIS mapping and drones to find problem debris areas and direct cleanups.	Duke University Marine Lab (locally), Jennette's Pier
3.1.2: Utilize and publicize removal resources to coastal professionals, such as the NOAA National Geodetic Survey post-storm aerial imagery.	Debris Free N.C. Work Group, NOAA Marine Debris Program, Coastal Federation, NCDEQ
3.1.3: Request NOAA and others to expand post-storm damage assessment flights.	NCDCM
Objective 3.2: Establish and leverage centralized media campaigns to more effectively market cleanups.	
Strategies and Actions	Partner(s)
3.2.1: Establish "Debris-Free N.C." media sites to advertise cleanup events.	Debris Free N.C. Work Group
3.2.2: Capitalize on successful local, national and international campaigns such as the viral social media "#TrashTag" initiative.	Duke University Marine Lab, N.C. Coastal Reserve, Debris Free N.C. Work Group, Jennette's Pier

Objective 3.3: Target select volunteer groups to assist with marine debris cleanups, while maximizing participant and public awareness of the issue.	
Strategies and Actions	Partner(s)
3.3.4: Recruit school classes to conduct cleanups and collect data as an academic endeavor.	Duke University Marine Lab, UNC-Wilmington MarineQuest, Jennette's Pier
3.3.5: Capitalize on the popularity of college spring break and fall breaks for cleanups.	Coastal Federation, N.C. Coastal Reserve, Duke University Marine Lab, NPS-Cape Lookout National Seashore, Jennette's Pier
3.3.6: Engage county and state employees and elected officials to promote cleanups and marine debris awareness.	NCDCM, Coastal Federation, NPS-Cape Lookout National Seashore, Jennette's Pier
Objective 3.4: Establish annual paid clean-ups of marine debris	
Strategies and Actions	Partner(s)
3.4.1: Recruit commercial watermen to locate and recover lost crab pots annually.	Coastal Federation
3.4.2: Use public and/or awarded funds to conduct large scale paid cleanups.	Coastal Federation
3.4.3: Conduct annual "Fishing for Trash" tournaments using hired boats.	Plastic Ocean Project
Objective 3.5: Increase readiness and capacity for engaging in state-level storm response and recovery.	
Strategies and Actions	Partner(s)
3.5.1: Coordinate with the NOAA Office of Response and Restoration Scientific Support Coordinator (SSC) present at the USCG Incident Command Post to provide pertinent state/local contacts.	NOAA Marine Debris Program, USCG, EPA, NCDEQ, NCWRC
3.5.2: Increase awareness and coordinated use (particularly for solid waste and emergency managers) of the NOAA Incident Waterway Debris Response Guide prior to and during disasters.	NCDEQ, NOAA Marine Debris Program
Objective 3.6: Devise and implement a micro-plastic wastewater reduction strategy	
Strategies and Actions	Partner(s)
3.6.1 Propose new standards for state wastewater permits to remove microplastics.	Coastal Federation

GOAL 4: PREVENT AND REMOVE ABANDONED AND DERELICT VESSELS (ADV's)

Implement strategies that support removal of existing derelict vessels, increased capacity for prevention, and careful environmental response.

Objective 4.1: Establish and maintain a comprehensive georeferenced database of derelict vessels in coastal NC.

Strategies and Actions	Partner(s)
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4.1.1: Work with partner organizations to create and populate the database.	NCWRC
4.1.2: Develop a way for partners to access the database.	NCWRC
Objective 4.2: Remove existing abandoned and derelict vessels with state and federal funds that have been provided since Hurricane Florence.	
Strategies and Actions	Partner(s)
4.2.1: Obtain legislative authority from the General Assembly for vessel removals.	NCWRC, Coastal Federation
4.2.2: Coordinate vessel removal with other organizations to increase efficient use of funding.	NCDEQ, NCWRC, Coastal Federation, USCG
Objective 4.3: Actively encourage county government ordinances that prevent and remove abandoned and derelict vessels.	
Strategies and Actions	Partner(s)
4.3.1: Hold workshop for CAMA counties to learn about their ability to pass ordinances that provide the authority to remove and dispose of ADVs.	NCWRC, NCDEQ, Coastal Federation
Objective 4.4: Establish and adequately fund a formal state program to prevent and remove abandoned and derelict vessels.	
Strategies and Actions	Partner(s)
4.4.1: Make recommendations through the 2018 vessel study requested by the General Assembly.	NCDEQ, NCWRC, Coastal Federation, NOAA Marine Debris Program
4.4.2: Coordinate a Task Force to examine the issue of ADVs and craft solutions.	NCWRC
Objective 4.5: Better coordinate state and federal policy, planning, and response related to ADVs, including ADVs generated during storm events.	
Strategies and Actions	Partner(s)
4.5.1: Establish a vessels subcommittee of the USCG Area Committee.	USCG and Area Committee Partners
4.5.2: USCG Area Committee, Vessels Subcommittee adopts a vessel strategy that closely mirrors that of the Action Plan and is incorporated into the Area Contingency Plan.	USCG and Area Committee Partners
Objective 4.6: Educate boat owners on proper vessel disposal practices and policies	
Strategies and Actions	Partner(s)
4.6.1: Participate in a collaborative meeting of NCDCCM Clean Marina Program coordinators from N.C., S.C., and G.A. to identify ways to work through NCDCCM Clean Marina Programs.	NCDCCM Clean Marina Program

Objective 4.7: Minimize damage to sensitive habitats caused by displaced vessels.	
Strategies and Actions	Partner(s)
4.7.1: Inform and notify owners that displaced vessels in sensitive habitats require special removal practices.	NCDCM
4.7.2: Conduct outreach to marine contractors informing them that removal of displaced vessels in sensitive habitats requires special removal practices.	NCDCM
4.7.3: Suspected or known pollution threats on ADVs, such as fuel or oil, are immediately reported to the National Response Center or Incident Command if there is an active ESF-10 mission.	NCDEQ, NCWRC, Coastal Federation
Objective 4.8: Participate in relevant strategies of the NOAA Southeast Marine Debris Action Plan	
Strategies and Actions	Partner(s)
4.8.1: Participate in a collaborative meeting of N.C., S.C., and G.A. state agencies to share information and expertise about addressing ADVs.	NOAA Marine Debris Program (lead), NCWRC, NCDCM, NPS-Cape Lookout National Seashore, NOAA Marine Debris Program, Coastal Federation

GOAL 5: CONDUCT RESEARCH AND ASSESSMENT	
<i>Identify, support, and conduct research to understand the extent and impacts of marine debris and monitor trends to progressively improve strategies.</i>	
Objective 5.1: Create annual list of research priorities related to marine debris	
Strategies and Actions	Partner(s)
5.1.1: Generate priority list of research topics considered most relevant to North Carolina.	Duke University Marine Lab, USFWS, Jennette's Pier, Coastal Federation
5.1.2: Generate list of research projects currently underway in North Carolina.	N.C. Marine Debris Symposium, N.C. Sea Grant, N.C. Coastal Reserve
5.1.3: Identify and include available funding opportunities to research and enhance collaboration and partnerships.	NPS-Cape Lookout National Seashore, Duke University Marine Lab, Jennette's Pier
5.1.4: Develop work group to construct the lists.	N.C. Marine Debris Symposium, N.C. Sea Grant, N.C. Coastal Reserve, Coastal Federation
Objective 5.2: Investigate the extent and type of plastic pollution in North Carolina's coastal near and offshore environments.	
Strategies and Actions	Partner(s)
5.2.1: Conduct trawl surveys for microplastics.	Crystal Coast Water Keeper, Duke University Marine Lab
5.2.2: Improve understanding of the volume of plastic debris entering coastal waters.	N.C. Sea Grant, N.C. State University

Objective 5.3: Establish standardized protocols for marine debris cleanups that would contribute to quantitatively assembling and analyzing the status and trends.

Strategies and Actions	Partner(s)
5.4.1: Increase awareness and importance of data collection during removal and advocate use of existing data collection tools.	Debris Free N.C. Work Group, UNC-Wilmington MarineQuest, Jennette's Pier
5.4.2: Encourage commitment to consistent use of digital applications (or data sheets when necessary) to collect data during marine debris removal.	Duke University Marine Lab, USFWS, Jennette's Pier

Appendix E

Future Objectives, Strategies, and Actions

The following objectives, strategies, or actions were not included in the Action Plan and will be reconsidered at a future date.

- Develop a public outreach strategy that provides priority messaging to target audiences that would promote behavior change and effective and measurable outcomes.
- Train non-formal educators to teach program participants about marine debris.
- Expand use of existing technologies and mapping resources to identify and prioritize debris removal efforts.
- Create a public hotline to report marine debris.
- Expand use of existing technologies and mapping resources to identify and prioritize debris removal efforts.
- Develop a centralized database for current technologies and mapping resources.
- Non-profit groups assist local governments with implementing plastic bag, Styrofoam, or straw bans where there is community support.
- Better understand the geographic scope of cleanups in the state by analyzing cleanup data and communicating with stakeholders.
- Research efficacy of increasing penalties or fines for littering.
- Produce a GIS map of cleanup distribution and abundance.
- Compile boat disposal information (repurposing, recycling, and disposal companies).
- Educate boat owners on proper vessel disposal practices and policies.
- Develop flyer with information about vessel disposal.
- Provide the educational vessel disposal flyer with state vessel registration, during boater safety courses, through Clean Marina program, and by boat dealers at every sale.
- Supply marinas across the state with information on local mooring/anchoring to prevent ADVs.
- Support establishment of a dedicated lead on marine debris planning, coordination and assistance in N.C. and at the county level.
- Establish Big Sweep county coordinators.
- Offer incentive program for boat owners to turn in their vessels instead of letting them become derelict.

- Assess sources of marine debris (e.g., type/brand) and how they are entering the coastal system to target prevention and removal.
- Evaluate how NOAA's Southeast Marine Debris Collaborative Portal could support K-12 student and teacher activities.

Summary — Carteret County, NC, USA

Clean Up Summary	Land	Underwater	Watercraft	Total
People	1931	0	0	1931
Pounds	14766.38	0	0	14766.38
Miles	25.18	0	0	25.18
Total Items Collected	33039	0	0	33039

Categorized Items	Land	Underwater	Watercraft	Total Items	Percentage of Total
Most Likely to Find Items					
Cigarette Butts	5288	0	0	5288	23.20%
Food Wrappers (candy, chips, etc.)	1788	0	0	1788	7.84%
Take Out/Away Containers (Plastic)	255	0	0	255	1.12%
Take Out/Away Containers (Foam)	226	0	0	226	0.99%
Bottle Caps (Plastic)	799	0	0	799	3.50%
Bottle Caps (Metal)	189	0	0	189	0.83%
Lids (Plastic)	432	0	0	432	1.89%
Straws, Stirrers	541	0	0	541	2.37%
Forks, Knives, Spoons	160	0	0	160	0.70%
Beverage Bottles (Plastic)	2449	0	0	2449	10.74%
Beverage Bottles (Glass)	666	0	0	666	2.92%
Beverage Cans	1262	0	0	1262	5.54%
Grocery Bags (Plastic)	711	0	0	711	3.12%
Other Plastic Bags	885	0	0	885	3.88%
Paper Bags	305	0	0	305	1.34%
Cups, Plates (Paper)	517	0	0	517	2.27%
Cups, Plates (Plastic)	304	0	0	304	1.33%
Cups, Plates (Foam)	590	0	0	590	2.59%
Category Totals	17367	0	0	17367	76.17%
Fishing Gear					
Fishing Buoys, Pots & Traps	52	0	0	52	0.23%
Fishing Net & Pieces	58	0	0	58	0.25%
Fishing Line (1 yard/meter = 1 piece)	132	0	0	132	0.58%
Rope (1 yard/meter = 1 piece)	202	0	0	202	0.89%
Fishing Gear (Clean Swell)	43	0	0	43	0.19%

Category Totals	487	0	0	487 2.14%
Packaging Materials				
6-Pack Holders	45	0	0	45 0.20%
Other Plastic/Foam Packaging	1379	0	0	1379 6.05%
Other Plastic Bottles (oil, bleach, etc.)	354	0	0	354 1.55%
Strapping Bands	122	0	0	122 0.54%
Tobacco Packaging/Wrap	156	0	0	156 0.68%
Other Packaging (Clean Swell)	71	0	0	71 0.31%
Category Totals	2127	0	0	2127 9.33%
Other Items				
Appliances (refrigerators, washers, etc.)	46	0	0	46 0.20%
Balloons	53	0	0	53 0.23%
Cigar Tips	39	0	0	39 0.17%
Cigarette Lighters	91	0	0	91 0.40%
Construction Materials	1769	0	0	1769 7.76%
Fireworks	41	0	0	41 0.18%
Tires	30	0	0	30 0.13%
Toys	62	0	0	62 0.27%
Other Trash (Clean Swell)	464	0	0	464 2.04%
Category Totals	2595	0	0	2595 11.38%
Personal Hygiene				
Condoms	21	0	0	21 0.09%
Diapers	15	0	0	15 0.07%
Syringes	8	0	0	8 0.04%
Tampons/Tampon Applicators	5	0	0	5 0.02%
Personal Hygiene (Clean Swell)	173	0	0	173 0.76%
Category Totals	222	0	0	222 0.98%
Total Items Collected	33039	0	0	33039 100%
Appendix: Tiny Trash Less Than 2.5 cm				
Foam Pieces	3726	0	0	3726 36.38%
Glass Pieces	3361	0	0	3361 32.82%
Plastic Pieces	3154	0	0	3154 30.80%
Category Totals	10241	0	0	10241 100%

CARTERET COUNTY
Board of Commissioners

Meeting Date:

15-Jun-20

Presenter:

Stephen Rea



Agenda Item
XII.

ITEM TO BE CONSIDERED

Title: Approval of EMS Services for South River Fire & EMS District

Brief Summary:

Mr. Rea will provide an overview of the recommendation.

If approved: Carteret County Emergency Services will provide EMS to the South River EMS District

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

Motion: To approve a tax rate for the South River EMS District of 12.25 cents and have Carteret County Emergency Services provide EMS to the South River District.

BACKGROUND

Originating Department

Administration

Attachments:

- 1 Memo from Stephen Rea
- 2 Documents Showing Cost Comparisons
- 3
- 4
- 5

Staff Contact:

Tommy Burns

REVIEWED BY

County Manager

Clerk to the Board

County Attorney

ACM/Finance Director

COUNTY OF CARTERET
DEPARTMENT OF EMERGENCY SERVICES



Stephen Rea
Emergency Services Director

Office 252-222-5841
Mobile 252-241-1630
stephen.rea@carteretcountync.gov

DATE: Monday June 8, 2020
TO: Carteret County Commissioners
FROM: Stephen Rea, Emergency Services Director
SUBJECT: South River EMS

Currently Carteret County Emergency Medical Services (CCEMS) is stationed in Davis as a Quick Response Vehicle (QRV). CCEMS QRV last year participated in 79 transports to the hospital on Paramedic units from either Harkers Island, Otway or Downeast EMS. In 2016 Carteret County Commissioners voted to have Harkers Island Fire and EMS, Pine Knoll Shores Fire and EMS, Broad and Gales Creek EMS and Otway Fire and EMS upgrade their level of service from EMT-Basic to Paramedic. With the increase in the level of services, CCEMS reduced the number of QRV stations and positioned them to assist Mill Creek EMS. The CCEMS QRV at Davis was not removed or repositioned and the call volume for this QRV has decreased considerably.

I presented three options to the Carteret County Commissioners in November 2019 to provide EMS at South River due to South River Fire and EMS not being able to continue providing EMS to the district. The options were:

1. Reposition the Davis QRV to South River and hire 3 EMT-Basics to provide ambulance service.
2. Hire 3 EMT-Basics and 3 Paramedics to provide ambulance service.
3. Contract with Beaufort EMS to provide ambulance service.

Since the last discussion with the Carteret County Commissioners, it has come to my attention that Beaufort EMS was only going to provide a QRV at South River for a proposed budget of \$218,356. This would cause a delay in transport of patients to the hospital due to the transport ambulance coming from Beaufort to the South River District to meet the QRV. The proposed budget for Beaufort EMS would generate a tax rate of 13.5 cent.

I recommend that Carteret County Commissioners vote for option 1, reposition the Davis QRV to South River and hire 3 EMT-Basics to provide ambulance service. This will provide no delay in patients being transported. The tax rate needed to provide this level of service to South River is 12.25 cents.

	DEPARTMENT:									

		DEPARTMENT:								

DEPARTMENT:									
FY 2020-2021 BUDGET REQUEST CARTERET COUNTY									
Rev./Expend. Year to Date As of 12/31/19	Acct. #			Actual 7/1/18-6/30/19	Approved 19/20 Budget	Proposed 20/21 Budget	Amt. Change 19/20-20/21	% Change 19/20-20/21	Fire & EMS Comm. Recom. Budget
E. INSURANCE EXPENSES									
-	13001	1. Insurance		-	-	-	-	0.0%	
-	13002	2. Employee Insurance - Group Health		-		40,985	40,985	0.0%	
-	13003	3. Employee Insurance - Accident & Sickness		-		-	-	0.0%	
-	13004	4. Employee Insurance - Workmans Comp		-		4,000	4,000	0.0%	
-	13005	5. Employee Insurance - Dental		-	-	-	-	0.0%	
-	13006	6. Employee Insurance - Life		-	-	-	-	0.0%	
-		7. Employee Insurance - Disability		-	-	-	-	0.0%	
-	13007	8. Insurance-Liability		-		-	-	0.0%	
-	13008	9. Insurance-Property		-		-	-	0.0%	
-	13009	10. Insurance Vehicle (Fire)		-	-	-	-	0.0%	
-	13010	11. Insurance Vehicle (EMS)		-		-	-	0.0%	
\$	-	SUBTOTAL - Insurance		\$ -	\$ -	\$ 44,985	\$ 44,985	0.0%	
F. VEHICULAR									
-	14101	1. Motor Fuel & Oil - Fire		-	-	-	-	0.0%	
-	14102	2. R & M - Vehicle-Fire		-	-	-	-	0.0%	
-	14201	3. Motor Fuel & Oil -EMS		-	-		-	0.0%	
-	14202	4. R & M - Vehicle-EMS		-			-	0.0%	
-	14002	5. R & M - Rescue-Boat		-		-	-	0.0%	
-	14001	6. Taxes & Licenses		-	-	-	-	0.0%	
\$	-	SUBTOTAL - Vehicular		\$ -	\$ -	\$ -	\$ -	0.0%	
G. BUILDINGS & GROUNDS									
-	15001	1. R & M Buildings		-		-	-	0.0%	
-	15002	2. Buildings - Supplies		-		1,000	1,000	0.0%	
-	15003	3. Buildings - Housekeeping Contract		-	-	-	-	0.0%	
-	15004	4. Grounds Keeping Contract		-		-	-	0.0%	
-	15005	5. Grounds Keeping Supplies/Maint.		-	-	-	-	0.0%	
-	15006	6. R & M Generator and Fuel		-		-	-	0.0%	
-	15007	7. Pest Control		-		-	-	0.0%	
-	15008	8. Small Equipment		-		-	-	0.0%	
\$	-	SUBTOTAL - Buildings & Grounds		\$ -	\$ -	\$ 1,000	\$ 1,000	0.0%	

DEPARTMENT:										
		FY 2020-2021 BUDGET REQUEST								
		CARTERET COUNTY								
Rev./Expend.										
Year to Date					Actual	Approved	Proposed	Amt. Change	% Change	Fire & EMS Comm.
As of 12/31/19	Acct. #				7/1/18-6/30/19	19/20 Budget	20/21 Budget	19/20-20/21	19/20-20/21	Recom. Budget
H. MEDICAL EXPENSES										
-	16201	1. R & M Medical Equipment			-		-	-	0.0%	
-	16202	2. Medical Supplies (incl. drugs)			-		-	-	0.0%	
-	16203	3. Oxygen			-		400	400	0.0%	
-	16204	4. Linen Expense			-	-	-	-	0.0%	
-	16205	5. Medical Equip.Purchases (specify below)			-	-	-	-	0.0%	
-					-	-	-	-	0.0%	
-					-	-	-	-	0.0%	
-					-	-	-	-	0.0%	
\$	-	SUBTOTAL - Medical Expenses			\$ -	\$ -	\$ 400	\$ 400	0.0%	
I. FIRE EXPENSES										
-	17101	1. R & M Fire Equipment			-	-	-	-	0.0%	
-	17102	2. Fire Supplies			-	-	-	-	0.0%	
-	17103	3. Fire Equip. Purchases (specify below)			-	-	-	-	0.0%	
-					-	-	-	-	0.0%	
-					-	-	-	-	0.0%	
-					-	-	-	-	0.0%	
\$	-	SUBTOTAL - Fire Expenses			\$ -	\$ -	\$ -	\$ -	0.0%	
J. UTILITIES										
-	18002	1. Heating Fuel-LP Gas			-		1,400	1,400	0.0%	
-	18003	2. Electricity			-		2,700	2,700	0.0%	
-	18004	3. Water			-		-	-	0.0%	
-	18005	4. Cable TV			-		-	-	0.0%	
-	18006	5. Refuse Removal			-	-	-	-	0.0%	
-	18001	6. Utilities			-	-	-	-	0.0%	
\$	-	SUBTOTAL -Utilities			\$ -	\$ -	\$ 4,100	\$ 4,100	0.0%	
K. COMMUNICATIONS										
-	19201	1. Telephone - Station			-		600	600	0.0%	
-	19202	2. Telephone - Cellular			-		-	-	0.0%	
-	19203	3. Internet Service			-		-	-	0.0%	
-	19204	4. R & M Communications Equipment			-		-	-	0.0%	
-	19205	5. Comm.Equip. Purchases			-		-	-	0.0%	
-					-	-	-	-	0.0%	
\$	-	SUBTOTAL - Communications			\$ -	\$ -	\$ 600	\$ 600	0.0%	

		DEPARTMENT:									
				FY 2020-2021 BUDGET REQUEST							
				CARTERET COUNTY							
Rev./Expend.					Actual	Approved	Proposed	Amt. Change	% Change	Fire & EMS Comm.	
Year to Date					7/1/18-6/30/19	19/20 Budget	20/21 Budget	19/20-20/21	19/20-20/21	Recom. Budget	
As of 12/31/19	Acct. #										
		L. CAPITAL PURCHASES		(Specify in Section VI)							
-	20001	1. Real Estate			-	-	-	-	0.0%		
-	20002	2. Building			-	-	-	-	0.0%		
-	20003	3. Vehicle-Fire			-	-	-	-	0.0%		
-	20004	4. Vehicle-EMS			-	-	-	-	0.0%		
-	20005	5. Other (specify below)			-	-	-	-	0.0%		
-					-	-	-	-	0.0%		
-					-	-	-	-	0.0%		
\$	-	SUBTOTAL - Capital Purchases			\$ -	\$ -	\$ -	\$ -	0.0%		
		M. CAPITAL RESERVES		(Specify in Section VII if applicable)							
-	21001	1. Property fund			-	-	-	-	0.0%		
-	21002	2. Building Fund			-	-	-	-	0.0%		
-	21101	3. Truck Fund			-	-	-	-	0.0%		
-	21201	4. Ambulance fund			-	-	-	-	0.0%		
-	21103	5. Equipment Fund-Fire			-	-	-	-	0.0%		
-	21203	6. Equipment Fund-EMS			-	-	-	-	0.0%		
-	21003	7. Other			-	-	-	-	0.0%		
\$	-	SUBTOTAL - Capital Reserves			\$ -	\$ -	\$ -	\$ -	0.0%		
		N. DEBT SERVICE		(Include existing and proposed debt service)							
-	22001	1. Real Estate			-	-	-	-	0.0%		
-	22002	2. Building			-	-	-	-	0.0%		
-	22101	3. Vehicle-Fire			-	-	-	-	0.0%		
-	22201	4. Vehicle-EMS			-	-	-	-	0.0%		
-	22003	5. Other-Interest			-	-	-	-	0.0%		
\$	-	SUBTOTAL - DEBT SERVICE			\$ -	\$ -	\$ -	\$ -	0.0%		
\$	-			TOTAL:	\$ -	\$ -	\$ 218,356	\$ 218,356	0.0%		
Recommendation of Fire & EMS Commission:		Yes		No							
		Date:									
		Ayes:		Nays							

CARTERET COUNTY
Board of Commissioners

Meeting Date:

15-Jun-20

Presenter:

Tommy Burns/Dee Meshaw



Agenda
Item

XIII.

ITEM TO BE CONSIDERED

Title: Review/Approval of Fiscal Year 2020-21 County Government Budget

Brief Summary:

Mr. Burns and Ms. Meshaw will be available to respond to any questions concerning the 2020-21 County Budget.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

If approved:

Motion: Motion to adopt the Fiscal Year 2020-21 County Budget Ordinance

BACKGROUND

Originating Department

County Manager's Office

Attachments:

1 N/A

2

3

4

5

Staff Contact:

Tommy Burns & Dee Meshaw

REVIEWED BY

County Manager

X

Clerk to the Board

X

County Attorney

ACM/Finance Director

X

CARTERET COUNTY
Board of Commissioners

Meeting Date:

15-Jun-20

Presenter:

Tommy Burns



Agenda Item
XIV.

ITEM TO BE CONSIDERED

Title: Manager's Report

Brief Summary:

Mr. Burns will provide a manager's report.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

N/A

BACKGROUND

Originating Department

County Manager's Office

Attachments:

1 N/A

2

3

4

5

Staff Contact:

Tommy Burns

REVIEWED BY

County Manager

Clerk to the Board

County Attorney

ACM/Finance Director

CARTERET COUNTY
Board of Commissioners

Meeting Date:

15-Jun-20



Agenda Item XV.

Presenter:

Board

ITEM TO BE CONSIDERED

Title: Appointments

Brief Summary:

See attached memorandum highlighting appointments; applications attached as noted.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

Nominations will be considered for the various vacancies.

BACKGROUND

Originating Department

County Manager's Office

Attachments:

1 Memorandum

2 Applications

3

4

5

Staff Contact:

Rachel Hammer

REVIEWED BY

County Manager

X

Clerk to the Board

X

County Attorney

ACM/Finance Director

Board of Commissioners
Bill Smith, Chair
Robin Comer, Vice-Chair
Bob Cavanaugh
Jimmy Farrington
Mark Mansfield
Jonathan Robinson
Ed Wheatly



County Manager
Tommy R. Burns

Clerk to the Board
Rachel B. Hammer

TO: Board of Commissioners
FROM: Rachel Hammer
SUBJECT: Appointments
DATE: June 15, 2020

The following appointments are noted for discussion at the June 15, 2020 meeting:

Carteret County ABC Board

Three-year term of Commissioner Wheatly expires June 30, 2020; no application required

Other active applications:

- Karl Bohmuller; application attached
- John Rouse; application attached
- Harvey Walker; application attached

Carteret County Community College

Four-year term of Chris Chadwick expires June 30, 2020 (he was fulfilling an unexpired term)

- Chris Chadwick; updated application attached

Other active applications:

- Eugene Garner; application attached
- Eric Gregson; application attached
- DeeDee Phillips; application attached

Consolidated Human Services Board

Terms of the following expire June 30, 2020

- Four-year term of Dr. Paul Getty ("Dentist Representative"); updated application attached
- Four-year term of Kathy Foster ("General Public Representative"); updated application attached
- Four-year term of Carol Armistead ("Psychiatrist Representative"); updated application attached

No other active applications

Eastern Carolina Regional Housing Authority

Five-year term of Gabriel Raynor expires June 30, 2020; due to lack of participation, the Authority is not recommending reappointment, and is recommending the appointment of William Britt, Jr.; recommendation email attached

- *William Britt, Jr.; application attached*

No other active applications

Eastern Carolina Workforce Development Board

Two-year term of Cindy Holman expires June 30, 2020

- *Cindy Holman; updated application attached*

No other active qualified applications

Economic Development Foundation Board

One-year terms of the following expire June 30, 2020

- *Jesse Vinson; updated application attached*
- *Commissioner Robin Comer; no application required*

No other active applications

Fireman's Relief Fund Board

Two-year terms expired January 1, 2020

- *Jason Willis ("Davis Fire Department"); updated application attached*
- *Randall Stephens ("Otway Fire Department"); updated application attached*

No other active applications

Carteret County ABC Board

Three-year term of Commissioner Wheatly expires June 30, 2020; no application required

Other active applications:

- Karl Bohmuller; application attached
- John Rouse; application attached
- Harvey Walker; application attached

Received 02-14-20
Expires 08-14-21

Rachel Hammer

From: noreply@civicplus.com
Sent: Friday, February 14, 2020 11:13 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

Boards & Commissions Appointment Application

First Name	Karl
Last Name	Bohmuller
Address	120 Point Rd., PO Box 1030
City	Newport
State	North Carolina
Zip	28570
Home Number	2526224526
Cell Number	2526224526
Fax Number	2522401478
Work Number	Field not completed.
E-Mail Address	Lighthouseclaimsinc@gmail.com
Committees of Interest	Fireman's Relief Fund Board
Committees of Interest (Second Choice)	ABC Board
Experience	<p>I have been an insurance adjuster for thirty years. I have diverse handling of the general public, organizational skills, along with public relations. My profession has made me keenly aware of public/individual devastation and need. I am involved in my community as a baseball coach attempting to provide an organized setting for our youth. I have always been active in my community (Mill Creek) in recreation projects for our youth. My interest in Carteret County, including government, is due to my lifelong residency here in Carteret County. My education included business management and electronics as well as all additional education, throughout my career, in insurance, insurance adjusting, FEMA , Real Estate and the NCDOL.</p>

Occupation	Insurance Adjuster/President
Employer	Lighthouse Claims, Inc.
Are you currently serving or have you ever served on a public board or commission?	Yes
If so, please list below:	If Fireman's Relief Fund Board is considered in this topic, then yes, for several years. I served on the Newport Little League Board and currently involved in the Newport Babe Ruth League Board.
Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed:	Other than normal work schedule or coaching responsibilities, none that I can foresee.
Number of Years Living in Carteret County:	56
Are you a registered voter in Carteret County?	Yes
Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.)	<i>Field not completed.</i>

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Received 03.05.19
Expires 09.05.20

Rachel Hammer

From: noreply@civicplus.com
Sent: Tuesday, March 05, 2019 11:06 AM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

Boards & Commissions Appointment Application

First Name	John
Last Name	Rouse
Address	402 Lanyard Drive
City	Newport
State	NC
Zip	28570
Home Number	2525605454
Cell Number	2525605454
Fax Number	Field not completed.
Work Number	9197072512
E-Mail Address	jwrouse2@gmail.com
Committees of Interest	Waterways Management Committee <District 1 - Comea>
Committees of Interest (Second Choice)	ABC Board
Experience	29 Year employee of the North Carolina Department of Transportation. Currently serve as the Eastern Deputy Chief Engineer. Licensed Professional Engineer in the State of North Carolina. Avid boater and waterways user and resident of Carteret County
Occupation	Civil Engineer
Employer	North Carolina Department of Transportation
Are you currently serving or have you ever served on a	Yes

public board or
commission?

If so, please list below:

Carteret County Waterways Management Committee City of
Kinston Planning Board

Please explain any
anticipated conflict of
interest or scheduling
difficulties you may have, if
appointed:

None Anticipated

Number of Years Living in
Carteret County:

4

Are you a registered voter
in Carteret County?

No

Applicants may attach a
resume' or additional
information about your
interests for the Board of
Commissioners to consider.
Also, note that this
document is considered a
public document.)

[John Rouse Bio 2018.doc](#)

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Received 06/09/19
Expires 12/09/20

Rachel Hammer

From: noreply@civicplus.com
Sent: Sunday, June 09, 2019 9:58 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

Boards & Commissions Appointment Application

First Name	Harvey
Last Name	Walker
Address	P.O. Box 1591
City	Morehead City
State	North Carolina
Zip	28557
Home Number	252.622.6696
Cell Number	<i>Field not completed.</i>
Fax Number	<i>Field not completed.</i>
Work Number	<i>Field not completed.</i>
E-Mail Address	harveywalker06@gmail.com
Committees of Interest	Consolidated Human Services Board
Committees of Interest (Second Choice)	ABC Board
Experience	Have served previously on several boards with related responsibilities.
Occupation	Councilman
Employer	Morehead City
Are you currently serving or have you ever served on a public board or commission?	Yes
If so, please list below:	Consolidated Human Services Board

Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed:

N/A

Number of Years Living in Carteret County:

10

Are you a registered voter in Carteret County?

Yes

Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.)

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

Carteret County Community College

Four-year term of Chris Chadwick expires June 30, 2020 (he was fulfilling an unexpired term)

- *Chris Chadwick; updated application attached*

Other active applications:

- Eugene Garner; application attached
- Eric Gregson; application attached
- DeeDee Phillips; application attached

Appointed 10-24-19 Received 09-12-19
Expires 03-12-21

Rachel Hammer

From: noreply@civicplus.com
Sent: Thursday, September 12, 2019 1:56 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

Boards & Commissions Appointment Application

First Name	Chris
Last Name	Chadwick
Address	500 stacy loop rd
City	stacy
State	nc
Zip	28581
Home Number	2522250194
Cell Number	2527250820
Fax Number	2527283569
Work Number	2527286960
E-Mail Address	cchadwick4@ec.rr.com
Committees of Interest	Carteret Community College Board of Trustees
Committees of Interest (Second Choice)	<i>Field not completed.</i>
Experience	Owner of Chadwick Tire in Otway & Harkers Island RV Resort in Harkers Island Served on the county planning board 2 terms & Hospital Board 2 terms currently on ABC board Graduate of Pitt Community College with a degree in automobile mechanics & Carteret Community College BLET program
Occupation	Tire Dealer
Employer	Chadwick Tire Co Inc

Are you currently serving or have you ever served on a public board or commission?

Yes

If so, please list below:

ABC board, Hospital board County Planning Board

Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed:

None

Number of Years Living in Carteret County:

48

Are you a registered voter in Carteret County?

Yes

Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.)

Field not completed.

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Rachel Hammer

Received 05/30/19
Expires 11/30/20

From: noreply@civicplus.com
Sent: Thursday, May 30, 2019 3:15 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

Boards & Commissions Appointment Application

First Name	EUGENE
Last Name	Garner
Address	173 Jackson Dr
City	BEAUFORT
State	NC
Zip	28516
Home Number	252-728-5692
Cell Number	252-241-1399
Fax Number	<i>Field not completed.</i>
Work Number	<i>Field not completed.</i>
E-Mail Address	emgarner52@gmail.com
Committees of Interest	Carteret Community College Board of Trustees
Committees of Interest (Second Choice)	<i>Field not completed.</i>
Experience	Served 13 years on Carteret Community College foundation board, I am currently serving on Carteret Community College board of Trustees , I have been nominated to serve as chairman of the Board of Trustees for 2019/2020.
Occupation	Retired HVAC contractor
Employer	Retired
Are you currently serving or have you ever served on a public board or commission?	Yes

If so, please list below: Carteret Community College board of trustees

Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed: No conflicts

Number of Years Living in Carteret County: 66

Are you a registered voter in Carteret County? Yes

Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.) *Field not completed.*

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Received 10-04-19
Expires 04-04-21

Rachel Hammer

From: noreply@civicplus.com
Sent: Friday, October 04, 2019 10:57 AM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

Boards & Commissions Appointment Application

First Name	Eric
Last Name	Gregson
Address	317 Holly Ln
City	Newport
State	nc
Zip	28570
Home Number	2522410146
Cell Number	2522410146
Fax Number	<i>Field not completed.</i>
Work Number	<i>Field not completed.</i>
E-Mail Address	ericgregson12@gmail.com
Committees of Interest	Carteret Community College Board of Trustees
Committees of Interest (Second Choice)	Planning Commission
Experience	Carteret County resident 48 years, Prior serving on both boards, First Citizens commercial banker 20 years in Carteret County.
Occupation	Banker
Employer	First Citizens Bank
Are you currently serving or have you ever served on a public board or commission?	Yes

If so, please list below: Planning, Equalization & Review, EDC, CCC

Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed: na

Number of Years Living in Carteret County: 48

Are you a registered voter in Carteret County? Yes

Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.) *Field not completed.*

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Rachel Hammer

Received 06.04.19
Expires 12-04-20

From: noreply@civicplus.com
Sent: Tuesday, June 04, 2019 5:54 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

Boards & Commissions Appointment Application

First Name	DeeDee
Last Name	Phillips
Address	225 Gatsey Lane
City	Beaufort
State	North Carolina
Zip	28516
Home Number	2522413108
Cell Number	2522413108
Fax Number	<i>Field not completed.</i>
Work Number	<i>Field not completed.</i>
E-Mail Address	deedee.phillips3108@gmail.com
Committees of Interest	Carteret Community College Board of Trustees
Committees of Interest (Second Choice)	Hospital Board of Trustees
Experience	<p>I am honored to have taught school for 19 years as a music educator and served as assistant principal / principal for 9 additional years in the public school system. After retiring from the state of NC school system, I started a second career as an event coordinator / planner. Through out my career, I have served as President of National Charity League, West Carteret High School Band and Swansboro High School Band. In addition to serving as President for NCL and Band booster, I have served on the board of directors for my home town golf course, The Band Master's association, Carteret County Board for the aging. I am the owner of Deepwater event planning.</p>

Occupation	retired
Employer	self
Are you currently serving or have you ever served on a public board or commission?	No
If so, please list below:	<i>Field not completed.</i>
Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed:	None that I am aware of any conflicts or scheduling difficulties.
Number of Years Living in Carteret County:	21
Are you a registered voter in Carteret County?	Yes
Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.)	<u>DeeDee Phillips Resume 2019.docx</u>

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Consolidated Human Services Board

Terms of the following expire June 30, 2020

- *Four-year term of Dr. Paul Getty ("Dentist Representative"); updated application attached*
- *Four-year term of Kathy Foster ("General Public Representative"); updated application attached*
- *Four-year term of Carol Armistead ("Psychiatrist Representative"); updated application attached*

No other active applications

Received 05-24-20
Expires 11-24-21

Rachel Hammer

From: noreply@civicplus.com
Sent: Sunday, May 24, 2020 4:05 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

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Boards & Commissions Appointment Application

First Name	Paul
Last Name	Getty
Address	113 Cane Circle
City	Morehead City
State	NC
Zip	28557
Home Number	252-241-7809
Cell Number	252-241-7809
Fax Number	Field not completed.
Work Number	252-726-1421
E-Mail Address	pfgetty@gmail.com
Committees of Interest	Consolidated Human Services Board
Committees of Interest (Second Choice)	Field not completed.
Experience	I have served on the County Health Board for 4 years, and the Consolidated Human Services Board for four years. I have been a dentist in the area for thirty years.
Occupation	Dentist
Employer	Johnson Family Dentistry
Are you currently serving or have you ever served on a	Yes

public board or
commission?

If so, please list below:

Consolidated Human Services Board and previously the
Country Board of Health

Please explain any
anticipated conflict of
interest or scheduling
difficulties you may have, if
appointed:

none

Number of Years Living in
Carteret County:

37

Are you a registered voter
in Carteret County?

Yes

Applicants may attach a
resume' or additional
information about your
interests for the Board of
Commissioners to consider.
Also, note that this
document is considered a
public document.)

Field not completed.

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Rachel Hammer

Received 05-26-20
Expires 11-26-21

From: noreply@civicplus.com
Sent: Tuesday, May 26, 2020 12:16 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

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Boards & Commissions Appointment Application

First Name	Kathy
Last Name	Foster
Address	101 Fairway Drive East
City	Morehead City
State	North Carolina
Zip	28557
Home Number	336-909-1883
Cell Number	336-909-1883
Fax Number	<i>Field not completed.</i>
Work Number	252-222-6287
E-Mail Address	kathy.foster2003@gmail.com
Committees of Interest	Consolidated Human Services Board
Committees of Interest (Second Choice)	<i>Field not completed.</i>
Experience	I have been serving on the Consolidated Human Services Board since 2014 and greatly enjoy working with the other board members as well as employees of both the Health Department and the Department of Social Services. I continue to work as the Chair of the Human Services Program of Study at Carteret Community College. I hold a Master's Degree in Counseling and am a Board Certified Human Services Practitioner.

Occupation	Faculty
Employer	Carteret Community College
Are you currently serving or have you ever served on a public board or commission?	Yes
If so, please list below:	Carteret County Consolidated Human Services Board
Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed:	None
Number of Years Living in Carteret County:	United States
Are you a registered voter in Carteret County?	Yes
Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.)	<i>Field not completed.</i>

Email not displaying correctly? [View it in your browser.](#)

Received 05-22-20
Expires 11-22-21

Rachel Hammer

From: noreply@civicplus.com
Sent: Friday, May 22, 2020 8:47 AM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Boards & Commissions Appointment Application

First Name	M. Carol
Last Name	Armistead
Address	202 Colonial Street
City	Beaufort
State	NC
Zip	28516
Home Number	na
Cell Number	252 241-5012
Fax Number	<i>Field not completed.</i>
Work Number	252 726-1776
E-Mail Address	carol.armistead@carteretk12.org
Committees of Interest	Consolidated Human Services Board
Committees of Interest (Second Choice)	<i>Field not completed.</i>
Experience	I have worked 29 years as a school psychologist providing extensive consultation services to staff, special education evaluations, counseling, crisis prevention and intervention, social skills training, parent trainings, behavior management techniques and individual plans for students in the public schools. I have worked 27 years for Carteret County Schools. I have served as a Board Member for the Consolidated Human Services Board for two prior terms and the Vice President for one term. I have raised one child who graduated from public

schools and I have been married 34 years to a wonderful husband who works at Cherry Point. I am committed to the welfare of all citizens in Carteret County, in particular children.

Occupation	Psychologist
Employer	Carteret County Schools
Are you currently serving or have you ever served on a public board or commission?	Yes
If so, please list below:	Consolidated Human Service Board
Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed:	Board meetings are in the evenings which do not conflict with my normal work schedule for Carteret County Schools. I also schedule my Zumba Strong classes which I teach at Eastern Athletic Club on different days of the week to avoid scheduling conflicts with the Board.
Number of Years Living in Carteret County:	27
Are you a registered voter in Carteret County?	Yes
Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.)	<i>Field not completed.</i>

Email not displaying correctly? [View it in your browser.](#)

Eastern Carolina Regional Housing Authority

Five-year term of Gabriel Raynor expires June 30, 2020; due to lack of participation, the Authority is not recommending reappointment, and is recommending the appointment of William Britt, Jr.; recommendation email attached

- *William Britt, Jr.; application attached*

No other active applications

Rachel Hammer

Received 05.28.20
Expires 11.28.21

From: noreply@civicplus.com
Sent: Thursday, May 28, 2020 6:23 AM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Boards & Commissions Appointment Application

First Name	William
Last Name	Britt Jr
Address	1511 Scotts landing
City	Morehead City
State	NC
Zip	28557
Home Number	252 422 5944
Cell Number	252 422 5944
Fax Number	Field not completed.
Work Number	Field not completed.
E-Mail Address	Wbrittjr@ec.rr.com
Committees of Interest	Eastern Carolina Regional Housing Authority
Committees of Interest (Second Choice)	Field not completed.
Experience	Generally working with the public in Carteret County through banking for 37 years. Our mission statement at BB&T, includes, helping our community be a better place to live by helping our clients achieve economic success.
Occupation	Retired Vice President Branch Banking and Trust Co. Former Major USMCR
Employer	Retired

Are you currently serving or have you ever served on a public board or commission?

No

If so, please list below:

Field not completed.

Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed:

None

Number of Years Living in Carteret County:

42

Are you a registered voter in Carteret County?

Yes

Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.)

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

Rachel Hammer

From: Gray Matthis <gmatthis@ecrha.org>
Sent: Thursday, May 28, 2020 7:28 AM
To: Rachel Hammer
Subject: Board

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

This is to inform you that Mr. Gabriel Raynor has not attended a meeting in person or by phone in over a year and a half, we are recommending his removal from our board.

We would like the appointment of Mr. William Britt to our board.

Thanking you in advance,

Gray

L. Gray Matthis
Executive Director
Eastern Carolina Regional Housing Authority
P.O. Box 1315
Goldsboro, N.C. 27533
919-735-0435 office
gmatthis@ecrha.org

Eastern Carolina Workforce Development Board

Two-year term of Cindy Holman expires June 30, 2020

- *Cindy Holman; updated application attached*

No other active qualified applications

CARTERET COUNTY BOARD OF COMMISSIONERS
2015 APPLICATION FOR BOARDS/COMMISSIONS

Office Use Only

Date Received: 04.29.20Date Application Expires: 10.29.21
(Applications are retained for 18 months)

NAME Cynthia P. Holman "Cindy"
 ADDRESS 1605 Lennoxville Road, Unit D
 CITY/STATE Beaufort, NC ZIP 28516
 TELEPHONE-(HOME) 828-850-1305 (CELL) < same
 (WORK) 252-728-3181 ^{Ext} 6130 (FAX) _____
 EMAIL ADDRESS cindy.holman@carteretcountync.gov

1. COMMITTEES OF INTEREST

A. East Coast Workforce Dev Board
 (Please limit to two (2) boards/committees per application)

2. PLEASE DESCRIBE YOUR BACKGROUND, EXPERIENCE, EDUCATION OR TRAINING (WORK AND/OR LIFE EXPERIENCE) THAT RELATES TO YOUR INTEREST IN COUNTY GOVERNMENT.

- Just completed one term on this board.
 - Past experiences participating in workforce dev boards in multiple counties (Caldwell, Alexander, Gaston)
 - 35 years of experience in DSS (3 in Health Dept)
3. OCCUPATION Consolidated H.S. Director EMPLOYER Carteret Co. Government

4. ARE YOU CURRENTLY SERVING OR HAVE YOU EVER SERVED ON A PUBLIC BOARD OR COMMISSION? YES ☒ NO ☐ IF SO, PLEASE LIST BELOW.

(BOARD) Alexander/Caldwell/Gaston Workforce Dev (DATES) since 1990
Partnership for Children/Smart Start 10 years

5. PLEASE EXPLAIN ANY ANTICIPATED CONFLICT OF INTEREST OR SCHEDULING DIFFICULTIES YOU MAY HAVE, IF APPOINTED

Will not vote on funding for Carteret Community College
(Interns from their programs working @ DSS/Health)

6. # OF YEARS LIVING IN CARTERET COUNTY 3 yrs.7. ARE YOU A REGISTERED VOTER IN CARTERET COUNTY? yes

(Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.)

I was asked to re-apply by ECWFDB staff.

Economic Development Foundation Board

One-year terms of the following expire June 30, 2020

- *Jesse Vinson; updated application attached*
- *Commissioner Robin Comer; no application required*

No other active applications

Received 05-31-20
Expires 11.30.21

Rachel Hammer

From: noreply@civicplus.com
Sent: Sunday, May 31, 2020 2:39 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Boards & Commissions Appointment Application

First Name	Jesse
Last Name	Vinson
Address	PO Box 827
City	Morehead City
State	NC
Zip	28557
Home Number	252-247-5765
Cell Number	252-241-0491
Fax Number	Field not completed.
Work Number	252-728-1928
E-Mail Address	jvinson@ec.rr.com
Committees of Interest	Economic Development Foundation
Committees of Interest (Second Choice)	Beaufort-Morehead Airport Authority
Experience	In March 2011, I retired from the NC Department of Transportation, Ferry Division after 20+ years of service. My position during my employment with the Ferry Division was Business Officer/Chief Financial Officer; I managed a broad range of business functions for an agency with unique and specialized activities and had oversight for a dynamic budget exceeding \$40 million with multi-dimensional funding sources. Since retirement I have devoted my time to researching economic development and downtown revitalization efforts

throughout the US. I find that many of these economic development and revitalization efforts are very successful while others never really produce visible results. The reasons for the disparity in results are many but seem to center around the existence, or lack thereof, of a solid vision plan for the community

Occupation	Airport Manager
Employer	Carteret County-Beaufort Airport Authority
Are you currently serving or have you ever served on a public board or commission?	Yes
If so, please list below:	Board of Adjustment, Economic Development Foundation Board, Hwy 70 Corridor Commission
Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed:	No anticipated conflicts of interest
Number of Years Living in Carteret County:	30
Are you a registered voter in Carteret County?	Yes
Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.)	Field not completed.

Email not displaying correctly? [View it in your browser.](#)

Fireman's Relief Fund Board

Two-year terms expired January 1, 2020

- *Jason Willis ("Davis Fire Department"); updated application attached*
- *Randall Stephens ("Otway Fire Department"); updated application attached*

No other active applications

Received 05-20-20
Expires 11-20-21

Rachel Hammer

From: noreply@civicplus.com
Sent: Wednesday, May 20, 2020 8:29 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Boards & Commissions Appointment Application

First Name	jason
Last Name	willis
Address	p.o. box 29
City	davis
State	north carolina
Zip	28524
Home Number	2527291341
Cell Number	<i>Field not completed.</i>
Fax Number	<i>Field not completed.</i>
Work Number	2527298311
E-Mail Address	dfiredept@ec.rr.com
Committees of Interest	Fireman's Relief Fund Board
Committees of Interest (Second Choice)	Fireman's Relief Fund Board
Experience	15 plus years in the volunteer fire service
Occupation	marine mechanic
Employer	north carolina department of transportation
Are you currently serving or have you ever served on a public board or commission?	Yes

If so, please list below: firemans relief fund

Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed: none

Number of Years Living in Carteret County: 43

Are you a registered voter in Carteret County? Yes

Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.) *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

Received 05-30-20
Expires 11-30-21

Rachel Hammer

From: noreply@civicplus.com
Sent: Saturday, May 30, 2020 8:42 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Boards & Commissions Appointment Application

First Name	Randall
Last Name	Stephens
Address	665 Hwy 70 Bettie
City	Beaufort
State	NC
Zip	28516
Home Number	N/A
Cell Number	252-241-7930
Fax Number	Field not completed.
Work Number	252-728-3150
E-Mail Address	Feo3509@hotmail.com
Committees of Interest	Fireman's Relief Fund Board
Committees of Interest (Second Choice)	N/A
Experience	Have served several terms on the relief board and I am 20 year plus member at Otway FR
Occupation	Firefighter
Employer	Cherry Point FD
Are you currently serving or have you ever served on a	Yes

public board or
commission?

If so, please list below:

The fire relief fund

Please explain any
anticipated conflict of
interest or scheduling
difficulties you may have, if
appointed:

None

Number of Years Living in
Carteret County:

42

Are you a registered voter
in Carteret County?

Yes

Applicants may attach a
resume' or additional
information about your
interests for the Board of
Commissioners to consider.
Also, note that this
document is considered a
public document.)

Field not completed.

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OTHER OUTSTANDING VACANCIES

ADULT HOME COMMUNITY ADVISORY COMMITTEE

Two vacant (initial one-year) terms

AGING PLANNING BOARD

Vacant three-year at-large (60+) representative

BOARD OF EQUALIZATION & REVIEW

Two vacant alternate one-year terms

CARTERET COUNTY AREA TRANSPORTATION ADVISORY BOARD ("CCATS")

Vacant two-year "General Public" term

CEDAR POINT PLANNING AND ZONING BOARD (COUNTY ETJ)

Vacant three-year term

CONSOLIDATED HUMAN SERVICES BOARD

One vacant four-year Consumer/Human Services terms

One vacant four-year Psychiatrist term

One vacant four-year Optometrist term

One vacant four-year General Public term

One vacant four-year Nurse term

One vacant four-year Social Worker term

Two vacant four-year Consumer terms

CULTURAL & RECREATIONAL ADVISORY BOARD

Vacant three-year term (Commissioner Farrington's District)

Vacant three-year term (Commissioner Mansfield's District)

Vacant three-year term (Commissioner Cavanaugh's District)

Vacant three-year term (Commissioner Comer's District)

Vacant three-year term (Commissioner Wheatly's District)

Vacant "TDA" Representative term

EASTERN CAROLINA COUNCIL REGIONAL AGING ADVISORY BOARD ("RAAC")

One vacant three-year term

JUVENILE CRIME PREVENTION COUNCIL ("JCPC")

One two-year "Juvenile Defense Attorney" term

One two-year "Business Community" term

NURSING HOME ADVISORY COMMITTEE

One vacant initial one-year term

PLANNING COMMISSION

One vacant three-year term

RURAL TRANSPORTATION ADVISORY COMMITTEE

Vacant two-year "Municipal Elected Official" term

TOWN OF CEDAR POINT

One vacant three-year term

TOWN OF PELETIER PLANNING BOARD

One vacant three-year term

ZONING BOARD OF ADJUSTMENT

One vacant three-year term

Two vacant alternate three-year terms

JULY APPOINTMENTS

CARTERET COUNTY 911 COMMUNICATIONS ADVISORY BOARD

CARTERET COUNTY PLANNING COMMISSION

CARTERET COUNTY
Board of Commissioners

Meeting Date:

15-Jun-20

Presenter:

Commissioners



Agenda

XVI.

ITEM TO BE CONSIDERED

Title: Commissioners' Comments

Brief Summary:

N/A

BACKGROUND

Originating Department

Attachments:

1 N/A

2

3

4

5

Staff Contact:

REVIEWED BY

County Manager
Clerk to the Board

County Attorney
ACM/Finance Director

CARTERET COUNTY
Board of Commissioners

Meeting Date:

15-Jun-20

Presenter:

Board



CARTERET COUNTY
NORTH CAROLINA
1722

Agenda
Item
XVII.

ITEM TO BE CONSIDERED

Title: Adjournment

Brief Summary:

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

Motion to adjourn.

BACKGROUND

Originating Department

Attachments:

1 N/A

2

3

4

5

Staff Contact:

REVIEWED BY

County Manager
Clerk to the Board

County Attorney
ACM/Finance Director